

REGULAR BOARD MEETING AGENDA
PUBLIC SESSION

TUESDAY, JUNE 26, 2018
7:00 p.m.

Board Room
Sarnia Education Centre
200 Wellington Street, Sarnia

A

Page Reference

1. Call to Order
2. Approval of Agenda
3. Declaration of Conflict of Interest
4. Approval of the Minutes of June 12, 2018 Regular Board Meetings 2
5. Business Arising from the Minutes
6. Motions Emanating from the Regular Board Private Session
7. Motion that the Actions of the Regular Board Private Session be the Action of the Board.
8. Presentations:
 - a) Recognition of the 2017/2018 Student Trustees
 - b) Secondary Student Art Sarnia Lambton
 - c) Director of Education's Snap Shots of Excellence
9. Delegations
10. Questions from the Public
11. Reports for Board Action
12. Reports for Board Information
 - a) Special Education Advisory Committee Report Trustee Fletcher
Report B-18-78 12
13. Correspondence
14. New Business
15. Trustee Questions
16. Notices of Motion:
17. Future Agenda Items
18. Announcements
 - a) The next Regular Board Meeting will be held on Tuesday, August 28, 2018, 7:00 p.m. at the Sarnia Education Centre.
19. Adjournment

Lambton Kent District School Board

Minutes of the June 12, 2018 Regular Board meeting held at the Chatham Education Centre

PRESENT:

Trustees: Chair Elizabeth Hudie, Tom McGregor, Jane Bryce, Randy Campbell, Ruth Ann Dodman, Dave Douglas, Jack Fletcher, Tom McGregor, Bob Murphy, Lareina Rising (via teleconference) Shannon Sasseville

Student Trustee Elisabeth Guthrie and Evan Rogers

Staff: Director of Education Jim Costello, Superintendent of Business Brian McKay, Superintendents of Education, Angie Barrese, Gary Girardi, Helen Lane, Taf Lounsbury, Mark Sherman and Phil Warner and Heather Hughes, Public Relations Officer

Excused: Vice-Chair Scott McKinlay

Recording Secretary: Trish Johnston, Executive Assistant and Communications Officer

Call to Order: Chair Hudie called the meeting to order at 7:00 p.m. Trustee Sasseville served as Acting Vice-Chair for the Meeting.
Chair Hudie read the Traditional Territorial Acknowledgement.

#2018-89
Approval of the Agenda
June/12/2018
Moved by Jack Fletcher, seconded by Dave Douglas,
"That the Agenda for the Regular Board Meeting Public Session of June 12, 2018 be approved."
CARRIED.

Declaration of Conflict of Interest: None

#2018-90
Approval of Minutes
May/22/2018
Moved by Ruth Ann Dodman, seconded by Randy Campbell,
"That the Board approve the Minutes of the Regular Board Meeting of May 22, 2018."
CARRIED.

Business Arising: None.

Motions Emanating from Regular Board Private Session
Moved by Shannon Sasseville, seconded by Jack Fetcher,
"That the Board excuse Trustee Scott McKinlay from attending Board Meetings from June 1 to September 30, 2018."
CARRIED.

#2018-91
Action of the Regular Board Private Session be the Action of the Board
Moved by Shannon Sasseville, seconded by Tom McGregor,
"That the Action of the Board in Private Session be the Action of the Board."
CARRIED.

Presentation: Chatham Kent Secondary Student Art Awards
Trustee Sasseville commented on the amazing student art work in the Chatham-Kent community and her experience selecting the three award pieces. She invited the student art award recipients to share the inspiration behind their creations. Brad Reid, student from Lambton Kent Composite School, commented on his piece titled "Primary Trees". Jamison Murphy, student from Wallaceburg District Secondary School, commented on her drawing. Jonah Malott, student from Lambton Kent Composite School, commented on his untitled portrait. Trustee Sasseville explained that the LKDSB rents the art work from the students for one year to hang in the Chatham Board Office. Chair Hudie thanked the students for sharing their talents with the Board.

Questions from the Public: None

Director Costello advised that he served Notice of Motion on May 22, 2018 regarding a proposed revision to Section 3.14 of the LKDSB Procedural By-laws:

3.14 Any person from the community or community group wishing to address the Board shall give seven working days notice electronically or in writing to the Secretary of the Board and shall indicate the matter or issue they wish to speak to and provide an electronic or printed copy of their presentation with their request. Requests received without supporting documentation will not be considered. The Chair, Vice-Chair and Director of Education will review all requests at the Agenda Review Meeting prior to the Board Meeting and determine if the request will be placed on the Board Agenda.

Add *A person or group may not address the Board on the same issue within a six-month period. (a)*

Trustees may ask the person or group making the delegation questions of clarification only following the delegation. Trustee questions of Administration related to the delegation will be raised during Trustee Questions on the Board Agenda. (b)

3.15 Approved requests from community members or groups shall have ten minutes to address the Board. If more than eight presentations are requested, the Chair may schedule a Special Board Meeting to hear the presentations/delegations.

Director Costello explained that the proposed statement to limit a person or group from delegating to the Board on the same issue within a six-month period (a) is based on feedback from some Trustees. The intent of the statement is to provide opportunity for everyone who wishes to address the Board, not to limit access to the Board. He referred to past Board Meetings during pupil accommodation reviews where people delegated many times, sharing information on the same topic.

Director Costello confirmed that it is the current practice of the Board to limit questions to questions of clarification only following a delegation. The addition of the statements to the By-laws would formalize the process (b). The process was adopted to ensure that the business of the Board, outlined on the approved Board Agenda, is completed at the Board Meeting. Questions pertaining to the content of the delegation are raised during the Trustee Question period once the business of the Board is completed.

Moved by Jack Fletcher, seconded by Ruth Ann Dodman,

“That the Board approve the revisions to Section 3:14 of the LKDSB Procedural By-laws.”

Director Costello confirmed that if an individual had new information to present prior to the six-month timeframe, the Chair of the Board, through Agenda Review, could permit the person to delegate. He confirmed again that the intent is not to suppress information and that the suggestion had come from Trustees. Trustee Sasseville suggested revising the first proposed addition (a) to clarify that it would be on a specific issue that the person or group would not be permitted to address the Board within the six-month timeframe.

Trustee Rising advised that she did not agree on the intent of the proposed revisions or the suppressing information, noting that Trustees were here to hear community concerns. She suggested that the process is already in place

through the Agenda Review Committee to determine if a person may delegate to the Board. Chair Hudie commented on the suggestion from Trustees to provide further detail in the By-laws around the matter. Trustee Rising commented on the current practice of questions of clarification only after a delegation (b) and noted that there may be time when it would be appropriate to allow a Trustee to ask a question of Administration following a delegation.

Trustee Bryce commented on limiting persons or groups from bringing the same information multiple times to the Board. She suggested that a person could ask a question under the *Questions from the Public* section of the Board Agenda rather than delegate.

Suggested revisions to statement (a) were proposed. It was suggested that the current By-law wording for limiting a person or group from addressing the Board on the same topic (a) was adequate and that further clarification was not necessary. As well, currently at the will of the Chair during a Board Meeting, a question may be permissible following a delegation. Director Costello suggested that Administration could take away the suggestions for consideration.

Trustees Fletcher and Dodman withdrew the Motion.

2018/2019 School Year
Budget
Report B-18-65

Superintendent McKay advised that the budget development process for the 2018/2019 school year budget began in February 2018. He explained that the information is available in the electronic budget binder. He outlined the budget consultation process that occurred to date. Total Provincial Education funding for the 2018/2019 budget year is projected to be \$24.53 billion (2017/2018 - \$23.91 billion), an average of \$12,300 per pupil – an increase of 2.59% from 2017/2018. While the overall Provincial amount is stable, the Board's funding continues to be negatively impacted by declining enrolment. The forecasted average daily enrolment numbers for 2018/2019 are: 21,541 Total Students comprised of 14,427 Elementary and 7,114 Secondary students. The 2018/2019 school year budget for the LKDSB totals \$286.89 Million. The expenditures fit into four major categories: Salaries \$188,223,089, Benefits \$31,651,637, Supplies, Services, Other \$44,998,031 and Capital Projects/ Equipment \$21,997,025. Direct in classroom portion of the budget is 73% Board Admin 2.6% .

Superintendent McKay explained that the LKDSB's revenue forecast is based on the Ministry of Education Grants for Student Needs (GSN) education funding model which generates the LKDSB operating and school renewal grants. He advised that the total revenues are comprised of the following:

- GSN Operating Grants = \$252,855,468.
- GSN Facilities Renewal / Financing Grants = \$25,175,223.
- Tuition Fees from Indigenous & Visa students = \$4,887,690.
- Ministry Funding provided in addition to the GSN = \$1,656,648.
- Other Capital, Rental, Interest and misc. revenues = \$1,710,753.
- In-year draw from accumulated surplus (former reserves) = \$600,000.

The total revenue is \$286,885,782. The LKDSB has a balanced budget.

Superintendent McKay commented on the non statutory benefits which are now operated by the employee group trusts and noted that the benefit costs are up. He explained that the intent of the creation of the benefit trusts was to lower costs through the creation of larger employee groups which would benefit school boards and tax payers. The actual experience has been that they are more expensive. The Ministry flows the money to cover the costs of the benefits through school boards to the trusts. It is more expensive and not necessarily better benefits.

Superintendent McKay commented on the key provincial education funding parameters.

- \$72 million investment in special education in order to address waitlists for assessments. This grant increase will also allow for increased special education services through the funding of multi-disciplinary teams for each Ontario school board.
- \$30 million increase to the special incidence portion allocation to support students with extraordinary high needs.
- \$46 million for 450 additional teachers to engage grade 7 & 8 students in career and pathways planning.
- \$10 million for demographic and growth adjustments through Diversity in English Language Learners (DELL).
- \$24.5 million growing to \$49.5 million in 2019-20 which will fund mental health workers to support students in secondary schools who have mental health concerns through continued and expanded mental health awareness and education.
- Resulting enhancements to GSN funding which supports the following:
 - i. Funding for increased enrolment;
 - ii. Ongoing investments to meet requirements under the labour agreements, including 1.5% salary benchmark increase for staff;
 - iii. Updates to GSN funding as a result of stakeholder engagement and technical sessions.
- Continued transformation of employee health, life and dental benefits through the formation and management of provincial benefit trusts.
- Trustee honoraria base funding amount has been increased by \$400 to \$6,300.
- The Student Transportation grant has been increased provincially by 4% to help boards manage increased costs. The LKDSB will realize an increase of 2.05% in our Student Transportation grant.
- 2% increase to the non-staff portion of the plant operations benchmark to support commodity price increases.

Superintendent McKay explained that the Ministry provides School Condition Improvement (SCI) and Renewal Capital Improvement Funding to keep schools in good operating condition in order to provide a safe and healthy learning environment, ongoing investments are required for repair and renewal work. The Ministry is maintaining SCI and School Renewal funding at \$1.40 billion dollars for 2018/2019. The LKDSB also has the ability to apply for Capital Priorities Grant Funding for specific capital projects, including new schools and large addition/renovation projects. The proposed 2018/2019 budget also includes a recommendation for Administration to submit a Capital Priorities Grant Application for a new gymnasium and renovations at King George VI Public School, Chatham. The combined SCI and School Facilities Renewal capital program budget for LKDSB in 2018/2019 will be \$21.13 million dollars.

#2018-92
2018/2019 School Year
Budget Approved

Moved by Bob Murphy, seconded by Ruth Ann Dodman,

“That the Board approve the 2018/2019 school year budget as presented in the amount of \$286,885,782.”

Superintendent McKay explained that the number of Grade 9 students entering secondary school is larger than the graduating Grade 12 students resulting in a rise in secondary enrolment. The elementary enrolment is down because the number of incoming Kindergarten students is not equal to the number of graduating Grade 8 students.

Superintendent McKay explained how the Ministry determines a trustee Full Time Equivalent (FTE) differently from an employee. He shared that there is \$10,000 in the Trustee general supplies budget, \$59,700 to cover the cost of conducting Board Meetings, \$35,000 in the Professional Development budget, \$24,100 for travel expenses and \$43,316 for the OPSBA Labour Relations fee. Trustee Bryce commented on the decision to repurpose John N Given Public School to house the Adult and Continuing Education Program and questioned the cost of maintaining the building and the budget source. Superintendent McKay explained that by repurposing the school it remains an active school site on the Ministry's inventory. Costs will be covered by the school operations and maintenance funding. Additional funding may be available as well by relocating some special education classes there. He reminded Trustees that Administration had been looking to rent a new space for the Adult and Continuing Education program to solve some health and safety concerns at the current location. Director Costello commented on the past efforts made to find an appropriate affordable location for the program and the importance of the Adult and Continuing Education program being located on a bus route. The cost for a Vice-Principal for the site will be covered by the Ministry as well. It was noted that this could be a possible option for the Sarnia Lambton program in the future. Superintendent Barrese commented on the Special Education programs that are going to be brought together to share resources and staff at the John N. Given Public School site.

Superintendent McKay confirmed, based on the current Ministry timelines, that the application for the gymnasium at King George VI Public School in Chatham would be submitted to the Ministry in September 2018 with a decision expected in January 2019. Chair Hudie thanked Superintendent McKay for the presentation.

CARRIED.

#2018-93
Request for Proposal
(RFP) Award – Design,
Tender and Build of a New
Kindergarten to Grade 12
School in Forest, Ontario
Report B-18-66

Superintendent McKay explained that the RFP for design, tender and build of a new Kindergarten to Grade 12 school in Forest were opened on April 26, 2018. He explained the two envelope evaluation process used for the RFP. Criteria Scored During Evaluation Process included:

- Showcased examples to meet design scope of work
- Showcased references – clients
- Showcased references – general contractors
- Showcased references – sub consultants
- Typical costing budget analysis estimates
- Typical payment certificates and cash disbursements
- Schedule submission

Moved by Jane Bryce, seconded by Jack Fletcher,

“That the Board award the Request for Proposal to the successful bidder, ROA Studio Inc.”

Superintendent McKay confirmed that Administration is still working with a lawyer on possible site locations for the new school. He explained that based on the cost of the project, the architect should earn just over \$1M in fees. Superintendent McKay explained that the two separate envelope evaluation process is common practice for Requests for Proposals. Price does form part of the evaluation score after the initial evaluation. This is different from tender scoring.

CARRIED.

<p>#2018-94 Tender Award- Foundation Structural Repairs – Northern Collegiate Institute & Vocational School Report B-18-67</p>	<p>Superintendent McKay advised that the tenders for the foundation structural repairs for Northern Collegiate Institute and Vocational School were opened on May 22, 2018.</p> <p>Moved by Jane Bryce, seconded by Bob Murphy,</p> <p>“That the Board award the tender to the successful bidder, Dixin Construction Limited.”</p> <p>Superintendent McKay confirmed that the work was being done on the southern portion of the school.</p>
<p>\$2018-95 Tender Award – Daycare Renovations at Wheatley Area Public School Report B-18-68</p>	<p>Superintendent McKay stated that the tender for the daycare renovations at Wheatley Area Public School were opened on May 31, 2018. The LKDSB had received \$264,690.00 in Early Years Capital Grant funding for this project. The tender came in \$80,203.37 above the grant. Administration has expressed concern to the Ministry about the funding gap. The LKDSB needs Ministry approval to proceed with the project because it came in over budget. Administration will be contacting the Ministry for permission to proceed and use funding from the School Renewal Allocation to cover the \$80,203,37.</p> <p>Moved by Randy Campbell, seconded by Ruth Ann Dodman,</p> <p>“That the Board award the tender to the successful bidder, Westhoek Construction Limited based on receiving Ministry approval.”</p> <p>Superintendent McKay confirmed that the millwork being done in the staff room is a very small portion of the project.</p>
<p>Special Education Advisory Committee (SEAC) Report Report B-18-66</p>	<p>Trustee Fletcher reported on the Special Education Advisory Committee Meeting held on May 18, 2018. He commented on the presentations provided on the 2018/219 school year budget and the Paediatric Autoimmune Neuropsychiatric Disorders Associated with Streptococcal Infections (PANDAS) /Paediatric Acute-onset Neuropsychiatric Syndrome (PANS). SEAC members approved the updates to the LKDSB Special Education Plan.</p>
<p>Indigenous Liaison Committee Report Report B-18-67</p>	<p>Trustee Rising reported on the Indigenous Liaison Committee (ILC) Meeting held on May 16, 2018. Prior to the meeting there was a budget presentation which was well received. She noted that questions about budget came up during the ILC Meeting. Trustee Rising advised that there was discussion around increasing the Indigenous complement in the LKDSB and that the ILC members are interested in further discussions to see what is possible at all levels in the LKDSB. ILC members are still discussing the development of terms of reference.</p>
<p>Elementary Teacher/Board Liaison Committee Meeting Report B-18-68</p>	<p>Trustee Dodman reported on the Elementary Teacher/Board Communications Committee Meeting held on May 22, 2018. Members discussed report card writing, school celebrations, closed classrooms, access to schools, class trips and EQAO prep coverage.</p>
<p>Ontario Public School Boards’ Association Update</p>	<p>Trustee Fletcher referred to the summary of the OPSBA AGM distributed to Trustees via email. Trustee Dodman and Fletcher attended the AGM May 31 to June 3, 2018. He commented on the presentations on (STEM) Science Technology Engineering Math and the District School Board of Niagara addressing poverty in Ontario schools. He advised that Cathy Abraham is the new President, Michael Barrett is the First Vice-President and Carol Ann Sloat is the Second Vice President. He shared information on the development of the District School Board of Niagara’s Strategic Plan (DSBN). Trustee Dodman</p>

CARRIED.

CARRIED.

commented on the new electronic method of calculating ballots. She suggested that the LKDSB in the future submit nominees for the OPSBA awards and be part of the educational presentations to showcase to the rest of Ontario what the LKDSB is doing. Director Costello confirmed that the LKDSB has nominated individuals for the OPSBA awards in the past. He advised that he is familiar with the with the DSNB strategic planning process and will follow up with their Director when the LKDSB begins its process, as previously agreed, in the winter of 2019.

Superintendent Girardi explained that in compliance with the Ministry of Education's Community Planning and Partnerships (CPP) Guideline, the Lambton Kent District School Board releases a Capital Plan annually to update Community Partners on the status of LKDSB school conditions and demographics. This is done to allow the LKDSB and community organizations to work together to optimize the use of public assets. Cooperative and collaborative relationships between school boards and community organizations are part of the foundation of a strong, vibrant and sustainable publicly funded education system. It is the responsibility of all levels of government to make the best use of public assets. The twin challenges of local enrolment changes and making the best use of education funding to support student achievement create an incentive and opportunity to maximize the use of school board facilities and properties. Offering space in schools to partners can also strengthen the role of schools in communities, provide a place for programs and facilitate the coordination of, and improve access to, services for students and the wider community. In June 2017, Ontario launched its Plan to Strengthen Rural and Northern Education. This work, along with consultation with the Ontario Education Minister's Reference Group, may inform the Ministry's Community Planning and Partnership Guideline (CPPG) revision that is expected within the next year. Until a new CPPG is in place, school boards continue to use the existing CPPG 2015 document. Superintendent Girardi reviewed the school accommodation changes implemented throughout the LKDSB since 2016. He reviewed the successful partnerships in place and highlighted the 2017/2018 community use of schools. A variety of school facilities are available for rent, including gymnasiums, classrooms, cafeterias, auditoriums, libraries and outdoor sports fields. To support affordable community access to school facilities, the Ministry of Education provides school boards with an annual Community Use of Schools Grant which boards use to subsidize rental rates for non-profit organizations. He explained that Capital Planning and Pupil Accommodation involves sharing of information between the LKDSB and its community partners. Senior Administration continues to meet with community partners and reviews supplementary documentation on a variety of topics to further support the LKDSB schools and the communities where they are located. These discussions are ongoing across a wide range of areas that relates to Capital Planning and Pupil Accommodation. In the 2017/2018 school year there was a 12.9% decline in overall student population compared to enrolment ten years earlier in the 2008-09 school year, as outlined in the chart below. Enrolment in the LKDSB has experienced 27.9% decline since amalgamation in 1998. In the 2017/2018 school year, elementary enrolment remained stable, with a slight increase of 25 students over the previous school year. Secondary enrolment declined, with a decrease of 149 students over the previous school year.

Superintendent Girardi explained that a review of the 2011 and 2016 Census data supports that there are more women in the 25 to 34 key age group living in the LKDSB catchment area in 2016. However, the number of births per woman has decreased from an average of 0.198 in 2011 to 0.18 in 2016, resulting in fewer overall births. Based on the birth rate assumptions, the birth rate is

expected to decline more rapidly in the LKDSB catchment area. This data has changed the projected enrolment data. By 2028, projections indicate that the overall LKDSB enrolment is expected to decline by approximately 1,099 students.

- Enrolment for JK-Grade 8 is projected to decrease by 1,144 students
- Enrolment for Grades 9-12 is projected to increase slightly by 45 students

The projected decline in elementary enrolment in JK-Grade 8 is greater than the projected decline of 352 students outlined in the LKDSB Capital Plan 2017. This can be attributed to the change in assumptions regarding birth rates. One year ago, the enrolment projection for 2027 was 14,054. That projection is now 13,634. This 3% decrease takes into consideration the potential for less births per women in the LKDSB catchment area, resulting in fewer eligible students. Actual birth rate data to support projected enrolment is available until 2020-21. The LKDSB continues to monitor birth rates and the impact on enrolment moving forward.

Superintendent Girardi reminded Trustees that the Facility Condition Index (FCI) The FCI and renewal needs data is provided by a Ministry of Education contracted consultant. This consultant is responsible for the assessment of schools across the province over a rolling five-year period. Approximately 20% of schools in the province are assessed on an annual basis. The renewal and FCI data are provided in a database called VFA. LKDSB uses this data for capital planning purposes in determining capital needs in schools and in prioritizing capital budgeting. LKDSB looks at renewal needs over both 5-year and 10-year periods. The FCI data is a dynamic database in that the information is in a state of constant update as the LKDSB completes capital projects and the Ministry conducts new assessments of the buildings.

He advised that 192 classrooms will be closed in September 2018 for financial savings to offset the loss of provincial operational funding. The LKDSB estimates an annual savings of \$3,000 per closed classroom, which would result in an overall savings of \$576,000 that can be utilized in other areas of the board. These savings are achieved through the reduction in custodial staff hours and the reduction of supplies and utility costs. A number of factors were considered when determining which classrooms to close. This included school capacity, available spaces, and program needs specific to the school. He noted that there are 11 portables on school sites being used as classrooms across the system. He explained that other portables in the system are used for office space and storage.

Superintendent Girardi advised that the Rural and Northern Education Fund (RNEF) Allocation was first introduced in 2017/2018. This allocation will continue for the 2018/2019 school year. For 2018/2019, the LKDSB will receive an RNEF allocation of \$612,509. As per the Ministry of Education technical paper “this funding is to support the higher costs of purchasing goods and services for small school boards, as well as for boards that are distant from major urban centres, and for boards with schools that are distant from one another.” The LKDSB uses this funding to assist with operational costs at schools that have a rural funding designation. The funding is spread out over all the RNEF schools.

Superintendent McKay confirmed that Administration has looked at the possibility of selling the LKDSB underdeveloped properties. The Victoria Park property has been declared surplus by the Board and Administration is following Ont. Reg. 444 to dispose of it. The Municipality of Chatham Kent has expressed interest. He advised that the underdeveloped properties in the Sarnia area could be looked at as part of an accommodation review.

Transition Committee
Updates

Superintendent Girardi advised that the Plympton-Wyoming Transition Committee held 6 meetings over two years. Things are on track for September

2018. Committee members compiled the following observations for future consideration:

1. Working closely with Municipal Council had positive results.
2. The makeup of the Transition Committee is key to its success. Parents, staff and students worked together with school and LKDSB administration to make the consolidation process a smooth one for students, families and staff.
3. A wide variety of transition activities for students and staff were effective in team building and reducing stress.
4. The actual planning occurred within sub-committees and strong leadership was recognized as important.
5. Clear and ongoing communications with daycare providers proved to be important.
6. Transportation decisions, specifically the eligibility for busing, should be announced in a timely fashion. Parents are pressured to commit by the end of June to hold a day care spot for the next school year.

Superintendent Girardi advised that the Chatham Elementary Schools Transition Committee held their last meeting on May 23, 2018. A meeting has been held with two of the totem pole creators and a plan is being made to remove the totem pole following the end of the current school year and return it to the group. He explained that the Transition Committee members were provided with a copy of the pedestrian traffic report commissioned by the LKDSB. The document was reviewed with the Municipality of Chatham-Kent and they agreed to follow either plan in the document, which was to leave the existing cross walk in place and add a Type B cross walk to the east of the school (option 1), or move the existing cross walk to the center of the school (option 2). The Transition Committee members would prefer option 1 as this option would allow students to cross the street on either side of the school and use the walkway to the playground without crossing the parking lot. Administration sent a letter stating this to the Municipality of Chatham Kent and is waiting a reply. Superintendent Girardi referred to the decision to repurpose John N. Given Public School into the Adult and Continuing Education Centre as well as relocate some alternative education programs there and the need to possibly form a Naming Committee to rename the facility once it is no longer a public school.

Superintendent Girardi explained that Administration plans to form the Forest Area Transition Committee in the fall as well as the Naming Committee. Administration is working with the Ministry to move toward hiring an architect and purchase land for the Kindergarten to Grade 12 School. There has been positive support for the process to date.

Superintendent Girardi advised that Administration had communicated with the Great Lake Secondary School students, staff, parents/guardians and community about the construction delays that have resulted in the students remaining at the current location for the start of school in September 2018. Principal Wiersma has been keeping the School Council and the staff abreast of the situation and he reports there have been no concerns expressed. The consolidation of the students continues to be seen as a positive endeavor in support of program and co-curricular activities.

Superintendent McKay explained that the Board issued a Request for Proposal for an electronic access and video surveillance system as well as controlled entrance systems (in accordance with the Ministry "Safe Welcome Initiative") in May 2013. The successful bid was awarded to JPW Systems Inc. Each year,

Administration continues to phase in this initiative adding electronic access control to entrances. This year 117 entrances at 36 schools will be installed with keyfob access. This will complete access control on all major exterior doors at these 36 locations.

Trustee Questions

In response to Trustee Sasseville's question about plans to ensure a smooth transition for elementary students with their teachers for the next school year, Superintendent Lounsbury confirmed that Administration had followed up with all principals. Superintendents have reinforced the message that this is a non-negotiable. All schools will tell students who their teacher will be for the new school year. Principals may put a note in with report cards or send a letter home. Principals have shared best practices and many schools have started sharing information. She confirmed that Superintendents will be following up to ensure that students are informed.

Announcements

The next Regular Board Meeting will be held on Tuesday, June 26, 2018, 7:00 p.m. at the Sarnia Education Centre.

Adjournment
9:35 p.m.

There being no further business, Chair Hudie declared the meeting adjourned at 9:35 p.m.

Chair of the Board

Director of Education and Secretary of the Board

**REPORT TO THE BOARD
REGULAR BOARD, PUBLIC SESSION**

REPORT NO: B-18-78

FROM: Jack Fletcher, Trustee and Vice-Chair of the Special Education Advisory Committee

DATE: June 15, 2018

SUBJECT: SPECIAL EDUCATION ADVISORY COMMITTEE (SEAC) MEETING SUMMARY

The Special Education Advisory Committee of the Lambton Kent District School Board met on June 14, 2018 at Wallaceburg District Secondary School. Following is a report of the activities of the meeting:

Presentations:

Student Success Stories

The members of SEAC were treated to presentations and videos by several students that specified the difference that special education supports and interventions have made in their lives, and highlighting the student's successes as follows:

- ✓ iPad Learning
- ✓ Enrichment/CORE
- ✓ Learning about Self-Regulation and Sensory Breaks
- ✓ Options Program
- ✓ Welding Championships at Skills Ontario and Skills Canada
- ✓ Tobii Dynavox Augmentative Communication Device
- ✓ ASD After-School Social Skills Program

2018-2019 SEAC Meeting Dates/Times

The approved meeting dates/times for the 2018-2019 SEAC Meetings have been attached.

Special Education Report

The members of SEAC made a Motion to approve Appendix 1.1 of the Special Education Plan that outlines the revisions made to the Plan during the 2017-2018 school year. The update to Appendix 1.1. will be posted to the Board's website.

Association Reports, Sharing of Best Practices and Other Business

Bruce Davidson will retire at the end of the year and said it has been a wonderful opportunity to work with the staff and students of the Board, within the school and as a Special Education Coordinator. Board Chair Hudie thanked Bruce for his many years of dedicated service to the students of the LKDSB. Adam Davis, Sheila Richardson and Angie Moule each spoke about how much they've enjoyed their first year as a Special Education Coordinator, and being a part of SEAC.

Next Meeting

Thursday, September 20, 2018, Wallaceburg District Secondary School, Room 141, 6:00 p.m.
Rose Gallaway, SEAC Chair

LAMBTON KENT DISTRICT SCHOOL BOARD

SPECIAL EDUCATION ADVISORY COMMITTEE MEETING DATES

2018 - 2019

All meetings are tentatively scheduled to be held at Wallaceburg District Secondary School in the Resource Room (Room 141) at 6:00 p.m.

From November to April the Video-Conference Room at the Sarnia Education Centre and the Thames Room at the Chatham Regional Education Centre will be booked in the event that the weather is inclement and the meeting needs to be held by video-conference. (The Central Office will communicate with the members of SEAC via email by noon on the day of the meeting to indicate whether the meeting will take place at W.D.S.S. or via Video-Conference. If there is any question, please contact Lori Gall at lori.gall@lkdsb.net or 519-336-1500 ext. 31495.)

Agendas are typically posted to the Board's website (www.lkdsb.net) approximately two weeks in advance of each meeting.

Thursday, September 20, 2018

Thursday, October 18, 2018

Thursday, November 15, 2018

Thursday, December 13, 2018

Thursday, January 17, 2019

Thursday, February 21, 2019

Thursday, March 21, 2019

Thursday, April 18, 2019

Thursday, May 16, 2019

Thursday, June 20, 2019