

REGULAR BOARD MEETING AGENDA  
PUBLIC SESSION

TUESDAY, MAY 23, 2023  
7:00 p.m.

Board Room  
Sarnia Education Centre  
200 Wellington Street, Sarnia, ON

**A**

Page Reference

1. Call to Order
2. Regrets
3. Approval of Agenda
4. Traditional Territorial Acknowledgement
5. Declaration of Conflict of Interest
6. Approval of the Minutes of:
  - a) May 9, 2023 Regular Board Meeting 3
7. Business Arising from the Minutes
8. Motions Emanating from the Regular Board Private Session
9. Motion that the Actions of the Regular Board Private Session be the Action of the Board
10. Presentations:
  - a) Northern Collegiate Institute & Vocational School Eco-team – Superintendent Barrese
  - b) Chatham-Kent Secondary School Multi-Cultural Event – Student Trustee Ali
11. Delegations
12. Questions from the Public
13. Reports for Board Action:
  - a) LKDSB Policy and Regulations on *Volunteer Drivers* 8  
Recommendation:  
“That the Board approve the revised policy and regulations on *Volunteer Drivers*.”  
Director Howitt /Superintendent Mancini  
Report B-23-75
  - b) Request for Additional Funding for Attendance at Conferences, Workshops and Seminars for the 2023-2023 School Year 15  
Recommendation:  
“That the Board approve a maximum of \$3,750 of funding for Student Trustee Ali for attendance at conferences, workshops and seminars for the 2022-2023 school year.”  
Student Trustee Ali  
Report B-23-76
  - c) Request for Additional Funding for Attendance at Conferences, Workshops and Seminars for the 2023-2023 School Year 16  
Recommendation:  
“That the Board approve a maximum of \$3,750 of funding for Student Trustee Soney for attendance at conferences, workshops and seminars for the 2022-2023 school year.”  
Student Trustee Soney  
Report B-23-77

d) Tender Award – Elevator Upgrade – Northern Collegiate Institute & Vocational School, Sarnia <u>Recommendation:</u> “That the Board award the tender to the successful bidder, Elgin Contracting and Restoration Ltd., for the Elevator Upgrade at Northern Collegiate Institute & Vocational School.”	Associate Director McKay Report B-23-78	17
14. Reports for Board Information:		
a) Parent Involvement Committee Report	Director Howitt Report B-23-79	18
b) Special Education Advisory Committee Report	Trustee Little Report B-23-80	19
c) Ontario Public School Boards’ Association Update (OPSBA)	Trustee Fletcher Oral Report	
d) Disability Rights in Public Education Program	Trustee Robertson Oral Report	
15. Correspondence:		
a) May 17, 2023 letter from the LKDSB Chair to the Minister of Education expressing concerns regarding the Indigenous Education funding for the 2023-2024 School Year		22
b) May 17, 2023 letter from the LKDSB Chair to the Minister of Education expressing concerns regarding the Transportation funding for the 2023-2024 School Year		24
c) May 17, 2023 letter from the Director of Education to the local Members of Provincial Parliament (MPP) regarding Grants for Student Needs (GSN) funding formulas for the 2023-2024 School Year		25
16. New Business		
17. Trustee Questions		
18. Notices of Motion		
19. Announcements		
a) The next Regular Board Meeting will be held on Tuesday, June 6, 2023 at the Chatham Regional Education Centre at 7:00 p.m.		
20. Adjournment		

PRESENT:

Trustees: Chair Randy Campbell, Vice-Chair Janet Barnes, Greg Agar, Jane Bryce, Ruth Ann Dodman, Jack Fletcher, Malinda Little, joining virtually, Roberta Northmore, Angela Richards, Kelley Robertson, joining virtually, and David Shortt

Student Trustees: Alizah Ali, Tristan Nemcek, and Kobee Soney, joining virtually

Staff: Director of Education John Howitt, Associate Director Brian McKay, Superintendents of Education Angie Barrese, Ben Hazzard, Helen Lane, and Mary Mancini

Regrets: Superintendent Gary Girardi, Public Relations Officer Heather Hughes

Recording Secretary: Jaime Shannon, Executive Assistant to the Director

Call to Order: Chair Campbell called the meeting to order at 7:00 p.m.

#2023-83  
Approval of the Agenda  
Moved by David Shortt, seconded by Greg Agar,  
"That the Agenda for the Regular Board Meeting of May 9, 2023 be approved."  
CARRIED.  
Chair Campbell read the Traditional Territorial Acknowledgement.

Declaration of Conflict of Interest  
None.

#2023-84  
Approval of the Minutes  
Apr/25/2023  
Moved by Jack Fletcher, seconded by Jane Bryce,  
"That the Board approve the Minutes of the Regular Board Meeting of April 25, 2023."  
CARRIED.

Business Arising  
Director Howitt followed-up on a Trustee request from the April 25, 2023 Board Meeting to have the Memorandum from the Minister of Education on *The Better Schools and Student Outcomes Act, 2023* included as Correspondence on the Board Meeting agenda. He relayed that the request was brought to the Agenda Review Committee, and it was determined that it did not meet the definition of correspondence.

Motions Emanating from the Regular Board Private Session  
None.

#2023-85  
Action of the Regular Board Private Session be the Action of the Board  
Moved by Janet Barnes, seconded by Roberta Northmore,  
"That the Action of the Board in Private Session be the Action of the Board."  
CARRIED.

Presentation – Director's Snapshots of Excellence  
Director Howitt presented the Director's Snapshots of Excellence for the period of March to April, 2023. He remarked that there are fantastic activities taking

place in LKDSB schools and many of the pictures show the STEM and STEAM activities taking place. The photos showed Brigden Public School students working together to code the fastest path for Ozobot Races, Grade 8 students learning about cells with onion skins on the microscope, P.E. McGibbon Public School students receiving a Respect Ribbon award, as part of the school's February focus on respect, and their Intermediate Boys Basketball Team celebrating winning LKESSA Division C, STEM and STEAM activities at Queen Elizabeth II Public School Sarnia and Zone Township Central School, Wallaceburg District Secondary School Drama Club at the NTS Drama Festival where they won Outstanding Production as well as several awards for set design and use of space, production of promise and acting, Great Lakes Secondary School Key Club making a donation to Youth Wellness Hub through a Bake Sale fundraiser, Lambton Central Collegiate & Vocational Institute Music Crew and Ridgeway District High School's boys curling team at SWOSSAA events, Bosanquet Central School students celebrating the end of their "Sting Reading Challenge" with a visit from 3 Sarnia Sting players, a visit from Sarnia Sting players at Errol Road Public School, Merlin Area Public School staff and students dressing up as their favourite Disney character, a celebration for Confederation Central School's choir who performed at the March 3, 2023 Sarnia Sting game, Carnival celebrations at McNaughton Avenue Public School, Hanna Memorial Public School students learning to bead from a member of Aamjiwnaang First Nation, Colonel Cameron Public School students learning about the importance of water, Sir John Moore Community School students learning the importance of environmental protection with their "Earth Day Everyday" program, a display of thoughtful reflections from King George VI Public School Sarnia students on Anishinaabe author, illustrator, and water protection activist Joanne Robertson's book, "The Water Walker", John McGregor Secondary School students painting a beautiful mural for their school, LKDSB students at the podium following OFSAA events, "World Down Syndrome Day" events across the district, students participating in an annual chess tournament in Chatham, Ontario, the Board's Employee Retirement Recognition and 25 Years of Service Ceremonies, Tilbury Area Public School students learning how lungs function, Errol Village Public School students displaying their science fair projects at Lambton County Science Fair, Northern Collegiate Institute & Vocational School's Eco-Club participating in the Shell Eco Marathon, placing in the top 10, Northern Collegiate Institute & Vocational School students preparing to head to the Regeneron International Science Fair in Texas and its Law Club giving a great performance at the Law Advocacy demonstration at the Sarnia Court House.

Delegations

None.

Questions from the Public

None.

#2023-86  
Review of the Trustee  
Code of Conduct and  
Proposed Revisions to the  
LKDSB Procedural By-  
Laws  
Report B-23-68

Chair Campbell reported that a review of the Trustee Code of Conduct took place, which was required before May 15, 2023 as per *Ontario Regulation 246/18 Members of School Boards – Code of Conduct*. He explained that feedback received was reviewed by himself, the Vice-Chair of the Board and the Director of Education. He noted that during the review of the Trustee Code of Conduct, a review of the LKDSB Procedural By-Laws took place. He detailed the changes to the LKDSB Procedural By-laws, which includes Section 11 *School Board Member (Trustee) Code of Conduct for the Lambton Kent District*

*School Board and Section 12 Enforcement of the Code of Conduct, and  
Section 13 Acknowledgement and Undertaking.*

Moved by Ruth Ann Dodman, seconded by Jane Bryce,

“That the Board approve the review of the Trustee Code of Conduct and the revisions to Sections 1.11, 4.1, 11.1, 11.6, 11.7, 12.1, 12.3, 12.4, and 12.5 of the LKDSB Procedural By-Laws.”

CARRIED.

#2023-87  
LKDSB Policy and  
Regulations on  
Occupational Health and  
Safety  
Report B-23-69

Director Howitt explained that the review of the Policy and Regulations on Occupational Health and Safety were brought forth to Trustees as part of the LKDSB cyclical review, and noted in this case, the Policy and Regulations are reviewed annually. There were no changes recommended.

Moved by Angela Richards, seconded by Malinda Little,

“That the Board approve the review of the policy and regulations on Occupational Health and Safety.”

CARRIED.

Indigenous Liaison  
Committee Report  
Report B-23-70

Trustee Northmore reported to Trustees on the April 19, 2023 Indigenous Liaison Committee meeting. She noted that 50 reports were received from school administrators. She highlighted that Eelünaapéewi Lahkéewiit reported on a new Student Success Worker at Ridgetown District High School, John McGregor Secondary School, and Chatham Kent Secondary School, Aamjiwnaang First Nation has extended its community school to Grade 3 students, so it will now become a Kindergarten to Grade 3 school, and Kettle and Stony Point First Nation is developing a program called Education Bridge Services, which is similar to the Supervised Alternative Learning (SAL) program but located within the community. She relayed that Indigenous Lead Dallas Sinopole suggested that Elders are brought back to the table for further discussion on any changes to the Traditional Territory Acknowledgement. She reported that Indigenous student data presentations were received from Great Lakes Secondary School, Naahii Ridge Public School, and North Lambton Secondary School, Superintendent Lane invited the four First Nation education representatives to provide a workshop for Trustees, Strategic Priority plaques have been distributed to the First Nation communities, and the first cohort of the Indigenous Teachers Education Program (ITEP) will be graduating in October 2023.

Ontario Public School  
Boards' Association  
Update (OPSBA)

Trustee Fletcher provided an overview from the April 28 and 29, 2023 OPSBA Board of Directors Meeting. He highlighted the presentation by Brian Rosborough, Executive Director of Association of Municipalities (AMO), encouragement from OPSBA for Trustees to meet with their local MPPs, and discussion around *The Better Schools and Student Outcomes Act, 2023*. He encouraged Trustees to review the May 1, 2023 and May 9, 2023 OPSBA President's Messages they received via email.

Special Education  
Advisory Committee  
(SEAC) Report  
Report B-23-71

Trustee Little reported to Trustees on the April 20, 2023 SEAC meeting. She relayed that the committee was provided with a tour of the St. Clair College Chatham Campus and a presentation on the Options Program. She relayed that Superintendent Barrese updated the committee on exceptional pupil

	<p>numbers and explained the difference between students who are identified and not identified. She noted that the LKDSB was copied in a letter to the Minister of Education from Kawartha Pine Ridge District School Board.</p>
Student Senate Report Report B-23-72	<p>Student Trustee Ali reported that the final Student Senate meeting was held on May 1, 2023 and included a presentation on the 2023-2024 Budget: Grants for Student Needs and an overview of the LKDSB Student Census and Staff Census.</p> <p>Student Trustee Nemcek relayed that Director Howitt thanked Student Senators for their work on the Student Senate Project for the 2022-2023 school year.</p>
Correspondence	None.
New Business	Trustee Bryce reported that the first Naming Committee meeting for the Forest Kindergarten to Grade 12 school was held on May 4, 2023 and noted that the Record of Action from the meeting will be posted on the LKDSB website once it is approved.
Trustee Questions	<p>A Trustee asked for an update on the status of the budget for the 2023-2024 school year. Associate Director McKay responded that they continue to work through the budget for 2023-2024, and relayed there is loss of \$3.3 million dollars of funding due to the end of the COVID-19 Learning Recovery Fund, a loss of \$1.7 million dollars in Indigenous Education funding, due to a change in funding methodology, and \$4.5 million dollars unfunded for Transportation, due to a new funding formula. He explained that the Transportation funding is shared within the consortium, and the LKDSB's share of the loss is about \$3 million dollars. He remarked that the consortium has always been efficient with a balanced budget. He explained that Trustees may be asked to approve a deficit budget, and further explained that boards are allowed to provide to the Ministry with a 1% deficit budget amount as part of the approved budget process. He noted that the inability to balance the funding loss without significant costs to the system is a concern. He noted that he is continuing to work through the budget and planned to present the budget at the June 6, 2023 Board Meeting.</p> <p>Moved by David Shortt, seconded by Greg Agar</p>
#2023-88 Letter to Minister of Education on Transportation Funding Formula for 2023-24	<p>"I move that the Chair, on behalf of the Board, send a letter to the Minister of Education outlining the negative impact the new transportation funding formula has on our budget. This letter should specifically mention that our budget was previously balanced and is now in a deficit position. The letter should also identify the key pressure points."</p> <p>CARRIED.</p> <p>Moved by David Shortt, seconded by Ruth Ann Dodman,</p>
#2023-89 Meeting with Ministry of Education Staff on Funding Changes for 2023-24	<p>"I move that LKDSB Trustees direct Administration to meet with the appropriate Ministry of Education staff to explain in detail the negative impact that funding changes will have on student programming and to advocate that the funding formula be reconsidered."</p> <p>CARRIED.</p> <p>Moved by Roberta Northmore, seconded by Angela Richards,</p>

#2023-90  
Letter to Minister of  
Education on Indigenous  
Education Funding for  
2023-24

“I move that the Chair, on behalf of the Board, write a letter to the Ministry, OPSBA, any other Ministry/agencies, and four First Nations impacted, as the funding short fall will force the LKDSB to regress with respect to the Board and the Ministry of Education’s commitment to continuing to move towards reconciliation by addressing *Truth and Reconciliation Call to Action #62.1, Make age-appropriate curriculum on residential schools, Treaties, and Aboriginal peoples’ historical and contemporary contributions to Canada a mandatory education requirement for Kindergarten to Grade Twelve students.* I strongly recommend that the letter outlines the Education Service Agreements with the First Nations and the LKDSB’s commitment to enhance First Nation Education.”

CARRIED.

Moved by Jane Bryce, seconded by Jack Fletcher,

#2023-91  
Letter to local Members of  
Provincial Parliament  
(MPP) on Funding for  
2023-24

“That an information letter be sent to the three local Members of Provincial Parliament (MPP) to make them aware of the local impact from the changes to the Grants for Student Needs (GSN) funding formulas for 2023-2024.”

CARRIED.

A Trustee asked if the coterminous board is feeling the same pressures as the LKDSB in terms of the FNMI funding changes. Associate Director McKay responded that he recently spoke with his colleague at the St. Clair Catholic District School Board and they are experiencing proportionately the same impact as the LKDSB.

Trustees who attended the Multicultural Fair at Chatham Kent Secondary School remarked that it was an amazing experience and Student Trustee Ali was praised for her part in organizing the successful day.

Notices of Motion

None.

Announcements

The 2023-2024 School Year Calendar approved by Trustees at the February 14, 2023 Board Meeting has been approved by the Ministry of Education and is posted on the LKDSB website.

The next Regular Board Meeting will be held on Tuesday, May 23, 2023 at the Sarnia Education Centre at 7:00 p.m.

Adjournment

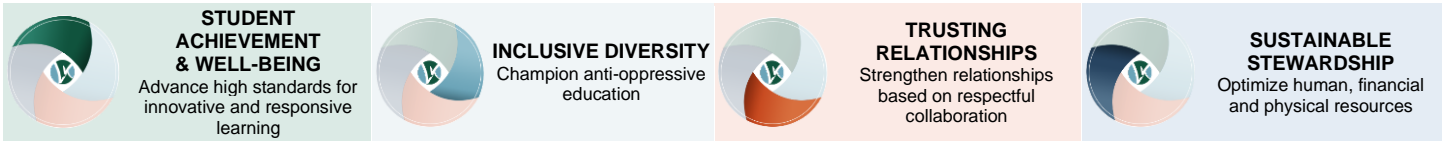
There being no further business of the Board, Chair Campbell declared the Meeting adjourned at 8:18 p.m.

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Chair of the Board

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Director of Education and  
Secretary of the Board



**FROM: Director Howitt, Director of Education  
Mary Mancini, Superintendent of Education**

**DATE: May 23, 2023**

**SUBJECT: LKDSB Policy and Regulations on Volunteer Drivers**



The policy on Volunteer Drivers has been reviewed as part of the LKDSB cyclical review. The policy continues to reflect the philosophy of the LKDSB and has been updated to provide language to reference the regulation.

The regulation on Volunteers Drivers has been reviewed and the changes reflect wording that clarifies expected practices for engaging volunteer drivers to support school activities.

**Recommendation:**

“That the Board approve the revised policy and regulations on Volunteer Drivers.”





## POLICY

**SUBJECT: Volunteer Drivers**

It is the policy of the Lambton Kent District School Board, [subject to regulations](#), to permit volunteer drivers to transport students to and from school activities [during the school day](#) in privately-owned vehicles [as outlined in the Volunteer Drivers Regulations](#).

Implementation Date: September 28, 1999

Reviewed: June 8, 2010

Revised: January 26, 2016, October 19, 2020, [May 9, 2023](#)

Reference: Board Regulations



## **POLICY**

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Implementation Date: September 28, 1999

Reviewed: June 8, 2010

Revised: January 26, 2016, October 19, 2020, May 9, 2023

Reference: Board Regulations



## REGULATIONS

### SUBJECT: Volunteer Drivers

1. It will be the responsibility of the Principal to screen and approve each volunteer driver.
2. Volunteer drivers will, during the performance of their duties, be subject to the terms and conditions of the Education Act, Board Policies and Regulations and other pertinent legislation.
3. A volunteer driver should be a parent/guardian, family member, [coach](#), or Board employee. Volunteer drivers must be 21 years of age or older or meet the conditions of ~~#10~~ [#11](#) of this Regulation.
4. A volunteer driver must have:
  - (a) a completed, signed "Authorization Form" (Administrative Procedures, A-PR-218, [Appendices Appendix A](#))
  - (b) evidence of a valid Province of Ontario Full G Driver's license which permits the driver to transport other non-related individuals
  - (c) evidence of a minimum of \$1,000,000.00 liability insurance coverage
5. All ~~v~~Volunteer ~~d~~Drivers of students will be required to obtain a [Police Vulnerable Sector Criminal Background Check \(PVSC\)](#) every five years and provide an Annual Offence Declaration to the Principal. Volunteer ~~d~~Drivers will be responsible for the cost of obtaining the ~~Vulnerable Sector Criminal Background Check PVSC~~. [The requirement for a PVSC is waived for the parent/guardian of a secondary student who is driving their own child accompanied by other students.](#)
6. [All volunteer drivers of students must maintain a two-student-per-vehicle minimum at all times, with the exception of one student in the vehicle if the driver is the parent/guardian of the student. If the two-student-per-vehicle minimum ratio is not possible, an additional chaperone \(parent volunteer, staff member\) must accompany in the vehicle.](#)
- 6 7. All individuals should be encouraged to review their automobile insurance coverage with their carrier before participating as a volunteer driver.
- 7 8. No financial remuneration will be paid by the Board or by individual schools to compensate volunteer drivers for their participation.
- 8 9. Should a vehicle become disabled or involved in an accident during transport, the volunteer driver must inform the Principal immediately.

9 10. Employees of the Board who volunteer to transport students in their private vehicles will be subject to the same terms and conditions as non-employee volunteers. [PVSC requirements for employees of the Board follow Administrative Procedure A-OP-404.](#)

~~10. With the principal's approval, students possessing a valid Province of Ontario [Full G Driver's license](#) may be permitted to drive a private vehicle to a school activity unaccompanied by other students. Signed permission will be required from both a parent/guardian/student (18+) and the registered owner of the vehicle.~~

Implementation Date: September 28, 1999  
Reviewed: June 8, 2010  
Revised: January 26, 2016, [May 9, 2023](#)

Reference: Board Policy and Administrative Procedures



## REGULATIONS

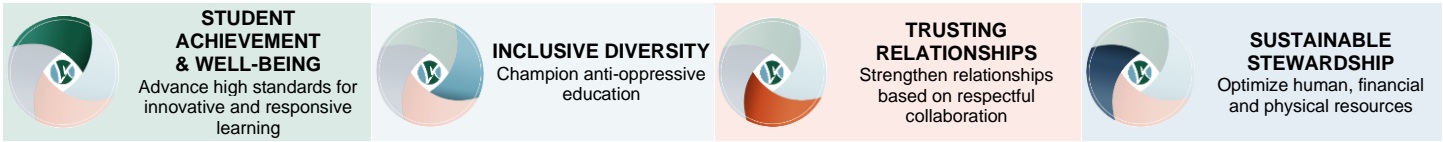
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  - (b) evidence of a valid Province of Ontario Full G Driver's license which permits the driver to transport other non-related individuals
  - (c) evidence of a minimum of \$1,000,000.00 liability insurance coverage
5. All volunteer drivers of students will be required to obtain a Police Vulnerable Sector Check (PVSC) every five years and provide an Annual Offence Declaration to the Principal. Volunteer drivers will be responsible for the cost of obtaining the PVSC. The requirement for a PVSC is waived for the parent/guardian of a secondary student who is driving their own child accompanied by other students.
6. All volunteer drivers of students must maintain a two-student-per-vehicle minimum at all times, with the exception of one student in the vehicle if the driver is the parent/guardian of the student. If the two-student-per-vehicle minimum ratio is not possible, an additional chaperone (parent volunteer, staff member) must accompany in the vehicle.
7. All individuals should be encouraged to review their automobile insurance coverage with their carrier before participating as a volunteer driver.
8. No financial remuneration will be paid by the Board or by individual schools to compensate volunteer drivers for their participation.
9. Should a vehicle become disabled or involved in an accident during transport, the volunteer driver must inform the Principal immediately.

10. Employees of the Board who volunteer to transport students in their private vehicles will be subject to the same terms and conditions as non-employee volunteers. PVSC requirements for employees of the Board follow Administrative Procedure A-OP-404.

Implementation Date: September 28, 1999  
Reviewed: June 8, 2010  
Revised: January 26, 2016, May 9, 2023

Reference: Board Policy and Administrative Procedures



**FROM: Alizah Ali, Student Trustee**

**DATE: May 23, 2023**

**SUBJECT: Request for Additional Funding for Attendance at Conferences, Workshops and Seminars for the 2022-2023 School Year**



As per LKDSB Regulations on *Attendance of Trustees and Student Trustees at Educational Conferences, Workshops and Related Events*, Student Trustees are allocated \$3,000 of annual funding for attendance at conferences, workshops and seminars. Recognized educational conferences include association conferences, such as Ontario Public School Boards' Association (OPSBA) and Ontario Student Trustee Association and funds can be used for registration, accommodation, transportation, meals, and parking.

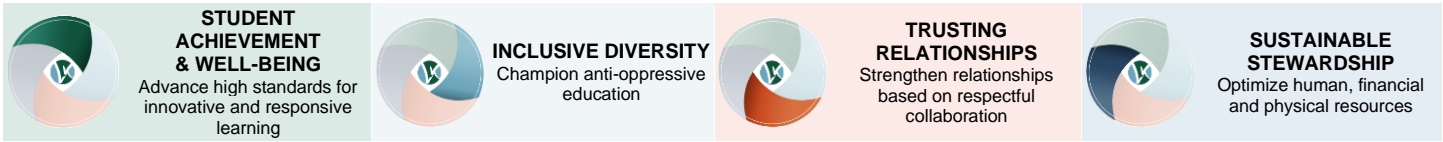
Student Trustee Ali attended the OSTA Annual General Meeting from May 18 to 21, 2023, which used an estimated amount of \$2,000 of the \$3,000 allocated.

Student Trustee Ali would like to also attend the OPSBA Annual General Meeting from June 8 to 10, 2023, which will have an estimated cost of \$1,600.

Following attendance at the OSTA Annual General Meeting, Student Trustee Ali will have approximately \$1,000 remaining in her fund and is requesting approval from the Board for additional funds of up to \$750 to attend the OPSBA Annual General Meeting.

**Recommendation:**

“That the Board approve a maximum of \$3,750 of funding for Student Trustee Ali for attendance at conferences, workshops and seminars for the 2022-2023 school year.”



**FROM: Kobee Soney, Student Trustee**

**DATE: May 23, 2023**

**SUBJECT: Request for Additional Funding for Attendance at Conferences, Workshops and Seminars for the 2022-2023 School Year**



As per LKDSB Regulations on *Attendance of Trustees and Student Trustees at Educational Conferences, Workshops and Related Events*, Student Trustees are allocated \$3,000 of annual funding for attendance at conferences, workshops and seminars. Recognized educational conferences include association conferences, such as Ontario Public School Boards' Association (OPSBA) and Ontario Student Trustee Association and funds can be used for registration, accommodation, transportation, meals, and parking.

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Student Trustee Soney would like to also attend the OPSBA Annual General Meeting from June 8 to 10, 2023, which will have an estimated cost of \$1,600.

Following attendance at the OSTA Annual General Meeting, Student Trustee Soney will have approximately \$1,000 remaining in her fund and is requesting approval from the Board for additional funds of up to \$750 to attend the OPSBA Annual General Meeting.

**Recommendation:**

“That the Board approve a maximum of \$3,750 of funding for Student Trustee Soney for attendance at conferences, workshops and seminars for the 2022-2023 school year.”



 <p><b>STUDENT ACHIEVEMENT &amp; WELL-BEING</b> Advance high standards for innovative and responsive learning</p>	 <p><b>INCLUSIVE DIVERSITY</b> Champion anti-oppressive education</p>	 <p><b>TRUSTING RELATIONSHIPS</b> Strengthen relationships based on respectful collaboration</p>	 <p><b>SUSTAINABLE STEWARDSHIP</b> Optimize human, financial and physical resources</p>
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**FROM: Brian McKay, Associate Director – Corporate Services**

**DATE: May 23, 2023**

**SUBJECT: Tender Award – Elevator Upgrade – Northern Collegiate Institute & Vocational School, Sarnia**



Tenders were received electronically by the Purchasing Department and opened on May 11, 2023, by Don Masse and Brandon Wysman of the Plant & Maintenance Department. Bid results are as follows (\*\* indicates successful bidder):

*Tendered Base Bid: Replace elevator cab, hydraulic hoist system and all electrical systems*

PROJECT BIDDER	BASE BID (nic. HST)
<b>** Elgin Contracting and Restoration Ltd., St. Thomas</b>	<b>143,000.00</b>
Elric Contractors of Wallaceburg Limited, Wallaceburg	146,184.05
Wellington Builders Inc., Forest	174,000.00

PROJECT SUMMARY	
Successful Bid Total (nic. h.s.t.)	143,000.00
Design Fees	12,655.50
Net HST	3,362.16
<b>Total Project, This Report:</b>	<b>\$ 159,017.66</b>
Budget Funding:	
- School Condition Improvement	159,017.66
<b>Total Project Budget:</b>	<b>\$ 159,017.66</b>

**Recommendation:**

“That the Board award the tender to the successful bidder, Elgin Contracting and Restoration Ltd., for the Elevator Upgrade at Northern Collegiate Institute & Vocational School.”



**FROM: John Howitt, Director of Education**

**DATE: May 23, 2023**

**SUBJECT: Parent Involvement Committee Report**



The Parent Involvement Committee of the Lambton Kent District School Board held its final 2022-2023 school year meeting on May 15, 2023 at the Sarnia Education Centre, Chatham Regional Education Centre and via Microsoft Teams.

Associate Director Brian McKay provided an update and presentation on the 2023-2024 Budget: Grants for Student Needs to the Parent Involvement Committee.

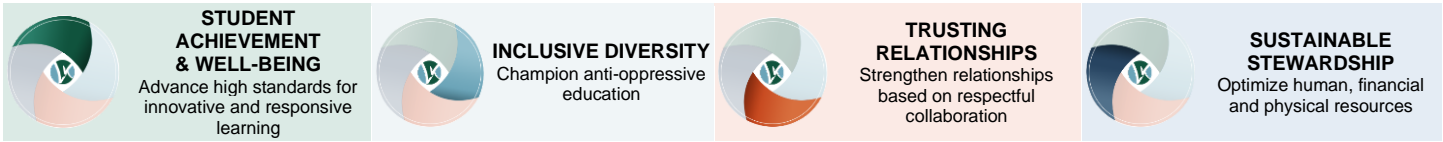
The Parent Involvement Committee discussed the virtual speaking events held on April 13, 2023 and May 10, 2023 and the upcoming event on June 5, 2023. Ideas were shared regarding future event possibilities and encouraging school community engagement.

Director Howitt updated the committee on the following items:

- Ministry of Education approval of the Elementary & Secondary School Year Calendar 2023-2024
- Count Me In LKDSB Student Census results of demographic data from information collected in the areas of Language(s) First Spoken, Indigenous Identity, Ethnic Origin, Citizenship Status, Race, Religion or Spiritual Affiliation, Gender Identity, Sexual Orientation, Disability and Socio-economic Status
- Count Me In LKDSB Staff Census results of demographic data collected from questions in Organizational Demographics and Workforce Demographics categories

Director Howitt thanked members of the Parent Involvement Committee for their work throughout the 2022-2023 school year.

The next meeting is scheduled on Monday, October 2, 2023.



**FROM: Malinda Little, Trustee and Vice-Chair of the Special Education Advisory Committee**

**DATE: May 23, 2023**

**SUBJECT: Special Education Advisory Committee (SEAC) Meeting Summary (May 18, 2023)**



The Special Education Advisory Committee (SEAC) of the Lambton Kent District School Board met in the Jeanne Gordon Hall at the Wallaceburg & District Museum on Thursday, May 18, 2023. Following is a report of the activities of the meeting:

Business Arising from the Minutes

There was no business arising from the meeting of April 20, 2023.

Presentation: LKDSB Budget

Sandy Scott-Hillier, Manager of Financial Services, presented the 2023-2024 Budget information and noted that the Board’s total enrollment numbers for the 2023-2024 school year are projected at 14,602 for elementary schools and 6,900 for secondary schools. She noted that the Board’s funding, including Special Education funding, is based on enrollment. There have been some minor changes to some of the Board’s funding streams, but there hasn’t been a lot of change to special education funding therefore the Student Support Services/Well-Being Department will only receive a moderate increase in funding for 2023-2024.

Presentation: Opioid Poisoning & Naloxone

C.J. Taylor, Operations Manager/Consultant with Bluewater First Aid Training Centre provided information on opioids and opioid poisoning. He explained how naloxone can reverse the effects of opioid poisoning and provided information on how to provide first aid and/or administer naloxone to help save a life.

PAaC on SEAC Resources

Members of SEAC had an opportunity to review Regulation 464/97 and learn about the Special Education Report Checklist.

### Special Education Plan

The System Coordinator of Student Support Services/Well-Being outlined the Sections and Appendices of the Special Education Plan that were reviewed by the Student Support Services/Well-Being Team for the May Meeting of SEAC, and she provided the rationale for any amendments/additions or deletions that were made.

### Proposed 2023-2024 SEAC Meeting Schedule

The proposed schedule for the meetings to be held during the 2023-2024 school year (attached) was shared with the membership for their information and planning.

### Next Meeting

Thursday, June 15, 2023

Jeanne Gordon Hall - Wallaceburg & District Secondary Museum

**LAMBTON KENT DISTRICT SCHOOL BOARD**  
**SPECIAL EDUCATION ADVISORY COMMITTEE MEETING DATES**  
**2023 - 2024**

All meetings are typically held in-person beginning at 6:00 p.m. at Wallaceburg District Secondary School, 920 Elgin Street, Wallaceburg.

Anyone wishing to attend the meeting as a guest must contact the Administrative Assistant for the Student Support Services/Well-Being Department to determine the meeting room location and so that staff are able to put the appropriate plans in place.

Contact the Lambton Kent District School Board Office at 519-336-1500 and ask to speak to the Administrative Assistant for the Student Support Services/Well-Being Department if there are questions or assistance is required.

Agendas are typically posted to the [Board's website](#) a week in advance of each meeting.

Thursday, September 21, 2023

Thursday, October 19, 2023

Thursday, November 16, 2023

Thursday, December 14, 2023

Thursday, January 18, 2024

Thursday, February 15, 2024

Thursday, March 21, 2024

Thursday, April 18, 2024

Thursday, May 16, 2024

Thursday, June 13, 2024



# Lambton Kent District School Board

*Student Achievement* ✓ *Community Success*

200 Wellington Street, P.O. Box 2019, Sarnia Ontario N7T 7L2

Phone: (519) 336-1500 or 1-800-754-7125  
Fax: (519) 336-0992

May 17, 2023

The Honourable Stephen Lecce  
Minister of Education  
5<sup>th</sup> Floor, 438 University Avenue  
Toronto, ON M5G 2K8

Dear Minister Lecce:

On behalf of the Lambton Kent District School Board (LKDSB), I would like to share our concerns regarding the recently announced changes to the Indigenous Education funding formula for the 2023-2024 school year.

The LKDSB has made a commitment to Indigenous Education and has worked hard to build and sustain relationships with the four First Nations communities located within the Lambton Kent district. We commend the Ministry of Education for increasing the funding for the Board Action Plan, which would allow for opportunities to infuse Indigenous culture and values across the curriculum and deliver more land-based opportunities, but are concerned that the reduction of funding to the First Nations, Metis, and Indigenous Studies budget will negatively impact the Indigenous Education programming our Board currently has in place and is required as part of our Education Service Agreements. Specifically, the LKDSB will see a reduction of \$1,610,081 in the 2023-24 school year and after the mitigation funding is eliminated a total loss of \$2,181,934 going forward. These funding losses are based on our historic annual student numbers of just over 1800 students who take studies courses.

We remind you of the Ministry of Education's commitment to continuing to move towards reconciliation by addressing Truth and Reconciliation Call to Action #62.1, "Make age-appropriate curriculum on residential schools, Treaties, and Aboriginal peoples' historical and contemporary contributions to Canada a mandatory education requirement for Kindergarten to Grade Twelve students."

The LKDSB is concerned that the Indigenous Education programming currently in place could not be maintained with the reduction in funding, as it would necessitate reductions in other areas of the Board in order to balance the Board's budget. Should the government be fixed on the new funding formula we request, at minimum, an increase in the mitigation funding for next year and a multi-year phase in approach with reducing mitigation funding over that period.

The LKDSB recognizes the fiscal challenges facing the province and appreciates the opportunity to work with the Ministry to ensure students continue to have the resources and opportunities to be successful.

The Trustees look forward to receiving your response to this letter.

Sincerely,

A handwritten signature in black ink that reads "D. Randy Campbell".

Randy Campbell  
Chair of the Board

- c. Premier Doug Ford
- Deputy Minister of Education Nancy Naylor
- OPSBA
- MPP Monte McNaughton
- MPP Bob Bailey
- MPP Trevor Jones
- LKDSB Trustees
- Aamjiwnaang First Nation
- Bkejwanong (Walpole Island) First Nation
- Eelünaapéewi Lahkéewiit
- Kettle and Stony Point First Nation



May 17, 2023

The Honourable Stephen Lecce  
Minister of Education  
5<sup>th</sup> Floor, 438 University Avenue  
Toronto, ON M5G 2K8

Dear Minister Lecce:

On behalf of the Lambton Kent District School Board (LKDSB), I would like to share our concerns regarding the recently announced changes to the Transportation funding formula for the 2023-2024 school year. Prior to the implementation of the new funding formula, our transportation consortium budget was balanced and is now in a deficit position. Should the Ministry not provide sufficient flexibility in the funding envelope, for example to the Fuel Peg Price, Driver Minimum Wage and Retention Pay, and the JK-SK Walk Boundaries, our consortium school boards may be forced into deficit positions in order to honour existing contractual obligations. A deficit position would directly impact the success and well-being of all students.

We must stress the following points:

- While the funding formula was built 'ground up', we believe that despite longstanding efficiency and diligence by consortia there will be significant and potentially Province wide gaps from the model allocations and current contracts.
- While the model provides a clear calculation method that builds transparency and equity into the distribution, it is our opinion that ultimately the values do not meet the contractually obliged costs the Boards are and will be experiencing.

We would request open dialogue and collaboration to explore these gaps between funding and expenditures as the sector applies the new funding formula and to explore additional funding mechanisms to address legitimate identified gaps between funding and expenditures and the long-term impacts of CPI on service costs. The LKDSB recognizes the fiscal challenges facing the province and appreciates the opportunity to work with the Ministry to ensure students continue to have the resources and opportunities to be successful.

The Trustees look forward to receiving your response to this letter.

Sincerely,

Randy Campbell  
Chair of the Board

- c. Premier Doug Ford  
Deputy Minister of Education Nancy Naylor  
OPSBA  
MPP Monte McNaughton  
MPP Bob Bailey  
MPP Trevor Jones  
LKDSB Trustees



May 17, 2023

The Honourable Monte McNaughton  
 Minister of Labour  
 360 James St.  
 Wallaceburg, ON N8A 2N5

Bob Bailey  
 Member of Provincial Parliament  
 Suite 102  
 805 Christina St. N  
 Point Edward, ON N7V 1X6

Trevor Jones  
 Member of Provincial Parliament  
 Suite 100  
 111 Heritage Rd.  
 Chatham, ON N7M 5W7

Dear Minister McNaughton, MPP Bob Bailey, and MPP Trevor Jones,

On behalf of the Lambton Kent District School Board (LKDSB) Trustees, I have been asked to provide you with information about the recent release of school board budgets and the local impact of changes to Grants for Student Needs (GSN) funding formulas. You will note in the chart below that while the LKDSB Average Daily Enrolment of Pupils (ADE) has grown at a percentage consistent with the province at 0.6%, GSN funding to the LKDSB has not kept pace with the provincial increases in funding in the K-12 education sector.

Funding for 2023-24 School Year	Province (73 School Boards and Authorities)	Lambton Kent District School Board
Base GSN Funding	+2.7%	+1.9%
Base GSN Funding Including One-Time Funding and Debt Service Costs	+1.4%	1.0%
Average Daily Enrolment of Pupils of the Board	+0.6%	+0.6%
Average Base GSN Funding	+2.1%	+1.3%

The LKDSB has prided itself in bringing balanced budgets to Trustees for approval and has consistently ended the year with modest surpluses. For the first time in memory, administration will be required to bring a compliant deficit budget\* to Trustees for approval. This action is contrary to our strategic priority of “Sustainable Stewardship – Optimize human, financial and physical resources”. Changes to funding formulas have negatively impacted our ability to prepare a balanced budget, while maintaining LKDSB student programming. Without changes in student programming or increases to student enrolment, these funding changes place the LKDSB on a slippery slope to repeated structural deficit budgets. A structural deficit exists when annual funding is insufficient to support ongoing operational costs to deliver student programming and provide associated student support resources.

Specifically, the LKDSB is significantly impacted by the changes in Indigenous funding and Transportation funding. While we understand the shift in the funding formulas, for these to both come at the same time with very little consideration to mitigation funding to absorb the changes, we are put in a position to bring a deficit budget. LKDSB is appreciative of the support from Ministry of Education staff in regard to our challenges, however these interactions have not resulted in adjustments to our funding.

The new funding formula for transportation consortium has moved a consortium that was fully funded with a balanced budget to a funding deficit that will require us to top up the funding from sources that would have otherwise gone to student programming. From a dollar perspective the impact on the LKDSB due to the changes in the transportation budget is a reduction of \$1,800,000.

The financial impact to the Indigenous Education funding envelope is a reduction of \$1,610,081 for the 2023-24 school year and \$2,181,934 ongoing after the end of the mitigation funding.

As we have discussed previously, the LKDSB is also significantly hampered by the ongoing moratorium on school consolidations. Significant funding is used to fund empty student spaces and this removes any flexibility we have to address the changes in the funding formula and negatively impacts student programming.

You will be cc'd on letters from the Chair of the LKDSB Board of Trustees to the Minister of Education, Stephen Lecce outlining our concerns. However, Trustees wanted you to have a specific communication informing you of our situation.

Should you have any questions or wish for more detail, please do not hesitate to contact me.

Sincerely,



John Howitt  
Director of Education

c. LKDSB Trustees

\*Compliant deficit budget: School boards may budget for up to 1% greater than their funding if they have sufficient reserves to cover the difference, however this overage is subject to an approved deficit reduction plan which details the steps to be taken by a school board to eliminate the deficit.