

REGULAR BOARD MEETING AGENDA  
PUBLIC SESSION

TUESDAY, MAY 28 2019  
7:00 p.m.

Board Room  
Sarnia Education Centre  
200 Wellington Street, Sarnia

**A**

	Page Reference
1. Call to Order	
2. In Memoriam	2
3. Approval of Agenda	
4. Declaration of Conflict of Interest	
5. Approval of the Minutes of May 14, 2019 Regular Board Meetings	3
6. Business Arising from the Minutes	
6. Motions Emanating from the Regular Board Private Session	
8. Motion that the Actions of the Regular Board Private Session be the Action of the Board.	
9. Presentations:	
a) First Nations Exchange: Fostering Cultural Learning Partnerships in the 21st Century– Superintendent Hazzard	
10. Delegations	
11. Questions from the Public	
12. Reports for Board Action	
13. Reports for Board Information	
a) Special Education Advisory Committee Report	9
	Trustee Barnes Report B-19-54
b) Ontario Student Trustees' Conference Report	Student Trustee Bressette Oral Report
c) Multi-Disciplinary Team	11
	Superintendents Barrese & Girardi Report B-19-55
d) 2019/2020 Budget Update	Superintendent McKay Oral Report
14. Correspondence	
15. New Business	
16. Trustee Questions	
17. Notices of Motion:	
18. Future Agenda Items	
19. Announcements	
a) The next Regular Board Meeting will be held on Tuesday, June 11, 2019, 7:00 p.m. at the Chatham Education Centre.	
20. Adjournment	



*In Memoriam*

*Ryan Swayze*

Ryan Swayze passed away May 21, 2019.

Ryan is survived by his wife Jodi and children Maddux and Dryden.

Ryan was secondary teacher at John McGregor Secondary School in Chatham. Staff, students and all who knew Ryan will miss him.

May 28, 2019

Lambton Kent District School Board

Minutes of the Regular Board Meeting of May 14, 2019 held at the Chatham Education Centre

PRESENT:

Trustees: Chair Jane Bryce, Vice-Chair Randy Campbell, Greg Agar, Janet Barnes, Ruth Ann Dodman, Dave Douglas, Jack Fletcher, Brittany Jenkins, Lareina Rising

Staff: Director of Education Jim Costello, Superintendent of Business Brian McKay, Superintendents of Education, Angie Barrese, Ben Hazzard, Helen Lane, Mark Sherman and Public Relations Officer Heather Hughes

Student Trustees: Lexi Graham and Rihana Kukkadi

Regrets: Trustee Derek Robertson and Student Trustee Autumn Bressette

Excused: Trustee Scott McKinlay

Recording Secretary: Trish Johnston, Executive Assistant and Communications Officer

Call to Order: Chair Bryce called the meeting to order at 7:00 p.m.  
Chair Bryce read the Traditional Territorial Acknowledgement.  
She welcomed incoming Student Trustee Byren Newcombe and incoming Director of Education Howitt.

#2019-67  
Approval of the Agenda  
Moved by Jack Fletcher, seconded by Dave Douglas,  
"That the Agenda for the Regular Board Meeting of May14, 2019 be approved."  
CARRIED.

Declaration of Conflict of Interest: None

#2019-68  
Approval of the Minutes  
April 23, 2019  
Moved by Greg Agar, seconded by Janet Barnes,  
"That the Board approve the Minutes of the Regular Board Meeting of April 23, 2019."  
CARRIED.

Business Arising: None

#2019-69  
Action of the Regular Board Private Session be the Action of the Board  
Moved by Randy Campbell, seconded Janet Barnes,  
"That the Action of the Board in Private Session be the Action of the Board."  
CARRIED.

Presentations: None

Delegations: None

Questions from the Public: None

#2019-70  
LKDSB Policy and Regulations on *Employees Holding Appointed or Elected Public Offices*  
Report B-19-47  
Director Costello advised that the Board policy and regulations on *Employees Holding Appointed or Elected Public Offices* have been reviewed as part of the Board's 4 year cyclical review. Changes are not recommended.  
Moved by Lareina Rising, seconded by Ruth Ann Dodman,  
"That the Board approve the review of the policy and regulations on *Employees Holding Appointed or Elected Public Offices*."  
CARRIED.

LKDSB Policy and Regulations on Access to Schools  
Report B-19-48

Director Costello advised that the policy and regulations on *Access to Schools and Board Property* have been reviewed as part of the Board's cyclical review. The policy statement has been revised to reflect the Board's philosophy in a concise manner. Changes are not recommended for the regulations. Director Costello referenced the Education Act, Sec 265 (m), which gives principals the power, where they determine that the presence of the visitor would be detrimental to the physical or mental wellbeing of a particular student or students generally, to refuse admission to a visitor. He referenced the corresponding LKDSB Administrative Procedures *Access to Pupils* that outlines the steps principals follow to refuse an individual admission to school property. He explained the two types of trespass letters that can be issued and the review process.

#2019-71  
Policy and Regulations on Access to Schools

Moved by Ruth Ann Dodman, seconded by Greg Agar,

"That the Board approve the revised policy and the review of the regulations on *Access to Schools*."

CARRIED.

#2019-72  
Tender Award Roof Replacement, Window and Door Upgrades at Hillcrest Public School  
Report B-19-48

Superintendent McKay reported on the tender opening for the roof replacement, window and door upgrades at Hillcrest Public School. The School Condition Improvement funding will be used to cover the \$838,092.45 cost of the project

Moved by Brittany Jenkins, seconded by Greg Agar,

"That the Board award the tender to the successful bidder, Maaten Construction Limited for roof replacement, window and door upgrades at Hillcrest Public School."

CARRIED.

OPSBA Report

Trustee Fletcher referred to the information he shared with Trustees from the May 3 and 4, 2019 OPSBA Directors' Meeting. He shared an additional summary electronically with Trustees and encouraged Trustees to read the publications posted on the OPSBA website. He commented on the importance of student voice and noted that Director Costello has always supported student voice as well as the LKDSB Student Senate. He noted the need to keep in mind what is best for our students. Superintendent McKay confirmed that the Ministry just announced that they will be taking \$1,300 from school board budgets for each international education student. For the LKDSB this will total approximately \$146,000. The international education students pay tuition fees to attend LKDSB schools. Trustee Fletcher referenced the impact budget cuts may have on the Mental Health Coalition. He shared that the OPSBA budget is in good shape with a \$260,000 surplus. OPSBA staff are recommending a rebate to school boards. Some OPSBA Directors thought the funding should stay with OPSBA to assist with their advocacy initiatives. A motion on this topic will come to the OPSBA AGM in July.

Chair Bryce asked Trustees to contact her if they were not receiving updates from OPSBA. As Chair, she has been receiving letters from other school boards about the funding changes and their impact on students. The letters are written to the Minister on behalf of the school board. She explained that she has used Director Costello's statements when speaking with the media to confirm that the LKDSB's number one priority is programs and options for students in schools. These challenging times and funding changes will have a direct impact on the ability of school boards to offer programs for students, particularly in rural schools with declining enrolment. She questioned if the Board would support sending a letter to the Minister of Education outlining the LKDSB concerns.

#2019-73  
Chair to send letter to  
Minister regarding funding  
concerns

Moved by Janet Barnes, seconded by Ruth Ann Dodman

“That the Board send a letter to the Minister of Education outlining the LKDSB’s concerns regarding the funding reductions and the negative impact on student success.”

Director Costello advised that Administration will be submitting a report as well as the Council of Directors of Education (CODE). May 31, 2019 is the deadline for submissions.

CARRIED.

Special Education  
Advisory Committee  
Report  
Report B-19-50

Trustee Barnes reported on the Special Education Advisory Committee (SEAC) meeting held on April 18, 2019 at Wallaceburg District Secondary School. SEAC members heard presentations from representatives on the LKDSB Student Enrichment program and School Multi-Disciplinary Teams. SEAC members continued to review sections of the Special Education Plan. SEAC members were informed of the planned program reviews - *Learning Disability Program* and the *Alternative Learning and Lifeskills Program*.

Superintendent Barrese extended an invitation to Trustees to attend the SEAC Meeting on June 6, 2019. It will be held at the Clubhouse at Baldoon in Wallaceburg. It will be a celebration of student success. Students will be presenting information on what they have worked on throughout the year.

Student Senate Report

Student Trustee Graham reported on the Student Senate Meeting held on May 6, 2019. She advised that mental health was one of their priorities this year. At the meeting, each Senator explained the different approaches taken at each school to encourage students to complete the School Climate Survey. The Student Senate also wrote a letter to send to the local MPPs about the need for better funding for mental health services targeted towards adolescents in the LKDSB and across the province. She advised that the Senators were asked to complete a survey to gather input on the future of the Student Senate. Draft recommendations and next steps will be shared with the Student Senate, Director Costello and incoming Student Trustees.

Student Trustee Kukkadi advised that Student Senators were asked to complete a survey for the Ontario Student Trustees’ Association (OSTA) about eLearning. They were also asked to take it back to their schools for completion by students who have and have not taken e-Learning courses. OSTA has released a vision document *The Students’ Vision for Education* dated May 6, 2019, which contains recommendations to improve the publicly funded education system. Student Trustee Kukkadi confirmed that she is currently taking a kinesiology course through e-Learning. Student Trustee Graham advised that she tried to take an e-Learning course in Grade 10 but realized she did not learn that way. However, last year in Grade 11, she did complete a Grade 12 e-Learning course. Both Student Trustees confirmed that their schools do not have a hub.

Director Costello complemented the Students Trustees and the Student Senators for their work. They are examples of the student leadership in our schools. The Senate is moving away from feeling that they must complete projects and towards trying to influence change locally and provincially. He proposed a possible meeting/workshop with Trustees about what is important in school learning environments.

Elementary Teacher/Board  
Communications  
Committee  
Report B-19-51

Trustee Dodman stated that the Elementary Teacher/Board Communications Committee met on April 23, 2019. Members discussed the completion of report cards, absence reporting, inclement weather procedures, school parking lots and student support.

Parent Involvement  
Committee Report

Director Costello reported on the Parent Involvement Committee (PIC) Meeting held on May 13, 2019. Superintendent McKay attended to provide budget

information. PIC members are concerned about the loss of revenue and suggested that their concerns be submitted to the Ministry as well. PIC is sponsoring two parent evenings on Wednesday, May 22 (Sarnia-Lambton schools @ AMSS) and Thursday, May 23 (Chatham-Kent schools @ CKSS) from 6:30 to 8:30 p.m. The evening events are focused on strategies to help support students develop and foster healthy relationships. The keynote speaker is Marianne Vardalos from URSTRONG.

Trustee Rising advised that she attended the PIC meeting and was really impressed with the level of questions asked during the budget presentation to help them understand the Grants for Student Needs (GSN) and messaging from MPPs. She noted that Director Costello and Superintendent McKay did a really great job explaining the complicated situation.

Annual Costing of the  
Electronic Access Control  
– 12 locations  
Report B-19-52

Superintendent McKay advised that the LKDSB is in the final phase of implementing the electronic access control to all exterior doors, as initiated in accordance with the Ministry “Safe Welcome Initiative”, May 2013. For the 2018/2019 school year, 53 sets of exterior doors at 12 schools are scheduled for installation of keyfob access. This will complete access control on all major exterior doors at these 12 locations. The total project budget is \$358,082.04.

2019/2020 Budget Update

Superintendent McKay advised that Administration is still waiting for the technical papers to be released by the Ministry. The technical papers contain about 150 lists and explanations for the changes to GSN and how the changes will work. Usually the Ministry releases the technical papers then opens up EFIS to school boards to complete their budgets. This year, they opened EFIS on May 7, 2019 without the technical papers. He explained that the technical papers are needed to understand how to apply the new attrition funding piece. The attrition funding is to address the teacher redundancies school boards are facing. He confirmed that Administration still plans to meet the June 11 deadline to present the budget to the Trustees for approval. Superintendent McKay confirmed that attrition funding is a new concept for school boards. The Ministry could have phased in the secondary class size change from 22 to 28 over four years through the Pupil Foundation Grant but they chose to move to 28 for September 2019. The new attrition funding is supposed to be a bridge to allow school boards to bring back some of the laid off teachers. The attrition funding is shown on a different line and is expected to decrease each year for four years. He advised that the term attrition funding has been used in other sectors, but not like this.

New Business

Trustee Fletcher commented on the work of OSTA. He noted that the incoming Student Trustees do not take office until August 1 and that the OSTA AGM is on May 26. He noted that some incoming student trustees from other school boards attend the OSTA AGM. Student Trustees Graham and Kukkadi confirmed that they are not able to attend the OSTA AGM. They spoke to the value of attending OSTA events. It was noted that the LKDSB regulations cover current Student Trustees, not incoming Student Trustees. It was suggested that the Board allow at least one of the incoming Student Trustees to attend the OSTA AGM to assist with transition.

Student Trustee Graham commented that she felt that attending the OSTA AGM as an incoming Student Trustee would have benefited the transition process to the role. There are opportunities for incoming Student Trustees to sit on OSTA Committees that are only available at the AGM. Valuable early networking connections could be established.

Director Costello confirmed that the term of office for Student Trustees runs from August 1 to July 31. Student Trustees are provided with a \$3,000 professional development budget. If the incoming Student Trustees were to attend the OSTA AGM, they would have to have a chaperone and signed consent from a parent/guardian to attend. He confirmed that if the Board approved their

attendance, Administration could secure the funding. Superintendent McKay confirmed that there is sufficient funding in the Trustee professional development budget to cover this cost. Director Costello noted that if the Board approved their attendance it would create a precedent going forward.

Incoming Director Howitt advised that he was not aware that the incoming Student Trustees from the Greater Essex County District School Board attend the OSTA AGM and expressed his support for individuals attending events that assist with transitions.

Student Trustee Graham explained that other school boards allow the incoming Student Trustees to use the leftover budgets of the outgoing Student Trustees to cover the cost of attending the OSTA AGM. Superintendent McKay commented that the Trustee professional development budget could be reviewed on a year by year basis to ensure the funding would be available for the incoming student trustees to attend. Director Costello advised that the estimated cost for each student to attend is \$1,500 to \$2,000 (registration, accommodation, travel, meals). Director Costello confirmed that the cost of attending the OSTA AGM would not be taken out of the \$3,000 professional development budget the Student Trustees will receive for the 2019/2020 school year. This would be additional funding provided to the incoming Student Trustees.

#2019-74  
Incoming Student Trustees  
able to attend OSTA AGM

Moved by Lareina Rising, second by Ruth Ann Dodman,

“That the Board allow the incoming Student Trustees to attend the OSTA Annual General Meeting in the school year prior to the start of their term of office on August 1.”

The incoming Student Trustees would be required to obtain signed consent from their parent/guardian to be able to attend the OSTA AGM.

CARRIED.

Executive Assistant Johnston will communicate with the incoming Student Trustees.

Trustee Questions

In response to Trustee Barnes' question, Superintendent McKay advised that Great Lakes Secondary School has the only gymnasium/auditorium that is rated A1 by the provincial building and fire code for school performances. All the rest of the gymnasiums/auditoriums are rated A2. Trustee Barnes confirmed that she did not have any safety concerns it was just a general question.

Student Trustee Graham referred to the secondary program workshop presented prior to the Board Meeting and commented on the technology component and the use of iPads from a student's perspective. She acknowledged that she can see the positive aspects in classrooms. She noted that in the day to day lives with teachers and students, she has seen struggles. She shared that her younger brothers have their own iPads, but they prefer to use paper and pen or a laptop. She noted that it is not always the most effective teaching strategy for some students. She commented on how easy it is to become distracted using electronic devices because of the other applications available on the device. She thinks it is a great initiative, but she thinks it could use some tweaking.

Director Costello expressed appreciation for Student Trustee Graham's comments. He commented on the number of Technology Enriched Learning Plan (TELP) surveys done to collect data from staff, students and parents. He advised that Superintendent Sherman is issuing a memo this week indicating the changes to the TELP model for September 2019. TELP has been successful but the mindset is changing and there is a shift towards laptops. Students who do not use the LKDSB issued iPads will be encouraged to turn them in so the device can be redeployed. Director Costello advised that incoming Director

Howitt oversees information technology initiatives in his current position. Director Costello commented that he feels good about what TELP accomplished and the change in direction.

In response to Trustee Barnes' question about access to the survey results completed by the Wallaceburg District Secondary School (WDSS) Grade 7 and 8 students regarding the proposed bell time changes, Superintendent Sherman advised that it was a grassroots movement to go to single bell times for Grade 7 to 12 students at WDSS. Currently the Grade 7 and 8 students arrive later and leave later than the Grade 9 to 12 students. An information session was held on May 13, 2019 to share information and gather input on the proposed change. Current Grade 6 students and their families were invited to attend the session as well. The change would result in increased program opportunities for students and staff with the school being more integrated and increased opportunities for student voice. The idea was suggested by the School Council. Administration has consulted with the Transportation Manager and the change could be implemented for September 2019. Superintendent Sherman shared the survey summary data. Data showed that 85% of the students supported the change and thought it would provide more program opportunities and 74% of the students thought it would provide more school involvement.

Announcements

The next Regular Board Meeting will be held on Tuesday, May 28, 2019, 7:00 p.m. at the Sarnia Education Centre.

Alexander Mackenzie Secondary School (AMSS) is celebrating their 50<sup>th</sup> anniversary on June 1, 2019 from 11:00 am to 3:00 p.m. Trustees are welcome to attend.

Adjournment:  
8:31 p.m.

There being no further business of the Board, Chair Bryce declared the Meeting adjourned at 8:31 p.m.

---

Chair of the Board

---

Director of Education and  
Secretary of the Board



**FROM: Janet Barnes, Trustee, Vice-Chair of the Special Education Advisory Committee**

**DATE: May 28, 2019**

**SUBJECT: SPECIAL EDUCATION ADVISORY COMMITTEE (SEAC) MEETING SUMMARY**

The Special Education Advisory Committee of the Lambton Kent District School Board met on May 16, 2019 at Wallaceburg District Secondary School.

Presentation – 2019-2020 School Year Grants for Student Needs Budget

Sandy Scott-Hillier, Manager of Financial Services for the LKDSB, presented an overview of the 2019-2020 School Year Grants for Student Needs Budget, including information about the special education portion of the Board's budget.

Specific to special education, in 2019-2020, the 'Special Education Per Pupil Amount' is projected to be reduced by more than \$119,000; the 'Special Education Equipment Amount' will be reduced by more than \$11,000; and, the 'Differentiated Special Education Needs Amount' will be reduced by more than \$41,000. Ms. Scott-Hillier noted that the 'Special Education Per Pupil Amount' provides the majority of funding for special needs students.

Ms. Scott-Hillier noted that Board's 'Special Incidence Portion' is projected to remain consistent with what the Ministry provided for the 2018-2019 school year, while the CTCC (formerly Section 23) budget is projected to increase by more than \$34,000, and the 'Behavioural Expertise Amount' will increase by more than \$179,000.

Presentation – LKDSB Student Attendance Support Process

James Morton, System Coordinator of Alternative & Continuing Education, provided an overview of the Board's Student Attendance Support Process and stated that there's a direction correlation between regular attendance and improved student achievement. Data from both grade 3 and grade 6 EQAO testing shows that students who were habitually absent scored lower in reading, writing and mathematics.

The Board's System Attendance Support Team works to reduce both cumulative and consecutive student absences. Two *Attendance Officers* work to support the structure and routine of regular daily attendance by working with students and their parents/guardians, etc. to reduce absences. It was noted that students often miss school to attend sport-related events, and sometimes parents don't realize how much school their child is actually missing in a school year and the negative impact these habitual absences have on the child's education.

Special Education Plan Items to be Reviewed in May

The Sections and Appendices of the Special Education Plan that were reviewed by the Special Education Team in May were presented to the Committee by the System Coordinator of Special Education who outlined the changes that were made and explaining the rationale.

Correspondence

The following letters, all addressed to the Minister of Education, were discussed:

1. A letter from the Toronto District School Board SEAC identified concerns regarding the exclusion of students with disabilities from school was received.
2. A letter from the Durham Catholic District School Board SEAC outlining concerns involving changes to the provincial funding model for class size averages and mandatory e-learning courses was received.
3. A letter from the Simcoe Muskoka Catholic District School Board SEAC seeking support for the passage of Bill 64 – *Noah and Gregory's Law, Transition to Adult Developmental Services and Supports*, was received.

The Chair commented that it's really too soon to really know what will happen with class sizes and e-learning, so no action was taken relative to Item #1. It was noted that as further information becomes available, the Special Education Advisory Committee may be in a position to write a letter of support then.

The Board's work to ensure all students, including special needs students, can participate in classroom/school activities and class field trips was noted. No further action was taken in regard to Item #2.

The fact that the Board's staff work closely with community partners to help students transition to the workplace and/or life outside of the classroom was noted, but, it was agreed that it would still be helpful to provide a letter of support for Bill 64 – *Noah and Gregory's Law, Transition to Adult Developmental Services and Supports*. A letter regarding Item #3 will be brought back to the June meeting for SEAC's review and approval.

Next Meeting

Thursday, June 6, 2019, Baldoon Clubhouse, 7018 Dufferin Ave, Wallaceburg, 6:00 p.m.  
Rose Gallaway, SEAC Chair

**REPORT TO THE BOARD**  
**REGULAR BOARD, PUBLIC SESSION**

**REPORT NO: B-19-55**

**FROM: Angie Barrese, Superintendent of Education - Special Education**  
**Gary Girardi, Superintendent of Education – Human Resources**

**DATE: December 20, 2018**

**SUBJECT: LKDSB Multi-Disciplinary Team**

---

Background:

In the spring of 2018, the Ministry of Education provided funding for a multi-disciplinary team for all school boards (up to four additional full-time equivalent staff per school board) to build board capacity and help teachers, Educational Assistants (EAs), and other staff better understand and adapt to the unique needs of their students.

What is a Multi-Disciplinary Team:

A group of people bound together by a **common purpose**, who meet regularly to **communicate, collaborate and consolidate knowledge** from which **plans are made, actions determined, and future decisions influenced**. Each team member has a particular perspective and interest and should be capable of making autonomous decisions.

Purpose of the Multi-Disciplinary Team:

The purpose of the Multidisciplinary Team is to consider the four components of the Ministry of Education's and LKDSB's Well-Being Strategy and work to **support the whole child within the school community**.

By establishing a school team composed of school administration and school champions in each of the four areas, including:

- Equity and Inclusive Education;
- Safe and Accepting Schools;
- Positive Mental Health; and
- Healthy Schools

We hope to be able to provide schools with the opportunity to explore solutions at the school level giving consideration to the perspectives and strengths of the students, staff and school community.

Components of the Well-Being Strategy:

There are **four key components** of the foundation of Ontario's well-being strategy:

- Positive Mental Health
- Safe and Accepting Schools
- Healthy Schools
- Equity and Inclusive Education



School Climate Survey

The Ministry of Education requires all school boards to conduct school climate surveys of students, school staff and parents at least every two years, as they all play a key role in contributing to a positive school climate. There are four separate online surveys: Grades 4-6; Grades 7-12; parents/guardians; and staff.

The Lambton Kent District School Board completes School Climate Survey completed their most recent survey during the time period of April 1-12, 2019. The purpose of the survey is to gather input from staff, students in Grades 4-12 and parents/guardians to help with planning programs and decision-making related to supporting safe and inclusive school environments.

Our school multi-disciplinary teams will work with the School Climate Survey results to set direction to influence school culture, increase student achievement and support our well-being strategy.

In the Lambton Kent District School Board each elementary and secondary school has a Multi-Disciplinary Team. The team is composed of:

- School Administrator
- Resource Teacher
- Guidance Teacher
- Student Success Teacher (secondary)
- Other caring adults (teachers, support staff)

\*Our long-term goal is to include parent representatives and students.

In addition, we have a System Multi-disciplinary Team composed of:

- System Co-Ordinator (Principal)
- Elementary Teacher
- Secondary Teacher

Examples of work to be done at the school level by the Multi-Disciplinary Team:

- Examine School Survey results and build a plan of action to improve our work with students, staff, parents and our community
- Engage in problem-solving to support full school success
- Investigate contributing factors for successes and difficulties
- Promoting meaningful connections with students and staff
- Identify action items for school improvement and increase student success
- Realize the goals of the Equity Strategy
- Engage community partners in school success
- Work in partnership with our Mental Health Leader

Examples of how the System Multi-Disciplinary Team supports our schools:

- Facilitate problem-solving with staff at a school level or a classroom level to determine clear goals and outcomes
- Support school teams in the following areas:
  - › Special education;
  - › Wellness and well-being;
  - › Equity and inclusion;
  - › Safe schools;
  - › School climate and culture;
  - › Gr. 7/8-Gr. 9 transition planning
- Support a culture of collaboration within the school
- Facilitate the secondary school and elementary feeder school collaborative partnership