

REGULAR BOARD MEETING AGENDA
 PUBLIC SESSION

TUESDAY, JUNE 13, 2017
 7:00 p.m.

Board Room
 Chatham Education Centre
 476 McNaughton Avenue, Chatham

A

Page Reference

1. Call to Order
2. Approval of Agenda
3. Declaration of Conflict of Interest
4. Approval of the Minutes from the May 23, 2017 Regular Board Meeting 3
5. Business Arising from the Minutes
6. Motions Emanating from the Regular Board Private Session
7. Motion that the Actions of the Regular Board Private Session be the Action of the Board.
8. Presentations:
 - a) Chatham Kent Secondary Student Art Awards
9. Delegations
10. Questions from the Public
11. Reports for Board Action
 - a) Board Recognition of the Traditional Territory Acknowledgement 10
 Trustee Rising
 Report B-17-99
Recommendation
 "That the Board acknowledges and commits to implement the Traditional Territory Acknowledgement at Board Meetings, school daily announcements and other meetings as appropriate, as recommended by the Indigenous Liaison Committee."
 - b) Policy and Regulations on *Secondary Student Art – Board Recognition* 12
 Director Costello
 Report B-17-100
Recommendation
 "That the Board approve the revised policy and regulations on *Secondary Student Art – Board Recognition*."
 - c) Budget Approval for the 2017/2018 School Year 15
 Superintendent McKay
 Report B-17-101
Recommendation
 "That the Board approve the 2017/2018 school year budget as presented In the amount of \$291,105,354."

d) Tender Awards – Washroom Renovations, Asphalt Replacement and Structural Upgrades <u>Recommendation</u> “That the Board award the tenders to the successful bidder Westhoek Construction Ltd. for H.W. Burgess Public School, John McGregor Secondary School and Riverview Central School, to Dixin Construction Ltd. for Confederation Central School, Lambton Centennial Public School and King George VI-Public School (Sarnia), and to Maaten Construction Ltd. for Hanna Memorial Public School.”	Superintendent McKay Report B-17-102	19
e) Tender Award – Roof Replacement and Structural Reinforcing at Lansdowne Public School <u>Recommendation</u> That the Board award the tender to the successful bidder Maaten Construction Ltd. for Lansdowne Public School.”	Superintendent McKay Report B-17-103	21
f) Tender Award – HVAC Replacement at Colonel Cameron Public School <u>Recommendation</u> “That the Board award the tender to the successful bidder Elric Contractors of Wallaceburg Limited for Colonel Cameron Public School.”	Superintendent McKay Report B-17-104	22
g) Tender Award – Athletic Track Resurfacing at Lambton Central Collegiate & Vocational Institute (LCCVI) <u>Recommendation</u> “That the Board award the tender to the successful bidder Ancaster Court Surfaces Inc. for Lambton Central Collegiate & Vocational Institute.”	Superintendent McKay Report B-17-105	23
h) Livestreaming of LKDSB Board Meetings – Update <u>Recommendation</u> “That the Board approve the issuing of a RFI for the provision of Webcasting services and that the results of the RFI be reported back to Board in September 2017.”	Superintendent McKay Report B-17-106	24
12. Reports for Board Information		
a) Special Education Advisory Committee Report	Trustee Fletcher Report B-17-107	26
b) Indigenous Liaison Committee Report	Trustee Rising Report B-17-108	29
13. Correspondence		
14. New Business		
15. Trustee Question Period		
16. Notices of Motion:		
17. Future Agenda Items		
18. Announcements		
a) The next Regular Board Meeting will be held on Tuesday, June 27, 2017, 7:00 p.m. at the Sarnia Education Centre.		
19. Adjournment		

PRESENT:

Trustees: Chair Jane Bryce, Vice-Chair Elizabeth Hudie, Randy Campbell, Ruth Ann Dodman, Dave Douglas, Jack Fletcher, Tom McGregor, Scott McKinlay, Bob Murphy, Lareina Rising, Shannon Sasseville

Student Trustee Ayla Jacobs and Keaton Jennings

Staff: Director of Education Jim Costello, Superintendent of Business Brian McKay, Superintendents of Education, Angie Barrese, Gary Girardi, Helen Lane, Mark Sherman and Phil Warner

Regrets: Superintendent Taf Lounsbury

Recording Secretary: Trish Johnston, Executive Assistant and Communications Officer

Call to Order: Chair Bryce called the meeting to order at 7:00 p.m. She referred to the LKDSB By-laws that state that *Audio or video recording devices may not be used at any meeting of the Board or its committees without the prior permission of the Chair of the Board or the Director of Education.* She advised that recording of the choir's performance would be permitted.

#2017-96
Approval of the Agenda
May/23/2017

Moved by Ruth Ann Dodman, seconded by Elizabeth Hudie,
"That the Agenda for the Regular Board Meeting Public Session of May 23, 2017 be approved."

CARRIED.

Declaration of Conflict of Interest: No declarations of conflict of interest were issued.

#2017-97
Approval of Minutes
May/9/2017

Moved Randy Campbell, seconded by Scott McKinlay,
"That the Board approve the Minutes of the Regular Board Meeting of May 9, 2017."

CARRIED.

#2017-98
Action of the Regular
Board Private Session be
the Action of the Board

Moved by Elizabeth Hudie, seconded by Jack Fletcher,
"That the Action of the Board in Private Session be the Action of the Board."

CARRIED.

Presentations:
P.E. McGibbon Public
School Choir

Superintendent Warner introduced Ben Hazzard, Principal at P.E. McGibbon Public School. Principal Hazzard stated that it was a privilege to work with Tim Mellanby, a very hard working elementary teacher and leader of the P.E. McGibbon Public School choir. Tim Mellanby and the student choir entertained the Trustees with a musical performance. Chair Bryce thanked the choir and Tim Mellanby for sharing their musical talents. She thanked the parents/guardians for attending with their children.

Director of Education
Snap Shots of Excellence

Director Costello explained that the purpose of the Snap Shots of Excellence presentation is to celebrate all the exciting things occurring across the district. His presentation included slides on the work that Chris Riley, LKDSB Aboriginal Liaison, is doing regarding the Calls to Action issued by the Truth and Reconciliation Commission. The project involves the development of a video resource focusing on the residential school experience and legacy. He has interviewed a number of people, including former Prime Minister Hon. Paul Martin, Ontario Chief Isadore Day and Dr. Jean Clinton. Director Costello shared examples of health and safety activities, anti-tobacco projects, students engaging with the community, students giving back, LKDSB schools hosting an

Apple Innovation Tour, full day kindergarten engagement activities, mathematics projects, military co-operative education activities, staff receiving awards of excellence, Indigenous Education activities, skilled trades opportunities, school technology focused family evenings, Education Week activities, the Black Heritage Symposium, coding club activities, Northern Collegiate Institute and Vocational School students' involvement in the Shell Eco-marathon Americas (SEMA) 2017 event (first and only high school from Canada) and Tilbury District High School students' participation in the Skills Ontario competition that resulted in an entry in the Guinness Book of World Records.

Trustee Rising joined the Meeting.

Ed Boudreaux from +VG Architects, The Ventin Group Ltd., Presenting Drawings for Great Lakes Secondary School

Superintendent McKay introduced Ed Boudreaux from +VG Architects, The Ventin Group Ltd. and advised that he was going to present the concept drawings for Great Lakes Secondary School (GLSS). Superintendent McKay advised that the LKDSB had asked the Ministry for a \$16M grant for the project and received \$10.3 M for the addition. Additional funds from the LKDSB budget were worked into the project bringing the total to \$19M. This will cover the cost of the \$13M Facility Conditions Index (FCI) needs and the ideas raised by school staff regarding program flow in the school, cafeteria expansion, increased parking spaces and physical education areas.

Ed Boudreaux presented slides on the concept design for the renovations, external changes and outlined the relocation of programs within the building and the green house. The bus loading and unloading area will be expanded and 250 more parking spots added. The athletic track will be completed in a future phase. He explained the plans for upgrading the mechanical and electrical systems, classroom remodeling including a heritage seminar room, refurbishing of the library and manufacturing rooms, along with the installation of a new elevator. The plans also include the addition of a 600 seat auditorium with a professional size stage, storage room, drama room, washrooms and music rooms. He explained that the second floor will consist of general classrooms, two foods labs, one new, and the existing sewing lab. He confirmed that seats come in various sizes for the auditorium and that they could incorporate some wider seats. Ed Boudreaux highlighted the new outside features of the school, commenting that the goal is for the school to look like a new building.

He explained that the tendering process is being done in stages for budget flexibility. The first stage involves the abatement and demolition work to clean out the existing building and the second phase will be for the construction. The +VG Architects expect to begin phase 1 in July 2017. Phase 2 will take between 11 to 12 months to complete and should start in August 2017. Ed Boudreaux acknowledged that this is not the normal tendering process. He explained that they broke it into 2 phases to be able to get the project completed by August 2018. Approving the tender for phase 1 will allow work to begin now. +VG Architects hope to have costs for phase 2 and the tender issued mid-June with a closing date mid-July for Trustees to approve. Superintendent McKay confirmed that the Board does not have Board Meetings scheduled in July. He explained that +VG Architects split the tender to be able to start work in the building now and not delay the project. Chair Bryce confirmed that in the past the Board has passed motions to preapprove tenders providing that the tender came in within the budgeted amount so work could begin during the summer months. A Special Board Meeting would be called if the tender was above the budgeted amount.

Trustees expressed concern about awarding this tender when a tender for the entire cost of the project has not been received. Concern was expressed over demolishing part of the school before knowing if the entire project is affordable.

Ed Boudreaux confirmed that if Trustees put off awarding the phase 1 tender then no work would be able to be performed until the entire project tender is approved in the middle of July. Trustees expressed concern over the timeline noting the need to have the project completed by August 2018.

Superintendent McKay advised that the Ministry grant of \$10.3 M will cover the cost of the new addition, elevator and some other classroom space in the school. The LKDSB School Condition Improvement funding will cover the \$5.7M cost for the HVAC upgrades. The cost of the other improvements, that were generated by staff and student comments on program needs for the school (relocation of the greenhouse) will be covered by the School Condition Improvement funds that the LKDSB was able to carryover from last summer. This will bring the estimated total cost of the project to \$19M.

Chair Bryce confirmed that the Chair could call a Special Board Meeting during the summer to approve the tender for phase 2 of the project if necessary.

Ed Boudreaux explained that the phase 2 tender would have a separate bid option for air conditioning the gymnasium. It is hoped that the option can be included in the project. Traditionally shops are not air conditioned because it is not cost effective due to the volume of air being exhausted out of the shops each day.

Ed Boudreaux confirmed that +VG Architects could provide costing information for phase 2 tender of the project for the June 13, 2017 Board Meeting. Chair Bryce thanked Ed Boudreaux for his presentation and the firm for the ideas presented.

#2017-99
Policy and Regulations on
*Employee Discipline and
Employees "Under
Review" and Regulations
Employee Discipline and
Employees "Under Review*
Report B-17-92

Director Costello explained that the policy and regulations on *Employee Discipline and Employees "Under Review"* and Regulations *Employee Discipline and Employees "Under Review Extra-Curricular Programs* have been reviewed as part of the LKDSB cyclical review. Superintendent Warner explained that there are two different paths that employee matters are handled. Minor word changes are proposed for the policy. The document continues to reflect the philosophy of the LKDSB. The regulations on *Employee Discipline* were revised to reflect the current LKDSB process. The regulations on *Employees "Under Review"* was revised to add an explanation as to what employee groups the regulations apply to. Superintendent Warner explained that early intervention with employees by supervisors are considered non-disciplinary. As soon as the matter becomes disciplinary, the supervisors must consult with the Manager of Human Resources or Superintendent of Human Resources.

Moved by Jack Fletcher, seconded by Bob Murphy,

"That the Board approve the revised policy on *Employee Discipline and Employees "Under Review"* and revised regulations on *Employee Discipline* and revised regulations on *Employees "Under Review."*

CARRIED.

Policy and Regulations on
*Travel and Expenses
Reimbursement for Staff,
Trustees and Student
Trustees*
Report B-17-93

Director Costello explained that the policy and regulations on Expense Reimbursement for Staff, Trustees and Student Trustees have been reviewed as part of the LKDSB cyclical review. Superintendent McKay explained that the policy reflects a change to the Canada Revenue Agency vehicle kilometer rates for Ontario. The CRA has been conducting reviews and the LKDSB internal auditors are recommending that the LKDSB move to the CRA rate. The new LKDSB kilometer rate reimbursement will start on September 1, 2017 and will adhere to the rates as defined by the Canada Revenue Agency. Superintendent McKay explained that currently, LKDSB has two regulations and one administrative procedure for expense reimbursement. Regulation

Kilometre/ Travel Expenses Reimbursement for Staff, Trustees and Student Trustees sets out the parameters for the use of personal vehicles to carry out approved Board business. *Regulation Expenses Reimbursement for Staff, Trustees and Student Trustees* sets out the parameters for the reimbursement of all expenditures incurred while on approved Board business. *Administrative Procedure Completion of Expense Report* outlines the process for completing an expense report and ties back to the two regulations. It is proposed that the two regulations and one administrative procedure be combined into one regulation for consistent and efficient completion and processing of approved expenses.

Superintendent McKay outlined the proposed changes and additions:

- Emphasis on submission timelines for expense reports with particular wording around the submission timelines at year end August 31;
- Changes to the kilometer rate in order to align with Canada Revenue Agency prescribed kilometer rates;
- Additional explanation on the definition of claimable and non-claimable travel;
- Additional explanation on the claiming of meal expenses with the requirement for meal receipts being removed if the maximum allowable expense per meal is to be claimed;
- Emphasis on employees receiving pre-approval for expenses that may be incurred in the performance of Board business.

The Expense Report form is being revised to include a Meal Log and Allowable Kilometers spreadsheet.

Moved by Tom McGregor, seconded by Ruth Ann Dodman,

“That the Board approve the revised policy and regulations on *Travel and Expenses Reimbursement for Staff, Trustees and Student Trustees* and the implementation of the revised per kilometer travel allowance adjustment as outlined in the regulation, on September 1, 2017.”

Superintendent McKay confirmed that the 15% gratuity can be charged to the cost of the meal plus HST because that is how restaurant debit and credit machines calculate it. It was noted that sometimes the economy rate on a train is not the most cost effective rate. Superintendent McKay confirmed that alternatives for travel will be accepted with documentation. Staff are expected to travel together whenever possible. Only the standard hotel room rate is acceptable. It was noted that most of the LKDSB staff travel to government sponsored events that include reduced hotel rates. Superintendent McKay confirmed that the Administration collects HST back whenever possible.

Trustee Rising advised that she was uncomfortable with the CRA rate and referenced the Ontario provincial rate. Superintendent McKay advised that Administration has checked with the Ministry and they indicated that the CRA rate is acceptable. He advised that the Ministry is looking at changing to the CRA rate as well. Trustee McKinlay commented on the practice of other agencies to reimburse employees for only the kilometres travelled beyond their daily routine. Superintendent McKay commented on the research done by staff in the Finance Department on that concept and the LKDSB method. He talked about the concept possibly having a negative aspect on transferring staff. Administration is not expecting a windfall for any employee compared to what they are reimbursed for now for approved travel on Board business. Trustee Sasseville referred to the Ontario Public Sector Guidelines and questioned if the regulation was consistent with them with the exception of the travel

#2017-100
Policy and Regulations on
*Travel and Expenses
Reimbursement for Staff,
Trustees and Student
Trustees*

reimbursement rate. Superintendent McKay confirmed that that regulations are compliant. Superintendent McKay explained that the auditor requires receipts for meal claims less than the maximum allowance. In response to Trustee Rising's question about compliance, Superintendent McKay confirmed that tips for gratuities for valet parking and housekeeping are covered under 1.3 j), other business expenses. He commented that child care is not included because that is a broader discussion that the Board would need to have on how the Board would want to address that issue.

CARRIED.

#2017-101
Tender Award –
Demolition and Site
Preparation for Great
Secondary School
Report B-17-94

Superintendent McKay reported on the tender opening for the phase 1 of the addition and renovation project for the permanent site of Great Lakes Secondary School. It covers the demolition and site preparation including abatement of the existing mechanical system as well as asbestos. The project will be funded by the Ministry School Condition Improvement grant.

Moved by Bob Murphy, seconded by Jack Fletcher,

“That the Board award the tender to the successful bidder, Maaten Construction Ltd. for the addition and renovation project, phase 1 – abatement and demolition, Great Lakes Secondary School.”

Superintendent McKay confirmed that the contractor will use specialized subcontractors to complete various aspects of the demolition. Superintendent McKay confirmed that he will review the tender documents and determine the projected asbestos abatement costs for the project compared to the original estimates.

In response to Trustee concerns about demolishing part of the school before knowing the cost of the entire project and phase 2 tender, Director Costello explained that Trustees do not approve Requests for Proposals (RFP). Trustees approve the resulting tenders. He advised that the Ministry provides school boards with grants to improve school facilities within certain envelopes. He advised that in June, Trustees will be asked to approve the phase 2 tender of the \$19M project for Great Lakes Secondary School. Superintendent McKay advised that the cost estimates for phase 2 should be available within the next three weeks and commented on the ability to work with Maaten to change the scope of the demolition if necessary.

CARRIED.

Trustee Sasseville departed from the Meeting.

Elementary Teacher/
Board Communications
Committee
Report B-17-95

Vice-Chair Hudie reported on the Elementary Teacher/Board Communications Committee meeting held on May 9, 2017. Members discussed new student arrival, feedback from Kindergarten reporting, principals sharing assignments, Professional Activity Days, and school staff meetings.

Parent Involvement
Committee Update (PIC)

Director Costello reported on the Parent Involvement Committee (PIC) Meeting held on May 15, 2017. They reflected upon the PIC workshops offered in Sarnia and Chatham on May 10 and 11 respectively. The quality of presentations was terrific but attendance was low. They feel that parents want to engage via technology rather than in person. PIC is looking at partnering with the coterminous school board next year to submit a joint grant proposal to the Ministry. Superintendent McKay attended the meeting and presented information on the 2017/2018 budget development process. The PIC membership is being reviewed for the 2017/2018 school year.

Chatham Accommodation
Review Process Update

Superintendent Girardi advised that he has met with the principals of Tecumseh Public School, John N. Given Public School and McNaughton Avenue Public

School. Plans are in place to welcome and transition the John N. Given French Immersion students and staff to McNaughton Avenue Public School this spring. School organization plans are progressing as well as timetabling.

Superintendent Girardi explained that it is the wish of the schools for the consolidated Tecumseh Public School/John N. Given Public School to wait until September to commence the Ad Hoc Naming Committee. Dave Doey has been hired to chair the Transition Committee. They will meet once in June to establish a timetable for the fall.

Update on the Data Gathering Process for South Chatham-Kent

Superintendent Girardi advised that the data gathering process involving Thoughtexchange is complete. Administration is now studying the data to formulate next steps. Information will be made available to Trustees and the public in the first two weeks of June via a website. Thank you emails will be issued to participants with next steps information. The same will be provided to the 9 paper copy participants. He advised that 748 people participated with 3,653 thoughts contributed and 5,8755 stars assigned. The Thoughtexchange staff thought that this participation rate was good based on the number of students and people involved. Superintendent Girardi commented on the steps taken to inform the community and promote participation. Administration is looking for ways to use the data as Administration examines pupil accommodation options. The LKDSB is unique from other school boards because it completed this process prior to commencing an Initial Staff Report. He shared the demographic overview – approximately 64% of the participants were parents/guardians, 18% were community members, 13% were staff members, 3% were students.

Superintendent Girardi confirmed that a breakdown of participation from each community will be available.

Trustee Fletcher asked what the Catholic school presence was in the area and if it was possible to amalgamate in that area. Director Costello confirmed the coterminous school board has schools in Blenheim, Ridgetown and Tilbury. He confirmed that the LKDSB is open to discussing co-build opportunities if that was the will of the Board. Conversations have occurred in the past. He referred to the Ministry's Rural Engagement session on May 24 in Thedford. Superintendent Girardi shared data compiled by a media source on the LKDSB and the coterminous school board that confirms that both school boards have empty pupil places and declining enrolment. Trustee McKinlay advised that three Trustees attended a community session in Tilbury recently. He shared that a consistent theme from the people was that the Thoughtexchange process was difficult to use. They expressed appreciation for the LKDSB attempting to gather information. Superintendent Girardi confirmed that Administration did receive some concerns about the process, as well as some good feedback. Administration thinks the input provided is important and will have to see how it can be used going forward. Superintendent Girardi advised that Administration did issue a RFP for the process. The approximate cost for this phase was \$24,000.

Trustee Questions

In response to Trustee Fletcher's question, Director Costello advised that the Ministry has indicated that it will be making announcements in response to grant applications following the Ministry's Rural Engagement sessions taking place during May. He advised that he has been in regular contact with Ministry representatives from the Capital Planning Branch regarding the LKDSB application for the Forest area, as have Superintendents McKay and Girardi.

Notice of Motion Future Agenda Items

Trustee Rising served Notice of Motion:

“That the Board recognize the Traditional Territory Acknowledgement as recommended by the Indigenous Liaison Committee.”

Announcements

The next Regular Board Meeting will be held on Tuesday, June 13, 2017, 7:00 p.m. at the Chatham Education Centre.

The Board will hold a Private Special Board Meeting on June 6, 2017 at 7:00 p.m. via video conference from the Sarnia and Chatham Board Offices. The Public Session Special Board Meeting will follow.

Adjournment
9:50 p.m.

There being no further business, Chair Bryce declared the meeting adjourned at 9:50 p.m.

Chair of the Board

Director of Education and Secretary of the Board

BOARD REPORT
REGULAR BOARD, PUBLIC SESSION

REPORT NO: B-17-99

FROM: Lareina Rising, Trustee, Chair of the Indigenous Liaison Committee

DATE: June 13, 2017

SUBJECT: Board Recognition of the Traditional Territory Acknowledgement

Trustee Rising served Notice of Motion at the May 23, 2017 Board Meeting.

“That the Board recognize the Traditional Territory Acknowledgement as recommended by the Indigenous Liaison Committee.”

The Indigenous Liaison Committee (ILC) formed a Traditional Territory Working Group, facilitated by LKDSB Indigenous Liaison Chris Riley, and assigned them the task to develop a LKDSB Traditional Territory Acknowledgement and Preamble. LKDSB Schools and the Board of Trustees were seeking appropriate language to acknowledge the Traditional Territory of Indigenous Peoples within the Lambton Kent District School Board.

Attached is the Traditional Territory Preamble and Traditional Territory Acknowledge – a short version and a long version. A supporting document showing the phonetic pronunciation is being developed.

Recommendation:

“That the Board acknowledges and commits to implement the Traditional Territory Acknowledgement at Board Meetings, school daily announcements and other meetings as appropriate as recommended by the Indigenous Liaison Committee.”



Traditional Territory Preamble

We acknowledge that the Chippewa, Odawa, Potawatomi known as the Anishinaabeg and the Delaware known as unaapeew inhabited these lands at the time of the written treaties, these being: Treaty #2; Treaty #7; Treaty #29.

We also acknowledge the earlier Indigenous people that travelled these lands prior to 1790 in the time of the Wampum treaties.

It is through their connection with the spirit of the land, water and air that we recognize their unique culture, traditions, and values. It is their belief that they are part of the land that sustains all life, and it is the sacred responsibility of all people to ensure that the environment remains protected.

Finally, we acknowledge that their inherent languages preclude any English/French meaning.

Traditional Territory Acknowledgment

(1.Short version 2. Extended version)

1. We acknowledge that the land on which we are gathered is part of the traditional territory of the Chippewa, Odawa, Potawatomi and Delaware Nations.
2. We acknowledge that the land on which we are gathered is part of the traditional territory of the Chippewa, Odawa, Potawatomi and Delaware Nations.

These Indigenous Nations, known as the Anishinaabeg and unaapeew, agreed through their ancestral languages to the mutual sharing of the land, with obligations and responsibilities to the environment.

Today these responsibilities and obligations extend to all Peoples.

REGULAR BOARD, PUBLIC SESSION

REPORT TO BOARD

FROM: Jim Costello, Director of Education

DATE: June 13, 2017

SUBJECT: Policy and Regulations *Secondary Student Art – Board Recognition*

The policy and regulations on *Secondary Student Art – Board Recognition* have been reviewed as part of the LKDSB cyclical review.

Changes have been made to the policy and regulations to reflect the change to the art selection process. There is no longer one designated central exhibition in Saria Lambton or Chatham-Kent. The proposed changes will allow Trustees more flexibility to select the art work in consultation with the Secondary Program Consultant. The Secondary Program Consultant will arrange opportunities for the designated Trustees to view the student art and select the pieces to hang in the respective Board Offices for one year.

Recommendation:

“That the Board approve the revised policy and regulations on *Secondary Student Art – Board Recognition*.”



POLICY

SUBJECT: Secondary Student Art ~~Show~~ – ~~Participation and~~ Board Recognition

It is the policy of the Lambton Kent District School Board to ~~encourage participation in community-based student art shows and~~ to recognize secondary student art and to encourage participation in community-based student art shows. ~~the designated Sarnia Lambton exhibition and the Chatham-Kent exhibition by presentation of annual awards and display of the selected works.~~

Implementation Date:	February 23, 1999
Revised:	August 31, 2004
Reviewed:	May 13, 2008
Revised:	November 11, 2014
Reference:	LKDSB Regulations



REGULATIONS

SUBJECT: Secondary Student Art Show – Participation and Board Recognition

- ~~The secondary schools of the Lambton Kent District School Board will participate annually in the designated Sarnia Lambton exhibition and the Chatham-Kent exhibition.~~
- Annually, **the Board will identify** one Trustee ~~will be identified~~ for the Sarnia Lambton area and one Trustee for the Chatham-Kent area ~~for each show will be identified~~ to work with the Secondary Program Consultant to select three pieces of student art from **Sarnia Lambton and Chatham-Kent to display in the corresponding Board Office for one year.** ~~each exhibition to receive display awards.~~
- ~~Each student will receive a \$100 The annual award. will be \$100 for each piece of student art selected.~~
- The Board will frame and/or display each piece appropriately.
- The **student** award constitutes a rental fee and the piece will remain with the Board for one year.

Implementation Date: February 23, 1999
Revised: August 31, 2004, May 13, 2008, November 11, 2014
Reference: LKDSB Policy

MEMORANDUM TO: Jim Costello, Director of Education

FROM: Brian McKay, Superintendent of Business

DATE: June 13, 2017

SUBJECT: Budget Approval for the 2017 - 2018 School Year

This report provides information for the Lambton Kent District School Board's 2017-2018 School Year Budget. Budget development commenced in February 2017 and has occurred over the past 5 months. A preliminary 2017-18 budget consultation session was also held with the Ministry of Education on November 9-10, 2016. The following table summarizes important dates during the budget process:

Meeting/ Event Description	Date
Ministry of Education – GSN Launch	April 12, 2017
Board of Trustees – budget workshop	May 2, 2017
Parent Involvement Committee – Budget presentation	May 15, 2017
Indigenous Liaison Committee – Budget presentation	May 17, 2017
Special Education Advisory Committee – Budget presentation	May 18, 2017
Board of Trustees – budget presentation and approval	June 13, 2017

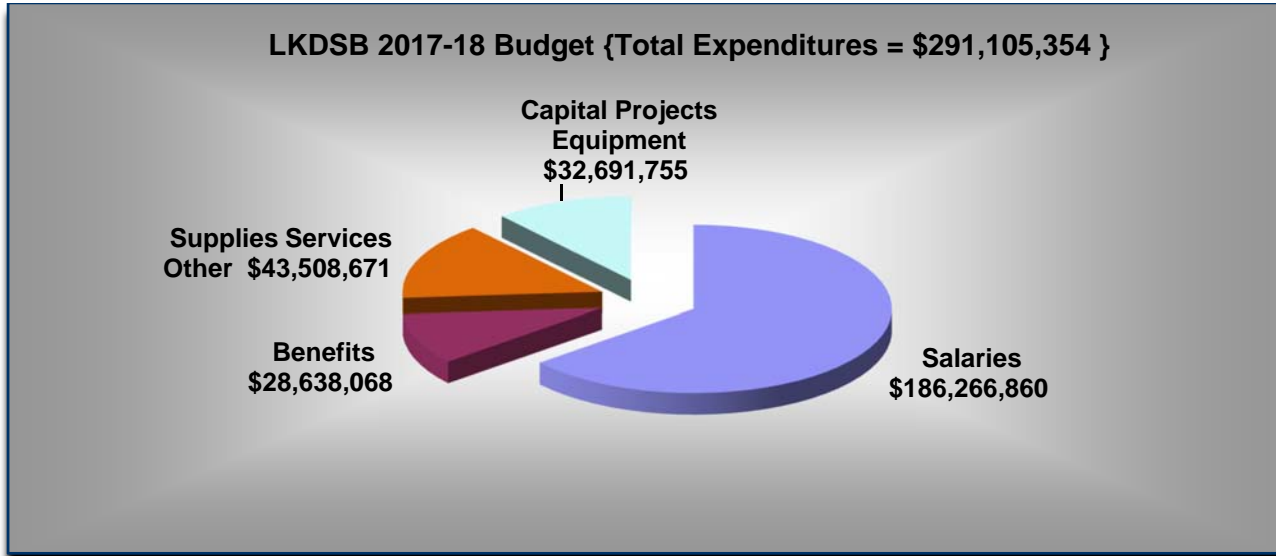
The above table does not include on-going internal staff budget discussions and meetings that have occurred throughout the process.

Total Provincial Education funding for the 2017-18 budget year is projected to be \$23.8 billion (2016-17 - \$23.0 billion), an average of \$12,100 per pupil – an increase of 1.03% from 2016-17. While the overall Provincial amount is stable, the Board's funding continues to be negatively impacted by declining enrolment.

The forecasted average daily enrolment numbers for 2017-18 are: 21,482 Total Students comprised of 14,396 Elementary and 7,086 Secondary students.

BUDGET HIGHLIGHTS:

The 2017-2018 school year budget for the Lambton Kent District School Board (LKDSB) totals **\$291.11 Million**. The following chart summarizes all expenditures into four major categories:



REVENUE BUDGET for 2017-18:

The Board’s revenue forecast is based on the Ministry of Education Grants for Student Needs (GSN) education funding model which generates the board’s operating and school renewal grants.

The attached table provides the finalized detailed revenue forecast by each of the GSN Grant categories. To summarize, the Board’s total revenues are comprised of the following:

- GSN Operating Grants = \$247,369,958.
- GSN Facilities Renewal / Financing Grants = \$24,188,536.
- Tuition Fees from First Nations & Visa students = \$4,734,522.
- Ministry Funding provided in addition to the GSN = \$1,115,259.
- Other Capital, Rental, Interest and misc. revenues = \$13,097,079.
- In-year draw from accumulated surplus (former reserves) = \$600,000.

TOTAL REVENUES = \$291,105,354.

EXPENDITURE BUDGET for 2016-17:

The following table details the planned expenses under each expenditure category:

2017 – 18 BUDGET SUMMARY (MILLIONS)	
TOTAL EXPENDITURES = \$ 291.11 M	
<u>Classroom Categories:</u>	
Classroom Teachers	\$ 141.97
Supply Teachers	4.96
Teacher Assistants	14.06
Early Childhood Educators	5.39
Textbooks & Classroom Supplies	7.67
Computers	1.78
Professionals & Paraprofessionals	6.33
Library & Guidance	4.34
Staff Development	0.58
Department Heads	0.44
<u>Non-Classroom Categories:</u>	
Principals & Vice Principals	11.69
School Office	6.36
Consultants & Coordinators	2.35
Board Administration & Trustees	7.14
School Operations	25.59
Continuing Education	0.92
Transportation	12.45
School Renewal	31.85
Capital Financing	4.32
Ministry EPO Funded Projects	0.92

KEY PROVINCIAL EDUCATION FUNDING PARAMETERS:

- School Board Efficiencies and Modernization (SBEM) Initiative – The Ministry continues to phase in the SBEM initiative in the GSN with further measures to encourage Boards to address underutilized school space. The 2017-18 school year is the final year of the three year phase-in of the SBEM initiative.
- Top-up Funding changes under the School Facility Operations & Renewal Grant continue under the three year phase-in with the 2017-18 budget year representing the final year of the phase-in. Base Top-up funding will be completely eliminated over three years. The Enhanced Top-up part will continue however new eligibility criteria will apply and schools that are eligible will receive top-up to 100% of capacity. Eligible school criteria are as follows: elementary school that is at least 10 km away from the next closest school of the board; secondary school that is at least 20 km away from the next closest secondary school of the board.

- Geographic Circumstances Grant – The Rural and Small Communities allocation part are being phased out over three-years with the 2017-18 budget year representing the final year of the phase-in.
- Resulting enhancements to the recently negotiated 2017-19 labour agreements support the following:
 - i. Modest wage increases and support for staff professional development;
 - ii. Local Priority Funding which includes staffing support for special education students;
 - iii. Class size investments for full-day kindergarten (FDK) and Grades 4-8; and,
 - iv. Community use of schools.
- Continued transformation of employee health, life and dental benefits through the formation and management of provincial benefit trusts.
- \$1.0B to continue School Condition Improvement (SCI) funding for 2017-18. The SCI funding amount includes \$200M in funding for the Greenhouse Gas Reduction plan which will support the reduction of greenhouse gas emissions from facilities in the education sector. Due to the allocation methods of this funding, LKDSB is seeing a reduction in SCI funding for the 2017-18 school year.
- The Student Transportation grant has been increased provincially by 2% to help boards manage increased costs. The LKDSB will realize an increase of 1.75% in our Student Transportation grant.
- 2% increase to the non-staff portion of the Plant operations benchmark to support commodity price increases.
- Special education funding will reflect the final year of the four year phase-in of the Differentiated Special Education Needs Amount (DSENA) allocation.

Other Budget Remarks:

School Condition Improvement (SCI) & Renewal Capital Improvement Projects:

To keep our schools in good operating condition in order to provide a safe and healthy learning environment, ongoing investments are required for repair and renewal work. The Ministry is maintaining SCI funding to \$1.00 billion dollars for 2017-18. The LKDSB also received capital priorities grant funding and Child Care Capital funding in the amount of \$14.03 million for capital work at GLSS and PWPS. The combined SCI, School Facilities Renewal, Capital Priorities and Child Care capital program budget for LKDSB in 2017-18 will be \$31.77 million dollars.

The Ministry of Education has established the following dates for submission of the Board Budget and Financial Reports:

2017-18 Budget Estimates	June 30, 2017
2016-17 Financial Statements	November 15, 2017
2017-18 Revised Estimates	December 15, 2017

RECOMMENDATION:

“That the Lambton Kent District School Board approve the 2017-2018 School Year Budget as presented in the amount of \$ 291,105,354.

MEMORANDUM TO: Jim Costello, Director of Education

FROM: Brian McKay, Superintendent of Business

DATE: June 13, 2017

SUBJECT: Tender Awards - Washroom Renovations, Asphalt Replacement and Structural Upgrades at H.W. Burgess Public School, John McGregor Secondary School, Riverview Central School, Confederation Central School, King George-VI Public School (Sarnia), Lambton Centennial School and Hanna Memorial Public School

Tenders were received electronically by Sandy Huizinga of the Purchasing Department and opened on May 17, 2017, by Don Masse and Andy Scheibli of the Plant & Maintenance Department. Bid results are as follows (** indicates successful bidder):

a) H.W. Burgess Public School, John McGregor Secondary School and Riverview Central School

PROJECT BIDDER	TOTAL BID (nic. h.s.t.)
** Westhoek Construction Ltd., Chatham	495,721.00
Elric Contractors of Wallaceburg Limited, Wallaceburg	572,602.20

Tenders were received electronically by Sandy Huizinga of the Purchasing Department and opened on May 18, 2017, by Don Masse and Andy Scheibli of the Plant & Maintenance Department. Bid results are as follows (** indicates successful bidder):

b) Confederation Central School, Lambton Centennial School and King George VI Public School (Sarnia)

PROJECT BIDDER	TOTAL BID (nic. h.s.t.)
** Dixin Construction Ltd., Sarnia	884,850.00

Tenders were received electronically by Sandy Huizinga of the Purchasing Department and opened on May 9, 2017, by Don Masse and Andy Scheibli of the Plant & Maintenance Department. Bid results are as follows (** indicates successful bidder):

c) Hanna Memorial Public School

PROJECT BIDDER	TOTAL BID (nic. h.s.t.)
** Maaten Construction Ltd., Sarnia	421,800.00
K & L Construction (Ontario) Ltd., London	427,200.00

PROJECT SUMMARY	
Successful Bid Total (nic. h.s.t.)	1,802,371.00
Design Fees	150,546.99
Net HST	42,183.04
Total Projects, This Report:	1,995,101.03
Budget Funding:	
-School Condition Improvement	1,995,101.03
Total Projects Budget:	\$ 1,995,101.03

Recommendation:

“That the Board award the tenders to the successful bidder Westhoek Construction Ltd. for H.W. Burgess Public School, John McGregor Secondary School and Riverview Central School, to Dixin Construction Ltd. for Confederation Central School, Lambton Centennial Public School and King George VI-Public School (Sarnia), and to Maaten Construction Ltd. for Hanna Memorial Public School.”

**BOARD REPORT
REGULAR BOARD, PUBLIC SESSION**

REPORT NO: B-17-103

MEMORANDUM TO: Jim Costello, Director of Education

FROM: Brian McKay, Superintendent of Business

DATE: June 13, 2017

SUBJECT: Tender Award - Roof Replacement and Structural Reinforcing at Lansdowne Public School

Tenders were received electronically by Sandy Huizinga of the Purchasing Department and opened on May 1, 2017, by Don Masse and Andy Scheibli of the Plant & Maintenance Department. Bid results are as follows (** indicates successful bidder):

PROJECT BIDDER	TOTAL BID (nic. h.s.t.)
** Maaten Construction Ltd., Sarnia	471,800.00
Elgin Contracting & Restoration Ltd., St. Thomas	559,000.00
Elric Contractors of Wallaceburg Limited, Wallaceburg	Non Compliant Bid

PROJECT SUMMARY	
Successful Bid Total (nic. h.s.t.)	471,800.00
Design Fees	40,103.00
Net HST	11,057.11
Total Project, This Report:	522,960.11
Budget Funding:	
-School Condition Improvement	522,960.11
Total Project Budget:	\$ 522,960.11

Recommendation:

“That the Board award the tender to the successful bidder Maaten Construction Ltd. for Lansdowne Public School.”

MEMORANDUM TO: Jim Costello, Director of Education

FROM: Brian McKay, Superintendent of Business

DATE: June 13, 2017

SUBJECT: Tender Award – HVAC Replacement, Colonel Cameron Public School

Tenders were received electronically by Sandy Huizinga of the Purchasing Department and opened on May 31, 2017, by Brian Pelletier of the Plant & Maintenance Department.

Bid results are as follows (** indicates successful bidder):

PROJECT BIDDER	TOTAL BID (nic. h.s.t.)
** Elric Contractors of Wallaceburg Limited, Wallaceburg	656,075.83
Dixin Construction Ltd., Sarnia	670,250.00
Maaten Construction Ltd., Sarnia	724,900.00
Wellington Buillders Inc., Forest	794,000.00

PROJECT SUMMARY	
Successful Bid Total (nic. h.s.t.)	656,075.83
Design Fees	48,877.65
Net HST	15,227.00
Total Project, This Report:	720,180.48
Budget Funding:	
-School Condition Improvement	720,180.48
Total Project Budget:	\$ 720,180.48

Recommendation:

“That the Board award the tender to the successful bidder Elric Contractors of Wallaceburg Limited for Colonel Cameron Public School.”

MEMORANDUM TO: Jim Costello, Director of Education

FROM: Brian McKay, Superintendent of Business

DATE: June 13, 2017

SUBJECT: Tender Award – Athletic Track Resurfacing at Lambton Central Collegiate & Vocational Institute (LCCVI)

Tenders were received electronically by Sandy Huizinga of the Purchasing Department and opened on May 26, 2017, by Don Masse and Andy Scheibli of the Plant & Maintenance Department.

Bid results are as follows (** indicates successful bidder):

PROJECT BIDDER	TOTAL BID (nic. h.s.t.)
** Ancaster Court Surfaces Inc., Ancaster	208,000.00

PROJECT SUMMARY	
Successful Bid Total (nic. h.s.t.)	208,000.00
Design Fees (not applicable)	0.00
Net HST	4,492.80
Total Project, This Report:	212,492.80
Budget Funding:	
-School Renewal	212,492.80
Total Project Budget:	\$ 212,492.80

Recommendation:

“That the Board award the tender to the successful bidder, Ancaster Court Surfaces Inc. for Lambton Central Collegiate & Vocational Institute.”

**BOARD REPORT
REGULAR BOARD, PUBLIC SESSION**

REPORT NO: B-17-106

MEMORANDUM TO: Jim Costello, Director of Education

FROM: Brian McKay, Superintendent of Business

DATE: June 13, 2017

SUBJECT: Live-Streaming of LKDSB Board Meetings (update)

This report is being provided in response to the following Board motion from the November 8, 2016 Board Meeting:

“That Administration prepare a report to Board on the option of webcasting Board Meetings including the associated potential costs.”

Background

Webcasting describes the process of broadcasting real-time video footage to a public audience who accesses the video over the internet. In response to this notice of motion, staff held internal discussions relating to the technology needed, cost of implementation, and ongoing support for a webcasting video system. Two options have been considered:

1. Using existing staff and resources.
2. Contracting for external services (equipment and service provision).

Use of Existing Staff and Resources

Administration undertook to evaluate to potential of webcasting Board Meetings using internal resources first, as this could be the lowest cost and fastest means of implementation.

The Information Technology (IT) Department does have a Polycom 360-degree conferencing unit that is used in conjunction with Skype For Business to hold collaborative meetings and to webcast those meetings.

The advantages of using this unit are that there are no additional costs involved, it uses existing software already under contract, it is portable and can be moved between Board Offices and can be used immediately.

However, upon investigation, there are several disadvantages:

1. The unit sits centrally in the room, and so details will be lost of speakers in a large Board room.
2. The unit has an omni-directional microphone that is also centrally situated, and so sound quality might not be adequate unless the room is almost completely silent except the person speaking.
3. It is highly unlikely to meet accessibility requirements.
4. The unit would need to be operated by a member of the IT staff as it is connected to a computer. This would require modifying a technician’s working hours, and effectively taking them away from school support for half to three quarters of a day every two weeks, plus the same for any additional special meetings.

Considering the disadvantages above, Administration recommends that we do not proceed with this in-house solution.

Contracting For an External Solution

Administration recommends proceeding to a Request For Information (RFI) over the summer of 2017. This RFI would seek advice and budgetary estimated costs for the provision of equipment and service support for a webcasting solution. Administration would then report the results of the RFI to the Board in September 2017.

Key elements of this solution would include:

1. High Definition Public Webcasting.
2. Ability to store and make available the webcast videos for later review by the public.
3. Focus video and audio on the individual speaker.
4. Switch between speaker(s) and presentation(s).
5. Ensure all Accessibility requirements are met.
6. Fully staffed, turnkey, solution.
7. Operate from either Board office or other LKDSB locations as required.

Recommendation

“That the Board approve issuing a RFI for the provision of webcasting services and that the results of the RFI be reported back to the Board in September 2017.”

FROM: Jack Fletcher, Trustee and Vice-Chair of the Special Education Advisory Committee

DATE: June 13, 2017

SUBJECT: SPECIAL EDUCATION ADVISORY COMMITTEE (SEAC) MEETING SUMMARY

The Special Education Advisory Committee of the Lambton Kent District School Board met on May 18, 2017 at Wallaceburg District Secondary School. Following is a report of the activities of the meeting:

Presentation: 2017 – 2018 LKDSB Budget Overview

Sandy Anderson, Manager of Financial Services, presented information on the 2017 – 2018 School Year Budget for the *Grants for Student Needs* (GSN). She outlined the structure for funding, including an overview of funding for classrooms; funding for schools; funding for a locally managed system, and; funding for specific priorities. Student enrolment numbers illustrating the continued decline in enrolment for both elementary (-226) and secondary schools (-203) within the Board were shared.

Keys changes to the GSN funding include:

- Enhancements to implement the 2017 – 2019 labour agreements
- Funding for Capital Investments
- Indigenous Education Accountability Measures
- School Foundation Grant investments
- Funds to cover costs for Student Transportation and for Utilities
- Education Program 'Other Investments' will continue to provide funding for the Renewed Math Strategy
- Funding for Ongoing Implementation and Other Changes
- Funding for the Next Steps in Transformation including Rural Education Engagement, and Transportation Consultation

Overview of the Special Education Grants, as follows:

- Special Education Per Pupil Amount funding increased (by \$130,748) to \$15,575.642
- Special Education Equipment Amount (SEA) funding reduced (by \$12,832) to \$1,319,818
 - The SEA funding covered supplies such as equipment, furniture, hearing, vision and technician/training costs
 - SEA funding covers a base amount of \$10,000 for each School Board, plus a 'Per Pupil' amount based on the Board's average ADE (average daily enrolment)
 - SEA per pupil amount of \$36.10 is used for all Boards
 - SEA claims-based amount supports individual students needs for other non-computer equipment in excess of \$800 per pupil
- Differentiated Special Education Needs Amount (DSENA) funding increased (by \$444,359) to \$12,356,561
 - The DSENA funding supports costs of providing intensive staff support for high needs students
 - 2017 – 2018 is the final year of a new 4-year funding model that is transitioning from a per pupil amount to a stabilization support amount providing greater funding equity
 - DSENA consists of 'measures of variability' (MOV) amount which is a special education statistical prediction model amount, and a base amount of \$450,000 for collaboration and integration

- Special Incidence Portion (SIP) funding is anticipated to reduce (by approximately \$135,000) to \$81,000
 - SIP funding supports extra-ordinarily high needs students that require 2 full time EAs in addition to other staff, teachers etc.
- Section 23 Facilities Amount funding increased (by \$30,656) to \$553,218
 - Section 23 is for special education care programs in Board facilities and includes costs for teachers, educational assistants and classroom supplies
- Behavioural Experience Analysis (BEA) Funding increase (by \$1,409) to \$147,433 and includes dollars for training, and for learning resources to apply instructional ABA (Applied Behaviour Analysis) methods
 - The BEA base allocation is \$86,397 + \$2.90/ADE

The SEPPA (Special Education per Pupil Amount), which provides assistance to the majority of students with special education needs, has increased for 2017 – 2018:

- By \$25.90/student (for students from JK – Grade 3) to \$975.77/ADE
- By \$19.90/student (for students from Grade 4 – 8) to \$749.52/ADE
- By \$13.03/student (for students from Grade 9 – 12) to \$494.90/ADE

Presentation: Universal Supports & Functions of Behaviour for High Needs Students

Laurie McCarthy, the Board's ABA Specialist, made a presented entitled "What is ABA?" and noted that ABA (Acquired Behaviour Analysis) is about understanding and modifying behaviour *in the context of the environment the student is exposed to*. In her role Ms. McCarthy is involved with or responsible for: Connections for Students, Universal Supports and Functions of Behaviour, Helping to deliver components of the NTIP (New Teacher Induction Program) training, Acting as a PBS (Positive Behaviour Supports) Coach, Acting as a Ministry of Education Liaison, Providing Classroom Coaching and Modeling, Consulting on IEP development, Supporting ASD and Behaviour across the district, Participating in continuing education opportunities for LKDSB employees.

Ms. McCarthy explained that functions of behaviour focuses on the fact that behaviour – good or bad – occurs when the individual is trying to: escape or avoid a person or situation, or, gain something. Once the motivation for the behaviour is known then it's possible to alleviate or increase the behaviour.

Ms. McCarthy provided an overview of initiatives she has been a part of during her employment with the Board, including: Keynote Speaker for Geneva Centre for Autism Conferences; member of the Ministry of Education Special Education Committee; Chair of the Regional ABA Networking Group; Council for Exceptional Children Conference Speaker; and, is involved with supporting school boards across Southwestern Ontario to deliver programs such as PBS, HELP alternative curriculum, Peer Mediation, and more.

Ms. McCarthy oversees an ABA Demonstration Classroom for the LKDSB and, as a part of that, is responsible for EA, Resource Teacher, and Itinerant Team Member training. Ms. McCarthy also participates in Itinerant Team Meetings, and develops ABA 'Make and Take' material and strategies for ABA modeling. She maintains a resource lending library for staff wanting additional information and support.

Special Education Report Amendments

Liz Zantingh highlighted amendments made to the Special Education Plan. The members of SEAC approved the information presented relative to the following sections:

Appendix 3.1.3 – *Special Education Advisory Committee* brochure – Reference to the Learning Disabilities Association of Lambton County removed.

Appendix 3.1.4 - *Your Child, School, and Special Education Supports* brochure – Reference to the Learning Disabilities Association of Lambton County removed.

Appendix 4.2 – *Preschool Transition Protocol* – Updated to include the current protocols for the South.

Appendix 4.3 – *Special Needs Pre-School Intake* - Information for both the North and South was updated.

Appendix 4.4 – *Transitional Support for Autistic Students* brochure – Pages 1 and 2 were removed the Appendix will be re-titled “*Steps to School for Children with Special Needs*”; as well, the brochure for the North was updated.

Special Needs Strategy Update

Sandra Perkins provided an update on the implementation of a Special Needs Strategy. She reported that the lead agencies have been selected and are working to make improvements to areas such as client intake/screening and early childhood development supports/transitions. Work is being done to remove barriers and ensure stakeholders are able to navigate the system easily. Ultimately agencies will work collaboratively to provide wrap-around supports and ensure that the individual/family being supported won't have to 're-tell their story' when moving between agencies. It is a large undertaking since the agencies involved are connected to three different ministries: Ministry of Health, Ministry of Education and the Ministry of Children and Youth Services.

Association Reports, Sharing of Best Practices and Other Business

The Learning Disabilities Association of Chatham-Kent is offering their summer programs. Funding through the United Way of Chatham-Kent has been reduced so they have had to scale back some of their programming.

The Epilepsy Support Centre has re-branded to more accurately represent the wide area that they support. Their new name is *Epilepsy Southwestern Ontario*. Their agency has also seen a reduction in funding but they are working to circumvent that. Representatives from their organization, when invited by the Classroom Teacher, will educate Grade 5 students about epilepsy.

Shelley Martsch-Litt informed SEAC that the LKDSB's *After School Skills Development Program* has been implemented at Alexander Mackenzie. The program is being delivered to a small group of students and is evolving. The funding received does not cover transportation so this limits the number of participants. Next year the Program will be offered in the south.

Walpole Island First Nation will be offering an early start calendar next year with school beginning 2 weeks earlier; this will allow additional breaks throughout the year.

Next Meeting

Thursday, June 15, 2017, Wallaceburg District Secondary School, Room 141 at 7:00 p.m.
Rose Gallaway, SEAC Chair

BOARD REPORT
REGULAR BOARD, PUBLIC SESSION

REPORT NO: B-17-108

FROM: Lareina Rising, Trustee
DATE: June 13, 2017
SUBJECT: Indigenous Liaison Committee Report

The May 17, 2017 meeting of the Indigenous Liaison Committee (ILC) was held at Sir John Moore School in Corunna with Trustee Rising chairing.

Director Costello and Superintendent McKay attended the meeting to present budget information and address the request for a First Nations Superintendent. The lengthy discussion covered information about the funding provided by the Ministry of Education to support education across the province and more specifically at the local level with attention to sources of Indigenous Education funding. Questions about the source of funding for Indigenous education and the request for a dedicated Indigenous Superintendent were addressed. Director Costello was informed that the Chiefs of the four First Nation communities will be sending letters in support of an Indigenous Superintendent.

Due to the length of the discussion around budget and personnel roles, the four First Nation community reports were not received.

Trustee Rising indicated that she would bring forth to the Lambton Kent District School Board a motion to accept the Territorial Acknowledgement and Preamble which has been approved by the four First Nations.

Indigenous Liaison Report: An update was provided about the Indigenous Youth Symposiums events. The first two at RDHS on April 27th and NLSS on May 12th went very well. At the time of the report, GLSS was to host on May 18th and WDSS on May 25th. All student event organizers were invited to attend a symposium in Greater Essex on May 26th in order to share their experiences.

There were also questions about the Native Language Teacher Collaborative Inquiry. While the work is going well, the lack of resources continues to be an obstacle that teachers experience. Many resources are being created by the language teachers and that is very time consuming. Exploring the use of technology as a means to share work is the next step.

The Delaware Nation Representative brought forth information about an on-line Aboriginal Children's Health and Well-Being Measure. It is an on-line questionnaire that has been created by Aboriginal children/youth to evaluate programs, screen young people for mental health problems and as a populations health measure. More information is available at <http://www.achwn.ca>.

Superintendent Lane discussed a consultation process for administrative transfers whereby each of the First Nations would review current principal profiles created by school councils and make suggestions. Just prior to the announcement of administrative changes, communication would occur similar to the protocol with school council chairs. There was also some further discussion about needed changes to the use of lkdsb.net email addresses and access to data in order to align with Board procedures. All external people working in schools must have their own email addresses and changes will occur by the end of June. In addition, anyone accessing data will receive training about privacy of information guidelines.

The last ILC meeting of the year will take place on June 14, 2107 at Delaware Nation at 6 p.m. The meeting is being held the second Tuesday on June as Solidarity Day is on June 21st.