

Principal: Mrs. H. Queen Munroe  
Secretary: Mrs. C. Oliphant

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September 13<sup>th</sup>, 2023

Dear Parent or Guardian:

In June of this year, the school was organized to the number of students expected to attend in September of this year. The number of students in classes changed as some students moved away and new students arrived, leaving some classes larger than anticipated and others smaller.

The Board has, therefore, mandated that we reorganize the school to numbers that fit within Ministry requirements. This means that we have to move some students to other classrooms. We know that in September, the students and teachers have bonded, and we regret having to do this. Please reassure your child that this will work out and that it has happened due to circumstances beyond their control.

The reorganization will affect your child in the following way:

Your child \_\_\_\_\_

	Will move to the _____ classroom. Your child's teacher will be _____.
	Your child will remain in the same classroom.

We apologize for this change after the school year has begun. If your child has a new teacher, the teacher will contact you soon to introduce herself by letter or phone shortly. Please do not hesitate to contact me if you wish to discuss the matter.

Sincerely,

H. Queen Munroe  
Principal