

REGULAR BOARD MEETING AGENDA
PUBLIC SESSION

TUESDAY, OCTOBER 25, 2016
7:00 p.m.

Board Room
Sarnia Education Centre
200 Wellington Street, Sarnia

A

	Page Reference
1. Call to Order	
2. Approval of Agenda	
3. Declaration of Conflict of Interest	
4. Approval of the Minutes from the October 11, 2016 Regular Board Meeting	2
5. Business Arising from the Minutes	
6. Motions Emanating from the Regular Board Private Session	
7. Motion that the Actions of the Regular Board Private Session be the Action of the Board.	
8. Presentations:	
9. Delegations:	
10. Questions from the Public	
11. Reports for Board Action	
12. Reports for Board Information	
a) Student Senate Report	Student Trustees Jacobs/Jennings Oral Report
b) LKDSB Multi-Year Strategic Plan	Director Costello Report B-16-120
c) Transition Committees Update - Great Lakes Secondary School and - Consolidated South Plympton and Wyoming Public School	Superintendent Girardi Oral Report
d) Report on the Forest Area Schools Pupil Accommodation Review Committee Orientation Session for Committee Members	Superintendent Girardi Oral Report
13. Correspondence	
14. New Business	
15. Trustee Question Period	
16. Notices of Motion	
17. Future Agenda Items	
18. Announcements	
a) The next Regular Board Meeting will be held on Tuesday, November 8, 2016 at the Chatham Board Office, 7:00 p.m.	
19. Adjournment	

Lambton Kent District School Board

Minutes of the Regular Board Meeting of October 11, 2016 held at the Chatham Education Centre

PRESENT:

Trustees: Chair Jane Bryce, Vice-Chair Scott McKinlay, Randy Campbell, Ruth Ann Dodman, Dave Douglas, Jack Fletcher, Elizabeth Hudie, Tom McGregor, Bob Murphy, Lareina Rising, Shannon Sasseville

Student Trustee Ayla Jacobs and Keaton Jennings

Staff: Director of Education Jim Costello, Superintendent of Business Brian McKay, Superintendents of Education, Joy Badder, Dave Doey, Gary Girardi, Taf Lounsbury, Mark Sherman and Phil Warner

Recording Secretary: Trish Johnston, Executive Assistant and Communications Officer

Call to Order: Chair Bryce called the meeting to order at 7:00 p.m.

#2016-155
Approval of the Agenda
Oct/11/2016
Moved by Randy Campbell, seconded by Dave Douglas,
"That the Agenda for the Regular Board Meeting Public Session of
October 11, 2016 be approved."

CARRIED.

Declaration of Conflict of Interest: No declarations of conflict of interest were issued.

#2016-156
Approval of Minutes
Sept/27/2015
Moved by Elizabeth Hudie, seconded by Tom McGregor,
"That the Board approve the Minutes of the Regular Board Meeting of
September 27, 2016."

CARRIED.

#2016-157
Approval of Minutes
Oct/4/2015
Moved by Ruth Ann Dodman, seconded by Scott McKinlay,
"That the Board approve the Minutes of the Special Board Meeting of
October 4, 2016."

CARRIED.

Business Arising
Director Costello referred to the LKDSB Strategic Plan discussion in the September 27, 2016 Regular Board Minutes and advised that a report would be brought to the October 25, 2016 Board Meeting.

#2016-158
Action of the Regular
Board Private Session be
the Action of the Board
Moved by Scott McKinlay, seconded by Dave Douglas,
"That the Action of the Board in Private Session be the Action of the
Board."

CARRIED.

Presentations:

Summer Institute 2016
Superintendent Badder commented on the LKDSB 2016 Summer Institute and introduced Sharon Drummond and Jen Gilpin, LKDSB Learning Coaches for Innovation. Sharon explained that the Summer Institute is a two day voluntary professional development conference for educators from Kindergarten to Grade 8. The Institute has grown over the three years it has been offered. They shared data on how participation has increased over the three years. In 2014 there were 15 different sessions and in 2016 there were 41. There were 14 different presenters in 2014 and 36 in 2016. Jen shared photos and social media posts from teachers on their experiences at the Institute. There were student lead sessions this year on hands-on playgrounds and coding. The panel discussions introduced this year were very successful. Educators are excited about reimagining their classrooms. Classrooms across the district are engaging, relevant and innovating. Sharon commented on the physical activity

and learning opportunities options available for teachers to use in their classrooms. Jen clarified that different sessions are offered on each day. Day 1 offers beginner/entry level sessions and Day 2 offers panels and multi-app application sessions. Some educators attend one day or both days. There were a total of 175 participants this year. Chair Bryce thanked Sharon and Jen for attending and sharing the information. Director Costello expressed his appreciation to all the individuals involved in the successful Institute. It is a celebration of the excellence of the LKDSB staff. He commented on peer to peer sessions being the best way for adults to learn.

Supervised Alternative Learning (SAL) Committee Summary
2015/2016 School Year
Report B-16-100

Trustee Dodman provided a summary of the Supervised Alternative Learning Committee Meetings held during the 2015/2016 school year. Over first and second semester, students attempted a total of 357 credits and earned 105. Superintendent Sherman commented on the efforts of staff to stay engaged with students. He noted that referrals to SAL have been dropping over the years because staff are doing a better job of retaining students in their home school.

The LKDSB continues to have an active Supervised Alternative Learning Program during the 2016/2017 school year. The students in this program are working toward either an Ontario Secondary School Certificate (OSSC) or an Ontario Secondary School Diploma (OSSD).

Ad Hoc Naming Committee for the Consolidated South Plympton and Wyoming Public School
Report B-16-117

Trustee Hudie reported on the Meeting of September 29, 2016. She outlined the membership on the Ad-Hoc Committee. She commented on the way in which the school and community members are addressing the issue. She outlined the criteria that the Committee Members developed for possible school names.

- Keep Existing/Combination of Names
- Historical Local Person
- Geographic Area Name

Trustee Hudie explained that Committee Members agreed that the student voice is important. A sub-committee of students from Wyoming Public School will be established with committee member Brandon Owen taking the lead. The ideas from the Wyoming Public School Sub-Committee will be taken to the students at South Plympton Public School in order to gather their input. Another idea brought forth was to have students provide input as a class. It was noted that the input gathered from the students should not be contest-based. She advised that similar to the process used for naming of the Great Lakes Secondary School, a form to gather suggestions will be posted on the Board website. It may be submitted electronically or printed and submitted at South Plympton Public School, Wyoming Public School, or the Sarnia Education Centre. Forms will also be available at all three of these sites. The LKDSB website will list the Ad-Hoc Naming Committee's criteria with a link to the form, in which the person will indicate their name, relationship to the school, and their suggestion. Submissions are due November 11, 2106. As well a poster will be designed and distributed, the local newspaper will be contacted and they may interview one of the committee members, the Town of Plympton-Wyoming will be contacted in order to advertise on their website and the form will be attached to the school newsletter. The Ad-Hoc Naming Committee will meet on November 14 to shortlist names. The shortlist of proposed names will be posted on the LKDSB website with input accepted until January 13, 2017. The Ad-Hoc Naming Committee will present a recommendation to the Trustees for approval at the January 31, 2017 Board Meeting. It was noted that there was one more Wyoming community representative on the Ad-Hoc Committee but the person was not in attendance

at the meeting.

Native Advisory
Committee (NAC) Report
Report B-16-118

Trustee Rising reported on the September 28, 2016 NAC Meeting held at the Chatham Education Centre. Through the summer the Four First Nation Representatives met and generated some ideas on restructuring the format of the NAC meetings. The desire to create efficiencies with the business portion of the meetings and thereby more time and space for dialogue about key issues was identified. As an example, reports from schools are of interest to the group and would be as well to broader audiences, so ways to share differently will be explored. Trustee Rising advised that talks on provincial frameworks continue that would structure education relations among First Nations and provincial boards in the coming years. The priority setting segment of the NAC meeting focused on the subject of language and how best to strengthen the provision of language instruction and support student learning. NAC members talked about building more experiential aspects into the curriculum to provide a more holistic experience for students, one more aligned with the natural integration of culture and language. Trustee Rising commented that NAC members recognize and appreciate the work being done in response to the Truth and Reconciliation Commission's 94 Calls to Action, but are considering a request for a more formal commitment on the part of the LKDSB and may submit a recommendation at a future date.

Report on the Ministry of
Education's Student
Trustee Orientation
Session

Student Trustees Jennings and Jacobs reported on the on-line video orientation session Ministry of Education representatives provided for Ontario Student Trustees in September 2016. Information on the roles and responsibilities of trustees and student trustees, the legislative frame work and branches of the Ministry of Education was provided. The importance of Student Voice within the school board was explained and information shared about other school boards' Speak Up Projects. Student Trustee Jacobs shared that she helped apply for a Speak Up Grant for CKSS. Student Trustees Jennings and Jacobs felt the experience was worthwhile and confirmed that there were opportunities to ask questions during the presentation. Chair Bryce thanked the Student Trustees for sharing the information.

Ontario Public School
Boards' Association
(OPSBA) Update

Trustee Fletcher encouraged Trustees to attend the November 5, 2016 Western Region OPSBA Meeting being held in the Board Room at the Sarnia Education Centre beginning at 8:30 a.m. OPSBA representatives will be sending out an agenda. Trustee Fletcher reported on the OPSBA Board of Director's Meeting he attended on September 30 and October 1. A copy of the agenda will be shared with Trustees. He referenced the *Key Work* of OPSBA as well. Trustee Fletcher touched on the following topics.

- A Board of Directors' Code of Conduct was developed and OPSBA Directors were required to sign a copy of it.
- Mitzie Hunter, the new Minister of Education, spoke at the evening meeting. She seems to be a very pleasant person who will listen to our concerns. She stated that when making decisions her first question will be "What is best for our young people?"
- Hiring of Executive Director for OPSBA to start in March/April, 2017 for a 5 year term. OPSBA has produced a document to assist in hiring an executive director. OPSBA is asking Boards of Education for feedback on this document by November 7, 2016.
- Reference to appointments to Employee Life and Health Trusts (HR report).
- Reference to news article re "Putting Students First Act". The government is considering changing the Collective Bargaining Act to allow for extension of

- education contracts. (HR report).
- o OPSBA developing a framework for the process of determining compensation for the director of education's position with reference to the "Broader Public Sector Executive Compensation Act, 2014."
- o The Ontario Association of the Children's Aid Society (OACAS) made a presentation. They emphasized their desire to work more closely with groups working with children under their care. They are comparing data regarding educational achievement of children in care to rest of student population. Funding to CAS to create innovations for learning for children in care.
- o In the "Early Year Update" concerns expressed regarding child care in rural areas as not enough numbers and child care centres not viable. School closures impact on day care services.
- o Reference to "Local Government Week – October 16-22" and materials available from OPSBA. Encouraging trustees to contact elementary schools to arrange to present to Grade 5 classes.
- o OPSBA priorities and Action Plans were outlined and it was emphasized that the time for the Labour Relations Symposium has been increased.
- o MACSE (Minister's Advisory Council on Special Education) has announced that special training for SEAC members is to occur. A written report will follow from OPSBA representative.

Trustee Fletcher encouraged Trustees to contact him if they had any questions or the appropriate OPSBA staff.

Parent Involvement Committee (PIC) Report

Director Costello reported on the PIC Meeting held on October 3, 2016. Trustees Dodman and Sasseville serve on PIC along with 14 members (13 parent members plus 2 community members) from across the district. He advised that Dan Chauvin and Carina Best are the Co-Chairs for the 2016/2017 school year. Director Costello explained that he reviews the PIC By-laws with Committee Members at the first meeting and explains that Members are to focus on district issues, not single school issues. PIC members discussed the revised LKDSB Volunteer and Volunteer Drivers Regulations again. Clarification was provided on some miscommunication and misunderstanding regarding the implementation and application. Director Costello commented on the Frequently Asked Questions (FAQ) document created by Superintendent Sherman for principals. Director Costello advised that several of the schools had applied for and received Parent Reaching Out Grants (PRO) from the Ministry. PIC hosts a district wide event usually in April.

Director Costello confirmed that PIC members did not have a concern that the LKDSB Volunteer and Volunteer Drivers regulations are too stringent. He advised that PIC members were the leading advocates to make the change three years ago. Consistent implementation by 64 principals was the issue. Superintendent Sherman commented on the communication issues and the need to obtain input from the LKDSB lawyer on what is considered a volunteer driver. The police vulnerable sector check documentation system will be good for five years with annual offence declarations. A tracking system has been implemented.

Director Costello confirmed that Administration works with the local union leaders on the issue of teachers driving students. Superintendent Sherman confirmed that ETFO has suggested that they do not want it implied that elementary teachers had to drive students. It is a teachers' choice to drive students or not. Superintendent Warner advised that OSSTF has always advised secondary teachers to not drive students. Administration has

paperwork in place for teachers to complete if they choose to drive students. Director Costello explained that funding for transportation for secondary athletics is provided to secondary schools.

It was agreed that a FAQ would be created for staff and parents/guardians and posted on the LKDSB website to help streamline communication. It was previously communicated to principals that they could share the FAQ document with parents/guardians. Director Costello supported continuing with the implementation process and dealing with inconsistencies as they occur. Superintendent Sherman will be speaking to the topic again at the Principals' Council Meeting on October 19, 2016.

Update on the Transition Process for the Great Lakes Secondary School And Wyoming Area Schools

Superintendent Girardi reported that Great Lakes Secondary School had a successful home coming event on September 29, 2016. He reported on the October 4, 2016 Transition Committee Meeting. He advised that the Identity Sub-Committee is considering over 800 suggestions received for new school colours and mascot. The Transition Committee will meet again on October 24.

Superintendent Girardi advised that Gayle Stucke is the facilitator for the Wyoming Area Schools Transition Committee. The first meeting will take place on October 19, 2016 at Wyoming Public School.

Trustee Questions

Trustee McGregor referenced the recent clown hoax and media coverage that caused concern with younger students. He questioned what steps would have been taken to ensure that students understood that this type of behaviour is a hoax and what type of in-service are students provided when given an iPad. Director Costello commented that this type of situation provides an opportunity for students to apply critical thinking skills to determine what is real and not. These are skills all LKDSB graduates should possess. Superintendent Badder advised that the Program Department staff have created a digital citizenship course for students and one for teachers. Students must complete the course prior to being able to take an iPad home. The course involves problem solving situations. The concepts in the course are reinforced throughout the year and then again in Grade 8. She advised that the students involved in the hoax had not gone through the digital course. When the incident occurred, iPads were shut down at the school and students were educated on appropriate use.

Trustee Sasseville advised that she had received an email from the Tecumseh Public School Parent Council about the heat on the second floor of the school in June and September. She questioned if the Board had a heat threshold that could be shared with the school or practices of the LKDSB. Director Costello commented on the LKDSB Inclement Weather Administrative Procedures that guides decisions made by principals dealing with cold weather with links to Environment Canada.

He referenced the Occupational Health and Safety Act that does not stipulate a maximum temperature for this type of space. He acknowledged that heat stress can be a concern usually in June and that Administration would take action if deemed necessary. Administration has brought in fans and taken other steps in the past to address concerns. Superintendent McKay explained that when work is done on a school Administration tries to incorporate air-conditioning into the project. Some projects involve installing unit ventilators in classrooms to provide proper climate control.

Announcements

The next Regular Board Meeting will be held on Tuesday, October 25, 2016, 7:00 p.m. at the Sarnia Education Centre.

The OPSBA Western Region Meeting is scheduled for November 5, 2016 at the Sarnia Education Centre beginning at 8:30 a.m.

Adjournment
8:20 p.m.

There being no further business, Chair Bryce declared the meeting adjourned at 8:20 p.m.

Chair of the Board

Director of Education and Secretary of the Board

REGULAR BOARD, PUBLIC SESSION
Report To Board

FROM: Jim Costello, Director of Education

DATE: October 25, 2016

SUBJECT: LKDSB Multi-Year Strategic Plan – 2016/2017 to 2018/2019

In May 2016 at the Trustee Strategic Planning Session, Trustees reaffirmed the LKDSB Vision, Mission and Belief Statements.

Vision Statement

Our Students - Shaping Our World

Mission Statement

Fostering success for every student every day

Belief Statements

- ✓ Public education is an investment in the future of all peoples and all communities.
- ✓ All students can learn and are entitled to quality instruction.
- ✓ Student success is achieved through shared responsibility of students, staff, families, community and First Nation partners.
- ✓ A safe and caring learning environment is strengthened by embracing diversity, and respecting self, others and the world around us.
- ✓ Accountability is attained through open dialogue, transparency and fiscal responsibility.
- ✓ We are committed to innovation and continuous improvement.

Senior Administration has drafted the attached LKDSB Multi-Year Strategic Plan (MYSP) to guide the LKDSB until 2018/2019. In May 2016, Trustees agreed that the Vision, Mission and Belief Statements would be reviewed and revised in 2018, after the next election. It was agreed that Trustees need at least year in the role to learn about the LKDSB and its initiatives so they are best informed before reviewing the guiding principles of the LKDSB.

The draft MYSP is based on the six LKDSB Belief Statements. Strategic Priorities and Strategic Actions have been assigned to each Belief Statement to guide decision-making. The Strategic Priorities are broadly stated in order to incorporate all stakeholders in their implementation and achievement. The Strategic Actions are designed to mobilize the Strategic Priorities to ensure that the Belief Statements are supported. In this fashion the Belief Statements, teacher priorities and Strategic Actions are aligned in the common direction of improving student achievement.

Trustees are invited to provide input on the draft MYSP at the October 25 Board Meeting.

Next Steps Following Trustee Input:

- Input will be obtained from the following stakeholder groups on the Strategic Priorities.
 - Native Advisory Committee Members
 - Parent Involvement Committee Members
 - Special Education Advisory Committee Members
 - Student Senate Members

- Members of Senior Administration will review the input provided and incorporate where appropriate. Some of the input provided may also impact the Strategic Action

Director Costello will present the finalized LKDSB Multi-Year Strategic Plan to the Trustees for approval.



DRAFT

Vision Statement
Our Students - Shaping Our World

Mission Statement
Fostering Success for Every Student Every Day

Belief Statements	Strategic Priorities	Strategic Actions
✓ Public education is an investment in the future of all peoples and all communities.	We will provide programs for the betterment of all students to acquire the skills necessary for good citizenship.	<ul style="list-style-type: none"> ○ Provide authentic learning experiences that allow students to collaborate and think critically about school, community and global issues. ○ Measure and report on graduation rates.
✓ All students can learn and are entitled to quality instruction.	<p>We will provide quality instruction to ensure that students achieve high levels of academic performance.</p> <p>We will ensure that all students are provided with programs suitable to their needs.</p>	<ul style="list-style-type: none"> ○ Provide job-embedded professional learning that is responsive to demonstrated student needs: “why this learning for this student at this time?” ○ Work to implement lessons that are current, relevant and engaging to students in order to enhance skills.
✓ A safe and caring learning environment is strengthened by embracing diversity, and respecting self, others and the world around us.	We will develop the capacity of all students and staff to embrace safe and caring learning environments and ensure respect for the world around us.	<ul style="list-style-type: none"> ○ Ensure the learning environment supports the diversity of learners. ○ Ensure that classroom instructional practices reflect inclusiveness, caring and respect for all. ○ Implement ongoing professional learning for all employees. ○ Ensure that hiring processes and

Belief Statements	Strategic Priorities	Strategic Actions
<p>✓ Student success is achieved through shared responsibility of students, staff, families, community and First Nation partners.</p>	<p>We will engage with all stakeholders who have an interest in public education.</p>	<p>succession planning reflect our community.</p> <ul style="list-style-type: none"> ○ Strengthen communication regarding student learning with all partners through a variety of strategies. ○ Consult with First Nation partners regarding program development, hiring practices and succession planning.
<p>✓ Accountability is attained through open dialogue, transparency and fiscal responsibility.</p>	<p>We will be accountable to all:</p> <ul style="list-style-type: none"> ➤ Students ➤ Staff ➤ Parents/guardians ➤ Community members. <p>We will consider available resources when determining program offerings.</p>	<ul style="list-style-type: none"> ○ Communicate progress in improving student achievement to parents and the school community. ○ Annually report on the allocation of system financial resources. ○ Effectively allocate resources in order to maximize impact on student learning at the school level.
<p>✓ We are committed to innovation and continuous improvement.</p>	<p>We will regularly introduce effective research-based methods, ideas and practices in order to deliver programs of the highest quality.</p>	<ul style="list-style-type: none"> ○ Teachers will engage in inquiry, reflection, dialogue and sharing of ideas across subject areas. ○ Continue to incorporate technology based learning in schools. ○ Recognize the leadership potential of all through informal and formal means.

October 18, 2016