

# ANNUAL ORGANIZATION BOARD MEETING DECEMBER 3, 2019

@ 7:00 p.m.

In the Board Room at the Sarnia Education Centre 200 Wellington Street, Sarnia, ON

## AGENDA

1.	Call to Order – John Howitt, Director of Education and Secretary of the Board	
2.	Performance by the Sir John Moore Community School Choir	
3.	Invocation – Superintendent Lane	
4.	Appointment of Trustee Scrutineers	
5.	Election of the Chairperson of the Board  O Nominations Opportunity for Nominees to Speak O Casting of Secret Ballots  New Chairperson Assumes the Chair	
6.	Address by the Chairperson of the Board	
7.	Election of the Vice-Chairperson of the Board  O Nominations Opportunity for Nominees to Speak O Casting of Secret Ballots	
8.	Address by the Vice-Chairperson of the Board	
9.	Election of the Delegate and Alternate to the Ontario Public School Boards' Association	
10.	Appointment of Signing Officers of the Board Report B-20-01	2
11.	Appointment of Legal Counsel for the Board - Report B-20-01	2
12.	Appointment of Auditors for the Board - Report B-20-01	2
13.	Striking Committee Retires to Select Composition of Board Committees	
14.	Report of the Striking Committee Annual Trustee Committee Assignments Report B-20-02 (distributed at the Board Meeting)	3
15.	Motion to destroy all ballots	
16.	Adjournment	



BOARD REPORT REPORT NO: B-20-01

ORGANIZATION MEETING OF THE BOARD

Memorandum To: John Howitt, Director of Education

FROM: Brian McKay, Superintendent of Business

DATE: December 3, 2019

SUBJECT: Signing Officers, Legal Counsels and Auditor for the Board

According to its Procedural By-Laws, the Board must appoint its signing officers and legal counsels for the ensuing term. Currently, they are:

Signing Officers: John Howitt, Director of Education and Secretary of the Board

Brian McKay, Superintendent of Business and Treasurer of the Board

Legal Counsels: Hicks Morley (for matters involving personnel)

77 King Street West, 39<sup>th</sup> Floor P.O. Box 371, TD Centre, Toronto, ON. M5K 1K8

Harrison Pensa (for business, financial & property matters)

P.O. Box 3237 450 Talbot Street

London, ON. N6A 4K3

Through its Request for Quote process, the Board secured an auditing firm, with a contract term ending as of January 16, 2023.

Auditor: Bailey Kearney Ferguson LLP

708 Wellington Street Wallaceburg, ON. N8A 2Y6

#### **RECOMMENDATION #1:**

"That, for the term of December 3, 2019 to December 1, 2020, the Board appoint John Howitt, Director of Education and Secretary of the Board and Brian McKay, Superintendent of Business and Treasurer of the Board as its official signing officers."

#### **RECOMMENDATION #2:**

"That, for the term of December 3, 2019 to December 1, 2020, the Board appoint the legal firms of: (a) Hicks Morley, (b) Harrison Pensa as its official legal firms to conduct business."

#### **RECOMMENDATION #3:**

"That, for the term of December 3, 2019 to December 1, 2020, the Board appoint the auditing firm of Bailey Kearney Ferguson LLP as its official auditor."



## BOARD REPORT ORGANIZATION MEETING OF THE BOARD

Report To The Board

From: Chair of the Board and Striking Committee

Date: December 3, 2019

Subject: Report of the Striking Committee – Annual Trustee Committee Assignments

The completed Board Committee Structure form for the period from December 3, 2019 to December 1, 2020 will be distributed at the Organization Meeting of the Board following the Meeting of the Striking Committee.

### **Recommendation:**

"That the Board approve the Trustee Committee Assignments for the period from December 3, 2019 to December 1, 2020 as outlined in Report B-20-02."

**REPORT NO: B-20-02** 



December 3, 2019 to December 1, 2020 Committees – Trustee Assignments

**Striking Committee** 

Immediate Past N/A

New Chair, Jane Bryce
New Vice-Chair, Randy Campbell
Member Derek Robertson
Director John Howitt

**Agenda Review** 

Chair, Vice-Chair Jane Bryce, Randy Campbell

**Audit Committee** 

December 2019 - Appointed for a 4 year term

3 Trustees Scott McKinlay, Dave Douglas, Derek Robertson

**Chatham-Kent Public Education Student Assistance Foundation** 

1 Trustee Scott McKinlay, 1 Alternate Janet Barnes

**Elementary Teacher/ Board Communications Committee** 

1 Trustee Jane Bryce

**Expulsion/Suspensions Review** 

Chair, Vice-Chair & 1 other Jane Bryce, Randy Campbell

Trustee from north and south Brittany Jenkins, Ruth Ann Dodman

Grievance

3 Trustees Janet Barnes, Greg Agar, Lareina Rising 3 Alternates Dave Douglas, Derek Robertson, Jack Fletcher

**Indigenous Liaison Committee** 

2 Trustees Jane Bryce, Lareina Rising

Alternate Jack Fletcher

**Negotiations** 

4 Trustees Brittany Jenkins, Derek Robertson, Greg Agar, Jane Bryce

1 Alternate: Dave Douglas

**Parent Involvement Committee -PIC** 

1 Trustee & 1 Alternate Ruth Ann Dodman Alternate Derek Robertson

**Secondary Student Art Shows** 

2 Trustees Brittany Jenkins, Lareina Rising

1 from North and 1 from South

**Special Education Advisory Committee** 

January 2019 - Appointed for a 4 year term

2 Trustees Janet Barnes, Derek Robertson

Alternate Jack Fletcher

**Student Senate** 

2 Trustees Greg Agar, Jack Fletcher

**Supervised Alternative Learning - SAL** 

4 Trustees Randy Campbell, Ruth Ann Dodman, Jack Fletcher, Jane Bryce

**Surplus Sites** 

Chair & Vice-Chair Jane Bryce, Randy Campbell