

REGULAR BOARD MEETING AGENDA
PUBLIC SESSION

TUESDAY, FEBRUARY 13, 2018
7:00 p.m.

Board Room
Chatham Education Centre
476 McNaughton Avenue, Chatham

A

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1. Call to Order	
2. In Memoriam	3
3. Approval of Agenda	
4. Declaration of Conflict of Interest	
5. Approval of the Minutes of January 30, 2018	4
6. Business Arising from the Minutes	
7. Motions Emanating from the Regular Board Private Session	
8. Motion that the Actions of the Regular Board Private Session be the Action of the Board.	
8. Presentations:	
a) Presentation to Past Chair of the Board Jane Bryce	
9. Delegations	
10. Questions from the Public	
11. Reports for Board Action	
a) Secondary School Well-Being Committees	9
Trustee Douglas/ Student Trustee Rogers Report B-18-22	
<u>Recommendation</u> "That the Board draft a policy on well-being committees in all secondary schools."	
12. Reports for Board Information	
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13. Correspondence	
14. New Business	
15. Trustee Question Period	

16. Notices of Motion:
17. Future Agenda Items
18. Announcements
 - a) The next Regular Board Meeting will be held on Tuesday, February 27, 2018, 7:00 p.m. at the Sarnia Education Centre.
19. Adjournment

In Memoriam

Ronny “Tuukka” Betterley

Ronny Betterley passed away January 29, 2018.

Ronny is survived by his parents Jeff and Anita, and siblings Joe, Emmy and Dani.

Ronny was a student at Harwich Raleigh Public School in Blenheim. Staff, students and all who knew Ronny will miss him.

January 31, 2018

PRESENT:

Trustees: Chair Elizabeth Hudie, Vice-Chair Scott McKinlay, Randy Campbell, Dave Douglas, Jack Fletcher, Tom McGregor, Scott McKinlay, Lareina Rising (via teleconference), Shannon Sasseville (via teleconference)

Student Trustee Elisabeth Guthrie and Evan Rogers

Staff: Director of Education Jim Costello, Superintendent of Business Brian McKay, Superintendents of Education, Angie Barrese, Gary Girardi, Helen Lane, Taf Lounsbury, Mark Sherman and Phil Warner and Heather Hughes, Public Relations Officer

Regrets: Trustees Jane Bryce, Ruth Ann Dodman, Bob Murphy

Recording Secretary: Trish Johnston, Executive Assistant and Communications Officer

Call to Order: Chair Hudie called the meeting to order at 7:00 p.m.
Chair Hudie read the Traditional Territorial Acknowledgement.

#2018-30
Approval of the Agenda
Jan/30/2018
Moved by Jack Fletcher, seconded by Tom McGregor,
"That the Agenda for the Regular Board Meeting Public Session of
January 30, 2018 be approved."

CARRIED.

Declaration of Conflict of Interest: No declarations of conflict of interest were issued.

#2018-31
Approval of Minutes
Jan/16/2018
Moved by Randy Campbell, seconded by Jack Fletcher,
"That the Board approve the Minutes of the Regular Board Meeting of
January 16, 2018."

CARRIED.

Business Arising None

#2018-32
Action of the Regular
Board Private Session be
the Action of the Board
Moved by Scott McKinlay, seconded by Tom McGregor,
"That the Action of the Board in Private Session be the Action of the
Board."

CARRIED.

Questions from the Public None

Policy and Regulations on
*Development and review
of LKDSB Policies and
Regulations*
Report B-18-17
Director Costello explained that the policy and regulations on *Development and Review of LKDSB Policies and Regulations* have been reviewed as part of the LKDSB cyclical review. He advised that the LKDSB currently has 88 policies and 82 regulations, all of which are available on the LKDSB website in the interest of informing school communities and maintaining public transparency. Administration is proposing that the cyclical review be changed from a three-year review to a four-year review. This would coincide with the four-year Term of Office for the Trustees. Transition to a four-year cycle would in no way reduce the impact of any of these policies and regulations as new and urgent legislation is always addressed and implemented promptly. He used the example of the expected release of the Ministry's new pupil accommodation review guidelines. The LKDSB pupil accommodation policies and regulations would be brought to the Board as soon as possible. In response to Student Trustee Rogers's

question regarding Trustees asking administration to create policies, Director Costello confirmed that Trustees are policy makers and that the Director is the sole employee of the Board responsible for implementing policies and regulations. He explained that Bill 177 outlines school boards' responsibilities to govern. The operational duties are the responsibility of the Director of Education. Vice-Chair McKinlay commented that Trustees can suggest a policy or something the Board might like to see built into a process, but Trustees do not create policies. Trustees provide input to guide Administration.

#2018-33
Policy and Regulations on
*Development and review
of LKDSB Policies and
Regulations*

Moved by Scott McKinlay, seconded by Jack Fletcher,

"That the Board approve the review of the policy and revised regulations on *Development and Review of LKDSB Policies and Regulations.*"

CARRIED.

Request from Great Lakes
Secondary School to
name the First Nation,
Métis and Inuit Room the
*Kim Henry - Gnaajwi
Biidaabiniikwe (Beautiful
Morning Woman)
Owaanzhgan – "The Den"*
Report B-18-18

Superintendent Girardi acknowledged the work of Principal Wiersma and Vicki Ware on behalf of the Great Lakes Secondary School (GLSS) community. He explained that Section 6 of the LKDSB regulations "Naming and Renaming of Board Facilities" outlines the steps that a school community must follow to rename section(s) of a school. In compliance with the regulations, Great Lakes Secondary School formed an In-House Committee to consider naming the new First Nation, Métis and Inuit Room the *Kim Henry - Gnaajwi Biidaabiniikwe (Beautiful Morning Woman) Owaanzhgan – "The Den"*. Superintendent Girardi stated that Kim Henry is a respected member of the community and was a Lambton County Board of Education Trustee from 1992 to 1994. He shared that the Aamjiwnaang Chief and Council are honoured to be part of this naming process. Executive Council supports the Committee's request. The students currently refer to the room as *The Den*.

#2018-34
GLSS - First Nation, Métis
and Inuit Room the *Kim
Henry - Gnaajwi
Biidaabiniikwe (Beautiful
Morning Woman)
Owaanzhgan – "The Den"*

Moved by Jack Fletcher, seconded by Dave Douglas,

"That the Board approve the request from Great Lakes Secondary School to name the First Nation, Métis and Inuit Room the *Kim Henry - Gnaajwi Biidaabiniikwe (Beautiful Morning Woman) Owaanzhgan – "The Den"*."

CARRIED.

Special Education
Advisory Committee
Report
Report B-18-19

Trustee Fletcher reported on the Special Education Advisory Committee (SEAC) meeting that was held on January 18, 2018 at Wallaceburg District Secondary School. Elections were held for the positions of Chair and Vice-Chair of SEAC. As per the LKDSB Procedural By-laws, one of the positions is required to be a Trustee. Rose Gallaway was re-elected to the position of Chair and Trustee Fletcher was re-elected to the position of Vice-Chair. Trustee Fletcher commented on the presentation made to SEAC members on how coding is used to enhance educational opportunities for Special Education Students. Members of SEAC were given an opportunity to work with robots 'dot' and 'dash' to experience what students are doing in the classrooms. SEAC Members also heard a presentation on how the LKDSB English Language Learners (ELL) Team supports LKDSB students. The LKDSB International Education Program is attracting many new students and this has a direct impact on the need for ELL support. The October 31, 2017 exceptional pupil data, by school and by exceptionality, were shared with the members of SEAC. The SEAC association representatives provided updates.

Elementary Teacher/
Board Communications
Committee Report

Vice-Chair McKinlay reported on the Elementary Teacher/Board Communications Committee meeting held on January 23, 2018. Members discussed the LKDSB regulations on flags, Senior Administration protocol around attending funerals,

Report B-18-20

Ontario Public School
Boards' Association
(OPSBA) Report

report card expectations for teachers on leave and returning from leave and mid-year hires, the implementation of the cashless system and OSR movement.

Trustee McGregor reported on the OPSBA's Public Education Symposium held in Toronto from January 25 to 27, 2018. He reported on the Equity and Human Rights session. School boards were encouraged to consider conducting a student census to gather data to address issues hindering student achievement. The Ministry referred to it as identify based research. The Toronto District School Board has conducted a census in the past. Students self identify by race, ethnicity, gender, etc. He commented on the Truth and Reconciliation in Inclusive Schools Climates session. The focus of the session was on building an inclusive school climate, reaching out to non-traditional students and providing more pathways for success. He shared that one of the sessions dealt with the release of an educational module – *A Journey Towards Truth and Reconciliation, First Nation, Métis and Inuit Trustee Professional Learning Module*. He encouraged everyone to view it and suggested that the module could be shared as a future presentation at a Board Meeting. He commented on the message from the new Minister of Education and the Collective Bargaining session noting that contracts are up for renewal as of August 31, 2019. He shared information from the Election Readiness session. The nominations for trustee candidates are open from May 1 to July 27, 2018. Election day is October 22, 2018. The trustee term of office will start on December 1 in 2018 but in 2022 the start date will be moved to November 15. He advised that school boards will be receiving information on the need to create a policy on the use of board resources during trustee campaigns and one on when an automatic recount would occur. He referred to the changes to the Municipal Conflict Act. He commented that the suggestion was made for school boards to hold PA Days on election days to limit issues at schools.

Student Trustee Rogers reported on the session he attended on new styles of learning and how school boards can individualize learning. He commented on the results of the Ontario Student Drug Use and Health Survey and noted that students are starting to use drugs and alcohol at a later date. He commented on Mental Health and Well-being and shared that he would like to see better implementation of well-being committees in schools, especially at the secondary level. Trustee Douglas attended the conference as well.

Trustee Fletcher commented that for the next election, there will be electronic voting in Sarnia, noting that there may not be as many school polling stations as in the past. Director Costello commented that holding a PA Day on election day is an interesting concept that could be considered for future elections.

Administration of Naloxone
in Schools

Superintendent Girardi updated Trustees on the plans to place Naloxone kits in LKDSB schools. He shared information on steps taken by other school boards. The LKDSB plan has been developed with the local health units to place kits in each secondary school during the first few weeks of February 2018. Training sessions are being offered for Secondary Administrators, Office Supervisors and Supply Administrators. Police personnel from Sarnia, Chatham and the OPP are attending the training sessions to provide input. He advised that the public health units are offering training and kits to the general public as well. He explained that the administration of Naloxone does not replace the need for medical assistance but it allows time for the EMS personnel to arrive. It is a temporary step. Superintendent Girardi advised that he has discussed the implementation plan with the Community Threat Assessment group.

Student Trustee Evan Rogers stated that he had received training from the public health unit and advised that school health nurses will be offering the training in schools to students. Superintendent Girardi confirmed that training

for students would be provided at the school level by the school health nurses as part of their plan to provide information to students.

Superintendent Girardi confirmed that he has had discussions with the health units about expanding the program to elementary schools. The plan is to roll out the training and kits to secondary schools, assess the process and develop a plan for elementary schools. They expect the training and kits to be in place for elementary schools at the latest by September 2018.

New Business

Superintendent McKay informed Trustees that the four LKDSB Capital Priority Grants submitted in September 2017 have been approved by the Ministry of Education. The Kindergarten to Grade 12 school in Forest was awarded \$27.37M which includes a child care community hub piece. He outlined the next steps in the process which include procuring an architect through the issuing a Request for Proposal (RFP) and meeting with the representatives from the Municipality of Lambton Shores regarding available land. Superintendent McKay advised that the Tecumseh Public School capital project was awarded \$2.6M, which includes \$800,000 for an addition for Full Day Kindergarten rooms. He commented that the price tag for this project may increase to \$3.5M due to other factors. The LKDSB is also receiving \$1.6M for child care spaces at Indian Creek Road Public School. Superintendent McKay explained the need to remove an existing portapac at the school in order to build the new day care rooms onto a permanent structure. Administration is requesting permission from the Ministry to use \$800,000 of LKDSB funds to replace the portapac with a permanent classroom. Superintendent McKay reported that the LKDSB also received \$264,000 to renovate 10-day care places at Wheatley Area Public School.

Superintendent McKay updated Trustees on the status of the construction at the new site for Great Lakes Secondary School (GLSS). Construction of the auditorium addition is progressing as well as the renovations inside the building. The project remains on track for September 2018. He advised that the Wyoming project is expected to be completed around the beginning of March 2018 and it looks like a new school. Chair Hudie advised that she attended the Ministry's media event in London on January 25, 2018 where the funding announcements were made. Chair Hudie thanked the Forest community and the First Nation partners for their ongoing support for the project as well as Trustees, Director Costello and Superintendents McKay and Girardi for the hours spent on the Forest project.

Trustee Questions

In response to Student Trustee Rogers's question on the Board's opinion on de-streaming of Grade 9 and 10 courses, Director Costello referenced the Toronto District School Board's (TDSB) pilot project in 16 schools that are offering only academic courses for Grade 9 English and Mathematics. TDSB data has shown that black students and students from low socioeconomic areas are over represented in applied level courses. TDSB administrators feel that this is posing a systemic barrier for students and is an equity issue. The TDSB expects to have data to review this spring from semester 1 and they are considering expanding the pilot. He noted that the LKDSB offered de-streamed classes, called transition years, a few years ago. This Ministry project lasted four years. He advised that for September 2018, GLSS is planning to pilot de-streamed Grade 9 Geography and French courses. Superintendent Sherman commented on the equity aspect with the focus on uniformly high standards for all students. Data will be collected and analyzed.

Notice of Motion

Trustee Douglas served Notice of Motion:

"That the Board draft a policy on well-being committees in all secondary schools."

Announcements

The next Regular Board Meeting will be held on Tuesday, February 13, 2018, 7:00 p.m. at the Chatham Education Centre.

Trustee Fletcher announced that at a recent fund raising event for the Noelle's Gift Fund, approximately \$250,000 was raised.

Trustee McGregor advised that the OPSBA Western Region Meeting is scheduled for April 7, 2018 in Bluewater.

Adjournment
7:56 p.m.

There being no further business, Chair Hudie declared the meeting adjourned at 7:56 p.m.

Chair of the Board

Director of Education and Secretary of the Board

REPORT TO BOARD

REPORT B-18-22

FROM: Dave Douglas, Trustee
Evan Rogers, Student Trustee

DATE: February 13, 2018

SUBJECT: Secondary School Well-Being Committees

Trustee Douglas served the following Notice of Motion at the January 30, 2018 Board Meeting.

“That the Board draft a policy on well-being committees in all secondary schools.”

Background:

Well-being is that positive sense of self, spirit and belonging that we feel when our cognitive, emotional, social and physical needs are being met. It is a proven fact that students who have strong relationships and a positive sense of self are most likely to reach their full potential and thrive. In the Board’s Mental Health and Addictions Strategy it states “Student mental health is inextricably tied to student engagement and academic achievement.”

In addition to one of the 4 core elements of the Board’s Mental Health and Addictions strategy, promoting well-being is also one of the four interconnected goals of *Achieving Excellence*, Ontario’s renewed vision for education. The creation of a policy on well-being committees would not only show the board’s support for students but would also bring full circle the commitments to student achievement and their well-being.

Currently, eleven of twelve of our secondary schools have a well-being committee. The exception is John McGregor Secondary School. The intent of this policy is to ensure each school has a well-being committee and that no school falls between the cracks.

Data:

2017 OSTA-AECO Student Survey:

(n=8,230)

1. 48% of students rated 1-3 if they were approached by a peer with a mental health issue would they feel comfortable
2. 64% of students rated 1-3 for accessibility of Well-Being resources and supports
3. 73% of students rated 1-3 for effectiveness of Well-Being resources
4. **70% of students agreed or strongly agreed that every school should have a Well-Being committee**

OSPES 2016:

(Sn=4,233, Pn=508,En=295)

1. 1 in 4 students feel that their school doesn't value student health and Well-Being.
2. 35% of students felt that mental resources were inadequate at schools
3. 48% of parents felt mental health resources were inadequate at schools
4. 45% of educators felt mental health resources were inadequate at schools

Education Act:

Board responsibility for student achievement and effective stewardship of resources

169.1 (1) Every board shall,

(a) promote student achievement and well-being;

(a.1) promote a positive school climate that is inclusive and accepting of all pupils, including pupils of any race, ancestry, place of origin, colour, ethnic origin, citizenship, creed, sex, sexual orientation, gender identity, gender expression, age, marital status, family status or disability;

(a.2) promote the prevention of bullying;

(d) develop and maintain policies and organizational structures that,

(i) promote the goals referred to in clauses (a) to (c), and

(ii) encourage pupils to pursue their educational goals;

303.1 (1) Every board shall support pupils who want to establish and lead activities and organizations that promote a safe and inclusive learning environment, the acceptance of and respect for others and the creation of a positive school climate,

Conclusion:

In conclusion, we feel that the creation of a policy to ensure that every school maintains a well-being committee would be a huge step for the board. The creation of a policy would also ensure that students have the ability to perform the work on the grassroots level where it is most needed. By having a policy it gives these committees a greater importance and recognition. In turn, this policy could also lead to more collaboration and direction.

Recommendation:

“That the Board draft a policy on well-being committees in all secondary schools.”

BOARD REPORT
REGULAR BOARD, PUBLIC SESSION

REPORT NO: B-18-23

FROM: Lareina Rising, Trustee
DATE: February 13, 2018
SUBJECT: Indigenous Liaison Committee Report

The January 24, 2018 meeting of the Indigenous Liaison Committee (ILC) was held at the Maawn Doosh Gumig Community & Youth Centre at Aamjiwnaang First Nation with Trustee Scott McKinlay chairing.

Due to scheduling conflicts for some of the members of the committee, the meeting was held on January 24, 2018 in place of the January 17, 2018 meeting. The regular schedule continues with the next meeting on February 14, 2018.

A warm welcome was extended to the new members: Trustee Jane Bryce, who was not in attendance but replaces Chair Elizabeth Hudie, and Trustee Scott McKinlay who will attend as an Alternate Trustee.

The Record of Action from the October 18, 2017 and November 15, 2017 meetings were approved.

Reports from the First Nation Communities were received. Aamjiwnaang First Nation and Kettle & Stony Point First Nation updates were not received as representatives were not in attendance.

Delaware First Nation representative Zandra Bear-Lowen announced that the meeting would be her last with ILC as the Education Representative with Delaware First Nation and Brent Stonefish will take on this role in the interim. Walpole Island First Nation representative Mark Aquash indicated that Walpole Island First Nation is in the process of hiring a Director of Education.

Pam Gallant, LKDSB MISA Lead, presented data on Graduation Rates, Credit Accumulation and Attendance. The Board level data included students who self-identified as First Nation, Metis or Inuit. For most small group specific data, First Nation representatives were reminded that, with proper consents in place, individualized conversations with school administration would help provide more specific information. Further information is being requested about achievement rates for those taking Indigenous courses, and designing student surveys to gain more insight into mental well-being and self-esteem of Indigenous students.

Trustee Lareina Rising announced that the LKDSB approved the position of an Indigenous Student Trustee who will be elected by self-identified students and will begin the position in the 2018-2019 school year. The LKDSB is one of the few boards in Ontario to approve this position. She also shared the announcement of the Ministry of Education funding for a new Kindergarten to Grade 12 School in Forest and funding for upgrades to Tecumseh Public School in Chatham.

LKDSB Indigenous Liaison, Mno Giizhgad (Chris Riley) shared that the LKDSB has completed an application for the Indigenous Languages fund and received three First Nation letters of support and verbal support from one First Nation. He also shared professional development plans to support

Native Language teachers, the implementation of the Lenape language at CKSS for second semester, and tentative plans for the April 27, 2018 System P.D. Day which will focus on Indigenous Education.

Superintendent Helen Lane expressed appreciation for the Committee's work on the Board Action Plan from the December 5, 2017 working meeting. Submission on the multi-part Board Action Plan to the Ministry of Education remains a priority and the First Nation Representatives are working to complete the sign off components. Once the Board Action Plan is completed then work will need to be done on Terms of Reference for the Committee.

The next meeting will be held at Walpole Island First Nation on Wednesday, February 14, 2018 at 6:00 p.m.

**BOARD REPORT
REGULAR BOARD, PUBLIC SESSION**

REPORT NO: B-18-24

Memorandum To: Jim Costello, Director of Education

FROM: Brian McKay, Superintendent of Business

DATE: February 13, 2018

**SUBJECT: Financial Report 2017-18 School Year
Expenditures to November 30, 2017**

This financial report summarizes the 1st quarter expenditures for the period from September 1 to November 30, 2017.

This period represents about 25% of operating expenses that occur over 12 months, and approximately 30 - 35% of the salary and benefit portion of the instructional operating expenses that occur over a 10 to 12 month period.

Comments on the Financial Report (Appendix A):

Report Ref. No.	Notes on the following selected Expenditure Categories:
A	Variance due to payment of OSSTF remedy agreement. The budget amount does not reflect the revenue which is to be provided to cover the remedy payment. Overall, total salaries and wages are tracking well against the budget.
B	Actual expenditures for benefits are currently under budget. The budget reflects the cost of benefits based on the benefit trust plan costs. Delays in moving to the benefit trusts has created the positive benefits variance.
C	Local Priority Fund is included in the budget. No expenditures have occurred against this amount.
D	Board Administration is over budget due to the implementation costs for the School Cash On Line Project.

For this reporting period the expenditure categories are tracking well against the budget with any identified variances due to timing differences in spending.

**THE LAMBTON KENT DISTRICT SCHOOL BOARD
FINANCIAL REPORT - SEPTEMBER 01 TO NOVEMBER 30, 2017**

EXPENDITURE CATEGORIES	2017-2018 REVISED BUDGET	SEPT. TO NOV. 2017 EXPENDITURES	BUDGET REMAINING AT NOV. 30, 2017 \$	BUDGET REMAINING AT NOV. 30, 2017 %	NOVEMBER 30 BENCHMARK	VARIANCE FROM BENCHMARK %	Report Ref No.
SALARIES AND WAGES							
Classroom Teachers (Includes Preparation Time)	\$ 122,514,767	\$ 34,856,473	\$ 87,658,294	71.5%	72.0%	-0.5%	A
Occasional / Supply Teachers	\$ 4,698,830	\$ 1,430,687	\$ 3,258,143	69.5%	69.9%	-0.4%	
Teacher Assistants:	\$ 11,152,053	\$ 3,196,742	\$ 7,955,311	71.3%	70.0%	1.3%	
Paraprofessionals & Technicians	\$ 4,122,069	\$ 953,142	\$ 3,168,927	76.9%	77.0%	-0.1%	
Library & Guidance:	\$ 3,878,030	\$ 956,712	\$ 2,921,318	75.3%	76.3%	-1.0%	
Staff Development	\$ 37,000	\$ 11,100	\$ 25,900	70.0%	72.0%	-2.0%	
Coordinators & Consultants	\$ 1,934,580	\$ 525,888	\$ 1,408,692	72.8%	73.0%	-0.2%	
Early Childhood Educators	\$ 4,672,954	\$ 1,163,918	\$ 3,509,036	75.1%	70.0%	5.1%	
Principals and Vice-Principals	\$ 10,362,511	\$ 2,404,570	\$ 7,957,941	76.8%	75.5%	1.3%	
School Office - Secretarial & Supplies	\$ 4,807,630	\$ 1,209,763	\$ 3,597,867	74.8%	73.5%	1.3%	
Continuing Education	\$ 701,443	\$ 159,226	\$ 542,217	77.3%	73.9%	3.4%	
Trustees	\$ 124,551	\$ 30,513	\$ 94,038	75.5%	75.1%	0.4%	
Directors & Supervisory Officers	\$ 1,017,270	\$ 240,363	\$ 776,907	76.4%	75.7%	0.6%	
Board Administration	\$ 3,640,544	\$ 799,352	\$ 2,841,192	78.0%	76.5%	1.5%	
Department Heads	\$ 443,337	\$ 117,130	\$ 326,207	73.6%	73.4%	0.2%	
Operations and Maintenance - Schools	\$ 10,531,220	\$ 2,273,302	\$ 8,257,918	78.4%	77.6%	0.8%	
TOTAL SALARIES AND WAGES	\$ 184,628,789	\$ 50,328,881	\$ 134,299,908	72.7%	72.7%	0.1%	A
EMPLOYEE BENEFITS							
Classroom Teachers	\$ 17,354,673	\$ 2,328,324	\$ 15,026,349	86.6%	86.0%	0.6%	
Occasional / Supply Teachers	\$ 353,284	\$ 126,889	\$ 226,395	64.1%	69.4%	-5.3%	
Teacher Assistants:	\$ 3,375,780	\$ 712,711	\$ 2,663,069	78.9%	74.2%	4.7%	
Paraprofessionals & Technicians	\$ 1,119,078	\$ 187,703	\$ 931,375	83.2%	79.9%	3.3%	
Library & Guidance:	\$ 484,502	\$ 35,762	\$ 448,740	92.6%	86.3%	6.3%	
Staff Development	\$ 3,000	\$ 1,086	\$ 1,914	63.8%	100.0%	-36.2%	
Coordinators & Consultants	\$ 223,481	\$ 15,537	\$ 207,944	93.0%	87.4%	5.6%	

Board Meeting - January 25, 2018

Appendix A

THE LAMBTON KENT DISTRICT SCHOOL BOARD
FINANCIAL REPORT - SEPTEMBER 01 TO NOVEMBER 30, 2017

EXPENDITURE CATEGORIES	2017-2018 REVISED BUDGET	SEPT. TO NOV. 2017 EXPENDITURES	BUDGET REMAINING AT NOV. 30, 2017 \$	BUDGET REMAINING AT NOV. 30, 2017 %	NOVEMBER 30 BENCHMARK	VARIANCE FROM BENCHMARK %	Report Ref No.
Early Childhood Educators	\$ 1,260,526	\$ 252,226	\$ 1,008,300	80.0%	73.0%	7.0%	
Principals and Vice-Principals	\$ 1,286,310	\$ 83,078	\$ 1,203,232	93.5%	89.7%	3.9%	
School Office - Secretarial & Supplies	\$ 1,332,900	\$ 261,428	\$ 1,071,472	80.4%	75.5%	4.9%	
Continuing Education	\$ 109,624	\$ 15,878	\$ 93,746	85.5%	85.1%	0.4%	
Trustees	\$ 4,764	\$ 848	\$ 3,916	82.2%	82.2%	0.0%	
Directors & Supervisory Officers	\$ 88,261	\$ 17,113	\$ 71,148	80.6%	81.3%	-0.7%	
Board Administration	\$ 1,012,202	\$ 157,900	\$ 854,302	84.4%	82.8%	1.6%	
Operations and Maintenance - Schools	\$ 3,092,203	\$ 501,614	\$ 2,590,589	83.8%	78.8%	5.0%	
TOTAL EMPLOYEE BENEFITS	\$ 31,100,588	\$ 4,698,098	\$ 26,402,490	84.9%	82.7%	2.2%	B
STAFF DEVELOPMENT							
Staff Development - Classroom	\$ 612,893	\$ 213,767	\$ 399,126	65.1%	58.8%	6.3%	
Principals and Vice-Principals	\$ 122,012	\$ 5,829	\$ 116,183	95.2%	93.9%	1.3%	
Trustees	\$ 35,000	\$ 3,227	\$ 31,773	90.8%	94.3%	-3.5%	
Board Administration	\$ 72,861	\$ 16,205	\$ 56,656	77.8%	74.8%	2.9%	
Operations and Maintenance - Schools	\$ 68,250	\$ 1,005	\$ 67,245	98.5%	90.8%	7.7%	
TOTAL STAFF DEVELOPMENT	\$ 911,016	\$ 240,033	\$ 670,983	73.7%	68.5%	5.1%	C
SUPPLIES AND SERVICES							
Classroom Teachers	\$ 182,786	\$ 38,113	\$ 144,673	79.1%	81.5%	-2.3%	
Classroom Computers	\$ 619,775	\$ 127,800	\$ 491,975	79.4%	77.1%	2.3%	
Textbooks, Supplies & Equipment	\$ 5,446,824	\$ 1,238,840	\$ 4,207,984	77.3%	81.0%	-3.7%	
Paraprofessionals & Technicians	\$ 773,548	\$ 95,756	\$ 677,792	87.6%	86.9%	0.7%	
Library and Guidance	\$ 52,248	\$ 14,925	\$ 37,321	71.4%	55.6%	15.8%	
Coordinators & Consultants	\$ 277,432	\$ 27,273	\$ 250,159	90.2%	83.2%	7.0%	
Principals and Vice-Principals	\$ 98,000	\$ 7,779	\$ 90,221	92.1%	95.4%	-3.4%	
School Office - Secretarial & Supplies	\$ 626,572	\$ 164,804	\$ 461,768	73.7%	62.8%	10.9%	
Continuing Education	\$ 53,700	\$ 15,150	\$ 38,550	71.8%	78.2%	-6.4%	

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Appendix A

**THE LAMBTON KENT DISTRICT SCHOOL BOARD
FINANCIAL REPORT - SEPTEMBER 01 TO NOVEMBER 30, 2017**

EXPENDITURE CATEGORIES	2017-2018 REVISED BUDGET	SEPT. TO NOV. 2017 EXPENDITURES	BUDGET REMAINING AT NOV. 30, 2017 \$	BUDGET REMAINING AT NOV. 30, 2017 %	NOVEMBER 30 BENCHMARK	VARIANCE FROM BENCHMARK %	Report Ref No.
Trustees	\$ 43,800	\$ 6,382	\$ 37,418	85.4%	85.8%	-0.4%	
Board Administration	\$ 723,741	\$ 169,966	\$ 553,775	76.5%	75.5%	1.0%	
Operations & Maintenance - Schools	\$ 11,975,217	\$ 1,199,026	\$ 10,776,191	90.0%	87.0%	3.0%	
TOTAL SUPPLIES AND SERVICES	\$ 20,873,641	\$ 3,105,814	\$ 17,767,827	85.1%	83.9%	1.3%	
CAPITAL EXPENDITURES							
Classroom Computers & SEA Computers	\$ 1,167,133	\$ 38,059	\$ 1,129,074	96.7%	90.0%	6.7%	
Textbooks, Supplies & Equipment	\$ 2,212,132	\$ 93,561	\$ 2,118,571	95.8%	91.8%	3.9%	
Paraprofessionals & Technicians	\$ 25,000	\$ -	\$ 25,000	100.0%	100.0%	0.0%	
Coordinators & Consultants	\$ 25,000	\$ -	\$ 25,000	100.0%	100.0%	0.0%	
School Office	\$ 20,000	\$ -	\$ 20,000	100.0%	100.0%	0.0%	
Principals and Vice-Principals	\$ 52,000	\$ -	\$ 52,000	100.0%	100.0%	0.0%	
Board Administration	\$ 70,542	\$ 9,838	\$ 60,704	86.1%	82.6%	3.5%	
Operations & Maintenance - Schools	\$ 115,000	\$ -	\$ 115,000	100.0%	99.4%	0.6%	
School Renewal	\$ 29,619,042	\$ 2,709,725	\$ 26,909,317	90.9%	91.1%	-0.2%	
TOTAL CAPITAL EXPENDITURES	\$ 33,305,849	\$ 2,851,183	\$ 30,454,666	91.4%	91.1%	0.3%	
NON-OPERATING EXPENDITURE							
NPF Debt Repayment	\$ 3,173,260	\$ 861,458	\$ 2,311,802	72.9%	71.0%	1.9%	
TOTAL CAPITAL EXPENDITURES	\$ 3,173,260	\$ 861,458	\$ 2,311,802	72.9%	71.0%	1.9%	
RENTAL EXPENDITURE							
Paraprofessionals & Technicians	\$ 9,806	\$ 2,442	\$ 7,364	75.1%	75.1%	0.0%	
TOTAL RENTAL EXPENDITURE	\$ 9,806	\$ 2,442	\$ 7,364	75.1%	75.1%	0.0%	
FEES AND CONTRACTUAL SERVICES							
Classroom Supplies & Services	\$ 30,000	\$ -	\$ 30,000	100.0%	100.0%	0.0%	
Textbooks, Supplies & Equipment	\$ 200,000	\$ -	\$ 200,000	100.0%	96.2%	3.8%	

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THE LAMBTON KENT DISTRICT SCHOOL BOARD
FINANCIAL REPORT - SEPTEMBER 01 TO NOVEMBER 30, 2017

EXPENDITURE CATEGORIES	2017-2018 REVISED BUDGET	SEPT. TO NOV. 2017 EXPENDITURES	BUDGET REMAINING AT NOV. 30, 2017 \$	BUDGET REMAINING AT NOV. 30, 2017 %	NOVEMBER 30 BENCHMARK	VARIANCE FROM BENCHMARK %	Report Ref No.
Paraprofessionals & Technicians	\$ 759,679	\$ 230,515	\$ 529,164	69.7%	72.5%	-2.8%	
Coordinators & Consultants	\$ 37,752	\$ 11,207	\$ 26,545	70.3%	76.9%	-6.6%	
School Office	\$ 8,300	\$ 4,597	\$ 3,703	44.6%	44.6%	0.0%	
Continuing Education	\$ 74,000	\$ 16,719	\$ 57,281	77.4%	81.5%	-4.0%	
Board Administration	\$ 598,161	\$ 279,294	\$ 318,867	53.3%	64.7%	-11.4%	D
Pupil Transportation	\$ 12,450,636	\$ 3,759,196	\$ 8,691,440	69.8%	69.7%	0.1%	
Operations & Maintenance - Schools	\$ 3,284,392	\$ 342,956	\$ 2,941,436	89.6%	88.2%	1.4%	
TOTAL FEES AND CONTRACTUAL SERVICES	\$ 17,442,920	\$ 4,644,484	\$ 12,798,436	73.4%	73.6%	-0.2%	
OTHER							
Board Administration	\$ 95,846	\$ 95,946	\$ (100)	-0.1%	0.0%	-0.1%	
Other Non-Operating Expense	\$ 744,654	\$ -	\$ 744,654	100.0%	100.0%	0.0%	
TOTAL OTHER	\$ 840,500	\$ 95,946	\$ 744,554	88.6%	88.6%	0.0%	
CHARGES-NON FINANCIAL ASSETS							
Amortization	\$ 400,000	\$ -	\$ 400,000	100.0%	100.0%	0.0%	
TOTAL CHARGES-NON FINANCIAL ASSETS	\$ 400,000	\$ -	\$ 400,000	100.0%	100.0%	0.0%	
TOTAL EXPENDITURES	\$ 292,686,369	\$ 66,828,969	\$ 225,857,400	77.2%			

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