

REGULAR BOARD MEETING AGENDA
PUBLIC SESSION

TUESDAY AUGUST 28, 2018
7:00 p.m.

A

Board Room
Sarnia Education Centre
200 Wellington Street, Sarnia

	Page Reference
1. Call to Order	
2. In Memoriam	3
3. Approval of Agenda	
4. Declaration of Conflict of Interest	
5. Approval of the Minutes of the June 26, 2018 Board Meeting	4
6. Business Arising from the Minutes	
7. Motions Emanating from the Regular Board Private Session	
8. Motion that the Actions of the Regular Board Private Session be the Action of the Board	
9. Presentations:	
10. Delegations:	
11. Questions from the Public	
12. Reports for Board Action:	
a) Policy and Regulations <i>Trustee Honoraria</i>	7
Director Costello Report B-18-83	
<u>Recommendation</u> "That the Board approve the review of the policy <i>Trustee Honoraria</i> and the revised regulations."	
b) Policy and Regulations on <i>Student Trustees</i>	11
Director Costello Report B-18-84	
<u>Recommendation</u> "That the Board approve the revised regulations on <i>Student Trustees</i> ."	
c) Establishment of the LKDSB Election Compliance Audit Committee	14
Director Costello Report B-18-85	
<u>Recommendation</u> "That the Board approve the appointment of Mike Lowther, Daniel Whittal and Mike Phipps to the Lambton Kent District School Board Election Compliance Audit Committee for the term December 1, 2018 to November 14, 2022."	

13. Reports for Board Information:
 - a) Financial Report 2017/2018 School Year Expenditures to May 31, 2018 Superintendent McKay Report B-18-86 15
 - b) Capital Projects Update Superintendents Girardi/McKay Oral Report
14. Correspondence
 - a) Letter from Ontario Public School Boards' Association – Year End Summary, July 27, 2018 18
14. New Business
15. Trustee Question Period
16. Notices of Motion
17. Future Agenda Items
18. Announcements
 - a) The next Regular Board Meeting will be held on September 11, 2018 at the Chatham Education Centre at 7:00 p.m.
19. Adjournment



In Memoriam

Zachary Bedard

Zachary Bedard passed away on August 11, 2018.

He is survived by his father and mother Kerry and Kelly, and siblings Tyler, Janice, Steve, Rob, Dustin, Brayden, Taylen, Jaiden, Kelsey and Haley.

Zachary was a student at LCCVI in Petrolia. Staff, students and all who knew Zachary will miss him.

August 28, 2018

PRESENT:

Trustees: Chair Elizabeth Hudie, Acting Vice-Chair Jane Bryce, Ruth Ann Dodman, Dave Douglas, Jack Fletcher, Tom McGregor, Lareina Rising Shannon Sasseville (via teleconference)

Student Trustee Elisabeth Guthrie, Evan Rogers

Staff: Director of Education Jim Costello, Superintendents of Education, Gary Girardi, Helen Lane, Taf Lounsbury, Mark Sherman and Phil Warner and Heather Hughes, Public Relations Officer

Excused: Vice-Chair Scott McKinlay

Regrets: Trustees Randy Campbell and Bob Murphy, Superintendent of Business Brian McKay, Superintendent Angie Barrese

Recording Secretary: Trish Johnston, Executive Assistant and Communications Officer

Call to Order: Chair Hudie called the meeting to order at 7:00 p.m. Trustee Bryce served as Vice-Chair.
Chair Hudie read the Traditional Territorial Acknowledgement.
Chair Hudie read an in Memoriam for staff member Stephen Hagarty. A moment of silence was observed.

#2018-98
Approval of the Agenda
June/26/2018
Moved by Jack Fletcher, seconded by Ruth Ann Dodman,
"That the Agenda for the Regular Board Meeting Public Session of June 26, 2018 be approved."
CARRIED.

Declaration of Conflict of Interest: None

#2018-99
Approval of Minutes
June/12/2018
Moved by Tom McGregor, seconded by Dave Douglas,
"That the Board approve the Minutes of the Regular Board Meeting of June 12, 2018."
CARRIED.

Business Arising None

Presentations:
Recognition of the 2017/2018 Student Trustees
On behalf of the Board and Senior Administration, Chair Hudie thanked Student Trustees Elisabeth Guthrie and Evan Rogers for their contributions, noting their engagement with the Ontario Student Trustees' Association (OSTA), their work with Student Senate, their influence at the Board table and their efforts to have an Indigenous Student Trustee join the LKDSB. She wished them well at university.
Trustee Rogers reflected on his experience as a Student Trustee, noting that it was the greatest experience of his high school career. He thanked everyone for their support and commented on the high quality of public education offered. Trustee Guthrie thanked everyone for their support. She commented on the caring leadership provided to the system that results in incredible things for the students and the communities. She commented on the importance of adding the Indigenous Student Voice to the Board table. She shared the lessons she learned. She thanked everyone for the experience of a life time.

Secondary Student Art Awards Sarnia Lambton
Trustee Rising commented on how much she looked forward to being involved in the selection of student art this year. She thanked all the students for putting

their pieces together and submitting them. She invited the student art award recipients to share the inspiration behind their creations. Kate Baresich, student from Lambton Central Collegiate and Vocational Institute, commented on her piece “Spirits of the Forest”. Mackenzy Tyndall, student from Great Lakes Secondary School, commented on her piece “More Than This”. Mavis Scott, student from North Lambton Secondary School, was not able to attend but her piece “Under the Sea” was acknowledged. Chair Hudie thanked everyone for sharing their talents with the LKDSB.

Director of Education’s
Snap Shots of Excellence

Director Costello advised that the format for the Director’s Snap Shots of Excellence presentation has been converted to a web-based format to provide more options for sharing the information. It will be posted on the Communications area of the LKDSB website. He confirmed that the intent of Snap Shots of Excellence had not changed. The purpose is to celebrate all the exciting things occurring across the LKDSB district that are now captured from schools’ social media accounts. Items included in the presentation included use of social media as part of a math exercise, examples of inquiry based learning in classrooms, health and well-being activities, environmental related competitions and awards, science fair submissions, professional activity day events, Education Week activities, Equity and Inclusive Education activities, school anniversary celebrations, skills competition awards, the new electric bus operating in Blenheim, LKDSB Employee Recognition Evening, community garden activities and students helping their communities. Public Relations Officer Hughes commented on how the picture of the student about to launch a paper airplane captured the essence of the LKDSB and student engagement. Chair Hudie thanked Director Costello and Public Relations Officer Hughes for the reformatted presentation.

Questions from the Public

Michel LaLonge-Davey, CUPE 1238 President, asked where information on individuals running for the position of trustee could be found for the October 2018 elections. Chair Hudie confirmed that the information would be available on the Municipality of Chatham-Kent website and City of Sarnia website. Trustee Bryce explained that for information on Townships in Lambton, individual must go on to the County of Lambton website and click on links to each Township.

Special Education
Advisory Committee
Report (SEAC)
Report B-18-78

Trustee Fletcher reported on the Special Education Advisory Committee Meeting (SEAC) held on June 14, 2018 at Wallaceburg District Secondary School. Trustee Fletcher shared that SEAC members heard from students about the special education supports and activities they experienced over the past year. Their presentations were inspiring, enlightening and enjoyable. Chair Hudie concurred that the presentations were absolutely inspiring and examples of equity and inclusion. It was noted that students in the Enrichment program participated as well.

Trustee Questions

Trustee McGregor commented on the election of trustees being a Municipal responsibility and suggested that links be placed on the LKDSB website to direct individuals to where they can find the information about who is running on the various Municipal websites. Director Costello confirmed that an area would be created on the LKDSB website.

In response to Student Trustee Rogers’ question about the number of students who do not graduate because they do not complete their community service hours, Superintendent Sherman advised that the LKDSB rate is generally the same as the provincial rate, 2%. In 2017, approximately 2.2% of the students did not have their hours completed by June 25. The actual rate after June 25 was 0.9% or 20 students. Some of these students were returning for a fifth year. Superintendent Sherman commented on the practices in place at the secondary

schools to ensure that student complete the required hours prior to graduation. Student Success teachers track the hours and continually encourage students to complete the hours prior to their final year. They inform students about where they can obtain their community hours in their communities. Information is available on the LKDSB website as to what are acceptable and unacceptable ways to obtain the required community service hours as well as the form to be completed.

On behalf of the Board, Chair Hudie congratulated Superintendent Lounsbury on her upcoming retirement. She noted her expertise in the area of early years education, her contributions at the Ministry level and the impact she has had throughout the LKDSB. Superintendent Lounsbury stated that it was a privilege and honour to work for the LKDSB. She commented that it has been a passion more than work noting that the LKDSB is the best employer in the area and the best school board in Ontario due to the people at all levels, from the Trustees to classroom employees, all working to make a difference for students.

The next Regular Board Meeting will be held on Tuesday, August 28, 2018, 7:00 p.m. at the Sarnia Education Centre.

Trustee Sasseville departed from the Meeting.

Reconvene to Private Session

The Board Reconvened to Private Session at 7:54 p.m.

Reconvened to Public Session

The Board Reconvened to Public Session at 8:15 p.m.

#2018-100
Action of the Regular Board Private Session be the Action of the Board

Moved by Jane Bryce, seconded by Jack Fletcher,
"That the Action of the Board in Private Session be the Action of the Board."

CARRIED.

Adjournment
8:16 p.m.

There being no further business, Chair Hudie declared the meeting adjourned at 8:16 p.m.

Chair of the Board

Director of Education and Secretary of the Board

REGULAR BOARD, PUBLIC SESSION

Report To Board

FROM: Jim Costello, Director of Education

DATE: August 28, 2018

SUBJECT: Policy and Regulations *Trustee Honoraria*

Under Ministry of Education Ontario Regulation 357/06, Honoraria for Board Members, an outgoing board must set the trustee remuneration policy for the next term of office. The deadline for setting the remuneration policy is October 15 of an election year to reflect the advancement of Voting Day under the Municipal Elections Act, 1996.

The four main components of the honoraria are:

- a) The base amount for the year.
- b) The enrolment amount for the year.
- c) The attendance amounts payable to the member for the year.
- d) The distance amounts payable to the member for the year.

In 2017, the Ministry engaged with education partners on five governance topics, one of which was trustee honoraria. As a results of the review, effective December 2018, the honorarium base amount, as per Ontario Regulation, has been changed from \$5,900.00 to \$6,300.

In 2006, each school board had to create a “Citizen’s Advisory Committee on Honoraria” to review the proposed new honoraria. The Citizen’s Advisory Committee on Honoraria was required to make recommendations to the board on all four components of the honoraria. The LKDSB Citizen’s Advisory Committee on Honoraria recommended that the Board not provide Trustees with an attendance amount for attending committees required to be established by an Act or regulations under an Act (SEAC and SAL) because they felt it was not equitable.

The LKDSB does not qualify for the distance amount.

Executive Council has reviewed the policy and regulations. Changes are not recommended to the policy. The regulation has been revised to reflect the new amount of the honorarium.

Ontario Regulation 7/70 determines the honorarium paid to student trustees which is \$2,500.

RECOMMENDATION:

“That the Board approve the review of the policy *Trustee Honoraria* and revised regulations.”



POLICY

SUBJECT: Trustee Honoraria

It is the policy of the Lambton Kent District School Board to provide Trustees with honoraria that recognizes the importance and value of the role of the Trustee in public education. The amount shall be in accordance with the terms set out in the Ontario Regulation 357/06.

Implementation Date: October 24, 2006
Reviewed: September 28, 2010, September 23, 2014

Reference: Education Act, Ontario Regulation 357/06 "Honoraria for Board Members"
 LKDSB Regulations

REGULATIONS

SUBJECT: Trustee Honoraria

1. The honorarium for a trustee of the Board in respect of any year of his or her term of office shall consist of the following components.
 - 1.1 Base Amount

For each member of the Board, for each year of the term of office beginning on December 1, 2018, the base amount paid shall be ~~\$5,900.00~~ \$6,300.00

For each year of the term of office beginning on December 1, 2010, the amount calculated for a year of the term of office beginning on December 1, 2006, increased by the percentage increase in the Ontario Consumer Price Index as published by Statistics Canada for the period between,

 - i) July 1, 2006, and
 - ii) June 30, 2010.

The amount paid to the Chair of the Board shall be the base amount plus \$5,000.00.

The amount paid to the Vice-Chair of the Board shall be the base amount plus \$2,500.00.
 - 1.2 Enrolment Amount

For each member of the Board, the enrolment amount paid shall be one hundred percent of the amount determined when multiplying the Board's Average Daily Enrolment (ADE) by \$1.75 and then dividing by that product by ten.

The amount paid to the Chair of the Board shall be the enrolment amount above plus the sum of the ADE multiplied by \$0.05 with a minimum of \$500.00 and a maximum of \$5,000.00

The amount paid to the Vice-Chair of the Board shall be the enrolment amount above plus the sum of the ADE multiplied by \$0.025 with a minimum of \$250.00 and a maximum of \$2,500.00.
 - 1.3 Attendance Amount

A Trustee who is a member of the Special Education Advisory Committee (SEAC) or Supervised Alternative Learning Committee (SAL) shall not receive an attendance amount for attending the meetings.
 - 1.4 Distance Amount

The distance amount component of the honorarium as outlined in Ontario Regulation 357/06 does not apply to the Lambton Kent District School Board.

1.5 Service for a Partial Year

The honorarium paid to a Board member for a partial year shall be prorated according to the time served.

Implementation Date: October 24, 2006

Revised: November 28, 2006, September 28, 2010,
September 23, 2014

Reference: Education Act, Ontario Regulation 357/06 "Honoraria for Board Members"

REGULAR BOARD, PUBLIC SESSION

Report To Board

FROM: Jim Costello, Director of Education

DATE: August 28, 2018

SUBJECT: LKDSB Regulations *Student Trustees*

Ontario Regulation 7/07 – Student Trustees has been amended to:

- 1) Provide school boards with the option to provide their student trustees with one-year or two-year terms of office.
- 2) Require all school boards to have either two or three student trustees.
- 3) Require school boards that decide to have student trustees serving two-year terms of office to stagger their terms where possible.
- 4) Move the student trustee election date to the end of February for school boards that maintain a one-year term of office.

The amendment providing for a two-year term of office in #1 is effective immediately.

Administration reached out to past Student Trustees to obtain their thoughts on possibly moving to a two-year term. Overall, the respondents supported the one-year term of office to give more students the opportunity to serve as a Student Trustee. Some supported the option of serving for a second year by reapplying the following year. This has happened in the past at the LKDSB. A Student Trustee reapplied to serve the following year and was elected by the Student Senate to continue for a second year. Some of the respondents felt that a mandatory two-year term would deter some students from applying due to the time commitment.

The earlier election date, February instead of April, will create opportunities for the current Student Trustees to work with the in-coming Student Trustees and share information. Respondents supported providing opportunities for them to meet.

RECOMMENDATION:

“That the Board approve the revised regulations *Student Trustees*.”

REGULATIONS

SUBJECT: Student Trustees

1. A student must be in full-time attendance in the senior division of one of the Board's secondary schools, or be an exceptional pupil in a special education program for whom the Board has reduced the length of the instructional program on each school day under subsection 3(3) of Regulation 298 of the Revised Regulations of Ontario, 1990 (Operation of Schools – General) made under the act, so long as the pupil would be a full-time pupil if the program had not been reduced, and be at least 16 years of age.
2. The term of office begins on August 1 of the year in which the **Student Trustee** ~~he or she~~ is elected and ends on July 31 of the following year. **Students may reapply to serve as a Student Trustee for the following year.**
3. The members of the Student Senate will elect the Student Trustees each year by **February 28** ~~April 30~~.
4. In any one year, one Student Trustee will be elected from secondary schools in Sarnia Lambton; one will be elected from secondary schools in Chatham-Kent and one will be elected by self-identified LKDSB Indigenous students to serve as the Indigenous Student Trustee.
5. The names of the Student Trustees will be brought forward for Board approval no later than the last Board meeting in ~~May~~ **March**.
6. Students will be disqualified from participating if they:
 - (a) cease to be students;
 - (b) do not maintain appropriate academic standards;
 - (c) are recommended for dismissal by their principal;
 - (d) violate any of the Administrative Procedures.
7. The Trustees selected to sit on the Student Senate will act as the Student Trustee mentors.
8. Student Trustees will be eligible to receive credit toward the Community Involvement Activity Requirements of the Ontario Secondary School Diploma.
9. Student Trustees will:
 - (a) be invited to attend all Board Meetings and may attend any committee meetings in which they have an interest;
 - (b) be seated at the Board table and be able to participate in all Board deliberations within the public domain as well as provide input;
 - (c) be entitled to have their non-binding vote recorded in the Board Minutes if they request it;
 - (d) be able to introduce agenda items as per the Board's Procedural By-laws;

- (e) be entitled to suggest a Motion on any matter at a Meeting of the Board or of one of its committees on which the student sits and if no member of the Board moves the suggested Motion, the record shall show the suggested Motion.
 - (f) be entitled to attend meetings closed to the public with the exception of those defined in Subsection 55 (5) of the Education Act b) the disclosure of intimate, personal or financial information in respect to a member of the Board or committee, an employee or prospective employee of the Board or a pupil or their parent or guardian.
 - (g) be reimbursed for transportation costs to and from Board Meetings, and for other eligible expenses incurred in the performance of their duties according to Board Regulations R-BU-502.
 - (h) be encouraged to attend the Ontario Public School Boards' Association conference;
 - (i) be entitled to the same professional development budget as elected Trustees.
10. Student Trustees will receive an honorarium in the amount of \$2,500.00 as outlined in the Ministry of Education Regulation 07/07.

Implementation Date: June 10, 1998

Revised: October 8, 2002, June 25, 2005, January 30, 2007, October 11, 2011, May 13, 2014, February 27, 2018

Reference: Ontario Regulation 461/97
Bill 78, Regulation 07/07 – Student Trustees
LKDSB Policy and Administrative Procedures

**REGULAR BOARD, PRIVATE SESSION
REPORT TO BOARD**

REPORT NO. B-18-85

FROM: Jim Costello, Director of Education

DATE: August 28, 2018

SUBJECT: Establishment of the Election Compliance Audit Committee

The Municipal Elections Act, 2996 (MEA) states that every district school board must appoint a Compliance Audit Committee by October 1, 2018, to hear and decide on applications for compliance audits regarding a candidate's campaign expenses. The Committee must be comprised of three to seven people, who cannot be members of the school board, an employee, or a candidate in the election.

The responsibilities of the compliance audit committee and the compliance audit process are set out in section 81 of the MEA. Members of the committee serve a four-year term beginning December 1, 2018, on an as-needed basis.

Municipalities and school boards can appoint the same members to their respective audit committees (i.e. the same person may serve on more than one compliance audit committee), but each appoint all the members of their committee.

Mike Lowther, Daniel Whittal and Mike Phipps have agreed to serve on the Election Audit Compliance Committee for the Lambton Kent District School Board.

Recommendation:

“That the Board approve the appointment of Mike Lowther, Daniel Whittal and Mike Phipps to the Lambton Kent District School Board Election Compliance Audit Committee for the term December 1, 2018 to November 14, 2022.”

**BOARD REPORT
REGULAR BOARD, PUBLIC SESSION**

REPORT NO: B-18-86

Memorandum To: Jim Costello, Director of Education

FROM: Brian McKay, Superintendent of Business

DATE: August 28, 2018

SUBJECT: Financial Report 2017-18 School Year Expenditures to May 31, 2018

This financial report summarizes expenditures for the period of September 1, 2017 to May 31, 2018.

This period represents about 75% of operating expenses that occur over 12 months and approximately 80 - 85% of the salary and benefits portion of the instructional operating expenses that occur over a 10 to 12 month period.

Comments on the Financial Report (Appendix A):

Report Ref. No.	Notes on the following selected Expenditure Categories:
A1, A	Variance due to over-expenditure in supply teacher usage. Overall, total salaries and wages are tracking well against the budget due to anticipated savings in several of the categories.
B	Actual expenditures for benefits are currently under budget. The budget reflects the cost of benefits based on the benefit trust plan costs. Delays in moving to the benefit trusts has created the positive benefits variance.
C	Fees and contractual services category is currently tracking over budget due to an over-expenditure in winter maintenance.

For this reporting period the total expenditure categories are tracking well against the budget.

THE LAMBTON KENT DISTRICT SCHOOL BOARD
FINANCIAL REPORT - SEPTEMBER 01, 2017 TO MAY 31, 2018

EXPENDITURE CATEGORIES	2017-2018 REVISED BUDGET	SEPT 1, 2017 TO MAY 2018 EXPENDITURES	BUDGET REMAINING AT MAY 31, 2018 \$	BUDGET REMAINING AT MAY 31, 2018 %	MAY 31 BENCHMARK	VARIANCE FROM BENCHMARK %	Report Ref. No.
SALARIES AND WAGES							
Classroom Teachers (Includes Preparation Time)	\$ 122,514,767	\$ 98,652,895	\$ 23,861,872	19.5%	20.0%	-0.5%	A1
Occasional / Supply Teachers	\$ 4,688,830	\$ 5,045,308	\$ (356,478)	-7.6%	-3.9%	-3.7%	
Teacher Assistants & Early Childhood Educators	\$ 11,152,053	\$ 9,812,882	\$ 1,339,171	12.0%	12.1%	-0.1%	
Paraprofessionals & Technicians	\$ 4,122,069	\$ 2,964,973	\$ 1,157,096	28.1%	23.6%	4.5%	
Library & Guidance	\$ 3,878,030	\$ 2,643,525	\$ 1,234,505	31.8%	20.0%	11.8%	
Staff Development	\$ 37,000	\$ 32,454	\$ 4,546	12.3%	8.3%	4.0%	
Coordinators & Consultants	\$ 1,934,580	\$ 1,449,451	\$ 485,129	25.1%	22.7%	2.4%	
Early Childhood Educators	\$ 4,672,954	\$ 3,657,743	\$ 1,015,211	21.7%	21.7%	0.0%	
Principals and Vice-Principals	\$ 10,362,511	\$ 7,490,420	\$ 2,872,091	27.7%	26.4%	1.3%	
School Office - Secretarial & Supplies	\$ 4,807,630	\$ 3,727,323	\$ 1,080,307	22.5%	19.9%	2.6%	
Continuing Education	\$ 701,443	\$ 508,334	\$ 193,109	27.5%	26.6%	0.9%	
Trustees	\$ 124,551	\$ 91,538	\$ 33,013	26.5%	25.4%	1.1%	
Directors & Supervisory Officers	\$ 1,017,270	\$ 794,498	\$ 222,772	21.9%	24.0%	-2.1%	
Board Administration	\$ 3,640,544	\$ 2,585,168	\$ 1,055,376	29.0%	26.4%	2.6%	
Department Heads	\$ 443,337	\$ 335,292	\$ 108,045	24.4%	20.0%	4.4%	
Operations and Maintenance - Schools	\$ 10,531,220	\$ 7,425,035	\$ 3,106,186	29.5%	26.2%	3.3%	
TOTAL SALARIES AND WAGES	\$ 184,628,789	\$ 147,216,841	\$ 37,411,948	20.3%	20.0%	0.3%	
EMPLOYEE BENEFITS							
Classroom Teachers	\$ 17,354,673	\$ 13,440,832	\$ 3,913,841	22.6%	30.2%	-7.7%	B
Occasional / Supply Teachers	\$ 353,284	\$ 474,670	\$ (121,386)	-34.4%	-22.9%	-11.5%	
Teacher Assistants & Early Childhood Educators	\$ 3,375,780	\$ 2,004,726	\$ 1,371,054	40.6%	19.5%	21.1%	
Paraprofessionals & Technicians	\$ 1,119,078	\$ 599,993	\$ 519,085	46.4%	32.8%	13.6%	
Library & Guidance	\$ 484,502	\$ 178,076	\$ 306,426	63.2%	40.0%	23.3%	
Staff Development	\$ 3,000	\$ 3,000	\$ -	0.0%	0.0%	0.0%	
Coordinators & Consultants	\$ 223,481	\$ 90,250	\$ 133,232	59.6%	44.3%	15.3%	
Early Childhood Educators	\$ 1,260,526	\$ 723,567	\$ 536,959	42.6%	32.3%	10.3%	
Principals and Vice-Principals	\$ 1,286,310	\$ 800,098	\$ 486,212	37.8%	26.8%	11.0%	
School Office - Secretarial & Supplies	\$ 1,332,900	\$ 782,514	\$ 550,386	41.3%	22.6%	18.6%	
Continuing Education	\$ 109,624	\$ 56,409	\$ 53,215	48.5%	42.2%	6.4%	
Trustees	\$ 4,764	\$ 2,549	\$ 2,215	46.5%	46.6%	-0.2%	
Directors & Supervisory Officers	\$ 88,261	\$ 74,992	\$ 13,269	15.0%	17.5%	-2.4%	
Board Administration	\$ 1,012,202	\$ 587,177	\$ 425,025	42.0%	40.7%	1.3%	
Operations and Maintenance - Schools	\$ 3,092,203	\$ 1,634,173	\$ 1,458,030	47.2%	29.3%	17.8%	
TOTAL EMPLOYEE BENEFITS	\$ 31,100,588	\$ 21,453,026	\$ 9,647,562	31.0%	28.7%	2.3%	
STAFF DEVELOPMENT							
Staff Development - Classroom	\$ 613,193	\$ 449,549	\$ 163,644	26.7%	18.1%	8.6%	
Principals & VP's	\$ 122,012	\$ 22,677	\$ 99,335	81.4%	73.8%	7.6%	
Trustees	\$ 35,000	\$ 9,480	\$ 25,520	72.9%	71.9%	1.0%	
Board Administration	\$ 72,861	\$ 56,222	\$ 16,639	22.8%	26.1%	-3.2%	
Operations and Maintenance - Schools	\$ 68,250	\$ 28,006	\$ 40,244	59.0%	59.0%	0.0%	
TOTAL STAFF DEVELOPMENT	\$ 911,316	\$ 565,933	\$ 345,383	37.9%	31.3%	6.6%	
SUPPLIES AND SERVICES							
Classroom Teachers	\$ 182,786	\$ 147,050	\$ 35,736	19.6%	28.2%	-8.6%	
Classroom Computers	\$ 619,775	\$ 381,825	\$ 237,950	38.4%	38.1%	0.3%	
Textbooks, Supplies & Equipment	\$ 5,078,106	\$ 3,047,595	\$ 2,030,511	40.0%	41.7%	-1.7%	
Paraprofessionals & Technicians	\$ 771,317	\$ 175,057	\$ 596,260	77.3%	65.0%	12.3%	
Library and Guidance	\$ 52,931	\$ 47,952	\$ 4,979	9.4%	6.7%	2.7%	

THE LAMBTON KENT DISTRICT SCHOOL BOARD
FINANCIAL REPORT - SEPTEMBER 01, 2017 TO MAY 31, 2018

EXPENDITURE CATEGORIES	2017-2018 REVISED BUDGET	SEPT 1, 2017 TO MAY 2018 EXPENDITURES	BUDGET REMAINING AT MAY 31, 2018 \$	BUDGET REMAINING AT MAY 31, 2018 %	MAY 31 BENCHMARK	VARIANCE FROM BENCHMARK %	Report Ref. No.
Coordinators & Consultants	\$ 277,432	\$ 99,387	\$ 178,045	64.2%	45.4%	18.8%	
Principals and Vice-Principals	\$ 98,000	\$ 25,040	\$ 72,960	74.4%	75.0%	-0.6%	
School Office - Secretarial & Supplies	\$ 631,022	\$ 354,677	\$ 276,345	43.8%	38.1%	5.7%	
Continuing Education	\$ 53,700	\$ 41,024	\$ 12,676	23.6%	37.8%	-14.2%	
Trustees	\$ 43,800	\$ 16,299	\$ 27,501	62.8%	61.5%	1.3%	
Board Administration	\$ 723,741	\$ 385,903	\$ 337,838	46.7%	38.9%	7.8%	
Operations & Maintenance - Schools	\$ 11,975,217	\$ 6,673,856	\$ 5,301,361	44.3%	41.9%	2.4%	
TOTAL SUPPLIES AND SERVICES	\$ 20,507,827	\$ 11,395,665	\$ 9,112,162	44.4%	42.4%	2.0%	
CAPITAL EXPENDITURES							
Classroom & SEA Computers	\$ 2,048,951	\$ 1,588,615	\$ 460,336	22.5%	31.7%	-9.2%	
Textbooks, Supplies & Equipment	\$ 1,688,929	\$ 872,737	\$ 816,192	48.3%	23.6%	24.8%	
Paraprofessionals & Technicians	\$ 25,494	\$ 446	\$ 25,048	98.3%	96.3%	1.9%	
Co-Ordinators & Consultants	\$ 25,000	\$ -	\$ 25,000	100.0%	100.0%	0.0%	
School Office	\$ 20,000	\$ -	\$ 20,000	100.0%	100.0%	0.0%	
Principals and Vice-Principals	\$ 52,000	\$ -	\$ 52,000	100.0%	100.0%	0.0%	
Board Administration	\$ 70,542	\$ 39,486	\$ 31,056	44.0%	43.4%	0.6%	
Operations & Maintenance - Schools	\$ 115,000	\$ 2,917	\$ 112,083	97.5%	82.1%	15.4%	
School Renewal	\$ 29,619,042	\$ 14,241,487	\$ 15,377,555	51.9%	51.4%	0.5%	
TOTAL CAPITAL EXPENDITURES	\$ 33,664,958	\$ 16,745,688	\$ 16,919,270	50.3%	49.0%	1.2%	
NON-OPERATING EXPENDITURE							
NPF Debt Repayment	\$ 3,173,260	\$ 1,705,736	\$ 1,467,524	46.2%	42.9%	3.3%	
TOTAL NON-OPERATING EXPENDITURE	\$ 3,173,260	\$ 1,705,736	\$ 1,467,524	46.2%	42.9%	3.3%	
RENTAL EXPENDITURE							
Paraprofessionals & Technicians	\$ 9,806	\$ 7,327	\$ 2,479	25.3%	25.0%	0.3%	
TOTAL RENTAL EXPENDITURES	\$ 9,806	\$ 7,327	\$ 2,479	25.3%	25.0%	0.3%	
FEES AND CONTRACTUAL SERVICES							
Classroom Supplies & Services	\$ 30,000	\$ 29,597	\$ 403	1.3%	1.3%	0.0%	
Textbooks, Supplies & Equipment	\$ 200,000	\$ 165,170	\$ 34,830	17.4%	16.7%	0.7%	
Paraprofessionals & Technicians	\$ 766,084	\$ 541,792	\$ 224,292	29.3%	25.0%	4.3%	
Coordinators & Consultants	\$ 37,752	\$ 15,998	\$ 21,754	57.6%	56.5%	1.1%	
School Office	\$ 8,300	\$ 6,209	\$ 2,091	25.2%	25.0%	0.2%	
Continuing Education	\$ 74,000	\$ 58,997	\$ 15,003	20.3%	25.0%	-4.7%	
Board Administration	\$ 598,161	\$ 412,134	\$ 186,027	31.1%	31.1%	0.0%	
Pupil Transportation	\$ 12,450,636	\$ 11,261,865	\$ 1,188,771	9.5%	8.6%	1.0%	
Operations & Maintenance - Schools	\$ 3,284,392	\$ 3,489,965	\$ (205,573)	-6.3%	16.1%	-22.4%	
TOTAL FEES AND CONTRACTUAL SERVICES	\$ 17,449,325	\$ 16,025,746	\$ 1,423,579	8.2%	11.8%	-3.6%	C
OTHER							
Board Administration	\$ 95,846	\$ 95,946	\$ (100)	-0.1%	0.0%	-0.1%	
Other Non-Operating Expense	\$ 744,654	\$ 744,654	\$ -	0.0%	0.0%	0.0%	
TOTAL OTHER	\$ 840,500	\$ 840,600	-\$ 100	0.0%	0.0%	0.0%	
CHARGES-NON FINANCIAL ASSETS							
Amortization	\$ 400,000	\$ -	\$ 400,000	100.0%	100.0%	0.0%	
TOTAL CHARGES-NON FINANCIAL ASSETS	\$ 400,000	\$ -	\$ 400,000	100.0%	100.0%	0.0%	
TOTAL EXPENDITURES	\$ 292,686,369	\$ 215,956,563	\$ 76,729,806	26.2%			

Board Meeting - August 28, 2018



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Cathy Abraham
President

W.R. (Rusty) Hick
Executive Director

Leading Education's Advocates

June 27, 2018

TO: Elizabeth Hudie, Board Chair and Jim Costello, Director of Education
CC: Brian McKay, Superintendent of Business

LAMBTON KENT DISTRICT SCHOOL BOARD

Trustees and school boards make a significant and direct contribution to the achievement and well-being of all students through their leadership in directing the policies and priorities that shape a collaborative culture of continuous improvement. Supporting these contributions is the Ontario Public School Boards' Association's (OPSBA) primary role.

This past year has been an active one, as we continued work on behalf of all public school boards with a wide variety of education stakeholders across the province and the country. We are ready to work with the newly elected provincial government and the other parties represented in the Legislature. OPSBA staff will be establishing meetings with the new Minister of Education and their staff.

The success of OPSBA is strengthened by the collective commitment of our members to the value of publicly funded education. We appreciate this opportunity to share with you some highlights of our work as an Association that support you in your role and the many benefits OPSBA membership offers our member boards.

The Association is represented on a number of key government working tables. We take pride in the range of successful outcomes resulting from our advocacy and input in many areas that are critical to supporting student achievement and well-being for all students and their families. Some of our accomplishments this year include:

- *Provincial, Municipal and School Board Elections* - OPSBA is again partnering with the Ontario Education Services Corporation (OESC) to coordinate a [series of resources](#) to support trustee candidates and communities for the October 22 Municipal and School Board elections occurring across Ontario. OPSBA also declared May 23 as [Education Day](#) in Ontario in advance of the June 7 provincial election and provided supporting resources as a number of trustees hosted non-partisan Education Day forums, inviting candidates from the major provincial parties to share their party's education platforms.
- *Mental Health and Well-Being* - OPSBA continues in its role as founding member of the [Ontario Coalition for Children and Youth Mental Health](#), which hosted the successful 2018 [Summit on Children and Youth Mental Health](#) in April, attracting hundreds of attendees from school boards and community partners. OPSBA and the Coalition's advocacy has led to significant mental health investments in the public education system for 2018-19 and beyond.
- *Equity and Inclusion* - OPSBA is providing ongoing input into the government's implementation of the Equity Action Plan, with equity and inclusion featured as a central focus at the fall 2017 OPSBA work team meetings and the 2018 Public Education Symposium. OPSBA staff and representative trustees advocated

for and participated in a planning committee for trustee professional development in the area of human rights, equity and ethical leadership. These efforts resulted in the creation of an inaugural training session for trustees in the area of human rights, equity and inclusion and provided feedback for improvement.

- *Indigenous Education* - OPSBA's Indigenous Trustees' Council has engaged in a range of initiatives to support the education of Indigenous students, and to ensure all students are educated about the history and culture of Indigenous peoples. Under the guidance of OPSBA, [Module 20](#) of the Trustee Professional Development program was completed, and the Module (A Journey towards Truth and Reconciliation) was released at OPSBA's Public Education Symposium in January 2018.
- *Education Funding* - In 2017-18, OPSBA staff [submitted a brief](#) during the Ministry's consultations regarding the development of the 2018-19 GSN, identifying several areas of advocacy and concern that have been expressed to the Association through consultation with school boards and school authorities including the re-establishment of the Local Priorities Grant, special education, children and youth mental health, administrative funding (including executive compensation) professional development for educators, capital funding/school operating budgets, and technology and digital resources.
- *Labour Relations* - As the designated bargaining agent for all English public school boards in the province, OPSBA's labour relations staff continue to work to systematize both the implementation of current collective agreements and prepare for the next round of bargaining.
- *Northern, Rural and Remote Education* – OPSBA has been working to support a Northern graduation strategy over the past two years. In addition to compiling data, organizing meetings and ongoing communication with the Minister of Education and Ministry staff, OPSBA facilitated the October Northern Region Meeting and Program in Sault Ste. Marie. This meeting focused on an in-depth dialogue with the Minister and staff in areas of equity, special education, well-being, Indigenous education, experiential learning, Specialist High Skills Major programs, as well as differentiated funding, resourcing, programming and services to better support Northern Ontario students and school boards.
- *French as a Second Language (FSL)* - OPSBA is leading the Ministry of Advanced Education and Skills Development (MAESD) [Labour Market Partnership Project](#) with all education partners, including the Ministry of Education, the Ontario College of Teachers and the Deans for the Faculties of Education, to determine recommendations to support increasing the supply pipeline with qualified and language proficient French language teachers. This is a one-year project that can be extended by application to MAESD for approval up to three years.
- *Legislative Submissions* - OPSBA engaged in a wide range of advocacy work, related to the provincial government's legislative and regulatory agenda, including [submissions and letters](#) regarding: Bill 148, Fair Workplaces, Better Jobs Act; Bill 174, Cannabis, Smoke-Free Ontario and Road Safety Statue Law; The Sector Engagement regarding Governance-Related Issues; Draft Revisions to the Pupil Accommodation Review Guideline (PARG) and Community Planning and Partnerships Guideline (CPPG); The New Vision for Student Transportation in Ontario; and the Education Accessibility Standard Engagement.

After 15 years, the political landscape in Ontario has changed. With that change comes a renewed emphasis on our priorities, which include stable, predictable funding that supports school operations and ultimately students. In addition to our strong partnerships with the many education-based organizations in Ontario, and beyond, the Association also has a 30-year history of building positive and mutually respectful working relationships with politicians and staff from all parties represented in the Ontario Legislature. These relationships allow us to successfully represent the voice of our public school boards on the many issues that affect our students and communities and will continue to be a strategic component in providing a comprehensive range of services that produces results on behalf of our members.

Our programs and services are highly cost effective. The financial benefits of membership far exceed not only the membership fee itself, but the outcomes that could be achieved by boards acting individually. Working with our partners at the OESC, our interventions on copyright tariffs, natural gas rates and electricity rates have continued to create significant savings for all school boards and cover membership fees many times over. When this is combined with the other benefits created through our coordination and advocacy, the value of membership speaks for itself.

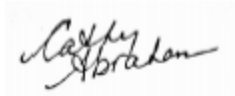
Examples of 2017-18 savings realized for:	
LAMBTON KENT DISTRICT SCHOOL BOARD	
Savings in Copyright Fees: \$ 51,140	Savings in Energy Costs: \$ 607,700

The 2018-2019 OPSBA membership fee for your board is \$ 51,388.

You are invited to [review more information](http://www.opsba.org) about the valuable services OPSBA offers your board by visiting www.opsba.org.

We thank you for your continued membership and valued participation in OPSBA this coming year.

Best Regards,



Cathy Abraham
President



W.R. (Rusty) Hick
Executive Director

The Ontario Public School Boards' Association represents public district school boards and public school authorities across Ontario, which together serve more than 1.2 million public elementary and secondary students. The Association advocates on behalf of the best interests and needs of the public school system in Ontario. OPSBA is seen as the credible voice of public education in Ontario and is routinely called on by the provincial government for input and advice on legislation and the impact of government policy directions.

Attachment: Invoice for the 2018-2019 OPSBA membership fee