

REGULAR BOARD MEETING AGENDA
PUBLIC SESSION

TUESDAY, SEPTEMBER 12, 2017
7:00 p.m.

Board Room
Chatham Education Centre
476 McNaughton Avenue, Chatham

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Page Reference

1. Call to Order
2. Approval of Agenda
3. Declaration of Conflict of Interest
4. Approval of the Minutes of August 29, 2017 Regular Board Meeting 2
5. Business Arising from the Minutes
6. Motions Emanating from the Regular Board Private Session
7. Motion that the Actions of the Regular Board Private Session be the Action of the Board.
8. Presentations:
9. Delegations
10. Questions from the Public
11. Reports for Board Action
 - a) Ad Hoc Naming Committee for the Consolidated John N. Given Public School and Tecumseh Public School 6
Chair Bryce
Report B-17-128
Recommendation
"That the Board approve the appointment of Ruth Ann Dodman and Shannon Sasseville to serve on the Ad Hoc Naming Committee for the Consolidated John N. Given and Tecumseh Public School."
 - b) Schedule for Regular Board Meetings for the period December 2017 to December 2018 7
Director Costello
Report B-17-129
Recommendation
"That the Board approve the Regular Board Meeting Schedule for The period December 2017 to December 2018."
12. Reports for Board Information
13. Correspondence
14. New Business
15. Trustee Question Period
16. Notices of Motion:
17. Future Agenda Items
18. Announcements
 - a) The next Regular Board Meeting will be held on Tuesday, September 26, 2017, 7:00 p.m. at the Sarnia Education Centre.
19. Adjournment

PRESENT:

- Trustees: Chair Jane Bryce, Vice-Chair Elizabeth Hudie, Randy Campbell, Ruth Ann Dodman, Dave Douglas, Jack Fletcher, Tom McGregor, Scott McKinlay, Lareina Rising (via teleconference)
- Student Trustee Elisabeth Guthrie and Evan Rogers
- Staff: Director of Education Jim Costello, Superintendent of Business Brian McKay, Superintendents of Education, Angie Barrese, Gary Girardi, Helen Lane, Taf Lounsbury, Mark Sherman and Phil Warner, Public Relations Officer Heather Hughes
- Regrets: Trustees Bob Murphy and Shannon Sasseville
- Recording Secretary: Trish Johnston, Executive Assistant and Communications Officer
- Call to Order: Chair Bryce called the meeting to order at 7:00 p.m.

The meeting opened with an Honour Song from Dallas Sinapole and Animikeence Joseph Plain and an Opening Prayer from Aamjiwnaang Elder Wilson Plain.

Elder Wilson Plain presented Nicholas Plain's History from 1827 to 1951.

LKDSB Chair Jane Bryce read the Traditional Territorial Preamble/Acknowledgement.

We acknowledge that the Chippewa, Odawa, Potawatomi known as the Anishinaabeg and the Delaware known as Lunaapeew inhabited these lands at the time of the written treaties, these being: Treaty #2; Treaty #7; Treaty #29.

We also acknowledge the earlier Indigenous people that travelled these lands prior to 1790 in the time of the Wampum treaties.

It is through their connection with the spirit of the land, water and air that we recognize their unique culture, traditions, and values. It is their belief that they are part of the land that sustains all life, and it is the sacred responsibility of all people to ensure that the environment remains protected.

Finally, we acknowledge that their inherent languages preclude any English/French meaning.

We acknowledge that the land on which we are gathered is part of the traditional territory of the Chippewa, Odawa, Potawatomi and Delaware Nations.

These Indigenous Nations, known as the Anishinaabeg and Lunaapeew, agreed through their ancestral languages to the mutual sharing of the land, with obligations and responsibilities to the environment.

Today these responsibilities and obligations extend to all Peoples.

Chair Bryce presented the guests with a gift.

Chair Bryce introduced the Student Trustees for the 2017/2018 School Year – Elisabeth Guthrie and Evan Rogers.

#2017-133
Approval of the Agenda
Aug/29/2017

Moved by Scott McKinlay seconded by Elizabeth Hudie,

“That the Agenda for the Regular Board Meeting Public Session of August 29, 2017 be approved.”

CARRIED.

Declaration of Conflict of Interest:

No declarations of conflict of interest were issued.

#2017-134
Approval of Minutes
June/27/2017

Moved Randy Campbell, seconded by Ruth Ann Dodman,
“That the Board approve the Minutes of the Regular Board Meeting of
June 27, 2017.”

CARRIED.

#2017-135
Action of the Regular
Board Private Session be
the Action of the Board

Moved by Elizabeth Hudie, seconded by Ruth Ann Dodman,
“That the Action of the Board in Private Session be the Action of the
Board.”

CARRIED.

Policy and Regulations on
LKDSB Board Committees
Report B-17-124

Director Costello explained that in 2015, Trustees agreed that there was a need to develop regulations for the LKDSB Board Committees. Section 8 of the Board's Procedural By-laws outlines the current Board Committees and the Legislated Board Committees. The policy has been revised to reflect the changes made to the committee section of the LKDSB Procedural By-Laws. Board regulations are to be developed for each committee unless the committee is governed by legislation, collective agreements, other LKDSB regulations or Ministry directives. The LKDSB Board Agenda Review Committee, Indigenous Liaison Committee and Negotiations Committee need to develop formal Terms of Reference. The Board Agenda Review Committee is referenced in the LKDSB Procedural By-Laws but the Committee's responsibilities are not documented. The Education Services Agreements with Kettle and Stony Point First Nation and Walpole Island First Nation each contain a clause about the formation and purpose of the Indigenous Liaison Committee (Native Advisory Committee) but there are not corresponding Terms of Reference. The Terms of Reference would also need to include the Aamjiwnaang First Nation and the Delaware Nation. During negotiations with the local unions, Trustees are selected to serve on the Negotiations Committee and the Board approves the parameters. This process needs to be documented. Administration identified a need to develop a general LKDSB Board Committee regulation to provide general information about how the committees should function and outline the components of the terms of reference.

#2017-136
Policy and Regulations on
LKDSB Board Committees
approved.

Moved by Tom McGregor, seconded by Elizabeth Hudie,
“That the Board approve the revised policy and new regulation on *LKDSB Board Committees*.”

Director Costello explained that under the direction of the Committee Chair, each of the committees will develop Terms of Reference and bring back to the Board for approval as a LKDSB Regulation to accompany the policy. Trustee Rising advised that the Ministry has indicated that they will be prescribing terms of reference for Indigenous Liaison Committees to provide some direction. To reflect this, it was agreed that #1 of the Regulations would be revised to include a reference to direction provided by the Ministry in addition to legislation.

CARRIED.

#2017-137
Tender Award –
– Great Lakes Secondary
School
Report B-17-125

Superintendent McKay reported on the tender opening for the addition and renovation, phase 2, at Great Lakes Secondary School. He explained that due to budget over runs, a tender based bid only is being recommended for approval and that bidding was very tight based on the tender variations submitted. Superintendent McKay outlined the project costs and associated funding. The project was expected to come in around \$19 million but is now expected to cost \$23.4 million. The LKDSB received a \$10.3 million capital investment from the Ministry. The LKDSB will provide \$13.1 million in School Condition Improvement

funds for the second phase of the project. The total project is estimated to cost \$24.5 million (including the Phase 1 demolition). Superintendent McKay explained that market conditions at time of tender can greatly affect the costs of tendered work. He advised that the architect indicated that it is becoming difficult to procure skilled trades people and the costs of materials is rising. This has been confirmed by others throughout the province. Of the 23 general contracting firm's prequalified by the LKDSB to bid on the project only 7 firms attended the mandatory site meeting and only 5 firms submitted bids. Superintendent McKay advised that Administration did discuss the possibility of changing the scope of the project with the architect but decided against the option. Changes would impact program features in the school and require the Board to retender the project. This would not guarantee cost reductions and delay the September 2018 move in date. Construction at the GLSS permanent site is expected to begin this fall. The permanent site for GLSS will house a new auditorium, Indigenous community room, updated classrooms and accessibility improvements.

#2017-137
Tender GLSS, Phase 2
Approved

Moved by Jack Fletcher, seconded by Dave Douglas,

"That the Board award the tender to the successful bidder, Jasper Construction Corp. for the addition and renovation (Phase 2) at Great Lakes Secondary School."

Superintendent McKay confirmed that there would be approximately \$7.5M in capital funding available for other projects for the 2017/2018 school year. He confirmed that the approval of the tender would not have any impact on the proposal for the Kindergarten to Grade 12 School in Forest. Superintendent McKay explained that the architect is confident that the project will be finished for September 2018 because the demolition part of the project will be completed September 15. Jasper Construction Corp. will be able to mobilize on site thereafter. Administration will be working closely with the architect and contractor to make sure the project stays on schedule.

Financial Report
2016/2017 School Year
Expenditures to May 31,
2017
Report B-17-126

Superintendent McKay provided a summary of expenditures for the period covering September 1, 2016 to May 31, 2017. This period represents about 75% of operating expenses that occur over 12 months, and approximately 80 - 85% of the salary and benefit portion of the instructional operating expenses that occur over a 10 to 12-month period. For this reporting period, the expenditures are tracing well against the budget. The expenditures under the Salaries and Wages and Benefits categories comprise the largest budget components for LKDSB. While variances do exist in the separate salary and wage areas, the overall salary and wage and benefits categories are anticipated to be on budget for the year.

Correspondence

The Board received a letter of response from the Chair of the St. Clair Catholic District School Board regarding the possibility of exploring joint builds, July 25, 2017. A copy of the Chair's letter to the St. Clair Catholic District School Board will be shared with Trustees. In response to Trustee Fletcher's question, Director Costello confirmed that the LKDSB would be exploring the possibility of sharing existing buildings as well as possible new co-builds.

The Board received a letter from the Ontario Public School Boards' Association – Year End Summary, July 25, 2017.

Announcements

The next Regular Board Meeting will be held on September 12, 2017 at the Chatham Education Centre at 7:00 p.m.

Adjournment
8:00 p.m.

There being no further business, Chair Bryce declared the meeting adjourned
at 8:00 p.m.

Chair of the Board

Director of Education and Secretary of the Board

**REGULAR BOARD, PUBLIC SESSION
REPORT TO BOARD**

REPORT NO. B-17-128

FROM: Jane Bryce, Chair

DATE: September 12, 2017

SUBJECT: Ad Hoc Naming Committee for the Consolidated John N. Given and Tecumseh Public School

Trustees passed the following Motion at the May 9, 2017 Board Meeting.

“That the Board approve the establishment of an Ad Hoc Naming Committee to recommend to the Board a name for the consolidated Tecumseh Public School and John N. Given Public School and appoint two Trustees to serve on the Committee.”

Trustees Ruth Ann Dodman and Shannon Sasseville have agreed to serve on the Ad Hoc Naming Committee for the Consolidated Sarnia Secondary School.

Superintendent Girardi is working with Principals Moore and Zondag to collect the names of School Council Chairs, students and staff to serve on the Ad Hoc Committee. A link will be placed on the Accommodation Review section of the LKDSB website to allow community members who are interested in serving on the Ad Hoc Committee to submit their names. Director Costello will appoint the members to the Ad Hoc Naming Committee.

The Ad Hoc Committee will be established as of September 1, 2017. As per Board By-laws, Ad Hoc committees exist for a period of three months.

The Ad Hoc Naming Committee will meet to establish criteria for the new consolidated school name, process to gather input from appropriate stakeholders, timelines for community input. The Committee will be asked to report back to Board at the October 10, 2017 Board Meeting with this information. The Naming Committee will be asked to submit a final report containing a recommended name for the consolidated school to the Board for approval at the November 28, 2017 Board Meeting.

Recommendation:

“That the Board approve the appointment of Ruth Ann Dodman and Shannon Sasseville to serve on the Ad Hoc Naming Committee for the Consolidated John N. Given and Tecumseh Public School.”

**REGULAR BOARD, PUBLIC SESSION
REPORT TO BOARD**

REPORT B-17-129

From: Jim Costello, Director of Education

Date: September 12, 2017

**Subject: Schedule for Regular Board Meetings for the period
December 2017 to December 2018**

The schedules for Regular Meetings of the Board are set out in the Board's Procedural By-laws.

Section 2.2

The annual Organization Meeting of the Board shall be held at 7:00 p.m. on the first Tuesday of December in the Board Room in the office of the Board.....

Section 3.1

Except as set forth in the following sections, the Regular Monthly Meetings of the Board shall be held on the second and fourth Tuesday in each month commencing at 7:00 p.m. unless such Tuesday shall fall on a Public holiday in which case, the Board shall meet at the call of the Chair on any evening at the same hour within eight (8) days

Section 3.2

- a) *With the consent of two-thirds of the members eligible to attend, Regular Meetings of the Board may be held on a date other than that mentioned in the preceding section.*
- b) *With the consent of two-thirds of the members eligible to attend, any Regular Meeting may be cancelled.*

In accordance with the above, the attached schedule for Regular Board Meetings for the period December 2017 to December 2018 is proposed. Additional meetings would continue to be at the call of the Chair as needed. Typically, Regular Board Meetings are not scheduled during the months of December and July and only one meeting is held during the months of March and August. Board business is usually lighter during these months. Special meetings of the Board will be called as required.

Recommendation

“That the Board approve the Regular Board Meeting schedule for the period December 2017 to December 2018.”



Meetings of the Board of Trustees
December 5, 2017 to December 4, 2018

Month	Regular Board Meeting Held in Chatham 7:00 p.m.	Regular Board Meeting Held in Sarnia 7:00 p.m.
December 2017	December 5, 2017 Organizational Meeting of the Board Held at the Sarnia Education Centre @ 7:00 p.m.	
January 2018	January 16 3 rd Tuesday	January 30 5 th Tuesday
February	February 13	February 27
March	Cancelled	March 27
April	April 10	April 24
May	May 8	May 22
June	June 12	June 26
July	Cancelled	At the Call of the Chair
August	Cancelled	August 28
September	September 11	September 25
October	October 9	October 23
November	November 13	November 27
December 2018	December 4, 2018 Organizational Meeting of the Board @ 7:00 p.m.	