

PRESENT:

Trustees: Vice-Chair Elizabeth Hudie, Randy Campbell, Ruth Ann Dodman, Dave Douglas, Jack Fletcher, Tom McGregor, Scott McKinlay, Bob Murphy, Lareina Rising (via teleconference)

Student Trustee Ayla Jacobs

Staff: Director of Education Jim Costello, Superintendent of Business Brian McKay, Superintendents of Education, Angie Barrese, Gary Girardi, Taf Lounsbury, Mark Sherman and Phil Warner

Regrets: Chair Jane Bryce, Trustee Shannon Sasseville, Student Trustee Keaton Jennings and Superintendent Helen Lane

Recording Secretary: Trish Johnston, Executive Assistant and Communications Officer

Call to Order: Vice-Chair Hudie called the meeting to order at 7:00 p.m. Trustee McKinlay served as Vice-Chair for the Meeting.
Vice-Chair Hudie shared an In Memoriam for student Jack Lewis. A moment of silence was observed.

#2017-58
Approval of the Agenda
Mar/28/2017
Moved by Ruth Ann Dodman, seconded by Randy Campbell,
"That the Agenda for the Regular Board Meeting Public Session of March 28, 2017 be approved."
CARRIED.

Declaration of Conflict of Interest: No declarations of conflict of interest were issued.

#2017-59
Approval of the Board Minutes
Feb/28/2017
Moved by Jack Fletcher, seconded by Tom McGregor,
"That the Board approve the Minutes of the Board Meeting of February 28, 2017."
CARRIED.

#2017-60
Action of the Regular Board Private Session be the Action of the Board
Moved by Scott McKinlay, seconded by Dave Douglas,
"That the Action of the Board in Private Session be the Action of the Board."
CARRIED.

School Year Calendar 2017/2018
Report B-17-32
Superintendent Lounsbury presented the draft 2017/2018 School Year Calendar. She advised that Administration has consulted with the coterminous school board, unions, administrators and Parent Involvement Committee and is proposing a regular school calendar for the 2017/2018 school year.

Statutory/School Board Designated Holidays:

September 4, 2017	Labour Day
October 9, 2017	Thanksgiving Day Holiday
December 25 to January 5, 2018	Christmas Break
February 19, 2018	Family Day
March 12 – 16, 2018	March Break
March 30, 2018	Good Friday
April 2, 2018	Easter Monday
May 21, 2018	Victoria Day

P.A. Days:

Friday, September 29, 2017
Friday, October 27, 2017

Friday, November 24, 2017

Friday, February 2, 2018

Friday, April 27, 2018

Friday, June 8, 2018

Friday, June 29, 2018

Secondary Exam Days:

Friday, January 26 – Thursday, February 1, 2018

Friday, June 22 – Thursday, June 28, 2018

EQAO Dates:

Grade 3 & 6 Assessments

May 22 to June 4, 2018

Grade 9 Math - 1st Semester

January 15 to January 26, 2018

Grade 9 Math - 2nd Semester

June 5 to June 18, 2018

OSSLT

April 10, 2018

Moved by Jack Fletcher, seconded by Bob Murphy,

#2017-61
School Year Calendar
2017/2018 Approved

“That the Board approve the 2017/2018 School Year Calendar and that this calendar be forwarded to the Ministry of Education for approval as required.”

CARRIED.

Ontario Public School
Boards' Association
(OPSBA) Update

Trustee McGregor reported that the OPSBA Board met on March 3 and 4, 2017 and discussed the executive salary compensations legislation. Senior Administration has had their salaries frozen for a number of years but that is coming to end in September 2017. OPSBA will be providing school boards with information in April 2017 that is currently being prepared by the OPSBA Steering Committee. The OPSBA Directors are meeting on April 21 and 22, 2017 to review the draft templates for school boards to work through to deal with the compensation issues. The plans must be posted on school board websites and in place for September 1, 2017. He advised that Bill 68 Modernizing Ontario's Municipal Legislation Act and the Municipal Conflict of Interest Act are being amended. Some of the changes will impact Trustees. The start date for the Trustee term of office may move from December 1 to mid-November. He advised the OPSBA Western Region meeting is scheduled for April 8, 2017 at the Thames Valley District School Board's Clark Road Secondary School in London from 9:00 a.m. to 2:00 p.m. Trustee honoraria and multi-year priorities are on the agenda. The OPSBA AGM will be held from June 8 to 11, 2017 in Collingwood. Trustee McGregor confirmed that trustees around the OPSBA table were welcoming the executive salary compensation template to guide the process.

Reporting Under the
Public Salary Disclosure
Act 2016
Report B-17-33

Director Costello advised that each year, since the *Public Sector Salary Disclosure Act* was passed in 1996, the Ontario Government has published a compendium on public sector employees who were paid a salary of \$100,000 or more. Organizations that receive public funding from the Province of Ontario are required to disclose the names, positions, salaries and taxable benefits of these employees. The salary required to be made public under the Act reflects the amount reported to Canada Revenue Agency on the employer's T-4 slip for the employee. The T-4 amounts may include components that relate to a prior year and may exceed the employee's annual rate of salary. The taxable benefits listed on the report are the amount shown on the T-4 slip as prepared for the Canada Revenue Agency. The Act covers city and other local governments, universities and colleges, school boards, hospitals, and Crown agencies. It also applies to the

Provincial Government ministries and members of the Assembly. Other non-profit organizations that receive a large share of their funding from the provincial government are covered as well. He advised that last year there were 141 names on the LKDSB list and this year there are 149 names. Some secondary department heads who taught summer school are now on the list. An elementary teacher who cancelled a four over five year differed salary plan is on the list. Superintendent Badder's salary is listed higher than the previous year due to a retirement gratuity and vacation payout upon her retirement at the end of 2016. Director Costello confirmed that his salary was reported accurately.

It was suggested that consideration be given to paying school administrators of the Grade 7 and 8 programs in the secondary schools a principal salary rather than a vice-principal salary to reflect the duties performed. Director Costello commented that LKOPC negotiates with the Board around principal and vice-principal compensation and that this point could be discussed.

Financial report 2016/2017
School Year, Expenditures
to February 28, 2017
Report B-17-34

Superintendent McKay presented the financial report summarizing expenditures for the period from September 1, 2016 to February 28, 2017. This period represents about 50% of the operating expenses that occur over 12 months, and approximately 60-65% of the salary and benefit portion of the instructional operating expenses that occur over a 10 to 12 month period. He advised that overall the budget is tracking very well. He advised that the expenditures under the Salaries and Wages category comprise the largest budget component for LKDSB. While variances do exist in the separate salary and wage areas, the overall salary and wage category is anticipated to be on budget for the year. The variances against supplies and services budget are due to the timing differences of purchases with respect to the budget allocation. No significant year end variance is expected.

Superintendent McKay explained that the trustee \$43,800 budget in supplies and services is composed of \$24,000 for travel to Board Meetings, \$10,000 for supplies and \$9,700 for meeting operating costs. The budget usually comes in under budget. Approximately \$26,000 was spent last year. Superintendent McKay explained that the \$4,700 listed as trustee benefits is for CPP. Trustee Murphy noted that this is a tax rather than a benefit. Superintendent McKay advised that the item cannot be changed in the Ministry reporting template but that a footnote could be included on the item.

Chatham Pupil
Accommodation Review
Update

Superintendent Girardi reported that the Chatham Pupil Accommodation Review Committee had completed its work. The committee members began their work on October 27, 2016 with an orientation session. They participated in two working meetings that took place in Chatham on January 19, 2016 and March 7, 2017. At the most recent working meeting, ARC members discussed options for potential updates for the parking lot and the movement of students, staff and parents in and out of it. Construction timelines were discussed and dates for the potential movement of students to either Tecumseh Public School and/or McNaughton Avenue Public School. Senior Administration is in the process of going over the discussion and data from the process in order to write that Final Staff Report (FSR) that will be presented at the Regular Board meeting on April 11, 2017 in Chatham. There will be an opportunity for delegations to present in response to the FSR at the Regular Board Meeting on April 25, 2017 in Chatham.

Trustees will be asked to vote on the Addendum to the Final Staff Report on May 9, 2017 at the Regular Board Meeting in Chatham. Superintendent Girardi confirmed that discussions on vehicular and pedestrian traffic patterns occurred at the last working meeting. The architect attended the meeting and outlined

possibilities for the school site. CLASS will work with the Municipality of Chatham-Kent if Trustees vote to approve the recommendation.

Correspondence

The Board received a letter from the Minister of Education regarding the pupil accommodation process, dated March 6, 2017. Vice-Chair Hudie commented that the process the LKDSB followed in Forest appears to reflect the intent of the letter. Trustee McGregor referenced statements in the letter about coterminous school boards working together and encouraged the Board to consider meeting with our local coterminous school board. Director Costello supported the idea and advised that he meets with the coterminous school board director regularly and that the Directors and Board Chairs meet once a year. The LKDSB could invite them to meet and discuss working together if it is the will of the Board. Trustee McGregor commented that he was interested in proposing the idea at a future meeting but would like to discuss the idea with Chair Bryce when she returns. Trustee McKinlay noted that the LKDSB has, on numerous occasions, broached this topic with the coterminous school board. He noted that a positive reception to the idea was not received in the past and referred to a past situation in Thamesville. He commented on opportunities moving forward.

Trustee Questions

Trustee McKinlay referred to discussions at the March 21, 2017 Special Board Meeting about recommendations #1 (construction of a new Kindergarten to Grade 12 school on a new site) and #2 (construction of an addition to the Kinnwood Central School site for a Kindergarten to Grade 12 school). He referred to the question raised at the Meeting about the Board's ability to bring recommendation #2 back to the Board table if the Ministry turns down the grant application for the construction of a new Kindergarten to Grade 12 school on a new site, without conducting another ARC. Director Costello advised that Administration spoke with a Ministry Capital Analyst about a possible stale date for a Motion. The Ministry representatives confirmed that the Pupil Accommodation Review Guidelines (PARG) are broadly written and do not have language on this matter. Director Costello referred to the LKDSB Procedural By-laws clauses on reconsideration of a motion.

7.14 – Reconsideration of Vote at a Subsequent Meeting

A motion to reconsider the vote at a subsequent meeting may be made by any member who voted on the prevailing side of the question at issue, provided that a written notice of intention to move a reconsideration shall have been given at a previous meeting of the Board. In such case, a majority of those present shall carry the motion.

7.15 – Reconsideration

A motion to reconsider once made after notice at a previous meeting shall have been given and decided in the negative, no further motion to reconsider shall be entertained during the next twelve months without the unanimous consent of all trustees present or not present given in writing.

Director Costello clarified that a vote against the Motion on the floor is deemed to be on the prevailing side, as well as absent Trustees. One of the Trustees voting against the consolidation of the Kindergarten to Grade 12 school at the Kinnwood Central School site would have to Serve Notice of Motion to bring the Motion back to the Board table for reconsideration.

Director Costello confirmed that Administration is moving ahead with the grant application and supporting Board Motion for the consolidation of a new Kindergarten to Grade 12 school on a new site. Director Costello proposed the Board consider the status of the Accommodation Review Committee once the

Ministry makes a decision on the current grant application.

Trustee McGregor advised that he had been contacted by a parent in Wallaceburg wishing to enroll their child in the French Immersion Program in Chatham who had difficulty in getting their child to the transportation pick-up point on Highway 40. He noted that the coterminous school board now offers a French Immersion program at a school in Wallaceburg. Director Costello advised that the transportation policies apply to both school boards. Trustees of both school boards approved the policies that cover walk distances and French Immersion. He advised that French Immersion is an elective program and the 20 km radius of the French Immersion elementary school applies to all communities. Both school boards would have to agree to broaden the km requirement which would increase transportation costs. Director Costello commented that the requirements were probably established when the transportation consortium was implemented. A few years back, Administration had looked at decreasing the walking distance for the kindergarten students but could not afford it within the transportation budget. Superintendent Lounsbury commented on the history of the program. Director Costello will obtain the rationale for the pickup spot on Highway 40 for the student to obtain a bus ride to McNaughton Avenue Public School for the French Immersion program. Director Costello advised that the last French Immersion Program Review was done in 2010. Trustee Murphy suggested conducting a cost benefit analysis regarding transportation and students leaving the LKDSB to enroll in the coterminous school board's program. Superintendent Warner expressed concern about expansion of the French Immersion program from a staffing perspective. The implementation of the Ministry's two-year teacher college program has resulted in a shortage of qualified French teachers. Some school boards are looking at changing the entry level to a later grade to address the shortage.

#2017-62
Administration to Report
on French Immersion (FI)
policy costs re: optimizing
placements in FI

Moved by Bob Murphy, seconded by Ruth Ann Dodman,

"That Administration review transportation French Immersion policy costs with a goal to optimize placement in available French Immersion space in both elementary and secondary schools."

CARRIED.

It was noted that the LKDSB cannot approve transportation policy changes without the support of the coterminous school board because they are a member of the transportation consortium (CLASS).

Announcements

The next Regular Board Meeting will be held on Tuesday, April 11, 2017 at the Chatham Education Centre at 7:00 p.m.

The April 25, 2017 Regular Board Meeting will be held at the Chatham Education Centre at 7:00 p.m.

Adjournment
8:07 p.m.

There being no further business, Vice-Chair Hudie declared the meeting adjourned at 8:07 p.m.

Chair of the Board

Director of Education and Secretary of the Board