



**BOARD REPORT  
ORGANIZATION MEETING OF THE BOARD**

**REPORT NO: B-20-01**

**Memorandum To: John Howitt, Director of Education**

**FROM: Brian McKay, Superintendent of Business**

**DATE: December 3, 2019**

**SUBJECT: Signing Officers, Legal Counsels and Auditor for the Board**

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According to its Procedural By-Laws, the Board must appoint its signing officers and legal counsels for the ensuing term. Currently, they are:

Signing Officers: John Howitt, Director of Education and Secretary of the Board  
Brian McKay, Superintendent of Business and Treasurer of the Board

Legal Counsels: Hicks Morley *(for matters involving personnel)*  
77 King Street West, 39<sup>th</sup> Floor  
P.O. Box 371, TD Centre,  
Toronto, ON. M5K 1K8

Harrison Pensa *(for business, financial & property matters)*  
P.O. Box 3237  
450 Talbot Street  
London, ON. N6A 4K3

Through its Request for Quote process, the Board secured an auditing firm, with a contract term ending as of January 16, 2023.

Auditor: Bailey Kearney Ferguson LLP  
708 Wellington Street  
Wallaceburg, ON. N8A 2Y6

**RECOMMENDATION #1:**

**“That, for the term of December 3, 2019 to December 1, 2020, the Board appoint John Howitt, Director of Education and Secretary of the Board and Brian McKay, Superintendent of Business and Treasurer of the Board as its official signing officers.”**

**RECOMMENDATION #2:**

**“That, for the term of December 3, 2019 to December 1, 2020, the Board appoint the legal firms of: (a) Hicks Morley, (b) Harrison Pensa as its official legal firms to conduct business.”**

**RECOMMENDATION #3:**

**“That, for the term of December 3, 2019 to December 1, 2020, the Board appoint the auditing firm of Bailey Kearney Ferguson LLP as its official auditor.”**

**BOARD REPORT  
ORGANIZATION MEETING OF THE BOARD**

**REPORT NO: B-20-02**

**Report To The Board**

**From: Chair of the Board and Striking Committee**

**Date: December 3, 2019**

**Subject: Report of the Striking Committee – Annual Trustee Committee Assignments**

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The completed Board Committee Structure form for the period from December 3, 2019 to December 1, 2020 will be distributed at the Organization Meeting of the Board following the Meeting of the Striking Committee.

**Recommendation:**

**"That the Board approve the Trustee Committee Assignments for the period from December 3, 2019 to December 1, 2020 as outlined in Report B-20-02."**

**December 3, 2019 to December 1, 2020  
Committees – Trustee Assignments**

|  |  |
|--|--|
| <b>Striking Committee</b>  |  |
| Immediate Past   | N/A  |
| New Chair,   | Jane Bryce   |
| New Vice-Chair,  | Randy Campbell   |
| Member   | Derek Robertson  |
| Director   | John Howitt  |
| <b>Agenda Review</b>   |  |
| Chair, Vice-Chair  | Jane Bryce, Randy Campbell                                 |
| <b>Audit Committee</b>   |  |
| December 2019 - Appointed for a 4 year term                        |  |
| <b>3 Trustees</b>  | Scott McKinlay, Dave Douglas, Derek Robertson              |
| <b>Chatham-Kent Public Education Student Assistance Foundation</b> |  |
| 1 Trustee  | Scott McKinlay,  |
| 1 Alternate  | Janet Barnes   |
| <b>Elementary Teacher/ Board Communications Committee</b>          |  |
| 1 Trustee  | Jane Bryce   |
| <b>Expulsion/Suspensions Review</b>                                |  |
| Chair, Vice-Chair & 1 other  | Jane Bryce, Randy Campbell                                 |
| Trustee from north and south                                       | Brittany Jenkins, Ruth Ann Dodman                          |
| <b>Grievance</b>   |  |
| 3 Trustees   | Janet Barnes, Greg Agar, Lareina Rising                    |
| 3 Alternates   | Dave Douglas, Derek Robertson, Jack Fletcher               |
| <b>Indigenous Liaison Committee</b>                                |  |
| 2 Trustees   | Jane Bryce, Lareina Rising                                 |
| Alternate  | Jack Fletcher  |
| <b>Negotiations</b>  |  |
| 4 Trustees   | Brittany Jenkins, Derek Robertson, Greg Agar, Jane Bryce   |
| 1 Alternate:   | Dave Douglas   |
| <b>Parent Involvement Committee -PIC</b>                           |  |
| 1 Trustee & 1 Alternate  | Ruth Ann Dodman  |
| Alternate  | Derek Robertson  |
| <b>Secondary Student Art Shows</b>                                 |  |
| 2 Trustees   | Brittany Jenkins, Lareina Rising                           |
| 1 from North and 1 from South                                      |  |
| <b>Special Education Advisory Committee</b>                        |  |
| January 2019 - Appointed for a 4 year term                         |  |
| 2 Trustees   | Janet Barnes, Derek Robertson                              |
| Alternate  | Jack Fletcher  |
| <b>Student Senate</b>  |  |
| 2 Trustees   | Greg Agar, Jack Fletcher                                   |
| <b>Supervised Alternative Learning - SAL</b>                       |  |
| 4 Trustees   | Randy Campbell, Ruth Ann Dodman, Jack Fletcher, Jane Bryce |
| <b>Surplus Sites</b>   |  |
| Chair & Vice-Chair   | Jane Bryce, Randy Campbell                                 |