

LAMBTON-KENT DISTRICT SCHOOL BOARD

SPECIAL EDUCATION ADVISORY COMMITTEE MEETING

~ Thursday, May 18, 2023 @ 6:00 p.m. at the Wallaceburg & District Museum ~

Present:	<p>Melani Rich – Autism Ontario West Region Gillian Hueniken – Children’s Treatment Centre of Chatham-Kent Lisa Veenendaal for Sandy Boldt – Community Integration through Cooperative Education, Lambton College Steve Stokley – Community Living Chatham-Kent Chris King – Community Living Sarnia Lambton (Chair) Wendy Smith – Community Living Wallaceburg Lori Richardson – Lambton County Developmental Services Malinda Little – Trustee (Vice-Chair) Kelley Robertson – Trustee Alecia Atterbury – Parent Rep. for Julia MacKellar – Learning Disabilities Association of Chatham-Kent Sarah Simmons – LINCK Child, Youth & Family Supports Melanie Coll – Pathways Health Centre for Children Michelle Holbrook – Sarnia Lambton Rebound Lori Marvin – St. Clair Child & Youth Services</p>	
Regrets:	<p>Angie Barrese, Superintendent of Education – Student Support Services/Well-Being Chris Moore, System Coordinator – Multidisciplinary Team Adam Davis, Student Support Services/Well-Being Coordinator Sheila Richardson, Student Support Services/Well-Being Coordinator Heather Touzin, Student Support Services/Well-Being Coordinator – Secondary Trevor Aldous – Member-at-Large Vicki Ware – Four First Nation (Education Authority) Representative</p>	
Resource Staff:	<p>Carrielyn Smith, System Coordinator – Student Support Services/Well-Being Jeff Brosh, Student Support Services/Well-Being Coordinator Paul Gilbert, Student Support Services/Well-Being Coordinator Tara Mitchell, Student Support Services/Well-Being Coordinator Taryn Lessard, L-K Elementary Administrators’ Rep. Marty Passmore, L-K Secondary Administrators’ Rep. Lori Gall, Recording Secretary</p>	
Guests:	<p>Michelle LaLonge-Davey, C.U.P.E. President</p>	
Agenda Item	Details/Discussion	Action Items
Call to Order and Approval of Agenda	<ul style="list-style-type: none"> Chris King called the meeting to order Malinda Little Moved, Michelle Holbrook Seconded <i>“That the Agenda be approved”</i>; All in favour 	
Territorial Acknowledgement	<ul style="list-style-type: none"> Trustee Malinda Little shared a territorial land acknowledgement 	
Approval of Minutes of April 20, 2023	<ul style="list-style-type: none"> Melanie Coll Moved, Lori Marvin Seconded <i>“That the Minutes of April 20, 2023 be approved”</i>; All in favour 	<ul style="list-style-type: none"> Lori Gall
Business Arising	<ul style="list-style-type: none"> There was no business arising from the Minutes of April 20, 2023 	
2023-2024 Budget Presentation	<ul style="list-style-type: none"> Sandy Scott-Hillier, the Board’s Manager of Financial Services, shared information about funding that the Ministry will provide for the 2023/2024 school year She noted that funding is based on enrollment and, for 2023-2024, the Board is projecting 14,602 elementary students and 6,900 secondary students On April 17th, the Ministry’s B04-Memo, which outlines funding streams, was issued <ul style="list-style-type: none"> The Board’s transportation budget was previously balanced but, due to changes that will reduce a student’s ‘walk distance’ for bussing, the Board is facing a potential deficit of \$2.454-million The Ministry will be providing Remote Learning Administration Fees, but the funds will actually need to come from other areas of the Board’s budget Summer Learning funding will be moving from special project funding into the Grants for Student Needs (GSN) 	

<p>2023-2024 Budget Presentation (continued)</p>	<ul style="list-style-type: none"> ○ There will be labour-related budget impacts that will be realized in 2023-2024 ○ Supports for Students funding will move into the GSN with no appreciable increase in revenue ○ Indigenous education funding is being reduced from \$3,038,708 to \$1,775,074 ○ The SHSM, Early Math Intervention and Demographic Data Gathering funding is moving from PPF funding to the GSN, with no increases to available funding ○ The COVID-19 Learning Recovery grant has expired which means a reduction in funding more than \$3-million ○ A 2% update to the non-staff school operations allocation will impact school operations funding; Sandy said the cost of things like lumber and food have increased significantly, making running some of the programs more costly with available funding not keeping pace ○ Funding of \$11,379 to support enrollment and staffing audits is being provided ● For the Board’s Special Education Grant, Sandy noted that: <ul style="list-style-type: none"> ○ Special Education Per Pupil Funding is projected to reduce due to the anticipated drop in enrollment, but the funding factors increased slightly so that will result in the funding being fairly consistent to what was available last year ○ The Special Education Equipment Amount will be reduced by about \$12,000 ○ Differentiated Special Education Needs Amount funding it expected to increase by over \$300,000; this funding is based on historic claims and the Board’s ability to access services in our area ○ Special Incident Program funding levels are not expected to change ○ ECPP funding is projected to decrease based on anticipated staffing changes ○ The Behavioural Expertise Amount will increase by about \$12,000 ● All totalled, there will be a slight increase of \$561,000 in special education funding ● Chris King sought clarification regarding the transportation deficit of \$2.454 million; Sandy said it is equal to about 1% of the overall transportation budget ● Trustee Robertson said the Board has asked staff to speak to the Ministry about the funding shortfalls and she told the members of SEAC that if anyone has any questions or suggestions, they should feel free to reach out to the Trustees ● Carrielyn thanked Sandy for the information provided 	<ul style="list-style-type: none"> ● All
<p>NARCAN Training</p>	<ul style="list-style-type: none"> ● C.J. Taylor, Operations Manager/Consultant at Bluewater First Aid Training Centre Inc., provided information on opioids and how to recognize an opioid overdose ● When opioids are ingested, they bind to receptors to cut off oxygen resulting in the individual passing out; if they don’t receive support, they will not regain consciousness ● Naloxone is a lifesaving medication that can help reverse the effects of opioids; kits contain two doses of naloxone and can be obtained free of charge from pharmacies with a health card ● C.J. spoke about the potential signs of a drug overdose and provided information about how to care for someone experiencing an overdose; he said that Naloxone cannot hurt the individual it’s being administered to so, if there is uncertainty about whether the individual is suffering from an overdose, it’s best to err on the side of caution and administer the Naloxone ● Michelle LaLonge-Davey said on June 1st there will be changes to the Health and Safety Act, so she wonders if School Boards should receive this information?; C.J. said that, in workplaces where someone could overdose, there will need to be a Naloxone Kit and, while it may not be mandated, schools <i>should</i> have these kits; he said that all schools have to have an automated external defibrillator so it would be a good idea to keep a Naloxone Kit in the same spot; Marty Passmore said there are 2 kits in every secondary school and Carrielyn Smith said there is 1 kit in every elementary school ● A question was asked in relation to whether busses have Naloxone kits?; we are not sure, but we will inquire and let the membership know 	<ul style="list-style-type: none"> ● SSS/WB Team/ Lori Gall

NARCAN Training (continued)	<ul style="list-style-type: none"> • Carrielyn thanked C.J. for the information and noted that everyone learned something tonight that will help them to feel like they can provide life-saving support if they encounter someone experiencing an overdose • C.J. noted that they are delivering free sessions in June, and that they plan to offer some virtual sessions as well; Lori Gall will send out details about the dates, etc. 	<ul style="list-style-type: none"> • Lori Gall
PAaC on SEAC Resources	<ul style="list-style-type: none"> • The membership had an opportunity to review Appendix 1 regarding Regulation 464/97 and Appendix 2 – Special Education Report Checklist which are part of the PAaC on SEAC’s resource materials • Chris King noted that the Board is required to provide budget information and tonight’s presentation means that the members are doing their due diligence • Chris asked about the Special Education Report Checklist and Lori Gall said that each year after the Checklist has been signed off by the Director of Education and submitted to the Ministry (which typically happens in July), the Checklist will be shared with SEAC at its next meeting (which is typically September) 	<ul style="list-style-type: none"> • Administrative Assistant to Superintendent Barrese
Special Education Plan	<ul style="list-style-type: none"> • Carrielyn Smith provided information about the Sections and Appendices reviewed by staff this month and detailed amendments that were made: • Section 3.1 (Special Education Advisory Committee (SEAC)), along with Appendix 3.1.1 (SEAC), 3.1.2 (SEAC Welcome), 3.1.3 (SEAC Brochure) and 3.1.4 (Your Exceptional Child, School and Special Education Brochure), were amended to reflect the current membership of SEAC and/or an updated list naming organizations the Board’s staff connects with in support of students • Section 4.0 (Transition Planning and Coordination of Services with Other Ministries) was updated to reflect the new staff titles and to ensure information was aligned with the Board’s current practices • Appendix 4.1 (Timeline for Preschool Entry of Children with Special Needs), 4.2 (Transition Protocol), 4.3 (Transitional Support for Students (Steps to School) Entrance Brochure) were amended to update staff titles and/or to reflect the information provided by our service partners • Sections 2.3.1 (Early Identification), 2.14 (Accessibility of School Buildings) and 2.15 (Transportation), Appendices 4.4. (Guided Transition) and 4.5 (Protocol for Working Agreements with External Programming and/or Service Providers) were reviewed, but no changes needed to be made • No concerns were raised about the amendments being proposed to the Special Education Plan 	<ul style="list-style-type: none"> • Lori Gall
June – Agency Celebrations/ Information Sharing	<ul style="list-style-type: none"> • Michelle Holbrook volunteered to share information about Sarnia-Lambton Rebound 	<ul style="list-style-type: none"> • Michelle Holbrook/ Lori Gall
Proposed 2023-2024 Meeting Schedule	<ul style="list-style-type: none"> • Carrielyn Smith noted that the proposed schedule for SEAC Meetings for 2023-2024 was included in the Agenda Package; once the schedule is approved, information about those dates will be made available on the Board’s website for the information of anyone who may be interested in attending a meeting as a guest • Chris King noted that some of the proposed dates about a long weekend, but no requests were made to amend the schedule • Michelle Holbrook asked if the agencies ever host a meeting?; Lori Gall said agencies have hosted a meeting, but it can be a challenge due to the size of the Committee 	<ul style="list-style-type: none"> • All
Correspondence	<ul style="list-style-type: none"> • There was no correspondence received 	
Association Reports & Sharing of Best Practices	<ul style="list-style-type: none"> • Melani Rich of Autism Ontario – West Region said that the application for 1:1 summer support funding is open until May 31st; the max. is \$600 per child and is intended to help with summer camp; by the end of June or early July, families will be notified; Melani will forward the info. to Lori Gall to share • Gillian Hueniken of the Children’s Treatment Centre of Chatham-Kent said July 10th is the iCan Bike Camp; they still need volunteers, as well, they are continuing to take registrations; June 5th they are offering information sessions on transitioning to school board supports in order to help families make that adjustment; she said they had their Arts Recital, and it was a great chance to enjoy performances 	<ul style="list-style-type: none"> • Lori Gall • Lori Gall

<p>Association Reports & Sharing of Best Practices (continued)</p>	<ul style="list-style-type: none"> • Trustee Little asked if students could accumulate community service hours if they volunteered for the iCan Bike Camp?; Gillian said they would be able to • Information about the event has been forwarded to Lori Gall to share with SEAC • Lisa Veenendaal of Lambton College’s Community Integration through Cooperative Education program said they continue to accept applications for Fall of 2023; CICE is changing their approach and have begun working with partners such as doctors and connecting with places where students are being diagnosed; they are also making presentations at Grade 7 and 8 Transition meetings <ul style="list-style-type: none"> ○ Tara Mitchell said she knows someone who went through CICE, and she promotes it at IPRC Meetings she participates in; Lisa wonders if that information may be outdated so she’ll meet with Tara to ensure the information she has is current • Wendy Smith of Community Living, Wallaceburg said that on May 25th there is a Crystal Gage concert at the Red Barn Brewing Company • She said there will also be a big announcement coming soon about a great event • Dream, Believe, Overcome and Achieve wristbands are available to purchase • The Wallaceburg Library is doing a deaf-blind awareness event • On September 29th they are holding their annual the golf tournament • She noted that she forwarded the information about these things to Lori Gall to share with the group • Lori Richardson of Lambton County Developmental Services said that on May 23rd from 6:00 – 9:00 they are offering safeTALK training • July 8th they have a bus trip to a Tigers/Blue Jays game • July 20th they have their golf tournament in Petrolia • They have partnered with #local to host a 24-Hour Charity Hockey Game on September 8th at Progressive Auto Sales Arena; when you register a team you can choose which charity you would like to support • They have a Fish Fry (with the Petrolia Lions) on September 23rd • There is a Fusion Food/Wine/Beer event at DeGroot’s on November 10th & 11th • Information on these events has been forwarded to Lori Gall to share with the Committee members • Trustee Kelley Robertson said she attended an informative session about Human Rights that was focused on disability rights in education; she learned about ableism and the Human Rights Code and she said Trustees were encouraged to be sure they are considering inclusion and accommodations; there was a lot of information about the need for Boards to support students (to the point of undue hardship); she said Trustees had a Case Study to consider, and they were able to highlight how their Board promotes inclusion in schools • She said there is a campaign called <i>Dear Everybody</i> that would be excellent to watch • She will forward information to Lori Gall to share with the members • Melanie Coll of Pathways Health Centre for Children said their agency will be transitioning JK and SK Speech and Language Services, Occupational Therapy Services, and Physiotherapy Services to be school-based, except where Pathways space/equipment is required; information will be sent out through Lori Gall • Michelle Holbrook of Sarnia-Lambton Rebound said they recently opened a social enterprise called the Refound Store to highlight student work; all of the profits from the Refound Store will go back to the program • August 19th they are hosting a Youth Makers Expo; those interested can apply online • There will be an adult Forever Young Prom Night at Lambton College on June 10th • Their AGM is scheduled for June 20th • The Act II Theatre Program for youth is being offered again with a Finding Nemo Jr. show scheduled for September 15 & 16 	<ul style="list-style-type: none"> • Lori Gall • Lisa/Tara • Lori Gall • Lori Gall • Lori Gall • Lori Gall
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<p>Association Reports & Sharing of Best Practices (continued)</p>	<ul style="list-style-type: none"> • They are offering a C.A.R.E. (Consent and Relationship Education) program geared towards youth between the ages of 12 – 17 that is intended to help them create and maintain healthy relationships • She will send information to Lori Gall to share with the Committee • Chris King of Community Living, Sarnia-Lambton noted that the Mayor’s Luncheon is scheduled for May 19th • He said their agency is continuing to search for its new Executive Director with the hopes of having someone in place by the Fall • On the 13th they had a successful outing to a Blue Jays game that was attended by about 160 people • They will participate in Cycling without Age to show Community Living participants to around, and to help them get exercise 	<ul style="list-style-type: none"> • Lori Gall
<p>Next Meeting</p>	<ul style="list-style-type: none"> • June 15, 2023 at the Wallaceburg & District Museum (located at 505 King Street, Wallaceburg) in the Jeanne Gordon Hall located on the 2nd Floor 	<ul style="list-style-type: none"> • All
<p>Adjournment</p>	<ul style="list-style-type: none"> • Wendy Smith Moved, Melanie Coll Seconded “<i>That the meeting be adjourned</i>”; All in favour; the meeting was adjourned at 8:00 p.m. 	