

PRESENT:

Trustees: Chair Randy Campbell, Vice-Chair Janet Barnes, joining virtually, Greg Agar, Jane Bryce, Ruth Ann Dodman, Jack Fletcher, Malinda Little, Roberta Northmore, Angela Richards, Kelley Robertson, and David Shortt

Student Trustees: Alizah Ali, Tristan Nemcek, joining virtually, and Kobee Soney

Staff: Director of Education John Howitt, joining virtually, Associate Director Brian McKay, Superintendents of Education Angie Barrese, Gary Girardi, Ben Hazzard, Helen Lane, and Mary Mancini

Regrets: Public Relations Officer Heather Hughes

Recording Secretary: Jaime Shannon, Executive Assistant to the Director

Call to Order: Chair Campbell called the meeting to order at 7:00 p.m.

#2023-69 Moved by Jane Bryce, seconded by Greg Agar,

Approval of the Agenda

“That the Agenda for the Regular Board Meeting of April 11, 2023 be approved.”

CARRIED.

In Memoriam Chair Campbell read an In Memoriam for an LKDSB secondary student. A moment of silence was observed.

Chair Campbell read the Traditional Territorial Acknowledgement.

Declaration of Conflict of Interest None.

#2023-70 Moved by Kelley Robertson, seconded by Malinda Little,

Approval of the Minutes
Mar/28/2023

“That the Board approve the Minutes of the Regular Board Meeting of March 28, 2023.”

CARRIED.

Business Arising Director Howitt provided an update from the March 28, 2023 Board Meeting regarding potential Trustee workshops. He relayed that Superintendent Lane will propose upcoming dates to the Indigenous Liaison Committee at the April 19, 2023 meeting. He noted it will be proposed that a workshop on Treaties could take place in Fall 2023 when the posters presenting the Treaties specific to the local region have been distributed for display in schools.

Motions Emanating from the Regular Board Private Session None.

#2023-71 Action of the Regular Board Private Session be the Action of the Board

Moved by Janet Barnes, seconded by David Shortt,

“That the Action of the Board in Private Session be the Action of the Board.”

CARRIED.

Delegations	None.
Questions from the Public	None.
#2023-72 Tender Award – Asphalt Replacement and Barrier Free Washroom – Lansdowne Public School Report B-23-59	<p>Associate Director McKay reported to Trustees on a tender for asphalt replacement, and installation of an exhaust fan for smudging and a barrier free washroom at Lansdowne Public School.</p> <p>Moved by Ruth Ann Dodman, seconded by Roberta Northmore,</p> <p>“That the Board award the tender to the successful bidder, Elgin Contracting and Restoration Ltd., for the Asphalt Replacement and Barrier Free Washroom at Lansdowne Public School.”</p> <p style="text-align: right;">CARRIED.</p>
Proposed Change to Inclusion of LKDSB Data Required by the Public Sector Salary Disclosure Act, 1996 in the Board Agenda Package Report B-23-60	<p>Moved by Jane Bryce, seconded by Angela Richards,</p> <p>“That the LKDSB ends the practice of including its annual Public Sector Salary Disclosure list in the Board Agenda package and supports public access to the information by maintaining a link on the LKDSB website to the Provincial Public Sector Salary Disclosure website.”</p> <p>Trustee Bryce remarked that she believes a link to Ontario’s Public Sector Salary Disclosure webpage placed on the LKDSB website, would satisfy the requirements of the Public Sector Salary Disclosure Act, 1996 and accommodate members of the public who wish to view the LKDSB reporting details.</p> <p style="text-align: right;">CARRIED.</p>
Audit Committee Report Report B-23-61	<p>Trustee Shortt reported to Trustees on the March 27, 2023 Audit Committee meeting. He relayed that Associate Director McKay provided committee members with an overview of the committee, including responsibilities and the timing of meetings, KPMG LLP, the internal auditors, provided a presentation to members regarding KMPG’s Regional Internal Audit function and provided an update on the current audit, Student Enrolment, and Associate Director McKay presented information regarding the Request for Proposal of the External Financial Audit Services, which was approved at the March 28, 2023 Board Meeting. He remarked that he attended Lunch N’ Learn sessions provided by the Regional Internal Audit Team (RIAT) and encouraged Trustees to attend in the future if they wish to join the Audit Committee.</p>
Ontario Public School Boards’ Association Update (OPSBA)	<p>Trustee Fletcher reported that the next OPSBA meeting will be held on Apr 28 and 29, 2023 in Toronto, Ontario.</p> <p>Chair Campbell congratulated the Trustees involved in the planning of the successful April 1, 2023 OPSBA West Region meeting, which was hosted by the LKDSB at Chatham Kent Secondary School. He noted that Trustees received a letter of gratitude from Arlene Morell, Chair of OPSBA Western Region, for hosting the meeting.</p>
Special Education Advisory Committee Report	<p>Trustee Little reported to Trustees on the March 23, 2023 Special Education Advisory Committee (SEAC) meeting. She relayed that the committee was provided with presentations on Coordinated Service Planning, where members</p>

Report B-23-62	learned of the many resources available to students, and Building Trauma-Sensitive Schools, where LKDSB Educational Assistants Carla Dunn and Stacey Davis spoke about their work in helping to build schools that support students experiencing trauma.
Financial Report 2022-23 School Year Expenditures, December 1, 2022 to February 28, 2023 Report B-23-63	<p>Associate Director McKay reported on the first two quarters 2022-2023 school year expenditures. He explained that this period represented about 50% of operating expenses that occur over 12 months, and approximately 60 to 65% of the salary and benefit portion of the instructional operating expenses that occur over a 10- to 12-month period.</p> <p>Associate Director McKay explained that Appendix A contains the summarized financial information for the first two quarters and the report compares actual expenditures from September 1, 2022 to February 28, 2023 against two benchmark calculations. He explained that the first benchmark calculation (Scenario 1) provides a projected percentage spend based on a 5-year historical average of actual board expenditures and the second benchmark calculation (Scenario 2), introduced in first quarter report, compares the actual expenditures to an assumption of equal spending patterns throughout the fiscal year. He highlighted selected expenditure categories within the Financial Report, and the comments are found summarized within the chart in the board report.</p>
Correspondence	None.
New Business	None.
Trustee Questions	<p>Following a Trustee question, Director Howitt confirmed that Black History and African Heritage is celebrated annually in the month of February and throughout the year. He relayed that Superintendent Lane's team provides resources to schools prior to Black History and African Heritage Month and there is a Google Classroom with resources shared throughout the school year. Superintendent Lane remarked that the Board has an amazing Equity, Diversity, and Inclusion team that works hard on initiatives throughout the year, and the focus of Black History and African Heritage Month for 2023 was "Black Innovation" with activities in schools across the district where students learned about Black innovators with American and Canadian heritage. She explained that there is collaboration with other boards, but there is a focus on programming for students to understand the local history and its connections to the Underground Railroad and other historical events. She added that they look to how curriculum can be infused for a better understanding of these events in partnership with the Secondary Program department. She remarked that she is always interested in what is done regionally but is proud of the work being done in Chatham-Kent and Sarnia-Lambton.</p> <p>A Trustee noted they heard Superintendent Hazzard on a local radio station providing information on Kindergarten registration and asked if these advertisements would be taking place on other radio stations as they were a creative way to provide the community with the information. Superintendent Hazzard responded that the radio advertisements are a good way to engage with the community and share information with families who have children eligible to register for Kindergarten, and confirmed they would be taking place on various radio stations across the district. Director Howitt added that information on</p>

Kindergarten registration is also shared through Google Ads and Facebook Ads, but the best advertising is through word of mouth from existing LKDSB families and staff members. He noted that student enrolment drives funding for the Board which helps enhance programming for students.

Notices of Motion

None.

Announcements

The Parent Involvement Committee (PIC) is hosting a monthly virtual event series for parents/guardians and community members featuring Ann Douglas, beginning on April 13, 2023. More information can be found on the [LKDSB website](#).

The LKDSB is hosting Employee Retirement Recognition and 25 Year Service Ceremonies on April 17 and 18, 2023.

The next Regular Board Meeting will be held on Tuesday, April 25, 2023 at the Sarnia Education Centre at 7:00 p.m.

Adjournment

There being no further business of the Board, Chair Campbell declared the Meeting adjourned at 7:33 p.m.

Chair of the Board

Director of Education and
Secretary of the Board