



**REGULAR BOARD MEETING AGENDA**  
**PUBLIC SESSION**

**TUESDAY, MAY 10, 2016**  
**7:00 p.m.**

**A**

**Gymnasium**  
**Alexander Mackenzie Secondary School**  
**1257 Michigan Avenue, Sarnia**

Page Reference

1. Call to Order
2. Approval of Agenda
3. Declaration of Conflict of Interest
4. Approval of the Minutes of the:
  - a) April 26, 2016 Regular Board Meeting 1
  - b) April 26, 2016 Special Board Meeting 15
5. Business Arising from the Minutes
6. Motions Emanating from the Regular Board Private Session
7. Motion that the Actions of the Regular Board Private Session be the Action of the Board
8. Presentations:
9. Delegations:
  - a) Elizabeth Wood McDonald regarding the Consolidation of St. Clair Secondary School and Sarnia Collegiate Institute and Technical School 18
  - b) Jolene, Jordan, Ella and Charlie McCallum regarding Wyoming Public and South Plympton School campus sites 19
  - c) Maurice Carson regarding the Consolidation of St. Clair Secondary School and Sarnia Collegiate Institute and Technical School 20
  - d) Valerie Riess regarding Wyoming/South Plympton Public Schools 21
10. Questions from the Public
11. Reports for Board Action:
  - a) Appointment of Student Trustees for the 2016/2017 School Year Director Costello Report B-16-51 24  
Recommendation  
 "That the Board approve the election of Ayla Jacobs and Keaton Jennings as the Student Trustees for the 2016/2017 School Year."
  - b) Addendum to the Final Staff Report on the Consolidation of St. Clair Secondary School (SCSS) and Sarnia Collegiate Institute & Technical School (SCITS) and the Revision of the City of Sarnia Secondary School Boundaries Director Costello Report B-16-52 25  
Recommendation #1  
 "That the Board approve the consolidation of St. Clair Secondary School (SCSS) and Sarnia Collegiate Institute and Technical School (SCITS) temporarily at the SCITS site effective September 2016 and permanently at the SCSS site effective September 2017 and close the SCITS site as of July 1, 2017."

Recommendation #2

“That the Board approve the revised boundaries for the consolidated St. Clair Secondary School (SCSS) and Sarnia and Collegiate Institute & Technical School (SCITS) School and the Northern Collegiate Institute & Vocational School (NCIVS) effective July 1, 2016 for implementation September 2016.”

Recommendation #3

“That the Board approve “grandfathering” with transportation from September 2016 to June 2020, for students currently in Grades 8 to 12 affected by the boundary changes as outlined in the Proposed Boundary Package, effective July 1, 2016 for implementation in September 2016. No special conditions will be applied for siblings to attend the same school.”

Recommendation #4

“That the Board dissolve the Sarnia South Secondary Schools Accommodation Review Committee.”

Recommendation #5

“That the Board approve the establishment of an Ad Hoc Naming Committee effective June 1, 2016 to October 31, 2016 to recommend to the Board a name for the consolidated St. Clair Secondary School and Sarnia Collegiate Institute and Technical School and provide a progress report to the Board at the August 30, 2016 Regular Board Meeting. The Board will appoint of two Trustees to serve on the Naming Committee.”

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| c) Tender Report - Chatham-Kent Secondary School Renovations, Gym Floor, Bleachers, RTU and Parking Lot | Superintendent McKay<br>Report B-16-53 | 74 |
| <u>Recommendation</u>   |  |    |
| “That the Board award the tender to the successful bidder TCI Titan Group.”                             |  |    |

12. Reports for Board Information:

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|--|--|----|
| a) Special Education Advisory Committee Update | Trustee Hudie<br>Report B-16-54                  | 75 |
| b) Native Advisory Committee Update            | Trustee Rising<br>Report B-16-55                 | 77 |
| c) Student Senate Report                       | Student Trustees Anderson/McLaren<br>Oral Report |    |

13. Correspondence

14. New Business

15. Trustee Question Period

16. Notices of Motion

17. Future Agenda Items

18. Announcements

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| a) | The May 24, 2016 Regular Board Meeting will be held at the Sarnia Education Centre, 7:00 p.m. |
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19. Adjournment

- Present:**  
**Trustees:** Chair Jane Bryce, Vice-Chair Scott McKinlay, Randy Campbell, Ruth Ann Dodman, Dave Douglas, Elizabeth Hudie, Tom McGregor, Lareina Rising, Shannon Sasseville
- Student Trustee:** Cole Anderson and Brittany McLaren
- Staff:** Director of Education Jim Costello, Superintendent of Business Brian McKay, Superintendents of Education, Joy Badder, Dave Doey, Mike Gilfoyle, Gary Girardi, Taf Lounsbury and Phil Warner
- Regrets:** Trustees Jack Fletcher and Bob Murphy
- Recording Secretary:** Trish Johnston, Executive Assistant and Communications Officer
- Call to Order:** Chair Bryce called the meeting to order at 7:00 p.m.  
Chair Bryce thanked the members of the audience for attending. She explained that this is a constituted Board Meeting of the LKDSB and that applause or jeering would not be permitted. She explained that Trustees applaud staff, students or community members when they receive awards of recognition and student performances. Delegations are not a performance. She quoted the Section 3.20 from the LKDSB Procedural By-laws:  
All persons attending meetings of the Board shall show respect for others in their language and conduct. Any persons who interrupts or disrupts a meeting of the Board shall be expelled from the meeting in accordance with the Education Act, ss 207 (3). Audio or video recording devices may not be used at any meeting of the Board or its committees without the prior permission of the Chair of the Board or the Director of Education.  
Chair Bryce advised that following the adjournment of the Regular Board Meeting there will be a Special Board Meeting to hear the rest of the delegations. Each delegation will be provided 10 minutes to address the Board. Chair Bryce advised that she has spoken with each person making a delegation and all the presenters have agreed to take questions of clarification from the Trustees following their delegation
- #2016-75**  
**Approval of the Agenda**  
**Apr/26/2016** Moved by Randy Campbell, seconded by Elizabeth Hudie,  
"That the Agenda for the Regular Board Meeting Public Session of April 26, 2016 be approved."  
**CARRIED.**
- Declaration of Conflict of Interest:** No declarations of conflict of interest were issued.
- #2016-76**  
**Approval of Minutes**  
**Apr/12/2016** Moved by Ruth Ann Dodman, seconded Lareina Rising,  
"That the Board approve the Minutes of the Regular Board Meeting of April 12, 2016."  
**CARRIED.**
- Business Arising from the Minutes** Director Costello referred Trustees to page 11 of the April 12, 2016 Board Minutes regarding the SCITS swim team and page 13 regarding mould in the pool area at SCITS. Superintendent Girardi advised that he spoke with the CEO of the YMCA who confirmed that the YMCA has times available for other high schools and would make time available for the students of the consolidated school.  
Regarding mould in the pool area at SCITS, Superintendent Girardi referred to page 18 of the of the March 21, 2016 ARC Working Meeting #2 where LKDSB Manager of Plant and Maintenance advised that a dehumidifier system for the pool would cost between \$60,000 to \$70,000. Mark Beaulieu, an architect with

experience working on heritage buildings, explained that just dealing with dehumidifying is just one entity of the problem. He suggested that it needs a complete abatement and revisit the air and materials so they do not promote mould growth in the future.

#2016-77

Action of the Regular Board Private Session be the Action of the Board

Moved by Scott McKinlay, seconded by Dave Douglas,

“That the Action of the Regular Board in Private Session be the Action of the Board.”

CARRIED.

Delegations:

Chair Bryce referred to the LKDSB Procedural By-laws Section 3.14 regarding Delegations. A person or group giving four days written notice shall have ten minutes to address the Board. She stated that Superintendent Warner would be timing the delegations. She confirmed that speakers are willing to entertain questions from Trustees following their delegation.

Jolene and Jordan McCallum regarding Wyoming and South Plympton Public Schools campus sites

Jolene McCallum spoke about her concerns regarding children's safety and wellbeing. She commented on her displeasure with the accommodation process. She commented on the public not being able to ask questions at the ARC Working Meeting #2 when they had been informed that they would. She commented on student safety, transition process and walk distances. She talked about the benefits of South Plympton Public School.

Wayne Wager, Sarnia Heritage Committee, regarding their position statement regarding the conservation and protection of Sarnia Collegiate Institute and Technical School

Wayne Wager, representative from the Sarnia Heritage Committee (SHC), explained that he would be presenting the Sarnia Heritage Committee's position statement regarding the conservation and protection of SCITS. He explained that the SHC is made up of volunteers and their mandate is to protect built heritage in Sarnia. They are governed by the Ontario Heritage Act. Their role is to protect designated features on buildings and provide advice on preserving properties. He indicated that they could seek funding options to meet additional costs to maintain details of heritage properties. He advised that the SHC had done a preliminary assessment of the property and commented on the architectural details of the building and that the pool and auditorium were noteworthy. He mentioned the intangible features of SCITS that are appreciated in the neighbourhood. He commented on the SHC's recommendations including that a comprehensive heritage assessment be undertaken of the SCITS building to determine its significance and value to the community at large.

Vice-Chair McKinlay questioned if the heritage designation would cause additional expenses, beyond those expected by any property owner, if something happened to the portion of the building identified as heritage and it was in need of repair. Wayne Wager commented on his experience with the roof repair at the Lawrence House and discussions with the City of Sarnia. Vice-Chair McKinlay commented that the Trustees need to understand the future impact of this type of decision. He questioned if the Board would have to go to the SHC to discuss repairs to the school and if the SHC could say no to plans. Wayne Wager explained that the SHC would work with the Board to try to save the architectural features but there may be some minor increase in cost due to details. In response to Trustee Rising's question about learning spaces and walls, Wayne Wager stated that it was unlikely that walls would be designated. The SHC tries to stick to exteriors of the buildings so interiors can be updated and functional. Wayne Wager commented that there may be interior features at SCITS that the SHC would acknowledge but maybe not declare. Wayne Wager confirmed that the designation follows the property. In response to Trustee Sasseville's question about removing an identified piece from a building and installing it in another building, Wayne Wager advised that the SHC has not faced that but confirmed that

rather than see an identified item lost, the SHC would work with the property owner to see if it could be relocated. In response to Trustee Hudie's question about demolition of a heritage status building, Wayne Wager advised that the SHC would work with the property owner. He confirmed that there is a process to follow for the demolition but they would encourage saving the building.

Keith Wyville regarding Sarnia Collegiate Institute and Technical School closure and amalgamation with St. Clair Secondary School

Keith Wyville advised that he is a neighbor of SCITS and outlined his involvement in the accommodation review process to date. Keith Wyville stated that the electrical bills at SCITS are proportionate to the larger school and reflect its unique facilities. He suggested that the costs discussed in the architect's report require a closer and more critical examination.

Gavin Hall regarding Sarnia Collegiate Institute and Technical School/St. Clair Secondary School amalgamation

Gavin Hall commented that nobody challenges that the school bodies have to be amalgamated to sustain programs and be economically viable. He stated that it is about which building is better suited to house the combined populations and give the students the best opportunity to be successful. He commented on how he perceived the justification by the Administration of their initial recommendation and the process. He proposed that the Board continue with their plan to move the SCSS student to SCITS for next year. Administration could then determine what upgrades are needed at SCSS and the actual costs. In this way they would be able to show the savings the Board would actually have over the costs of keeping SCITS open and doing the necessary repairs. He commented that the Board is rushing the agenda. Time is needed to see if it is really more expensive to operate SCITS.

Brad Cullis regarding Sarnia Collegiate Institute and Technical School

Brad Cullis spoke from a planning perspective and as resident who wants only what is best for the City. He encouraged the Board to take into consideration the City's official plan. He commented on the redevelopment of the City and the negative impact the closure of SCITS would have on the gains made. He commented on the neighbourhood and the shift from the downtown area. He commented on the resurgence in the area. He commented on that from a planning perspective, SCITS is a primary contributor to the liveliness of the neighbourhood. He argued that the savings that might be realized by closing SCITS would be trivial to the ensuing socioeconomic and cultural fallout the tax payer would be left with. He referred to the LKDSB Belief Statements and related them to SCITS. He commented on the importance of old buildings and incomplete data provided to Trustees. He encouraged Trustees to consider what is mutually beneficial for the City, community and students.

Trustee Sasseville asked for clarification from Brad Cullis as to what data he is suggesting that the Trustees have not received. He explained that the figures Administration uses do not factor in the larger social outcomes and the steady influence that an institution like SCITS has on the City. It would be hard to fill that void with anything close to what SCITS offers. The benefits are unquantifiable to the community, home owners, etc. In response to Trustee Sasseville's question if he could provide the data, Brad Cullis confirmed that he would be hard pressed to provide concrete data, just anecdotal, as it is an emerging area. Chair Bryce noted that Brad Cullis had referenced federal grants and clarified that it would be nice to obtain federal money but it is provincial funding that the Board can apply for.

Tim Knapp regarding consolidation of Sarnia Collegiate Institute and Technical School and St. Clair Secondary School

Tim Knapp advised that he was representing SCSS School Council. He noted the difficult task of balancing the needs of over 22,000 students across 65 schools. He advised that he supported the consolidation of SCITS and SCSS. The combined school will offer greater educational opportunities to all students while allowing the Board to reduce operating costs. He noted that the main point of contention is which school building to consolidate into. He noted the amenities at

each building and the associated of higher utilities and higher maintenance costs at SCITS due to the age of the building. He noted that that a larger student population is within walking distance of SCSS. He noted that this demographic cannot be ignored when you consider the positive health benefits as well as the social benefits of having a school close to where the students live. He advised that the SCSS School Council is excited for the future of the new combined school and the opportunities that it will provide to the students. He stated that the amalgamation needs to take place quickly to improve the quality of education for the students involved. In the best interest of the students, he urged the Board to move quickly with naming the new school to allow the students to gel as a new student body in the fall.

Chair Bryce encouraged everyone to read the entire Final Staff Report which is posted on the LKDSB website.

#### Questions from the Public

Chair Bryce referred to the LKDSB Procedural By-laws Section 3.16 and 3:17, In addition to the foregoing, persons or groups may pose questions to the Board in accordance with the following procedure:

- a) the questioner shall submit the question either orally or in writing to the Chair of the Board;
- b) the Chair or his/her designate shall answer the questions if the information is immediately available or send a written reply following the meeting; and
- c) the questioner may ask a follow-up question for clarification. The Board may limit the number of questioners as it sees fit.

Chair Bryce requested that the individuals state their name and provide their email address so an answer could be provided if a follow-up reply was needed.

Dick Carpani questioned if the Board looked at closing SCITS, AMSS, SCSS an Errol Road Public School and make a big school at NCIVS for everyone. Director Costello advised that Administration has been deliberating on these issues for some time. The funding formula changes last spring spurred further deliberated about creating a super school by moving four schools into one with an estimated enrolment of 2500. He referred to the Ministry's announcement on April 25 that awarded the Greater Essex County District School Board \$44M to build a super school in Kingsville. He commented that the option of building a new school for the consolidated SCITS and SCSS was discussed at ARC Public Meeting #1. This option was discouraged by Ministry representatives during a preliminary planning meeting because all the students can be accommodated into one of the existing schools. They indicated that it was unlikely that the LKDSB would receive funding for a new school and encouraged the renovation option. Since then, a Ministry representative said the LKDSB could put forth two grant application options, one for renovations and one for a new school. Director Costello stated that he felt the new school option was a long shot and that the smarter option would be to submit a grant application for \$14M to renovate a site

Mary Ethier questioned if any person or group has ever contacted Administration or the Board expressing interest in the property of SCITS to purchase or lease it now or any time in the future. Director Costello confirmed that Administration has been approached by one group about the process the Board would have to follow to dispose of a site if the Board were to decide to close a school. They did not indicate they were interested in purchasing property. No one else has approached Administration. Director Costello explained the requirements of Ontario Reg 444 that school boards must follow to dispose of property. The Board would have to pass a motion to declare the property surplus to its needs and then offer the

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property to public sector organizations at fair market value. If there is no interest from the organizations, the Board may place the property on the market for sale.

Beverly asked if the heritage interest in SCITS would help Trustees with making their decision to save SCITS. Chair Bryce acknowledged the Heritage Committee's interest in SCITS.

#2016-78  
Tender Report H.W.  
Burgess, Partial Roof  
Replacement  
Report B-16-44

Superintendent McKay reported on the tender opening for the partial roof replacement at H.W. Burgess Public School in Wallaceburg.

Moved by Ruth Ann Dodman, seconded by Tom McGregor,

"That the Board award the tender to the successful bidder, Summit Roofing & Sheet Metal."

CARRIED.

Final Staff Report on the  
Consolidation of South  
Plympton Public School  
and Wyoming Public  
School  
Report B-16-45

Director Costello advised that he was pleased to present the Final Staff Report for the Wyoming Area Accommodation Review. Administration is presenting information and recommendations in the best interests of all students in the LKDSB and in the Wyoming community where there is currently a Kindergarten to Grade 3 School and a Grade 4-8 School. This is the only community with this configuration. He advised that the report is organized into three sections: A. Background Information (most of which has been presented before), B. Accommodation Process, which is not yet complete, and C. Recommendations and accompanying Rationale.

Superintendent Girardi explained that the report is posted on the LKDSB website. The purpose of the report is to provide Trustees with a summary of the Wyoming Area Schools accommodation process. The Report was written to reflect the discussions throughout the process. The material in the report is reflective of the Minutes/Records of Action from the ARC Meetings, the commentary from the public, the materials generated by the LKDSB, the Ministry of Education and those third parties who have completed further assessments for the LKDSB in response to questions from ARC members and members of the public. Superintendent Girardi presented demographic information. He advised that as of October 31, 2015, the LKDSB has 22,078 Full Time Equivalent (FTE) students. The Ministry indicates that the LKDSB has 9,426 Ministry rated empty pupil spaces as of October 31, 2015. LKDSB current capacity utilization is 70.1%. LKDSB projection of continued enrolment decline and capacity utilization is 21,480 FTE in 2020 (68.2%); 20,929 FTE in 2025 (66.4%); 20,446 FTE in 2029 (64.9%). Ministry of Education-London Region (South Western Ontario) rate of enrolment decline is 0.64% from 2014/2015 to 2015/2016 (3 times the provincial decline rate of 0.17%). LKDSB rate of enrolment decline is 1.6% from 2014/2015 to 2015/2016 which is nine times that of the province. In October of 2015 the County of Lambton provided demographic data for the Town of Plympton-Wyoming. These projections were produced by the County of Lambton Planning and Development Services Department and the resulting total populations were adopted by the County Council for Land Use Planning Purposes. This 2011 census data estimates a total population of 7,576 for the Town of Plympton-Wyoming. In addition to the respective declines in the overall population in the catchment areas of Wyoming and South Plympton, the CLASS staff have analysed the population of students within proximity to either school. When examining the combined student populations living in the combined catchment area, at Wyoming Public School, of the 243 currently enrolled students, 167 or 68.7% live within 1.6 km of the School. This includes 70 students who currently live south of the railroad track. At South Plympton Public School, of the 243 currently enrolled students, 74 or 30.5% are

within 1.6 km of the School. This includes 22 students who currently live south of the railroad track.

In response to issues raised regarding housing development in the community, Administration spoke to the Town of Plympton-Wyoming Planning Coordinator who confirmed that a developer has a draft approval for 92 lots on the east side of Wyoming. Some of these lots would include row and/or townhouses marketed towards seniors and the development would be undertaken in phases according to the Town Planning Coordinator. As of the writing of this report, no date has been set for ground breaking. Regarding the proposed 92 lots, the LKDSB demographics provider has a mechanism for determining enrolment increases for housing developments. Their data indicates that a housing development of 20 single units would create a student population increase of 8 students aged 5-12. Currently in the Plympton-Wyoming area the participation rate for students in the LKDSB is 55%. This would result in an approximate 4.4 student increase per 20 households in the LKDSB elementary school Kindergarten to Grade 8 population. In our frequently asked questions it was stated that if half of the proposed 92 lots were single family units, these 46 households would lead to an estimated population of 10.12 additional students from Kindergarten to Grade 8.

Superintendent McKay reviewed the financial factors impacting the LKDSB. The following grants are impacted:

- School Facility Operations and Renewal Grant – Top Up Funding
- Declining Enrolment Adjustment Grant
- Geographic Circumstances Grant
- School Foundation Grant

The Ministry is phasing in the changes to the grants generally over a three year period starting in 2015/16. Superintendent McKay reviewed how each of the grants will be impacted.

Grant	Funding Loss for 2015/2016
School Facility Operations and Renewal	\$1,432,831
Declining Enrolment	390,711
Geographic Circumstances	81,348
School Foundation	103,568
<b>TOTAL FUNDING LOSS 2015/16</b>	<b>\$2,008,458</b>

Superintendent McKay outlined the past capital expenditures at both schools from 2003 to 2014. A total of \$789,064 was spent at South Plympton Public School and \$1,062,006 was spent at Wyoming Public School.

Superintendent Girardi reviewed the components of the Accommodation Review process:

- The establishment of an Accommodation Review Committee with selection of members done by the schools involved.
- Public Meetings
- Community and Municipal Government consultation
- Public Delegations to Board of Trustees
- Meetings with LKDSB Staff

He reviewed the mandate of the ARC and advised that Administration held an orientation session for the ARC members. He thanked the members for taking on the roll and for their enthusiasm. There were two Working ARC Meetings and two guided tours of the elementary schools. He explained that the ARC members examined and discussed the following options.

Status-quo - There was little support from ARC members for this option. This



option would see each school remain and function as it presently does with populations under capacity. It was recognized by the Committee that consolidation of schools would reduce the transitions for their students. The ARC members recognized the need for the Board to achieve efficiencies.

LCCVI as a Grade 7 to 12 School and the closure of either South Plympton or Wyoming Public School and the adoption of either school as a Kindergarten to Grade 6 School. There was little support to move Grades 7 and 8 students into LCCVI. This option would have involved discussions with numerous other elementary schools that are also feeder schools to LCCVI.

Consolidation at South Plympton Public School with the Closure of Wyoming Public School with a completion date of September 2016. ARC members, parents and the public expressed great concern about completing the process for a September 2016 consolidation date. It was suggested that all students could be moved into Wyoming Public School and close South Plympton Public School to complete construction and move all students back to South Plympton Public School for 2017 and close Wyoming Public School in 2017. Parents were concerned that this would involve more movement of students than necessary. However, they did understand that there are some benefits to vacating all staff and students from a construction site.

Keep both Schools open in 2016 and make renovations to South Plympton Public School and close Wyoming Public School in 2017. Move all students to South Plympton Public School in 2017. Parents liked the idea of keeping both schools open for one more year while renovations are done to South Plympton Public School. A rationale was presented by the Board staff and ROA architects describing how the school would be safe for staff and students to attend while construction occurred.

Consolidation at Wyoming Public School with the Closure of South Plympton Public School (Recommendation in the Initial Staff Report) with a September 2016 Completion Date. ARC members, parents and the public expressed great concern about completing the process for a September 2016 consolidation date. It was suggested that all the students be moved into South Plympton Public School in September 2016 while construction was completed at Wyoming Public School. All the students would move to Wyoming Public School for 2017 and South Plympton Public School would close in 2017. Parents were concerned that this would involve more movement of students than necessary. However, they did understand that there are benefits to vacating all staff and students from a construction site.

Keep both Schools open for 2016 and make renovations to Wyoming Public School and close South Plympton Public Schools in 2017. All the students would be moved into Wyoming Public School in 2017. Parents liked the idea of keeping both schools open for one more year while renovations are done to Wyoming Public School. A rationale was presented by the Board staff and ROA architects describing how the school would be safe for staff and students to attend while construction occurred.

Superintendent Girardi explained that the two ARC Public Meetings were opportunities for the public to provide input. He provided a summary of information shared at the meetings. He commented on the community consultation process which included conversations with the County of Lambton staff and a meeting with the Mayor of the Town of Plympton-Wyoming. Senior Administration held meetings with staff members in conjunction with union leaders.

Superintendent Girardi presented recommendation #1 "That the Board approve the consolidation of South Plympton Public School and Wyoming Public School at the Wyoming Public School site in September 2017." He outlined the program

rationale for the recommendation.

- One school will eliminate a large transition for students at the end of grade three.
- With a consolidated site, more siblings could attend one school together.
- A Kindergarten to Grade 8 School allows for more opportunities for mixed sessions for remediation, tutoring, or enrichment activities.
- A Kindergarten to Grade 8 School provides increased opportunities for students from a greater span in age groups to interact with each other.
- As part of the student consolidation at the Wyoming site, a pre-school room and Before and After School program would definitely be included in the child care plan for the site. There is also the potential of expansion of services to include younger children subject to funding approval from the Ministry, appropriate service demand and participation from the child care provider.

Superintendent McKay provided information on the operating costs for the 2014/2015 school year for both schools as well as a three year average. He provided information on transportation costs, operating revenue and a capital cost analysis. Superintendent McKay explained that the LKDSB asbestos management and remediation programs occur annually in LKDSB schools. There are very minor asbestos issues in both schools. All LKDSB schools are inspected annually by an outside consultant to ensure the materials are still in good shape and to address any changes in condition. He explained that was not a determining factor in the choice for school consolidation. He advised that the septic system and weeping bed at South Plympton is the original system to the school as constructed in 1962. In event of consolidation at South Plympton, the system would need to be replaced. An architectural review was conducted by ROA Studio Inc. They presented their architectural findings during ARC Working Meeting #2. They concluded that the potential work to accommodate all students at South Plympton Public School was found to be a higher cost due to the fact that that it is a smaller building it would require the construction of more classrooms and the additional classrooms would require replacement of the septic system.

Superintendent McKay explained that the LKDSB intends to apply for a \$4M capital grant. The application must be supported by a Trustee approved accommodation review decision. The grant application success is based on merits of the Board's capital submission as it compares to grant applications submitted by other Ontario school boards. The recommendation to consolidate at the Wyoming Public School site, if successful, would be undertaken regardless of the success of any capital grant application. The capital focus would then be on the renewal and refurbishment of the existing Wyoming Public School site.

Superintendent Girardi outlined the rationale for choosing Wyoming Public School Site for the consolidation.

	South Plympton Public School	Wyoming Public School
<u>FCI – Five year</u> The Ministry of Education looks favourable on a site with a lower FCI.	53.82% \$2,168,717	33.71% \$1,964,587
<u>Building and Land Size</u> The larger building size can accommodate more students with less construction of new classroom space. This will be an advantage in the	Building - 1,466 sq. m. Land - 3.04 hectares (7.511 acres)	Building-1,964 sq.m. Land - 2.43 hectares (6.004 acres)

Ministry grant application.		
<u>Operating Costs</u> 2014/2015 School year The operating costs slightly favour Wyoming Public School.	\$231,029.95	\$216,400.71
<u>Architectural Costs</u> ROA has estimated that the capital renewal and addition costs would be higher at the South Plympton Public School site due to the construction of additional classrooms and the replacement of the septic system.	Higher	Lower
<u>Location of Building</u> The majority of students live in the vicinity of Wyoming Public School.	74 students live within 1.6 km of South Plympton Public School	167 students live within 1.6 km of Wyoming Public School
<u>Transportation Costs</u>	Slight increase in costs	Small savings

Superintendent Girardi explained that during the 2016/2017 school year it is proposed that both school sites remain operational. School and Senior Administration would explore classroom organizations that would utilize the same number of homerooms as in a single school site. He stressed that the school organization details cannot be finalized until early September as the number of students may fluctuate throughout the spring and summer. The Wyoming Public School site would be upgraded and improved to accommodate all students in September 2017. Superintendent Girardi referred to the school drawings in the Final Staff Report as prepared by ROA Studio Inc. that demonstrate a three phase construction plan. Students that remain in Wyoming Public School during the 2016/2017 school year would participate in school areas blocked off from the specific construction zone by phase. These diagrams are a recommendation from ROA Studio Inc. and subject to grant approval from the Ministry of Education. This proposed student accommodation plan is to assure parents that construction can occur on the site while students are in attendance in a safe environment. These diagrams were displayed by ROA at ARC Working Meeting #2 without the inclusion of a phased in process. This plan would negate the need to place portable classrooms on the South Plympton Public School site, find an appropriate space for the ALLP classroom and manage the septic system concerns.

Superintendent Girardi addressed the transportation concerns. The existing boundaries for the two schools will be maintained for the consolidated school. CLASS staff will work with the school Principal to establish parameters regarding priority for courtesy applications for the consolidated school. All courtesy seat applications must meet the approved courtesy seat criteria and parameters (found at: <https://www.schoolbusinfo.com/courtesy-login.asp>) however a Kindergarten to Grade 3 priority could be applied to approved applications under the direction of the school Principal. He confirmed that courtesy bus stops cannot be located within the walk boundary for any school; students are required to meet the school bus at an existing stop or along the path of the bus outside of the walk distance

boundary.

Superintendent Girardi explained that parents expressed a desire to have a crossing guard assigned to the intersection of Broadway Street and Niagara Street. The Town of Plympton-Wyoming has an established process for requesting crossing guards. Their process is initiated by a formal request in writing for their review and consideration. If the Trustees approve the consolidation of the schools at the Wyoming Public School site, CLASS will consult with the school Principal to confirm request details and then submit this formal request to the Town in 2016/2017 with a proposed start date to align with the consolidation of the students. A school crossing guard is governed by the rules outlined in the Highway Traffic Act. School boards are not provided with funding for school crossing guards.

Trustee Hudie referred to student safety concerns expressed and commented on the lack of issues during the construction at Queen Elizabeth II Public School in Petrolia. It was confirmed that it was a \$6M project and student safety was never compromised.

In response to Trustee Rising's question, Superintendent McKay confirmed that the \$4M grant application for this project would not compete with the \$14M grant application for the other consolidation proposal. Each application is looked at on its own merit. He advised that other school boards have received grants for several different projects at one time. He confirmed that the Ministry representatives are aware that the LKDSB would be looking at two potential applications.

In response to Vice-Chair McKinlay's question about locating all the students at South Plympton Public School while work is being done at Wyoming Public School, Superintendent McKay confirmed that there is not enough room at South Plympton Public School and the septic system is not large enough to accommodate all the students for one year. Wyoming Public School is on a sewer system.

Superintendent Girardi advised that recommendation #2 "That the Board dissolve the Wyoming Area Schools Accommodation Review Committee" was just a formality in the Accommodation Process.

Superintendent Girardi presented recommendation #3 "That the Board approve the establishment of an Ad Hoc Committee to recommend to the Board a name for the consolidated South Plympton and Wyoming Public Schools and appoint two Trustees to serve on the Committee."

He explained that the practice of the Board has been to establish a Naming Committee when schools are consolidated. In accordance with Board Regulations R-AD-105, when schools are consolidated into one school, the renaming of Board facilities will be followed. This requires the Director of Education to establish an ad hoc committee to recommend a name to the Board for approval. He outlined the membership of the Naming Committee:

The Committee is to be comprised of:

- (a) two trustees, appointed by the Board (one to chair the committee),
- (b) one facility administrator (principal or principal designate if applicable),
- (c) two representatives of the School Advisory Councils (if applicable),
- (d) two community representatives,
- (e) one member of the senior administration.

Superintendent Girardi explained that if the Board approves the consolidation of the elementary Schools, a Transition Committee would be struck to address the

transition of students and staff. Transition Committee membership consists of Superintendent(s) of Education or designate(s), CUPE, ETFO and OSSTF President/Vice President and from each school involved - principal, two teachers, School Council Chair, clerical/custodial staff, parent/community member, First Nation Partner, educational assistant and two students. Subcommittees are developed as needed and may have members that are separate from the Transition Committee members. The Transition Committee would be responsible for such things as school orientation/transition, memorabilia, resources and equipment, special events (including graduation and awards) extra-curricular activities.

Superintendent Girardi stated that the Accommodation Review process is still underway, with opportunities for public delegations at the May 10, 2016 Board Meeting. Any changes to the Final Staff Report as a result of public delegations, will be included in the Final Staff Report to be presented to Trustees for approval at the May 24, 2016 Board Meeting.

Director Costello stated that the Final Staff Report was fair, honest and based on solid data. He thanked the ARC members for their contributions. He noted that this was the first time that a pupil accommodation review had been conducted according to the new process. He outlined the rationale for consolidating at Wyoming Public School noting that it is a larger building on a sewer system located in town. He noted that there would be fewer transitions for students with of them being in the same school and the increased opportunities for students and staff. He commented on the transportation and safety concerns related to Highway 21 and the possible solutions and the overall cost savings.

Director Costello referred to a comment made by Jolene McCallum during her delegation to Board about members of the public not being permitted to ask questions at the Wyoming ARC #2 Working Meeting. Director Costello advised that he made the decision based on consistent application of process. Members of the public were not permitted to ask oral questions at the Sarnia South Secondary Schools ARC Working Meetings. He noted that at the Wyoming ARC Working Meeting, members of the public were able to talk to the architect on break and after the meeting. He commented on the fact that the parents take pride in their schools.

Chair Bryce thanked the ARC members for stepping up and taking on this job for the LKDSB.

Sarnia Collegiate Institute  
and Technical School  
(SCITS) and St. Clair  
Secondary School (SCSS)  
Hydro Costing  
Report B-16-46

Superintendent McKay explained that the report has been prepared as a result of the Motion passed by Trustees at the April 12, 2016 Board Meeting that Administration prepare a Board Report on the breakdown of hydro costs at SCITS and SCSS and provide a general idea about what components cause the big difference between SCSS and SCITS, not an engineering report. He advised that LKDSB staff and CLASS staff, specifically the Energy and Environmental Coordinator for CLASS, attended the schools regarding the ability to get separate metering information for specific systems and areas in each school such as the SCITS pool or the SCSS greenhouse. Each school has only one meter for electricity and one meter for natural gas consumption. Separate systems or areas of the school are not separately metered. As such, staff was not able to get separate meter information and was unable to calculate a breakdown of the hydro and gas costs for separate items such as the SCITS pool or SCSS greenhouse. Based on information provided by CLASS Staff can conclude that the following items at each school would be large contributors to their respective energy bills:

- SCITS – HVAC system, pool, auditorium, technical classrooms

Sarnia Collegiate Institute and Technical School (SCITS) and St. Clair Secondary School (SCSS) Asbestos and Explanation of Capital Expenditures Report Report B-16-47

- SCSS – greenhouse, technical classrooms.

The LKDSB's Manager of Plant and Maintenance did report to the ARC Working Meeting #2 that the building efficiency at SCITS is also due to older less efficient insulation and this is a major contributing factor to the higher energy costs.

Superintendent McKay explained that the report has been prepared as a result of the Motion passed by Trustees at the April 12, 2016 Board Meeting regarding outlining what asbestos remediation and abatement would be considered immediate/urgent and what would be routine to be accomplished over time at both SCSS and SCITS and what are the anticipated short term costs for the next 1 to 3 years. Superintendent McKay provided an explanation of Capital Expenditures from the Final Staff Report.

Year of Capital Expenditure	SCITS	SCSS
2003	\$3,994,991	\$1,105,136
2004	19,866	22,663
2005	250,415	39,747
2006		319,759
2007		
2008	202,123	
2009	372,032	496,327
2010	270,000	174,000
2011	549,273	41,466
2012	69,160	
2013		
2014	161,832	30,000
<b>TOTALS:</b>	<b>\$5,889,692</b>	<b>\$2,229,098</b>

The capital expenditures in the above chart were for the following items:

- SCITS – replacement of hot water/steam boilers, replacement of cool water chillers and mechanical control systems, replacement of duct systems, replacement of heating piping systems, fire alarm system replacement, partial replacement of plaster ceiling, partial roof replacements, partial replacement of domestic water distribution system and partial replacement of exterior windows.
- SCSS – Science lab renovations, partial roof replacements, lighting and electrical upgrades, asphalt replacement and replacement of hot water boilers and mechanical control components.

Superintendent McKay advised that Christopher Rahm from Golder Associates provided a technical memorandum on potential asbestos work based on what is known about each of the two schools and ballpark generic estimates on an annual basis. Annual remedial abatement costs are based on ballpark historic spending levels for Priority 1 and 2 asbestos activities at each school. Throughout the report they note that it is very difficult to provide specific information. He referred to the plaster delamination requirements and what has been done.

Sarnia Collegiate Institute and Technical School (SCITS) and St. Clair Secondary School (SCSS) Heritage Designation Process Report B-16-48

Superintendent Girardi explained that the report has been prepared as a result of the Motion passed by Trustees at the April 12, 2016 Board Meeting regarding aspects of the declaration of a heritage building and potential impact on the Board's future decisions regarding changes in the structure of a building. He commented on Wayne Wager's delegation at the April 26, 2016 Board Meeting. The City of Sarnia provided information to fully explain the heritage designation process. It outlines the process that would be followed to designate a property,

what can be designated, what the heritage designation does and what the heritage designation does not do. The Municipal Bylaw flow chart demonstrating the approval process was shared. He confirmed that the City of Sarnia Council has the authority under Section 29 of the Ontario Heritage Act to designate a property without the consent of the property owner. Any alteration likely to result in the loss, damage, alteration or removal of one or more designated heritage attributes requires not only a building permit but approval from the City of Sarnia Heritage Advisory Committee before the work can begin. Superintendent Girardi commented on conversations he has had with representatives of the Sarnia Heritage Committee. The Sarnia Heritage Committee is seeking dates to conduct a second assessment of SCITS and this request will be accommodated. Superintendent Girardi referred to the discussions on heritage buildings during the ARC Working Meeting #2, held on March 21, 2016 Mark Beaulieu, an architect for JP Thomson, presented his analysis of both SCITS and SCSS. Greater Essex County District School Board Senior Administration reports that they experienced significant costs and time delays when renovating their heritage designated school site. He commented that there may be cost increases for maintenance in areas where the heritage designation is attached. The heritage designation would be in place whether or not SCITS continues as a secondary school or is repurposed for some other use.

Financial Report 2015-16  
School Year, Expenditures  
to February 29, 2016  
Report B-16-49

Superintendent McKay presented the financial report that summarizes the second quarter expenditures for the period from September 1, 2015 to February 29, 2016. This period represents about 50% of operating expenses that occur over 12 months. It represents between 50 to 55% of the salary and benefit portion of the instructional operating expenses that occur over a 10 to 12 month period. The occasional/supply teacher actual expenditures continue to exceed the budget. He advised that there are ways to balance this budget line at the end of the school year. He commented that salaries make up 70% of the board budget. He advised that for this reporting period generally the budget categories are tracking satisfactory.

New Business

Chair Bryce referred to the information she sent Trustees about Student Trustee's non-binding voting options. She advised that the Student Trustees would like to have a non-binding vote on May 10 regarding the consolidation of SCITS and SCSS. She explained that the Education Act provides for this option. If a Trustee requests a recorded vote, Trustees will cast one vote and it will be recorded in the Minutes as a non-binding vote including the Student Trustee vote and as a binding vote excluding the Student Trustee votes.

Chair Bryce explained that she and Vice-Chair McKinlay have been reviewing Roberts Rules of Order and the LKDSB Procedural By-laws about amendments and notice of motion in anticipation of the vote on May 10, 2016. She stated that the Ministry had used the phrase modify the recommendation and noted that modify is not a word in Roberts Rules of Order. Amendment is the accepted term. Chair Bryce explained that Trustees would need to serve notice of motion if they wished to bring in a new item but not to amend a motion. Chair Bryce advised that if a recommendation is turned down and a Trustee wants to make a different motion, the Trustee would need to serve notice of motion at the May 10, 2016 Board Meeting and prepare a report for inclusion on the May 24, 2016 Board Meeting Agenda. She explained that amendments enhance not change the intent of a motion and there can be two amendments on the floor for a main motion.

Trustee Questions

Trustee Sasseville referred to Director Costello's comment on building a new school. She commented that she spent a good amount of time touring both

schools as a disabled person on crutches. She referred to the announcement that Kingsville was awarded \$44M for a new school and questioned if Administration had considered building a school. Director Costello advised that when the Ministry funding formula changed, Administration began looking at the impact on the budget. He referred to the proposed eight accommodation visions contained in the Pupil Accommodation Report dated November 2015. He commented on discussions with the Ministry representatives and options discussed by Administration. Combining four secondary schools into one in the City of Sarnia was discussed but that would be a very large school. The unique features of Alexander Mackenzie Secondary School were noted. The idea of building one new school was mentioned at ARC Public Meeting #1. Director Costello commented on the curb appeal of both SCITS and SCSS and noted the need to consolidate the schools at the better site which is the contentious issue. He advised that he thinks it is a long that the Board would receive funding for a new school with two half full schools 3 km apart. Superintendent McKay confirmed that Administration could put in two separate bids and they would not cancel each other out. The Ministry would look at each application individually. Vice-Chair McKinlay commented on previous discussions about building a new school and Administration was advised at that time that odds were minimal. Director Costello explained that during a meeting in the summer of 2015, a Ministry Capital Planning Analysis recommended against applying for a new build for the two schools because the schools are half full and they can fit into one of the buildings. Two weeks ago, Director Costello spoke with the Assistant Deputy Minister who indicated the Board was welcome to submit two separate grant applications.

Trustee Dodman referred to the PIC sponsored event on May 2 and 3 featuring Dr. Clinton speaking about building resiliency in students - Resiliency and Relationships. Director Costello confirmed that the LKDSB and SCCDSB are hosting Dr. Jean Clinton on May 2 at St. Clair Secondary School in Sarnia and May 3 at Ursuline College in Chatham. Promotional information was resent yesterday.

Student Trustee McLaren referred to the school year calendar and asked about accommodations for other religious holidays. Director Costello explained that the LKDSB modified school year calendar was just recently approved by the Ministry. He explained the consultation process Administration follows to develop the calendar. He advised that school principals accommodated student absences for religious reasons. Superintendent Doey explained that the LKDSB has a religious accommodation guideline which is posted on the LKDSB website. Administration has worked with the principals to ensure student requests are accommodated around religious observances. Administration has worked with our Muslim leaders to ensure they can meet expectations of religious faith and manage their exam schedule. Director Costello encouraged Student Trustee McLaren to encourage her friend to talk to her principal to have her needs accommodated.

Announcements

The May 10, 2016 Regular Board Meeting will be held at Alexander Mackenzie Secondary School, Sarnia, 7:00 p.m.

Adjournment  
9:55 p.m.

There being no further business, Chair Bryce declared the meeting adjourned at 9:55 p.m.

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Chair of the Board

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Director of Education and Secretary of the Board



- Present:**  
**Trustees:** Chair Jane Bryce, Vice-Chair Scott McKinlay, Ruth Ann Dodman, Dave Douglas, Elizabeth Hudie, Tom McGregor, Lareina Rising
- Student Trustee** Cole Anderson and Brittany McLaren
- Staff:** Director of Education Jim Costello, Superintendent of Business Brian McKay, Superintendents of Education, Joy Badder, Dave Doey, Mike Gilfoyle, Gary Girardi, Taf Lounsbury and Phil Warner
- Regrets:** Trustees Randy Campbell, Jack Fletcher, Bob Murphy and Shannon Sasseville
- Recording Secretary:** Trish Johnston, Executive Assistant and Communications Officer
- Call to Order:** Chair Bryce called the meeting to order at 10:17 p.m.  
Chair Bryce thanked the members of the audience for attending. She referred to her comments at the opening of the Regular Board Meeting held earlier this evening when she explained that that this is a constituted Board Meeting of the LKDSB and that applause or jeering would not be permitted. She explained that Trustees applaud staff, students or community members when they receive awards of recognition and student performances. Delegations are not a performance. She quoted the Section 3.20 from the LKDSB Procedural By-laws All persons attending meetings of the Board shall show respect for others in their language and conduct. Any person who interrupts or disrupts a meeting of the Board shall be expelled from the meeting in accordance with the Education Act, ss 207 (3). Audio or video recording devices may not be used at any meeting of the Board or its committees without the prior permission of the Chair of the Board or the Director of Education
- #2016-79**  
**Approval of the Agenda**  
**Apr/26/2016** Moved by Ruth Ann Dodman , seconded by Scott McKinlay,  
"That the Agenda for the Special Board Meeting Public Session of April 26, 2016 be approved."  
**CARRIED.**
- Declaration of Conflict of Interest:** No declarations of conflict of interest were issued.
- Delegations:** Chair Bryce referred to the LKDSB Procedural By-laws Section 3.14 regarding Delegations. A person or group giving four days written notice shall have ten minutes to address the Board. She stated that Superintendent Warner would be timing the delegations. She confirmed that the speakers are willing to entertain questions from Trustees following their delegation.
- Susan Mackenzie**  
**regarding Sarnia Collegiate**  
**Institute and Technical**  
**School** Susan Mackenzie made suggestions as to why SCITS is the most cost effective building with a minimum of uncertainties to consolidate students into. She questioned the data and/or timelines provided by staff to the Board and the contractors' reports on the architectural assessment, the asbestos assessment and the Ministry representative's report on the FCI calculations.
- Sharon Nicol regarding**  
**Sarnia Collegiate Institute**  
**and Technical School** Sharon Nicol was unable to attend the Board Meeting. Susan Mackenzie read Sharon Nicol's letter to the Trustees which spoke to the heritage aspects of SCITS and encouraged Trustees to decide wisely.
- Chris Burley regarding**  
**Sarnia Collegiate Institute**  
**and Technical School** Chris Burley stated that it was likely that south Sarnia can only support one public high school. He spoke to SCITS being the better building to house the consolidated students. He spoke to the amenities of the school and the location. He questioned the data provided by Administration.

Jennifer George  
regarding Sarnia Collegiate  
Institute and Technical  
School

Jennifer George commented that no one can dispute the fact that SCSS and SCITS must be consolidated to provide more equitable access to programs and referred to the basis of the recommendations contained in the Initial Staff Report. She commented on the risk of not obtaining full grant approval and the impact on student program. She commented on the loss of scholarships if SCITS closed and the monetary total of scholarships provided to SCITS students. She talked about partnerships with individuals and the community, City of Sarnia development, FCI, the previous capital work done at SCITS and SCSS and referred to secondary schools that have higher FCI figures.

Kara Woolridge regarding  
Sarnia Collegiate Institute  
and Technical School

Kara Woolridge commented on the benefits of amalgamating SCSS and SCITS noting that it could be done at either site. She referred to the physical learning environment of SCITS and the community use of the school. She commented on the LKDSB's plan to apply for grant funding to replicate the amenities at SCITS at SCSS. She commented on options referenced in the Final Staff Report from the ARC. She commented on the City's report that suggested that the redevelopment of the SCITS area would lose money while SCSS could potentially make the LKDSB money. She commented on the need for an elementary school in the Sherwood area. She wrote to the Trustees on April 26, 2016 about an online petition that had been organized in support of SCITS. There are over 1,000 signatures and comments on the petition. She provided Chair Bryce with a copy of the comments. She noted that the ARC process generated several alternative options that Administration chose to ignore. She encouraged Trustees to consider the beliefs of the Board's constituents when making their decision.

Kevin Forbes regarding  
regarding Sarnia Collegiate  
Institute and Technical  
School

Kevin Forbes commented on the higher electrical costs at SCITS which he feels are caused by the HVAC, the pool and auditorium. He questioned the process and data provided by Administration. He expressed disappointment with the whole process.

Mary and Ellis Ethier  
regarding Sarnia Collegiate  
Institute and Technical  
School

Mary Ethier reflected on how she became a SCITS ARC member. She suggested that there would be savings if the Board were to close SCSS instead of SCITS. She commented on the items that SCSS does not have and the associated hydro costs. She questioned the engineer's report on the crack in the pool. She proposed that the LKDSB lease the pool facilities with the community.

SCITS Student, Ellis Ethier, commented on his experience at SCITS and expressed concerns about the closure of SCITS pool and students not being able to use an on-site pool. He commented on the current use of the YMCA pool by other groups.

In response to Student Trustee McLaren's question if the swim team practiced all year round, Mary Ethier advised that it was seasonal.

Scott Sills  
regarding Sarnia Collegiate  
Institute and Technical  
School

Scott Sills referred to the alternative suggestions that were submitted for consideration to keep SCITS open. He called into question the data presented by the Administration and the third parties brought in to clarify the data for the ARC Members and members of the public. He commented on the historical importance of architecture. He commented on the involvement of students in the process.

Copies of the delegations are posted on the LKDSB website.

Chair Bryce commented that this is a process and things are discovered as you move through it. She expressed appreciation to the members of the ARC for their work. She noted that information is being added every day. Chair Bryce commented that the members of Administration have dedicated their lives and careers to Every Student Every Day in the LKDSB and that the Board is extremely

grateful for them.

Adjournment  
11:30 p.m.

There being no further business, Chair Bryce declared the meeting adjourned at  
11:30 p.m.

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Chair of the Board

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Director of Education and Secretary of the Board

Received via email April 30, 2016

Dear Trish,

This e-mail is sent to request that I be put on the agenda of the Lambton Kent District School Board's agenda for May 10th as a speaker/delegation.

The subject/agenda item I wish to speak on is *The Consolidation of Sarnia St. Clair Secondary School and Sarnia Collegiate Institute and Technical School*.

Many thanks.

All the best.

Elizabeth Wood McDonald,  
2080 Clarence Drive,  
Sarnia, N7X 1H5.

Received via email May 2, 2016

Good Morning Trish;

I just wanted to add our family to the list of delegations for the Tuesday May 10th Meeting concerning South Plympton and Wyoming Public School.

Thanks,

Jolene, Jordan, Ella and Charlie McCallum

May 4, 2016

Trish Johnston  
Chatham Regional Education Centre  
476 McNaughton Ave. East  
P.O. Box 1000  
Chatham, ON N7M 5L7  
[trish.johnston@kdsb.net](mailto:trish.johnston@kdsb.net)

Ms. Johnston:

Please let this letter set forth the topics I wish to address with the Board of Trustees at the May 10<sup>th</sup> Board meeting with regard to the consolidation of St. Clair and SCITS high schools.

1. The Engineering Structural Reports
2. Responsibility of Trustees
3. Renewal needs

I can be contacted at [moe.carson.local663@cogeco.net](mailto:moe.carson.local663@cogeco.net) or (519) 331-9800 if you require further input on this matter.

Yours truly,



Maurice (Moe) Carson

Received via email May 4, 2016

Hi Ms. Johnston,

I would like to request a spot in the May 10th Board Meeting agenda for a Wyoming/South Plympton school delegation.

Thank you,  
Valerie Riess

attch'd - DRAFT delegation document.

## Wyoming/South Plympton ARC Delegation (DRAFT)

As a professional accountant and financial analyst in local industry with multi-million dollar budgets, I have found it difficult over the past few months to accept as both a taxpayer and a parent, the level of financial analysis provided for the basis of this ARC and to support this decision making process. If this work had been done in preparation of the process, the transparency has not been there to suggest such and is still lacking.

As part of my job, I regularly review large capital funding applications. Business cases are required that include cost estimates, alternatives with supporting information, timelines, risk assessment, and conclusions based on solid analysis.

Decisions are based on a review of all the information and what provides the best overall value for the company in the long term... not the decision that ensures the request will get approved.

I evaluate the business cases to ensure they meet certain policy and financial hurdles. But also from an overall perspective, at the end, I sit back and ask myself, "if this was my money, my house, my future, what would I do?"

As trustees, this is your mandate on behalf of your electorate. Based on the information made available, do you have a clear understanding of the financial analysis provided and does it give you comfort that you are able to select the alternative that provides the best overall value as well as learning environment for both today and the future students of this community? I would be hard pressed at this point.

There is no comparative summary with a bottom line of the capital cost items required and there is no cost estimates provided for each of the renovation alternatives. The cost estimates for each of the 6 alternatives were requested by the ARC for presentation at the final meeting but only the overviews of the plans by the architects were available at that time. The estimates were still in development we were told.... Will these be made available to the trustees as they are not in the final staff report. There is currently only a comment in the Rational table that says the architects have estimated that the capital cost renewal and addition costs would be higher at the South Plympton site due to additional classrooms and the replacement of the septic system; no dollar amount provided. Is the amount materially different?

Even if the required capital expansion at South Plympton is slightly larger due to the smaller starting foot print, is it potentially more value added to build more today in a more logical and forward thinking manner than to retrofit more of the Wyoming location? Again, we are told there is funding application advantages to the Wyoming site because in the eyes of the ministry the OTG capacity is higher and therefore would require less capacity expansion. Is this being short sighted?

The need for a new and larger septic system at the South Plympton appears to be helping to sway the decision toward the Wyoming site in the Final Staff Board report. The architects mentioned the cost of a new system would be about \$200K. What is the offsetting sewage charges paid to the town at Wyoming. That's the net benefit to the Wyoming site selection; not the cost of the septic system at SP as an absolute. Also, there has been no mention of the potential for hooking into the town sanitary system that is less than a km from the site – what would be the cost of this? The sanitary line will need to be extended to support the new subdivision planned for almost adjacent to the South Plympton site.



Property valuations have not been completed for each site to know which site would have more resale value even though we are told the proceeds would go back to the capital fund. It's not a factor in the application for ministry funding... so it doesn't matter to the overall decision?

It would be valuable to see a "must have" list of required renovations with cost estimate by site, vs a "nice to have" list and associated cost. If funding is not achieved and the LKDSB must fund the renovations from their own capital pool, it will be only the must haves that will get completed for the most part likely.

Even the ongoing bussing costs from CLASS are incomplete as the new routing designs have not been completed to incorporate the co-terminus board. I don't believe we truly know what the cost savings are for the Wyoming site. It is suggested by class that there will be a reduction in the number of busses but "This reduction will provide minor, incremental mileage cost reductions for both school boards..." (final staff report, pg 18). If this comment is accurate, than the savings on transportation should be considered immaterial in the overall decision; (although it has been the subject of much discussion). Either that or the information in the Final Staff report is not quite correct.

Chairwomen Bryce can be quoted as saying "We need to look into the future and see what's best for students in 40, 50 years, not just what's going to be best for the next five years". So far in my opinion, for the Wyoming/South Plympton ARC, this does not appear to be the case since the majority of the analysis has been based on a 5-10 year view.... Coincidence that that's what the Ministry focus is.

There seems to be too large of focus on what is the best decision to support securing the capital funding from the ministry rather than what is the best overall value solution for the board, community, and most importantly the students.

I have no illusion that what I have presented was earth shattering to this process or decision but what I do hope to achieve by my comments is for the trustees to consider the information provided from a different perspective. A total impact to the LKDSB and the community... not a decision derived from what the best looking decision is for the funding application.

If I were in a decision maker's position, I would be asking for a lot more information and clarification from the Board before May 24<sup>th</sup>.

Thank you,  
VRiess



REPORT NO: B-16-51

**REGULAR BOARD, PUBLIC SESSION****Report To Board****FROM: Jim Costello, Director of Education****DATE: May 10, 2016****SUBJECT: 2016/2017 Student Trustee Appointments**

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The Student Senate met at Wallaceburg District Secondary School on April 25, 2016 to elect the two Student Trustee representatives to serve on the Board for 2015/2016 school year. The election was conducted in accordance with the Board's Student Trustees and Student Senate policies, regulations and administrative procedures.

Candidates for the Student Trustee position submitted application packages. Each candidate delivered a brief presentation to the Student Senate outlining their interest in the position and following the presentation had an opportunity to respond to questions from the committee members.

The Students elected by the Student Senate to serve as Student Trustees for 2016/2017 school year are:

Ayla Jacobs	Chatham Kent Secondary School
Keaton Jennings	St. Clair Secondary School

**Recommendation:**

**"That the Board approve the election of Ayla Jacobs and Keaton Jennings as the Student Trustees for the 2016/2017 school year."**



**REGULAR BOARD, PUBLIC SESSION  
REPORT TO BOARD**

**FROM: Jim Costello, Director of Education**

**DATE: May 10, 2016**

**SUBJECT: Addendum to the Final Staff Report on the Consolidation of St. Clair Secondary School (SCSS) and Sarnia Collegiate Institute and Technical School (SCITS) and The Revision of the City of Sarnia Secondary School Boundaries**

The LKDSB Pupil Accommodation Report 2015/2016 and Initial Staff Report on the Consolidation of St. Clair Secondary School (SCSS) and Sarnia Collegiate Institute & Technical School (SCITS) were presented to the Board in compliance with LKDSB Regulation *Pupil Accommodation* No: R-AD-106 on November 24, 2015.

On April 12, 2016, Trustees received the Final Staff Report on the Consolidation of St. Clair Secondary School (SCSS) and Sarnia Collegiate Institute and Technical School (SCITS) and The Revision of the City of Sarnia Secondary School Boundaries. This Addendum to the Final Staff Report on the Consolidation of St. Clair Secondary School (SCSS) and Sarnia Collegiate Institute and Technical School (SCITS) and The Revision of the City of Sarnia Secondary School Boundaries provides Trustees with a final summary of the community consultation process and presents final recommendations for Trustees' decisions. The Final Staff Report, as presented on April 12, 2016, is included.

**Delegations to the Board**

Date	Sarnia South Secondary Accommodation Review Public Delegations	Synopsis
February 9, 2016	Regular Board Meeting	Keith Wyville spoke about the proposed closing of Sarnia Collegiate Institute & Technical School (SCITS). He asked Trustees to consider a series of questions in respect to the current proposal for SCITS.
April 12, 2016	Regular Board Meeting	Louie Mele spoke about the proposed closure of Sarnia Collegiate Institute & Technical School (SCITS). He shared research he had done on the schools closed in Windsor that are similar to SCITS, commented on the assets of SCITS and the replacement costs that were provided to him by a senior executive of a top three construction company. He encouraged Trustees to better understand the value of the asset that they are talking about and to look at SCITS in a more profitable light.
April 12, 2016	Regular Board Meeting	Jordan Fohkens, Planner at the City of Sarnia, under the direction of Council, presented the City of Sarnia's "Community Impact Assessment Report to the Board to provide information to the school board trustees to make an informed decision that is in the best interests for the community as a whole.
April 26, 2016	Regular Board Meeting	Wayne Wager, Sarnia Heritage Committee (SHC), spoke about the SHC's position statement regarding the conservation and protection of Sarnia Collegiate Institute and Technical School. Sarnia Heritage Committee identified SCITS as a building worthy of heritage status. The SHC are in the process of doing a more comprehensive study. There may be cost increases for maintenance should a designation be established in areas where the heritage designation is attached. The heritage designation would be in place whether or not SCITS continues as a secondary school or is repurposed for some other use.
April 26, 2016	Regular Board Meeting	Keith Wyville spoke about the proposed Sarnia Collegiate Institute and Technical School closure and amalgamation with St. Clair Secondary School. Keith Wyville stated that the electrical bills at SCITS are proportionate to the larger school and reflect its unique facilities. He suggested that the costs discussed in the architect's report require a closer and more critical examination.

**Addendum to the Final Staff Report on the Consolidation of St. Clair Secondary School (SCSS) Report B-16-52  
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Date	Sarnia South Secondary Accommodation Review Public Delegations	Synopsis
April 26, 2016	Regular Board Meeting	Gavin Hall spoke about the proposed Sarnia Collegiate Institute and Technical School/St. Clair Secondary School amalgamation. Gavin Hall proposed that the Board continue with their plan to move the SCSS students to SCITS for next year. Administration could then determine what upgrades are needed at SCSS and the actual costs. In this way they would be able to show the savings the Board would actually have over the costs of keeping SCITS open and doing the necessary repairs. He commented that the Board is rushing the agenda. Time is needed to see if it is really more expensive at SCITS.
April 26, 2016	Regular Board Meeting	Brad Cullis spoke about the proposed closure of Sarnia Collegiate Institute and Technical School from a planning perspective and as a resident who wants only what is best for the City. He argued that the savings that might be realized by closing SCITS would be trivial to the ensuing socioeconomic and cultural fallout the tax payer would be left with.
April 26, 2016	Regular Board Meeting	Tim Knapp spoke on behalf of the St. Clair Secondary School Council regarding consolidation of Sarnia Collegiate Institute and Technical School and St. Clair Secondary School. He noted the difficult task of balancing the needs of over 22,000 students across 65 schools. He advised that he supported the consolidation of SCITS and SCSS. The combined school will offer greater educational opportunities to all students while allowing the Board to reduce operating costs. He advised that the SCSS School Council is excited for the future of the new combined school and the opportunities that it will provide to the students. He stated that the amalgamation needs to take place quickly to improve the quality of education for the students involved. In the best interest of the students, he urged the Board to move quickly with naming the new school to allow the students to gel as a new student body in the fall.
April 26, 2016	Special Board Meeting	Susan Mackenzie spoke about Sarnia Collegiate Institute and Technical School and made suggestions as to why SCITS is a cost effective building with a minimum of uncertainty to consolidate students to. She has questioned the data and/or timeline provided by staff to the Board and the contractors' reports on the architectural assessment, the asbestos assessment and the Ministry representative's report on the FCI calculations.
April 26, 2016	Special Board Meeting	Sharon Nicol was unable to attend so Susan Mackenzie read her letter to Trustees which spoke to the heritage aspects of SCITS and encouraged Trustees to decide wisely.
April 26, 2016	Special Board Meeting	Chris Burley agreed that it is likely that south Sarnia can only support one public high school. He spoke to SCITS being the better building to house the consolidated students. He spoke to the amenities of the school and the location. He questioned the data provided by Administration.
April 26, 2016	Special Board Meeting	Jennifer George commented that no one can dispute that fact that SCSS and SCITS must be consolidated to provide more equitable access to programs. She commented on the risk of not obtaining full grant approval and the impact on student program. She commented on the loss of scholarships if SCITS is closed and the total monetary value of scholarships provided to SCITS students.
April 26, 2016	Special Board Meeting	Kara Woolridge commented that it cannot be denied that the populations of SCITS and SCSS would benefit from the amalgamation of their student populations. She noted that this could be done at either site. She referred to the benefits of the physical learning environment of SCITS and the community use of the school. She suggested that alternative options could have been explored further. She explained that

**Addendum to the Final Staff Report on the Consolidation of St. Clair Secondary School (SCSS) Report B-16-52  
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Date	Sarnia South Secondary Accommodation Review Public Delegations	Synopsis
		an online petition has been organized and that to date, over 1,000 signatures and comments have been entered.
April 26, 2016	Special Board Meeting	Kevin Forbes talked to the accommodation review process in general and the credibility of the process. He commented on the higher electrical costs at SCITS which he feels are caused by the HVAC, the pool and auditorium. He questioned the process and data provided by Administration.
April 26, 2016	Special Board Meeting	Mary Ethier suggested that there would be savings if the Board were to close SCSS instead of SCITS. She commented on the items that SCSS does not have and the associated hydro costs. She questioned the engineer's report on the crack in the pool at SCITS. Student Ellis Ethier commented on his concerns about the closure of the SCITS pool and availability of time at the YMCA pool for use by the students at the consolidated school.
April 26, 2016	Special Board Meeting	Scott Sills advised that alternative suggestions were submitted for consideration to keep SCITS open. He called into question the data presented by the Administration and the third parties brought in to clarify the data for the ARC Members and members of the public.

### **Administration's Final Rationale for the Recommendations**

Throughout the Pupil Accommodation Review process, the majority of ARC and community members recognize the advantages of consolidating SCITS and SCSS; however, there has been disagreement over the most appropriate site for the consolidation.

Senior Administration has followed both the Ministry of Education Pupil Accommodation Review Guideline and LKDSB Regulation No: R-AD-106. Administration has been objective in its analysis of both schools and remains confident in its original recommendations for the following reasons:

#### **1. Program Opportunities for Students**

Due to enrolment decline, both SCITS and SCSS have experienced a significant reduction in the number of program options available to students. As well, both schools have experienced a decline in the co-curricular opportunities afforded to their students due to a combination of factors; reductions in staff who have specific qualifications, interest and experiences as well as a reduction in the number of students which make it increasingly difficult to run multiple teams/clubs during the same season. Both principals have reported that the declining ability to provide a breadth of programs and services for students appears to be resulting in some of their potential or current students choosing to attend other schools within the city so that they may receive courses/co-curricular opportunities not available at their "home school". While some students attend both SCITS and SCSS to participate in programs not offered elsewhere in the City of Sarnia, the number of students leaving SCSS and SCITS catchment areas exceeds the number of students attending SCITS and SCSS from outside their catchment area.

Fewer students mean fewer teachers and fewer class sections available for students. A consolidated SCITS/SCSS school will provide:

- Increased opportunities for multiple sections of the same course allowing for more flexibility for student timetables in the school.
- Lower percentage of student scheduling conflicts.
- An increased breadth of senior courses resulting in a greater likelihood that specialized courses can be offered every year and in each semester.
- Larger student populations which generate more staff provides more expertise and diversity in terms of qualifications and experience. This in turn provides increased course options and co-curricular opportunities.
- An increased number of opportunities to offer more Specialized Program pathways for students. Examples include Specialist High Skills Majors (SHSM) including Arts and Culture, Construction, Horticulture and Landscaping, and Transportation.

#### **2. Heritage Designation**

The Sarnia Heritage Committee (SHC), in its position paper, states that it is *looking for a clear and unequivocal commitment from the LKDSB towards the heritage value and conservation of SCITS ....*

The SHC has requested an additional tour to further assess the SCITS building to determine what specific features in the building to recommend for designation. The Sarnia Heritage Committee will present their recommendations to Sarnia City Council. City Council will have the final decision regarding the designation. The City of Sarnia Council has the authority under Section 29 of the Ontario Heritage Act to designate a property without the consent of the property owner. Any alteration likely to result in the loss, damage, alteration or removal of one or more designated heritage attributes requires not only a building permit but approval from the City of Sarnia Heritage Advisory Committee before the work can begin. Greater Essex County District School Board Senior Administration reports that they experienced significant costs and time delays when renovating their heritage designated school site.

The SHC representatives acknowledged that the SCITS building would maintain its designated heritage status if it is sold, consolidated or repurposed.

**3. Community**

At each of our 13 secondary schools, many students typically purchase lunches and snacks at local businesses through the week. While this contributes positively to those businesses that sell those products, student purchases typically are not significant enough to support an entire downtown core of a mid-sized city. It is the prime responsibility of the LKDSB to provide programs for all of our students. The LKDSB and its schools are committed to maintaining positive working relationships with each of their communities. The LKDSB Sarnia Board Office is located in the Mitton Street commercial area of the City of Sarnia. If SCITS is to be closed, it is Administration's hope that the building can be repurposed successfully.

**4. Data**

SCITS was built in 1922 and SCSS was built in 1961. Data supports that a 94 year old building will cost more to maintain than a 55 year old building. Data provided by a number of LKDSB and Ministry consultants/experts supports this fact. During the accommodation review process and at the request of the ARC members, Administration arranged for the following consultants to complete a specific SCITS/SCSS comparison.

The following table totals the capital costs for each school as referenced in the Final Staff Report.

Capital Cost Category	Source	SCITS	SCSS
Ministry of Education Long Term Capital Costs (part of FCI Calculations)	Accruent Acquires, VFA, Inc. Capital Database	\$15,165,980	\$13,046,478
Asbestos Assessment Costs	EXP Services Inc. Golder Associates Ltd	5,828,746	790,094
Accessibility and Building Code Costs	JP Thomson Architects Ltd.	13,740,000	3,180,000
Structural Analysis Costs	Robert E. Dale Limited, Consulting Engineers	1,287,000	15,000
<b>TOTAL:</b>		<b>\$36,021,726</b>	<b>\$17,031,572</b>

When assessing both schools from a capital cost stand point SCITS capital costs are \$18,990,154 greater than the comparative capital costs at SCSS.

The following table totals the operating costs for each school as referenced in the Final Staff Report.

Three year Average Annual Operating Costs	Final Staff Report, April 12, 2016	SCITS	SCSS
		\$1,168,297	\$981,463

When assessing both schools from an operating cost stand point SCITS operational costs are \$186,834 greater than the comparative operating costs at SCSS.

**5. Public Confidence**

One of the prevailing themes that has emerged from both the public and ARC working meetings is the allegation that factual data provided by Administration is either inaccurate or has been manipulated to suit Administration's recommendations. While administration acknowledges that there will be a number of people who will disagree with recommendations, it is important that there is confidence in the data used to drive decisions. To that end Director Costello has confirmed with each of the consultants involved with this accommodation review that their data is accurate and that we are making the recommendation to close the school that is most expensive to maintain over the long term. The consultants: Sazan Bimo, Senior Project Manager, Accruent, VFA, Inc.-Asset Replacement Value (ARV) and FCI Calculation, Mark Beaulieu, Architect, JP Thomson Architects Ltd., Geoff Dale, Principal-Robert E. Dale Limited, Consulting Engineers, Keith Hill, Project Manager, Senior

Environmental Technologist, EXP Services Inc., Christopher Rahm, Associate, Senior EHS Consultant, Golder Associates Ltd., who were named in the Final Staff Report, have individually confirmed that their data is accurate and that SCITS is the costlier building to maintain over the long term.

**6. Transition Plan**

If Board approves the consolidation of the Secondary Schools, a Transition Committee will be formed as soon as possible to address the transition of students and staff. Transition Committee membership will consist of:

- o Superintendent(s) of Education or designate(s)
- o CUPE and OSSTF President/Vice President
- o Principals from SCITS and SCSS
- o two teachers from SCITS and SCSS
- o two students from SCITS and SCSS
- o School Council Chairs from SCITS and SCSS
- o clerical/custodial staff from SCITS and SCSS
- o parent/community members from SCITS and SCSS
- o educational assistants from SCITS and SCSS
- o First Nation Partner

Subcommittees are developed as needed and may have members who are not on the Transition Committee. The Transition Committee would be responsible for such things as school orientation/transition, memorabilia, resources and equipment, special events (including graduation and awards), extra-curricular activities, mascot and logo.

**7. Naming Committee For the Consolidated School**

The practice of the Board has been to establish a Naming Committee when schools are consolidated. In accordance with Board Regulations R-AD-105, when schools are consolidated into one school, the process of naming and/or renaming of Board facilities will be followed. This requires the Director of Education to establish an ad hoc committee to recommend a name to the Board.

The Committee is to be comprised of:

- (a) two trustees, appointed by the Board (one to chair the committee),
- (b) one facility administrator (principal or principal designate if applicable) appointed by the Director,
- (c) two representatives of the School Advisory Councils (if applicable) appointed by the Director,
- (d) two community representatives appointed by the Director,
- (e) one member of the senior administration appointed by the Director.

The Director will communicate to Principals and School Council Chairs information regarding the selection process for Naming Committee Members as soon as possible. The LKDSB website will also be used to facilitate community representation.

Administration is recommending that the Naming Committee be established as of June 1, 2016. As per Board By-laws, Ad Hoc committees exist for a period of three months. Administration is recommending that the three month term for the Naming Committee exclude July and August.

Administration is recommending that the Naming Committee meet before June 30, 2016 in order to establish criteria for the new consolidated school name and a process to gather input from appropriate stakeholders. The Committee will be asked to report back to Board at the August 30, 2016 Board Meeting with this information. The Naming Committee will be asked to submit a final report containing a recommended name for the consolidate school to the Board for approval at the end of October 2016.

Senior Administration has great respect for both SCITS and SCSS communities. Both schools have a rich legacy of success across the arts, academics and athletics. It is the hope of administration that the consolidated school will forge a new future in an improved building while celebrating the legacy of both schools.



**Recommendation #1**

**“That the Board approve the consolidation of St. Clair Secondary School (SCSS) and Sarnia Collegiate Institute and Technical School (SCITS) temporarily at the SCITS site effective September 2016 and permanently at the SCSS site effective September 2017 and close the SCITS site as of July 1, 2017.”**

**Recommendation #2**

**“That the Board approve the revised boundaries for the consolidated St. Clair Secondary School (SCSS) and Sarnia and Collegiate Institute & Technical School (SCITS) School and the Northern Collegiate Institute & Vocational School (NCIVS) effective July 1, 2016 for implementation September 2016.”**

**Recommendation #3**

**“That the Board approve “grandfathering” with transportation from September 2016 to June 2020, for students currently in Grades 8 to 12 affected by the boundary changes as outlined in the Proposed Boundary Package, effective July 1, 2016 for implementation in September 2016. No special conditions will be applied for siblings to attend the same school.”**

**Recommendation #4**

**“That the Board dissolve the Sarnia South Secondary Schools Accommodation Review Committee.”**

**Recommendation #5**

**“That the Board approve the establishment of an Ad Hoc Naming Committee effective June 1, 2016 to October 31, 2016 to recommend to the Board a name for the consolidated St. Clair Secondary School and Sarnia Collegiate Institute & Technical School and provide a progress report to the Board at the August 30, 2016 Regular Board Meeting. The Board will appointment of two Trustees to serve on the Naming Committee.”**

**REGULAR BOARD, PUBLIC SESSION  
REPORT TO BOARD**

**FROM: Jim Costello, Director of Education  
Gary Girardi, Superintendent of Capital Planning and Accommodation  
Brian McKay, Superintendent of Business**

**DATE: April 12, 2016**

**SUBJECT: Final Staff Report on the Consolidation of St. Clair Secondary School (SCSS) and  
Sarnia Collegiate Institute & Technical School (SCITS) and  
The Revision of the City of Sarnia Secondary School Boundaries**

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The purpose of this Final Staff Report on the Consolidation of St. Clair Secondary School (SCSS) and Sarnia Collegiate Institute & Technical School (SCITS) is to provide Trustees with a summary of the Sarnia South Secondary Schools Accommodation Review, information on the community consultation process and the final staff recommended option. The Accommodation Review process is still underway, with opportunities for public delegations at the April 26, 2016 Board Meeting. Any changes to the Final Staff Report, as a result of public delegations, will be included as an addendum to the Final Staff Report on the Consolidation of St. Clair Secondary School (SCSS) and Sarnia Collegiate Institute & Technical School (SCITS) and the Revision of the City of Sarnia Secondary School Boundaries which will be presented to Trustees for approval at the May 10, 2016 Board Meeting.

**A. Background**

The Lambton Kent District School Board (LKDSB) strives to provide educational programs and services of the highest quality. This is best accomplished when facilities are conducive to creating a stimulating learning environment designed to meet the needs of all pupils within fiscal parameters. In addition to facilitating the delivery of the LKDSB Mission, the LKDSB will endeavor to optimize the use of facilities. Various factors beyond the control of the LKDSB impact this commitment. These factors include declining enrolment, demographics, current funding and operational realities, new provincial legislation and policy, changing educational objectives and physical limitations of buildings.

In March 2015, the Ministry of Education released a new Pupil Accommodation Review Guideline and a new Community Planning and Partnerships Guideline. As a result, in June 2015, the Board updated its policies and regulations on Pupil Accommodation and Community Planning and Partnerships to reflect the new Ministry Guidelines. In accordance with these guidelines, the LKDSB held a Special Board Meeting on October 6, 2015 to which all agencies on the LKDSB entities list, as outlined in the LKDSB Regulation No: R-BU-529, were invited. The purpose of the Special Board Meeting was to present the LKDSB Capital Plan, share information on funding changes and investigate partnerships to find alternative plans to utilize unused pupil spaces in schools with low enrolment from both the municipal sector and the business sector. To date, partnership offers have not been received from our municipal partners to utilize the unused pupil spaces.

The LKDSB Pupil Accommodation Report 2015/2016 and Initial Staff Report on the Consolidation of St. Clair Secondary School (SCSS) and Sarnia Collegiate Institute & Technical School (SCITS) were presented to the Board in compliance with LKDSB Regulation No: R-AD-106 on November 24, 2015. The Report contained an eight phase accommodation proposal one of which was further outlined in the Initial Staff Report recommending the Consolidation of St. Clair Secondary School (SCSS) and Sarnia Collegiate Institute & Technical School (SCITS) and the Revision of the City of Sarnia Secondary School Boundaries. Trustees voted to establish an Accommodation Review Committee for St. Clair Secondary School and Sarnia Collegiate Institute and Technical School to study the Initial Staff Report recommendation for consolidation of St. Clair Secondary School and Sarnia Collegiate Institute and Technical School into one school on the St. Clair Secondary School site.

**A.1 Demographics/Declining Enrolment**

**School Facts**

	SCSS	SCITS
Property Size	7.56 hectares (18.680 acres)	3.73 hectares (9.216 acres)
Age and Size	Built in 1961 14,049 sq. m.	Built in 1922 16,289 sq. m.
Enrolment/Capacity Oct/31/15	568/1197 = 47% use	564.5/1050 = 54% use

- At the time of amalgamation in October 1999 LKDSB had 29,399.6 FTE students
- As of October 31, 2015, the LKDSB has 22,078 Full Time Equivalent (FTE) students
- Since the time of amalgamation, this is a 25% reduction in student population at the LKDSB
- The Ontario Ministry of Education indicates the LKDSB has 9,426 Ministry rated empty pupil spaces as of October 31, 2015
- LKDSB current capacity utilization is 70.1%
- LKDSB projection of continued enrolment decline and capacity utilization: 21,480 FTE in 2020 (68.2%); 20,929 FTE in 2025 (66.4%); 20,446 FTE in 2029 (64.9%)
- Ministry of Education-London Region (South Western Ontario) rate of enrolment decline is 0.64% from 2014/2015 to 2015/2016 (3 times the provincial decline rate of 0.17%)
- LKDSB rate of enrolment decline is 1.6% from 2014/2015 to 2015/2016 which is nine times that of the province
- Since amalgamation the LKDSB has built 2 new schools, Sir John Moore (1999) and P.E. McGibbon (2010), both feeder schools to SCITS, at a combined cost of \$13.3M at the time of construction.

While Statistics Canada predicts that the birth rate in Ontario will increase from 2010 to 2025, Lambton County and the Municipality of Chatham-Kent birth rates and the projected student population are expected to decrease. This anticipated decline will occur more slowly than the current pace. This Statistics Canada data is supported by the Board's demographic software and is also reflected in the demographic information supplied to the Board by the Municipality of Chatham-Kent and County of Lambton prior to the Board's Capital Plan Meeting in October 2015.

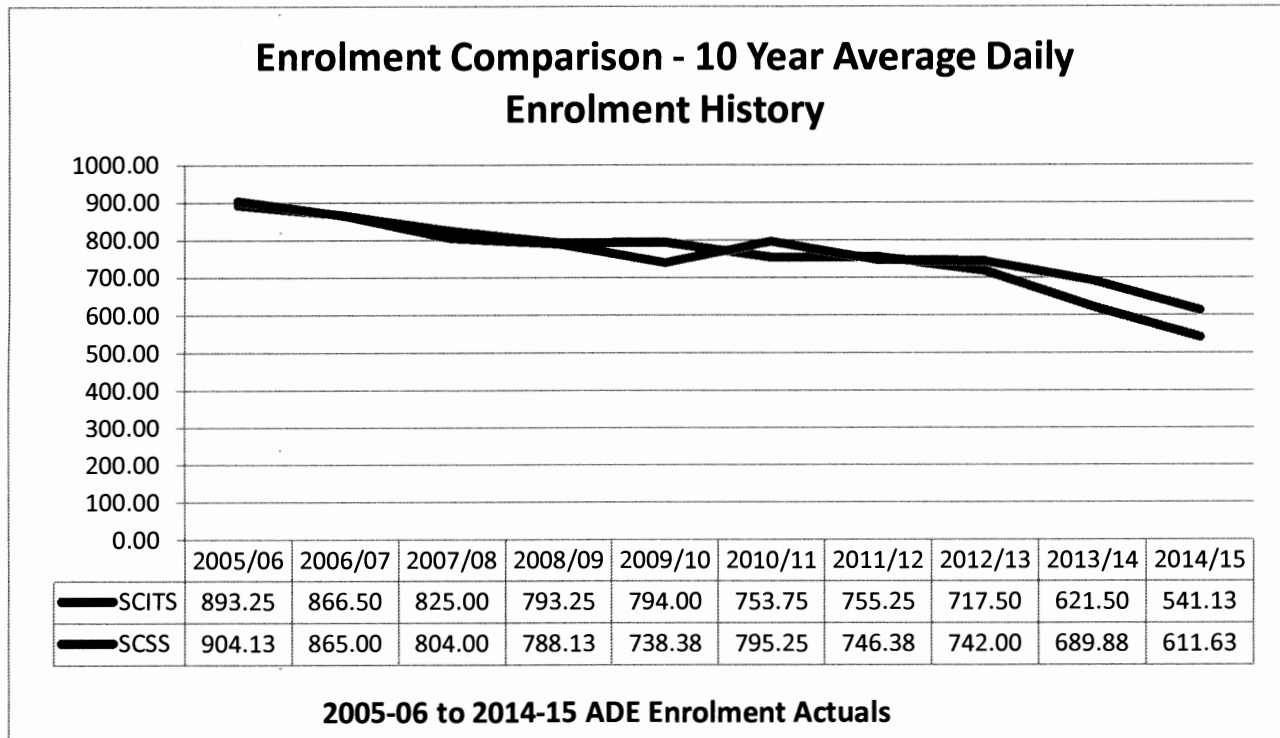
In October of 2015 the County of Lambton provided demographic data for the City of Sarnia. These projections were produced by the County of Lambton Planning and Development Services Department and the resulting total populations were adopted by the County Council for Land Use Planning Purposes. This 2011 census data estimates a total population of 72,355 for the City of Sarnia. Future year population projections are provided on the chart below. Please note that the County of Lambton adopted the Reference Population Projection for their planning purposes.

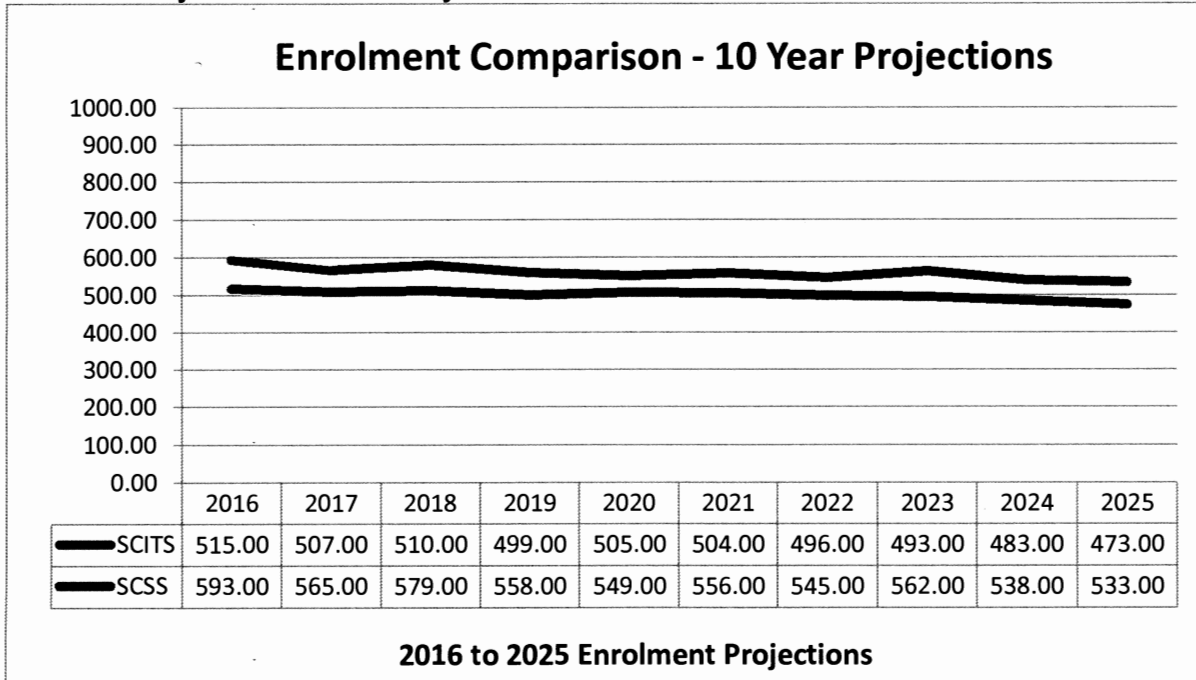
Year	Low Population Projection – City of Sarnia	Reference Population Projection – City of Sarnia	High Population Projection – City of Sarnia
2016	69,198	71,211	73,223
2021	65,930	69,793	73,787
2026	62,529	68,146	74,145

In addition to this, the demographic data for St. Clair Township provided by the County of Lambton also shows a decline in population as outlined in the chart below. Please note that a significant portion of this township is located within the catchment areas of SCITS and SCSS. This 2011 census data estimates a total population of 14,515 for St. Clair Township.

Year	Low Population Projection – St. Clair Township	Reference Population Projection – St. Clair Township	High Population Projection – St. Clair Township
2016	13,823	14,179	14,534
2021	13,059	13,756	14,469
2026	12,224	13,223	14,272

The decline in population for the City of Sarnia and St. Clair Township is reflected in the decline of the student populations for both SCSS and SCITS as outlined in the graphs below.





The County data and the LKDSB data indicate a similar trajectory. As enrolment decreases, the number of unfunded pupil spaces in schools across the district increases. This is particularly evident at SCSS and SCITS. Consolidation of these schools, which are 3 km apart, will provide the ability to offer more timetable options for students, an expanded co-curricular program and more opportunities for staff collaboration as well as increasing the chances of students taking senior courses taught by teachers within their subject speciality and area of expertise.

In addition to the respective declines in the overall population in the catchment areas of SCSS and SCITS, the CLASS staff have analysed the population of students within proximity to either school. When examining the combined student populations living in the City of Sarnia with boundaries at Highway 402 in the north, Modeland Road to the east, the railway tracks to the south and the St. Clair River to the west, there is a current total student population of 629 students. Of those students, 529 students or 84% are within walking distances to SCSS and 359 students or 57% are within walking distance to SCITS. Therefore a larger percentage of students are in closer proximity to the SCSS site.

SCSS Site	Bus (>3.2 km)	Walk(< 3.2 km)	Total
SCSS	16	351	367
SCITS	84	178	262
<b>Total</b>	<b>100</b>	<b>529</b>	<b>629</b>

SCITS Site	Bus (>3.2 km)	Walk (<3.2km)	Total
SCSS	243	124	367
SCITS	27	235	262
<b>Total</b>	<b>270</b>	<b>359</b>	<b>629</b>

**Final Staff Report on the Consolidation of St. Clair Secondary School (SCSS)  
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In the next four years the potential students in walk distance proximity to either school in the LKDSB is outlined in the chart below. There are a larger number of students in proximity to SCSS in each year.

Distance	To School	Gr. 9 Eligible 2016 (current gr. 8's)	Gr.9 Eligible 2017 (current gr.7's)	Gr. 9 Eligible 2018 (current gr. 6's)	Gr. 9 Eligible 2019 (current gr. 5's)
1.0 km	SCITS	38	33	35	28
	SCSS	41	47	48	48
2.0 km	SCITS	92	76	79	87
	SCSS	118	119	114	132
	Overlap	31	26	26	33
3.2 km	SCITS	141	136	137	146
	SCSS	185	184	181	205
	Overlap	140	139	142	145

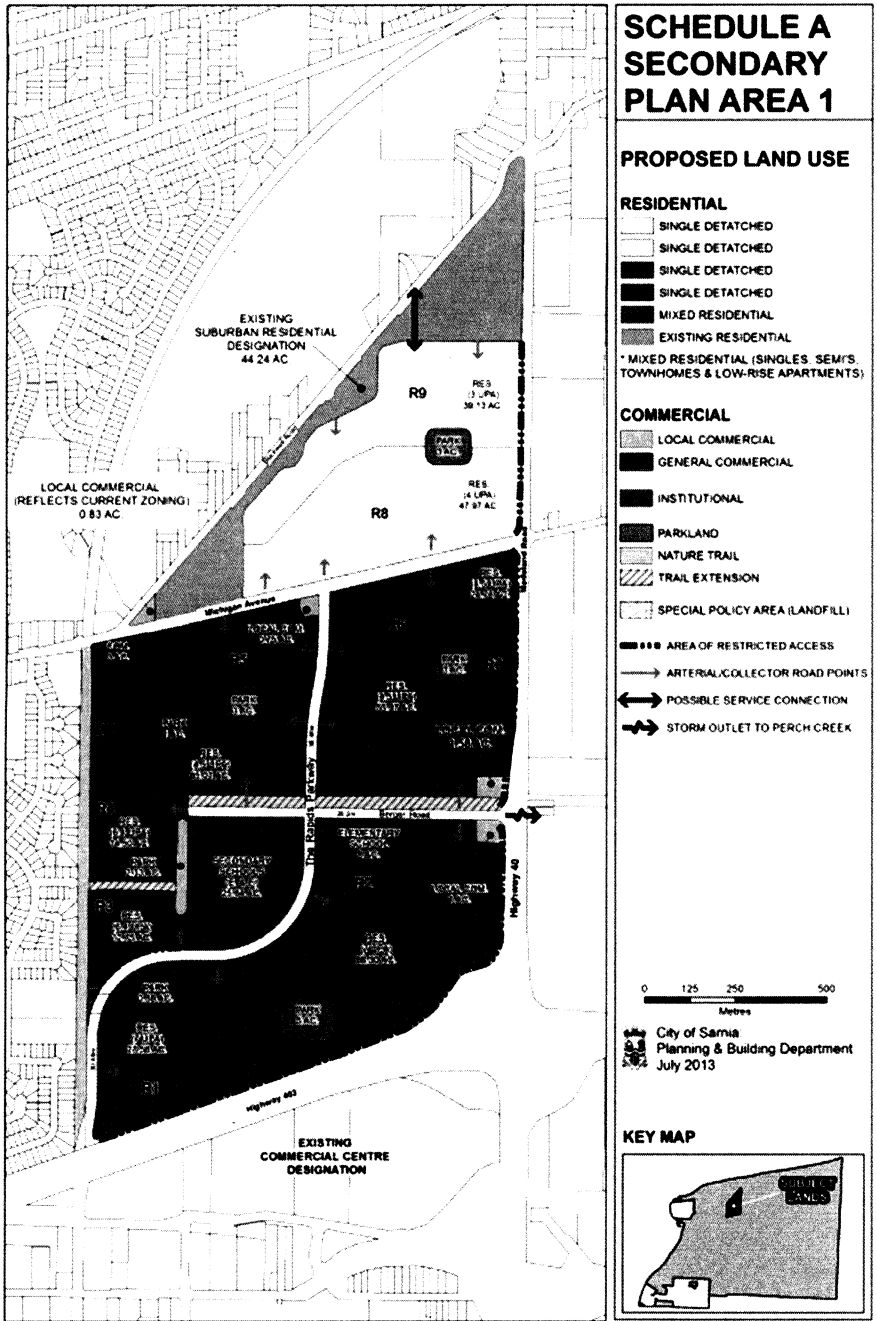
Represents Grade 9 projected eligible regular program students within walk distance to either SCITS or SCSS within the City of Sarnia.

Please note that there will be some overlap of students included in the numbers of eligible students within walk distance over 2.0 km and 3.2 km as indicated.

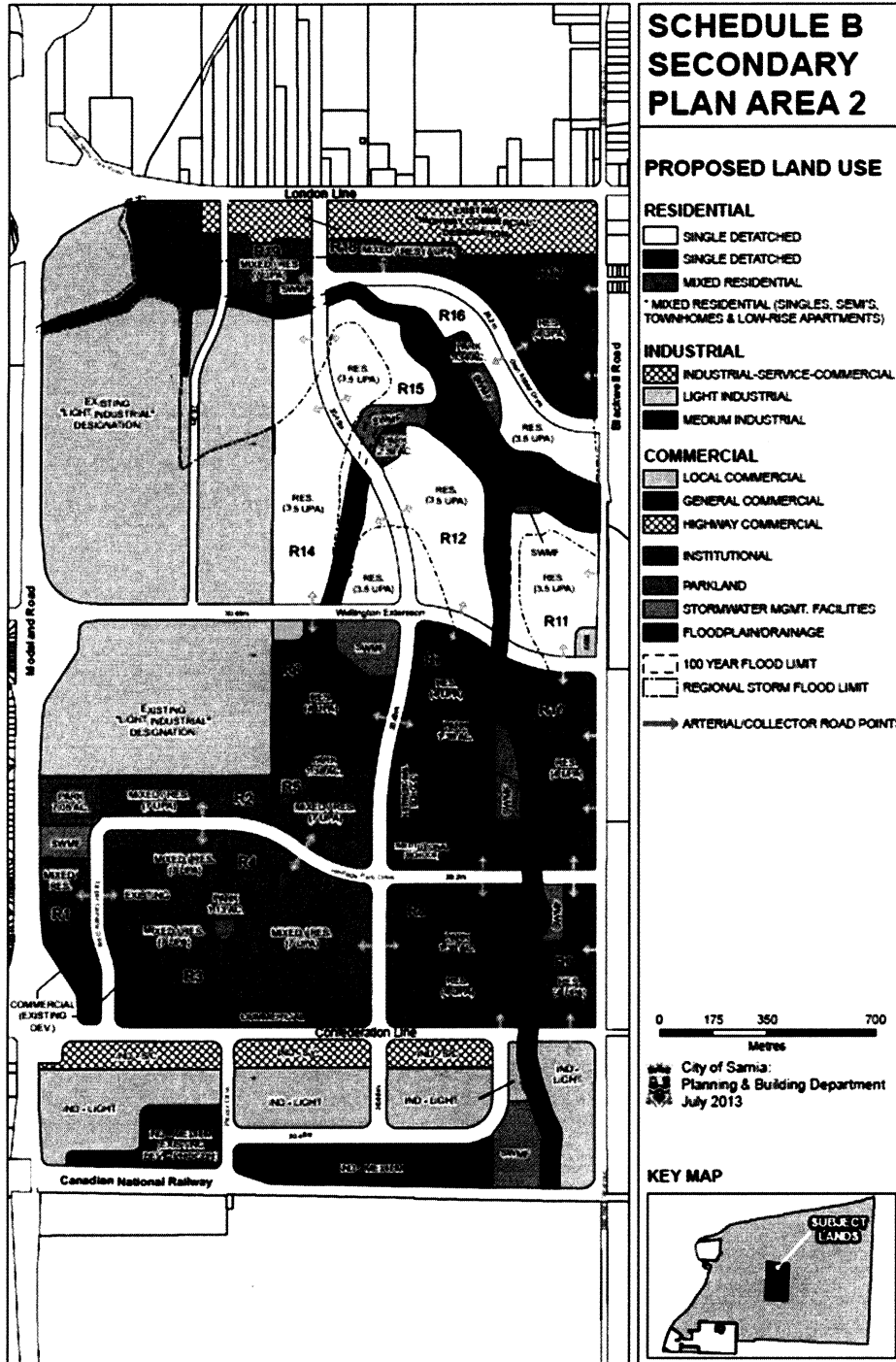
The City of Sarnia's Planning Department data indicates that the areas of planned growth within the City (i.e. subdivisions) are located north of Highway 402 in the Rapids Parkway Area and south of Highway 402, east of Modeland Road.

The following information comes from the Adopted Official Plan for the City of Sarnia and includes development in the following areas. These areas are located in closer proximity to SCSS and development Area 2 is within the present SCSS catchment area.

Development Area 1 consists of the lands bounded by Highway 402 to the south, Modeland Road to the east, Blackwell Road to the north and former Canadian National Railway right-of-way (now the Howard Watson Nature Trail) to the west.



Development Area 2 consists of lands bounded by the Canadian National Railway to the south, Highway 40 to the west, Blackwell Sideroad to the east, and to the north, the existing Highway Commercial designation from Blackwell Sideroad to Perch Creek, then south along Perch Creek to the existing "Light Industrial" designation, then west to Highway 40.





**A.2 Financial**

The LKDSB Pupil Accommodation Report 2015/2016 outlines details of the following impacted grants.

- Top-up Funding reduction under the School Facility Operations and Renewal Grant
- Declining Enrolment Adjustment Grant reduction
- Geographic Circumstances Grant (rural designation) reduction
- School Foundation Grant reduction

Strong fiscal management is an important component of Ontario’s publicly funded education system. Ontario’s Ministry of Education states, in their *Achieving Excellence: A Renewed Vision for Education in Ontario*, that “public trust is built when the education system makes decisions based on evidence and research, and when it is seen as a good steward of public resources”. This focus has led to changes in how the Ministry is providing grant funding for education in the province. It is no longer fiscally sustainable to continue to fund empty pupil spaces in our schools. This practice diverts significant funding that supports student learning.

Top-up Allocation Under the School Facility Operations and Renewal Grant

Top-up funding, as provided under the School Facility Operations and Renewal Grant, was provided to school boards since 2003 to assist in managing and funding underutilized schools. The old method of calculating top-up funding is being phased out over a three year period starting with the 2015-16 budget year. The LKDSB, under this old top-up funding formula, would have received \$6,206,973 for the 2015-16 budget year. This year’s allocation, under the new funding formula is \$4,774,142 or a loss of \$1,432,831. The following table shows the annual impact of the funding phase out over the three year period:

Budget Year	Budget Allocation Method	Calculation of Previous Year Funding	Budget Year Funding	Difference (Loss in Funding)
2015-16	1/3 funding – new method 2/3 funding – old method	\$6,206,973	\$4,774,142	\$1,432,831
2016-17	2/3 funding – new method 1/3 funding – old method	\$4,774,142	\$3,341,312	\$1,432,830
2017-18	All funding – new method	\$3,341,312	\$1,908,482	\$1,432,830
<b>Total</b>				<b>\$4,298,491</b>

The Enhanced Top-up funding portion will continue with new Ministry eligibility criteria based on road network distance between facilities. Eligible schools within the LKDSB will continue to receive top-up to 100% of the school’s capacity. The new eligibility criteria are as follows:

- o Elementary schools must be at least 10 km away from the next closest school of the Board
- o Secondary schools must be at least 20 km away from the next closest secondary school of the Board

Once the new model for Top-up Funding is completely phased in, the LKDSB will lose \$4,298,491 on an annual basis. The LKDSB, under the new Top-up Funding formula will receive funding for only 11 elementary schools rather than its current 47 elementary schools and only 3 secondary schools rather than its current 13 secondary schools. The new Top-up funding formula no longer supports under-capacity schools that are operating in close proximity to other LKDSB schools. This loss of funding affects both SCITS and SCSS as outlined below.

Schools	Proximity to Neighbours km/Capacity %	Top-up Funding Loss by 2018 from Old Model
SCITS	SCSS (3.0km/47%)	\$119,301.00
SCSS	SCITS (3.0km/54%)	\$136,003.00
<b>Total</b>		<b>\$255,304.00</b>

#### Declining Enrolment Adjustment Grant

The Declining Enrolment Adjustment Grant funds school boards that are experiencing a decline in student enrolment. This grant provides time for a school board to address declining enrolment through program and facility changes. The Ministry understands that it can take time to address declining enrolment and this funding source helps school boards bridge the time gap between enrolment issues and program and facility changes. This change will be phased in over a three year period. The LKDSB 2015-16 budget has experienced a loss in this grant in the amount of \$390,711. This loss will continue and grow annually over the next three years.

#### Geographic Circumstances Grant

The Geographic Circumstances Grant provides funding to school boards that operate small, isolated schools and that are faced with additional operating costs due to geographical challenges such as school board size and school dispersion. This grant has the following three components:

- Remote and Rural Allocation – supports the higher cost of purchasing goods and services for small school boards, for school boards that are distant from major urban centres and for boards with schools that are distant from one another (LKDSB facing reduction in 2015-16 of \$23,443)
- Supported Schools Allocation – provides additional funding for teaching and early childhood educator staff to improve the viability of supported schools (LKDSB facing reduction in 2015-16 of \$4,955)
- Rural and Small Community Allocation – supports schools in rural or small communities (LKDSB facing reduction in 2015-16 of \$52,950)

Changes to this grant will be phased in over a three year period following the same 1/3-2/3 phase-in method as described above. The LKDSB will experience a total grant decrease of \$81,348 for 2015-16 when compared to the old funding model. After the three year phase-in of the new formula, the annual loss in funding will be \$250,535.

#### School Foundation Grant

The School Foundation Grant covers the costs of school administration including salaries and benefits for principals, vice-principals and office support staff as well as school administration supplies. A new allocation method will be phased in for this grant. The new funding formula will shift funding away from small schools that are not isolated. Funding preference will be given to schools that are large, remote and/or combined. A combined school would contain grades from both the elementary and secondary panels. The LKDSB is losing funding under this grant. The 2015-16 grant reduction is \$103,568. Under the new formula, the LKDSB will continue to see a funding reduction in this grant as the enrolment in the Board's schools continues to decline.

#### Schools and the LKDSB Capital Replacement Program

The LKDSB currently operates a total of 65 schools – 52 in the elementary panel and 13 in the secondary panel. Despite the fact that the LKDSB has fully spent its annual maintenance and capital improvement budgets, its buildings continue to deteriorate as they age. The LKDSB is located within the Ministry of Education London Region in Ontario which encompasses Southwestern Ontario.

The average age of schools in:

- Ontario is 38 years
- London Region is 43 years
- LKDSB secondary schools is 46 years
- LKDSB elementary schools is 51 years

The LKDSB operates some of the oldest schools in both the province of Ontario and the London Region. The LKDSB has continued to maintain the facility integrity of both SCITS and SCSS to provide the best possible educational opportunities for students who attend those schools. The chart below (from the Ministry of Education Total Capital Planning Solution, TCPS database) shows the capital dollars spent by the LKDSB since 2003 to maintain the physical plant of both schools.

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This data was presented to the ARC by the VFA Representative at the March 21 Working Meeting #2.

Year of Capital Expenditure	SCITS	SCSS
2003	\$3,994,991	\$1,105,136
2004	19,866	22,663
2005	250,415	39,747
2006		319,759
2007		
2008	202,123	
2009	372,032	496,327
2010	270,000	174,000
2011	549,273	41,466
2012	69,160	
2013		
2014	161,832	30,000
<b>TOTALS:</b>	<b>\$5,889,692</b>	<b>\$2,229,098</b>

In addition to TCPS data the School Information Profile (SIP) data indicates the following expenditures of capital dollars targeting both schools. These figures may differ because some expenditures are deemed to be capital while others are routine maintenance and operating expenditures.

SCITS			SCSS		
Year	Description	Total	Year	Description	Total
2005	Fire Alarm Upgrade	\$250,415	2006	Service Upgrades (Electrical, Lighting, PA System) and Partial Roof Replacement	\$643,384
2008	Plaster Ceiling Replacement	\$174,293	2006	Asphalt Replacement North Driveway	\$91,310
2009	Partial Roof Replacement	\$418,207	2009	Boiler Replacement and Building Automation System Upgrade	\$587,684
2010	Partial Roof Replacement	\$300,294	2011	Partial Roof Replacement	\$279,740
2011	Domestic Water Heater Upgrade	\$261,019	2011	Lighting Upgrade – Gyms	\$15,421
2011	Partial Window Replacement	\$169,137	2012	Partial Window Replacement and Wall	\$31,466
2012	Access Control & CCTV	\$100,000	2015	Lead Abatement in Rifle Range	\$37,012
2013	Lighting Upgrade (Library)	\$21,800			
2014	Building Envelope Improvements (caulking)	\$35,304			
2015	Partial Roof Replacement	\$151,115			
<b>TOTALS</b>		<b>\$1,881,584</b>	<b>TOTALS</b>		<b>\$1,686,017</b>

**B. Accommodation Review Process**

The Accommodation Review process consists of five components:

- B.1** - The establishment of an Accommodation Review Committee
- B.2** - Public Meetings
- B.3** - Community and Municipal Government consultation
- B.4** - Public Delegations to Board of Trustees
- B.5** - Meetings with LKDSB Staff

**B.1 Accommodation Review Committee (ARC)**

Mandate:

The Accommodation Review Committee (ARC) represents the school(s) under review and acts as the official conduit for information shared between the school board and the school communities. The ARC may comment on the Initial Staff Report and may, throughout the pupil accommodation review process, seek clarification of the Initial Staff Report. The ARC may provide other accommodation options than those included in the Initial Staff Report; however, it must include supporting rationale for any such option.

The following chart provides a summary of the ARC Meetings.

Date	Sarnia South Secondary Accommodation Review Meetings	Synopsis
January 6, 2016	ARC Orientation Session 6:30 to 8:30 p.m.	Administration provided an Orientation Session and reviewed the mandate, roles and responsibilities, and procedures of the ARC.
February 2, 2016	Tours of SCITS and SCSS	ARC members toured both schools under the guidance of the respective School Principals.
February 16, 2016	Accommodation Review Committee Working Meeting #1 (Sarnia Ed. Centre) 6:00 to 9:04 p.m.	<p>Administration presented information on Secondary Program Options. School course offerings were shared and compared for SCSS, SCITS and NCIVS. The principals of the schools then discussed the challenges of creating timetables for declining populations at their individual schools.</p> <p>ARC members discussed and examined alternative School Accommodation Options.</p> <ul style="list-style-type: none"> <li>- Status quo</li> <li>- SCSS 7-12 School and SCITS 7-12 School</li> <li>- Consolidation at SCITS – Closure of SCSS or Consolidate Elementary Schools at site</li> <li>- Closure of Additional Sarnia Secondary School(s) and Application for Construction of New School</li> <li>- LKDSB Initial Staff Report Recommendation (Consolidation at SCSS and Closure of SCITS)</li> </ul> <p>These discussions were outlined in a Pro and Con list.</p> <p>Time was allotted for a Question and Answer period from the ARC members.</p> <p>Members of the public that were in attendance submitted questions that were answered and posted with Minutes/Record of Action.</p>
March 21,	Working Meeting #2 with ARC Committee (Sarnia Ed. Centre)	Administration organized presentations and accompanying discussions from the following LKDSB

Date	Sarnia South Secondary Accommodation Review Meetings	Synopsis
2016	6:00 p.m. extended to 11:35 p.m.	<p>third party consultants, experts, and Board staff responsible for topics requested by ARC members.</p> <ul style="list-style-type: none"> <li>○ Sazan Bimo, Senior Project Manager, Accruent, VFA, Inc. - Asset Replacement Value (ARV) and FCI Calculation</li> <li>○ Rhonda Leystra, Vice-Principal of SCITS - Class/course offerings utilizing the Auditorium</li> <li>○ Superintendent Girardi - use and future cost of the community track as obtained from local track organizer Pat Brown. The Community Track is reaching the end of its lifespan.</li> <li>○ Kent Orr, General Manager of CLASS, Transportation Consortium (Transportation and Community Use of Schools) - Discussion on Priorities Schools Initiative (PSI) Grant</li> <li>○ Wendy Pitvor, LKDSB Health and Safety Officer, Chris Rahm from Golder Associates Ltd. (consultant for SCSS) and Keith Hill from EXP Services Inc. (consultant for SCITS) - Asbestos Reports and Associated Costs</li> <li>○ Andy Scheibli, LKDSB Manager of Plant and Maintenance, Mark Beaulieu, from J.P. Thomson Architects Ltd. and Geoff Dale, from Robert E. Dale Limited, Consulting Engineers - Estimates for pool ventilation/dehumidification and Accessibility issues and costs at both SCSS and SCITS</li> <li>○ Superintendent McKay – Operating cost comparisons for both schools, Phased in Assessment values for both schools, Top-Up Funding clarification and the \$14M proposed grant application</li> </ul> <p>ARC members discussed and examined alternative School Accommodation Options:</p> <ul style="list-style-type: none"> <li>- Consolidation at SCITS of Secondary School with the creation of a dual track City of Sarnia French Immersion K-8 school, along with a portion of an English language school at SCSS site</li> <li>- Consolidation at SCITS – Closure of SCSS</li> <li>- LKDSB Initial Staff Report Recommendation – Consolidation at SCSS – Closure of SCITS-</li> <li>-Consolidation at SCITS/SCSS and Consolidate Elementary Schools at either site</li> </ul> <p>These discussions were outlined in a Pro and Con list.</p> <p>Time was allotted for a Question and Answer period from the ARC members.</p>

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Date	Sarnia South Secondary Accommodation Review Meetings	Synopsis
		<p>ARC member shared their comments on their positions and final statements. Their specific comments can be found in the attached Appendix A.</p> <p>Members of the public that were in attendance submitted questions that were answered and posted with Minutes/Record of Action.</p>

**Options Considered by the ARC**

The Committee examined and discussed the following options.

- Status quo – There was little support from ARC members for this option. This option would see each school remain and function as it presently does with populations well under capacity. It was recognized by the Committee that consolidation of schools would allow for a greater opportunity for course selection and co-curricular activities. The ARC members recognized the need for the Board to achieve efficiencies.
- SCSS Grade 7-12 School and SCITS Grade 7-12 School – There was little support from ARC members for this option. This option would see Grade 7 and 8 students from feeder schools for the respective secondary school attend either high school in a Grade 7 to 12 model. Both schools would be Grade 7 to 12 schools. While this would create more utilization in the secondary schools, it would create less utilization in the feeder schools and result in more elementary school closures than projected in the Pupil Accommodation Report 2015/2016 in order to achieve needed efficiencies for the LKDSB. It also would not change the secondary program and/or timetable options for students in Grades 9 to 12.
- Consolidation at SCITS/SCSS and Consolidate at Either Site not used for the secondary school as an Elementary Schools at SCSS – Initially there was no support for this option; however, it was reintroduced by some ARC members who thought it had some viability. The ARC did not reach consensus on this option. This option would see elementary schools in the vicinity of the respective secondary school and their student population move to a K to Grade 8 school at the former SCSS site or the former SCITS site. This option would include more potential elementary school closures than initially forecasted by the LKDSB in the vicinity of the newly created elementary school in order to achieve needed efficiencies. Some ARC members were opposed to closing community elementary schools in order to maintain both secondary school buildings.
- Closure of Additional Sarnia Secondary School(s) and Application for Construction of a New Secondary School – There was little support for this option from ARC members. This option would see the closure of all four secondary schools within the City of Sarnia and the construction of a new secondary school of approximately 2500 students in a location to be purchased.
- Consolidation at SCITS of SCITS and SCSS with the Creation of a Dual Track Elementary School at SCSS – Grade K to 8 French Immersion and K to Grade 8 English Regular Program – There was little support from the ARC members for this option. This option would see elementary FI Students from Errol Road, Cathcart, High Park moved to the SCSS site. It would also see English students K to Grade 8 from neighbouring schools moved to the same site. This option would leave many elementary schools in the City of Sarnia under capacity with a potential for closure to create needed efficiencies for the Board. In addition to this, the majority of FI students in the City of Sarnia live in the present catchment area for NCIVS.
- Closure of SCSS and the Consolidation of the Students at SCITS – This item received support from the SCITS ARC members. This option would see the consolidation of both secondary schools at the SCITS site in September 2017.
- The Closure of SCITS and the Consolidation of the Students at SCSS – This was recommended in the Initial Staff Report. This item received support from the SCSS ARC members. This option would see the consolidation of both secondary schools at the SCSS site in September 2017.

**B.2 Public Meetings**

The following provides a summary of the Sarnia South Secondary Accommodation Review Public Meetings.

Date	Sarnia South Secondary Accommodation Review Public Meetings	Synopsis
January 13, 2016	Pupil Accommodation Review Public Meeting #1 at SCSS 6:30 to 10:27 p.m.	Administration provided an overview of the ARC Orientation Session; presented the Initial Staff Report with the recommended option; and the School Information Profiles (SIP). Two 5 minutes presentations from community members were heard and posted on the LKDSB website. Forty-four members of the public and ARC members asked questions and provided input on both the staff recommendation and process. One alternative proposal was received.
March 8, 2016	Pupil Accommodation Review Public Meeting #2 at SCITS 6:30 to 11:30 p.m.	ARC Members approved the Minutes/Record of Action from the February 16, 2016 Working Meeting #1. Administration presented an overview of the discussion from the Accommodation Review Working Meeting #1.  Five 5 minute presentations from community members were heard and posted on the LKDSB website. Fifty-six other members of the public and ARC members asked questions and provided input on both the staff recommendation and process.

**Themes from Public Meetings**

- SCITS Auditorium - There was great concern expressed from the SCITS community that not enough attention was paid to the significant contributions to the school and community of the auditorium. Many members of the public and SCITS students referred to the importance of the SCITS Revue.
- SCITS Community Use of Schools and associated Priority Schools Initiative (PSI) Grant – the community and parents associated with SCITS were concerned about the potential loss of the school as a facility for the community to use and the generation of funding from the PSI Grant. The Board acknowledged the use of the school and responded to the use of the PSI grant with a presentation by Kent Orr, Manager of CLASS, at ARC Working Meeting #2.
- Parking at SCITS – The parents of the SCITS community commented that parking could be accommodated at the school and surrounding area.
- Drawings of the proposed consolidation at SCSS and at SCITS – Both school communities agreed that specific elements of a combined school at either location would be helpful to move toward a final decision. This material was presented at ARC Working Meeting #2.
- Program Offerings at SCITS or SCSS – both school communities desired to have programs associated specifically at their individual schools available at the consolidated site. The LKDSB agreed that wherever possible programs from both schools would be accommodated at the new site.
- Capital Grant Applications – the communities expressed concerns over the process of applying for grant applications. They desired for a decision by Trustees after grants had been obtained from the Ministry of Education. LKDSB administration explained that this option is not possible with the Ministry of Education’s present grant application system.

**Final Staff Report on the Consolidation of St. Clair Secondary School (SCSS) and Sarnia Collegiate Institute & Technical School (SCITS) and The Revision of the City of Sarnia Secondary School Boundaries**

- School Information Profiles – parents of the SCITS community sought to add and clarify items in the School Information Profiles (SIP). Updated SIPs for both SCITS and SCSS were subsequently posted on the LKDSB website.
- School maintenance, FCI Reports, School Asbestos reports – The public was interested in clarification and further detail of school maintenance costs for both SCSS and SCITS, clarification of the FCI reports, school asbestos reports and probable work in each building. These items were discussed in detail at the ARC Working Meeting #2.
- Proposed boundary changes – There was some concern initially expressed about the proposed changes to the school boundaries in the City of Sarnia. These concerns were responded to at the ARC Public Meeting #1.
- Renaming – Members of the public inquired about the renaming process. This was referred to LKDSB Regulations R-AD-105 *Naming and Renaming of Board Facilities*. The past practice of the LKDSB is to form a naming/renaming committee when two schools are consolidated.
- Historical and Architectural Components of SCITS – The public was interested in protecting the historical and architectural significance of the SCITS building. The LKDSB was approached by the Sarnia Heritage Committee in regard to their desire to designate SCITS a heritage site.
- Use of Auditorium and Pool at SCITS – the SCITS community was interested in protecting the auditorium and pool at SCITS as they see this as an integral part of their school community in the south end of Sarnia. The use of the auditorium and pool has been outlined and the structural integrity has been assessed.
- Transportation and Walking Distances – The community was concerned about the prospect of students walking the 3.2 km distance as per LKDSB Transportation policy from either SCITS or SCSS.
- Sale of the building – The community and the City of Sarnia expressed concerns about the potential sale of either SCITS or SCSS in the event of consolidation and closure of a school. The LKDSB must follow the process outlined in the Ontario Reg 444/98 *Disposition of Surplus Real Property*.
- Revitalization of Sarnia's Downtown - Community members and students emphasized that SCITS students are involved in their local community through events and activities and it is important to the downtown of Sarnia. The local business owners and the City of Sarnia suggested that there is an economic correlation between students attending SCITS and businesses in the area. This item was further emphasized by the Economic Impact Study for the potential closure of SCITS and SCSS that they presented on March 21, 2016 in an Open Session Report titled *City of Sarnia Community Impact Assessment – Accommodation Review of SCITS and SCSS*.
- Importance of SCSS - The SCSS community felt the discussions around the closure of schools did not give enough attention to the importance of their school community.

These are the themes that were identified from the public Meetings. Specific discussions and comments can be found on the LKDSB website.

### **B.3 Community Consultations**

<b>Date</b>	<b>Sarnia South Secondary Accommodation Review Consultation Meetings</b>	<b>Synopsis</b>
October 6, 2015	Capital Plan and Community Partnership LKDSB Special Board Meeting	<p>The LKDSB invited the municipalities and community partners on the LKDSB entities list to the Special Board Meeting on October 6, 2015. They were provided with a copy of the Agenda and LKDSB Capital Plan via email prior to the meeting.</p> <p>The Municipality of Chatham-Kent, and County of Lambton provided the Board with demographic information prior to the Board's Capital Plan Meeting in October 2015. The Town of Petrolia corresponded with the Board.</p>



Date	Sarnia South Secondary Accommodation Review Consultation Meetings	Synopsis
		To date, partnership offers have not been received from our municipal partners or business partners to utilize the unused pupil spaces in either SCSS or SCITS.
November 24, 2015	Pupil Accommodation and Initial Staff Report Presented to Trustees at the Board Meeting.	The Pupil Accommodation Report and Initial Staff Report were presented to the Trustees and the Public. The Board approved a Motion to establish an Accommodation Review Committee for St. Clair Secondary School Sarnia Collegiate Institute and Technical School and to study the Initial Staff Report recommendation for consolidation of St. Clair Secondary School and Sarnia Collegiate Institute and Technical School into one school on the St. Clair Secondary School site.
November 25, 2015	Meeting with Mayor Bradley, City of Sarnia	Administration met with City of Sarnia Mayor Bradley to present the Pupil Accommodation Report 2015/2016 and review questions and concerns from the City of Sarnia.
December 18, 2015	Consultation Meeting and ARC Participation Meeting with Representative of Aamjiwnaang First Nation	Superintendent Girardi met with an Aamjiwnaang First Nation Representative to review the Report and seek input.
January 19, 2016	Consultation Meeting and ARC Orientation Meeting Aamjiwnaang First Nation Representative	Superintendent Girardi provided an overview of the Orientation Session for the Aamjiwnaang First Nation ARC member.
February 9, 2016	Meeting with Sarnia Heritage Committee	Superintendent Girardi met with a Sarnia Heritage Committee Member and a City of Sarnia representative at their request to discuss SCITS' potential historical status.
February 22, 2016	Public Facility Tours of SCSS (2:30 to 3:30pm)	SCSS Principal conducted guided tours of SCSS for interested members of the public.
February 24, 2016	Public Facility Tours of SCITS (2:30 to 3:30pm)	SCITS Principal and Vice-Principal conducted guided tours of SCITS for interested members of the public.
March 2, 2016	Community Partner Tour of SCSS	The members of the Sarnia Heritage Committee and Representatives from the City of Sarnia were provided tours by SCSS Administration.
March 3, 2016	Community Partner Tour of SCITS	The members of the Sarnia Heritage Committee and Representatives from the City of Sarnia were provided tours by SCITS Administration.
April 12, 2016	Final Staff Report Presented at LKDSB Board Meeting Agenda in Sarnia	Senior Administration will deliver this report to trustees at the regular Board Meeting scheduled for April 12, 2016 for information. The report will be posted on the LKDSB website.
April 26, 2016	Delegations to Present at LKDSB Board Meeting in Sarnia	Information will be incorporated into the Addendum to be presented to Trustees with the Final Staff Report on May 10, 2016
May 10, 2016	Vote of Trustees at LKDSB Board Meeting in Sarnia	Presentation of Final Staff Report and Addendum to Trustees for consideration and voting purposes.

### **Relevant Discussions and Correspondence with Municipalities and Other Community Partners**

County of Lambton demographic report – In response to an invitation to the Community Partners meeting in October 2015, the County of Lambton made available the County of Lambton-2011 Projection Summary – By Age Cohorts Report. The LKDSB has corresponded with the County of Lambton to clarify their population projections for the City of Sarnia. Their projections of declining population in the City of Sarnia and St. Clair Township are congruent with our continued decline in student population.

City of Sarnia – The LKDSB invited the City of Sarnia to the Community Partners Special Board Meeting on October 6, 2015 to present the LKDSB Capital Plan and to inform all municipal partners of the LKDSB's desire to form partnerships to use unfunded student spaces in our schools. The LKDSB also initiated a meeting following the release of the LKDSB Pupil Accommodation Report and Initial Staff Report in November 2015. Subsequently the City of Sarnia delivered an Economic Impact Study for the potential closure of SCITS and SCSS that they presented on March 21, 2016 in an Open Session Report titled *City of Sarnia Community Impact Assessment – Accommodation Review of SCITS and SCSS*. In their report they concluded that they recommended the closure of SCSS rather than SCITS.

Aamjiwnaang First Nation – The Aamjiwnaang First Nation has students from their First Nation attending both schools. The LKDSB sought input into their participation for the Accommodation Review Committee. In addition, this has been a topic of discussion at the Native Advisory Committee for the LKDSB.

Sarnia Heritage Society – The Sarnia Heritage Society contacted the LKDSB to inform the Board of the potential designation of SCITS as a Heritage site. They requested and were accommodated with tours of both SCSS and SCITS. The Board has had ongoing correspondence and discussions with representatives.

### **B.4 Public Delegations to the Board of Trustees**

<b>Date</b>	<b>Sarnia South Secondary Accommodation Review Public Delegations</b>	<b>Synopsis</b>
February 9, 2016	Regular Board Meeting - Delegation	Keith Wyville spoke about the proposed closing of Sarnia Collegiate Institute & Technical School (SCITS).

An addendum to the Final Staff Report will include a summary of information provided by additional parties who choose to delegate to the Board of Trustees prior to the final vote by the Trustees on May 10, 2016.

### **B.5 Meetings with LKDSB Staff**

<b>Date</b>	<b>Sarnia South Secondary Accommodation Review LKDSB Staff Meetings</b>	<b>Synopsis</b>
October 27, 2015	Meeting with CLASS Transportation Consortium	Transportation staff conducted research on route review, potential boundary changes and cost analysis on the potential SCITS/SCSS consolidation.
November 23, 2015	Initial Staff Report Conversation with LKDSB Administration	Administration met with Principals and Managers regarding proposed Pupil Accommodation Plan.
November 25, 2015	Meeting with CUPE, ETFO, and OSSTF	Administration met with the Presidents of CUPE, ETFO and OSSTF to share and discuss the Pupil Accommodation Report 2015/2016.
December 15, 2015	Meeting with Sarnia Secondary School Principals and Student	Administration met with Principals and Student Services Staff to discuss the Pupil Accommodation

Date	Sarnia South Secondary Accommodation Review LKDSB Staff Meetings	Synopsis
	Services Staff	Report 2015/2016.
December 17, 2015	Transition Meetings Discussion with Errol Village PS, Bright's Grove PS, Bridgeview PS	Administration met with Principals of the elementary schools affected by the proposed boundary changes to review the proposed boundary changes for the elementary schools.
January 26, 2016	Meeting with CUPE, ETFO, and OSSTF	Administration met with Union Presidents to discuss continued pathways for staff participation and input on the recommendation.
February 19, 2016	Meeting with CUPE, ETFO, and OSSTF	Administration met with Union Presidents to prepare for meetings with school Board employees involved with Accommodation Reviews.
February 23, 2016	Meetings with LKDSB Employees at SCSS (2:30 to 4:00 pm)	School Administration and Senior Union Leadership hosted a meeting for LKDSB Senior Administration to respond to questions and receive input from SCSS school employees.
February 25, 2016	Meetings with LKDSB Employees at SCITS (2:30 to 4:00 p.m.)	School Administration and Senior Union Leadership hosted a meeting for LKDSB Senior Administration to respond to questions and receive input from SCITS school employees.

### **C. Staff Recommendations and Rationale**

After much consultation with the Sarnia Community through the Accommodation Review Process, Administration recommends the following:

#### **C.1 Recommendation #1**

**“That the Board approve the consolidation of St. Clair Secondary School (SCSS) and Sarnia Collegiate Institute and Technical School (SCITS) temporarily at the SCITS site effective September 2016 and permanently at the SCSS site effective September 2017 and close the SCITS site as of July 1, 2017.”**

##### **Rationale**

#### **C.1.1 Program Changes as a Result of the Proposed Option**

Over the last several years, there have been an increasing number of conversations at both SCITS and SCSS regarding the reduced number of secondary program options available to students. As well, both schools have experienced a decline in the co-curricular opportunities afforded to their students due to a combination of factors; reductions in staff who have specific qualifications, interest and experiences as well as a reduction in the number of students which make it increasingly difficult to run multiple teams/clubs during the same season. Both principals have reported that the declining ability to provide a breadth of programs and services for students appears to be resulting in some of their potential or current students choosing to attend other schools within the city so that they may receive courses/co-curricular opportunities not available at their “home school”. While some students attend both SCITS and SCSS to participate in programs not offered elsewhere in the City of Sarnia, the number of students leaving SCSS and SCITS catchment areas exceeds the number of students attending SCITS and SCSS from outside their catchment area.

Three year enrollment projections at SCSS/SCITS are as follows: Current: SCSS (573)/SCITS (570); In three years approx. SCSS (579)/SCITS (510). With fewer students there are both fewer teachers and fewer class sections available for students. Larger student enrollments provide;

- Increased opportunities for multiple sections of the same course allowing for more flexibility for student timetables in the school.
- Lower student percentage of scheduling conflicts – With a larger student population, a higher percentage of students will attain a conflict free timetable resulting in more students receiving the courses that they requested during the option selection process.
- An increased breadth of senior courses would be offered to students resulting in a greater likelihood that specialized courses can be offered every year and in each semester. Currently at SCITS and SCSS, some senior (compulsory) courses “run” with low numbers at the expense of not offering other courses.
- Larger student populations generate more staff (in numbers) which provides more expertise and diversity in terms of qualifications and experience. This lends itself to the possibility of increased course options and co-curricular opportunities, i.e. athletics, the arts and clubs. It also provides an increased opportunity for teacher collaboration in subject specific and grade disciplines. Staff would have a greater opportunity to fully teach in their areas of primary qualifications and/or expertise.
- The consolidated site would provide an increased number of opportunities to offer a greater breadth of Specialized Program pathways for students. The consolidated site would be able to provide an increased choice of Specialist High Skills Major (SHSM) for students, i.e. Arts and Culture, Construction, Horticulture and Landscaping, Transportation. Other SHSM pathway programs such as Health and Wellness could also be considered.

- More opportunities would be available for students to change pathways after the start of the school year within a school with a higher number of courses offered.

During Working Meeting 2, the Principals from SCITS and SCSS reviewed information for their respective schools. For example, at SCSS, Semester 2 timetable options were discussed. The SCSS Principal stated that the blocks in the timetables refer to specific time periods, and that the SCSS day starts at 8:15 a.m. with a 50 minute lunch, and ends at 2:20 p.m. It was indicated that section numbers (last two digits) represent how many times the particular course is being offered in the school year. Students choose courses and school administration keeps track of the tallies. More students equal more courses. He noted that this past year SCSS had to cancel 12 courses, as there were courses which an insufficient number of students chose; i.e. Grade 11 Accounting, Grade 11 Geography, Grade 11 History. This becomes very challenging from a timetabling perspective, resulting in the need to combine courses. SCSS combined 36 courses this year. For example, one French class is offered as a 3 grade split (Grade 10, 11, 12). The SCSS Principal further stated that SCSS offers approximately 50 single section courses. A single section course is a course that only has enough students to offer one section in a school year. The more single section courses that a school offers, the more chance exists for conflicts to occur that will not allow a student to be scheduled in the course the student selected.

In comparison, SCITS timetable information for 2015-16 shows 36 combined courses as well. This includes a 3 course split in English and a 3 course split in Vocal Music. There is also a 4 course split in Communication Technology. In terms of single sections there are 40 single section courses for this school year. In the past year SCITS also cancelled a total of 26 classes including Grade 12 Geography, Computer Science and Computer Engineering.

At Working Meeting 2 the following timetables were given to ARC members to compare and discuss. Current semester two timetables from SCITS, SCSS and NCIVS are below for review. Only French Immersion courses offered at NCIVS are unique to the three schools.

SCSS - SEMESTER 2 CLASS TIMETABLE - 2015-16

BLOCK A	BLOCK S	BLOCK C	BLOCK D
SNC2P1-02		SCH4C1-02	SNC2P1-03
TGJ3M1/4M1-01	TDJ3M1/4M1-01	TIJ1O1-03	
MFM1P1-02	NBE3C1-01		
BTT1O1-02	BMI3C1-01	BOH4M1-01	
HFN2O1-03	MEL4E1-02		HFN2O1-04
THH3E1-03		THH3E1-02	THH4E1-02
		MFM2P1-04	MPM1D1-03
HNC3C1/HNB4M1-01		HFA4C1/4U1-02	HPW3C1-01
SCH4U1-01	SNC1D1-03		SCH3U1-02
MBF3C1-03	SPH4C1/SPH3U1-02		SPH4C1-01
	SNC1P1-02	SNC2D1-03	SNC1P1-03
		AWC3O1-02	AWA2O1-01
	PPL3O1/4O1-05	PAI4O1-02	PSK4U1-01
ENG1D1-02	AVI1O1-03		ENG3C1-04
MDM4U1-01		PPL1OW-02	PPL1OW-03
SVN3E1-01		CGC1D1-05	CGR4M1-01
CLN4U1-01	CGC1D1-04	GLC2O5-05	
COP3OC-91	COP3OC-91	COP3OC-92	COP3OC-92
		COP4OC-93	COP4OC-93
	ENG4U1-02	EWC4C1/4U1-01	ENG1D1-03
MAP4C1-02	MFM2P1-03	MPM2D1-02	
CHC2P1-02	PPL3O1/4O1-04	PPL1OY-03	
	SCH4CT-01	MAP4CT/MCT4CT-01	MCT4CV-01
GPP3O1-05	GPP3O1-06	GPP3O1-07	GPP3O1-08
TTJ3C1/4C1-03	TTJ2O1-02		TTJ3C1/4C1-04
SBI3U1-01		SBI3C1-02	SBI3C1-03
ALP1O1-05	ALP1O1-06	ALP1O1-07	ALP1O1-08
ENG3U1-02	ENG3U1-03		ENG2P1-03
ENG1P1-03	ENG4C1-03	ENG4C1-04	
CHC2D1-02	CHY4U1-01		CHC2D1-03
		FSF1D1-05	FSF2D/3U/4U1-01
	ENG2D1-03	ENG2P1-02	MFM1P1-03
	MEL3E1-01	MCR3U1MVCV4U1-01	
TCJ3C1/4C1-02		TIJ1O1-04	TCJ3C1/4C1-03
	ICS2O1/TEJ2O1-01	MCF3M1-01	ICS4UV-01
AMI1O1/2O1-02	AMI3M1/4M1-01	CHV2O5-06	
FSF1D1-03	FSF1D1-04		ADA3M1/4M1-02
PPL2OW-01	CHC2P1-03	PAI3O1-02	

SCITS - SEMESTER 2 CLASS TIMETABLE - 2015-16

BLOCK A	BLOCK B	BLOCK C	BLOCK D
MPM2D1-02		MAP4C1-03	MDM4U1-01
	PPL1OW-02	PPL1OW-03	SNC1P1-03
ENG3U1-02	ENG2P1-02		ENG4C1-04
MEL3E/4E-02	PLF4M1-02		PPL2O/3OY-02
TTJ3C/4C-02	TTJ3C1-01		TIJ1O1-05
	FSF2D1-01	FSF1D1-03	FSF1P1-03
CGC1D1-03	HSB4U1-01		CHC2D1-03
	TIJ1O1-04	TCJ3E/4E-01	TWJ3E/4E-02
AMI1O1-02	AMV2O/3M/4M-02	AMI2O/3M-02	
ENG1P1-02	ENG1P1-03	CHV2O5-05	
HFN2O1-02		HFA4C/4U-02	HNC3C/HNB4M-01
GLC2O5-03			
MFM2P1-03	PAF4O1-02	PPL1OY-03	
	MAT1L1-03		
		MCF3M1-01	MPM1D1-03
		LNOABCDEO-01	
SNC2D1-02		SNC2D/2P-03	SBI3U1-01
GPP3O1-05	GPP3O1-06	GPP3O1-07	GPP3O1-08
CLN4U1-01	CHC2D/2P-02	CHC2P1-03	
ENG4C1-03	ENG2D1-03	ENG1D1-04	
MCV4U1-01	MBF3C1-02	MCT4C1-01	
	FSF1P1-02	LWSCU/DU-01	LWSBD1-02
		AVI1O1-03	AVI1O1-04
	AWD3O/AEA4O-01	NAC1O1-01	AVI3M/4M-02
BTT1O1-02	CGG3O1-01	ENG3E/4E/OLC-01	
TIJ1O1-03		COP4CC-02	COP4CC-02
		TMJ3C/3E-01	TMJ2O1-01
ALP1O1-05	ALP1O1-06	ALP1O1-07	ALP1O1-08
ENG1D1-03	EMS3O1-01		EWC4C/4U-02
SPH4C1-01	SPH3U1-01		SNC1D1-04
PAF2O/3O-03	PPL1OY-02	CGC1P1-03	
ENG3C1-03	ENG4U1-02		ENG2P1-03
	SVN3E1-01	SCH4U1-01	SCH4C1-02
PPL4O1-02		PAI4O1-02	MFM2P1-04
ADA3M/4M-02	GLC2O5-04		ADA2O1-02
MFM1P1-03	SNC1D1-03		SBI3C1-02

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NCIVS - SEMESTER 2 CLASS TIMETABLE - 2015-16

BLOCK A	BLOCK B	BLOCK C	BLOCK D
MFM2P1-03		MPM2D1-05	MPM2D1-06
GLC2O5-05	SNC2P1-03		SNC2P1-04
BMI3C1-01	CHC2D1-04		CHW3M/CHY4U-01
KEN-04	KPH-02	KGL-02	KBB-02
PAF3O1-02		PPL1OY-05	PPL2OY-03
TOJ4M1-01	TDJ2O1-02		TDJ3M1-02
MCT4C1/MHF4U1-10		MCV4U1-02	MCV4U1-03
ENG2D1-05	ENG4U1-04	ENG2D1-06	
SNC2D1-05	SBI3U1-04		
GPP3O1-05	GPP3O1-06	GPP3O1-07	GPP3O1-08
HFN2O1-03	HFN2O1-04		
PAF2OY-02		SBI3C1-02	PSK4U1-01
		PAF4O1-02	
SNC1D1-05	SPH4U1-02	SNC1D1-07	
ENG3U1-04	ENG1D1-06	ENG1P1-02	
COP4OC-05	COP4OC-05	ENG4C1-04	ENG4C1-05
ESL-02	ENG2P1-03		ENG4U1-05
		HSB4UZ-01	FIF2DZ-02
CGC1DZ-02	MPM2DZ-01		SNC1P1-02
	MBF3C1-02	MPM1D1-07	MPM1D1-08
		HFA4C/4U-02	HFA4C/4U-03
AVI1O1-04	AVI1O1-05		AWC3O1-02
PPL1OW-04		PPL1OW-05	PPL3O1-04
	SNC1D1-09	SNC2D1-07	SNC1D1-08
PPL1OY-04	PPL4O1-04		PAF4O1-03
ICS3C/4C/3U-01	ICS4U1-01	BTT1O1-02	
ENG1D1-05	GLC2O5-07	CHC2D1-05	
	HHS4C/4U-02	CLU3M1-02	HSP3U1-02
FSF1D1-03		LWSBO/CU/DU-02	FSF1D1-05
ADA3M/4M-03	ENG4C1-03		ENG3C1-03
SBI3U1-03	SNC2D1-06		
KEN-03	KPH-01	KGL-01	KBB-01
CGC1P1-02		CGC1D1-05	CGC1D1-06
TTJ2O1-02	TIJ1O1-06	TTJ4C1-01	
	PA14O1-02	PPL2OW-02	ENG2P1-04
		MFM1P1-02	MCF3M1-03
	ASM4M1-02	AVI1O1-06	AVI1O1-07
		ENG3U1-05	ENG1D1-08
	TGG3M1-01	TGJ3M1-01	TGJ2O1-02
	SNC1D1-06	SCH3U1-03	SB14U1-03
ENG3C1-02	AMI1O1-03	AMV20/3M/4M-01	
CHC2P1-03	CHV2O5-06	HSE4M1-02	
		SCH4U1-03	SCH3U1-04
	NBV3C1-01	CHC2P1-04	CHC2D1-06
HSB4U1-01	HZB3M1-01	CHV2O5-08	
COP4OC-04	COP3OX-01	COP3OC-02	COP3OC-02
	COP4OC-04	COP4OC-06	COP4OC-06
TCJ3C/4C-01	TIJ1O1-04		TIJ1O1-07
ENG3E/4E/OLC-01	CGC1D1-04		
CHC2DZ-02		FIF1DZ-02	FSF2D1-02
MPM2D1-04	MDM4U1-03	MFM2P1-04	



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**NCIVS - SEMESTER 2 CLASS TIMETABLE - 2015-16**

	TIJ1O1-05	TMJ2O1-01	TIJ1O1-08
	BAF3M1-02	BBI2O1-01	BAT4M1-01
FSF1P1-02			
		ENG1D1-07	ENG2D1-07
MCV4U1-01	MPM1D1-06		
PPL4O1-03	PAF3O1-03	PPL3O1-03	
AMI1O/2O-01		AMG2O1-01	GLC2O5-09
	FSF1D1-04	GLC2OZ-02	FSF1P1-03
SCH4U1-02	SCH4C1-02		SCH4C1-03
SPH3U1-02		SPH4C1-02	SPH3U1-03
AVI3M1-01	AVI2O1-02		AWA2O1-01
MPM1D1-05	MCF3M1-02		BTT1O1-03
MAP4C1-03	MCR3U1-03	MCR3U1-04	

**C.1.2 Operating Cost and Revenue Analysis**

The following table provides a comparison of the actual operating costs for the 2014/15 school year of SCITS and SCSS in order to assess the potential annual savings that the LKDSB would realize through the closure of one of the schools.

Cost Category	Cost Type	SCITS	SCSS	Difference
Utilities - Hydro	Operating - 2015 Actual	\$ 230,782.34	\$ 101,532.31	129,250.03
Utilities - Gas	Operating - 2015 Actual	75,642.05	61,789.71	13,852.34
Utilities - Water	Operating - 2015 Actual	17,909.30	18,036.12	- 126.82
Maintenance & Repair	Operating - 2015 Actual	131,668.06	37,705.88	93,962.18
Custodial & Housekeeping	Operating - 2015 Actual	41,586.58	37,494.36	4,092.22
Annual Maintenance Plan	Operating - 2015 Actual	69,318.74	83,172.09	- 13,853.35
Furniture and Equipment	Operating - 2015 Actual	17,977.51	13,410.62	4,566.89
Custodial Staffing	Operating - 2015 Actual	438,991.08	438,991.08	-
Library Supervisor Staffing	Operating - 2015 Actual	52,509.19	52,509.19	-
Principal Staffing	Operating - 2015 Actual	137,655.55	137,655.55	-
<b>Total:</b>		<b>\$ 1,214,040.40</b>	<b>\$ 982,296.91</b>	<b>\$ 231,743.49</b>

The above table includes costing information in the following areas:

- Utilities – including hydro, gas and water expenditures;
- Maintenance and Repair – including flooding cleanup costs, roofing, doors, windows, and building services such as HVAC, plumbing and electrical systems;

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- Custodial and Housekeeping – including custodial supplies, fire extinguisher maintenance, grass cutting and snow removal;
- Annual Maintenance Plan – including health and safety repairs, flooring, larger systems projects and painting;
- Furniture and Equipment
- Staffing – including custodial, library and administration (principal) staffing. The funding for the principal position is from the School Foundation Grant. The Board would see a reduction in the School Foundation Grant as a result of the elimination of this position.

This information represents actual incurred costs for the 2014/15 school year. To summarize, the comparison shows that the total costs for these expenditure areas are as follows:

School	Costs (2014/15 school year)
SCITS	\$1,214,040.40
SCSS	\$982,296.91
Difference in Cost Totals:	<b>\$231,743.49</b>

The cost total for SCITS is \$231,743.49 more than the cost total at SCSS.

The following table provides a comparison of the operating costs for a three year average between SCITS and SCSS. A three year average is included in order to assess the operating cost difference between the schools by averaging out expenditure trends over a multi-year period. The information in the table is based on an average of actual expenditures at each school for the 2012/13, 2013/14 and 2014/15 school years. The same costing categories are used for the calculation of the three year average.

Cost Category	Cost Type - (Actual or 3 Year Average)	SCITS	SCSS	Difference
Utilities - Hydro	Operating - 3 year average	\$ 216,180.01	\$ 99,688.25	116,491.75
Utilities - Gas	Operating - 3 year average	85,199.07	65,849.12	19,349.95
Utilities - Water	Operating - 3 year average	17,451.40	19,722.78	- 2,271.39
Maintenance & Repair	Operating - 3 year average	101,203.03	53,241.55	47,961.47
Custodial & Housekeeping	Operating - 3 year average	37,742.79	40,954.90	- 3,212.10
Annual Maintenance Plan	Operating - 3 year average	55,458.14	54,190.46	1,267.68
Furniture and Equipment	Operating - 3 year average	25,907.68	18,660.64	7,247.04
Custodial Staffing	Operating - 2015 Actual	438,991.08	438,991.08	-
Library Supervisor Staffing	Operating - 2015 Actual	52,509.19	52,509.19	-
Principal Staffing	Operating - 2015 Actual	137,655.55	137,655.55	-
<b>Total:</b>		<b>\$ 1,168,297.94</b>	<b>\$ 981,463.53</b>	<b>\$ 186,834.41</b>

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The comparison shows that the total costs for these expenditure areas are as follows:

School	Costs (3 year average)
SCITS	\$1,168,297.94
SCSS	\$981,463.53
Difference in Cost Totals:	\$186,834.41

The cost total for SCITS, using a three year average, is \$186,834.41 more than the cost total at SCSS.

Based on the above operating cost analysis, the potential for annual operating savings is greater with the closure of SCITS.

**Transportation Operating Costs**

Based on discussions with CLASS, the consolidation of SCITS into the SCSS site would have minimal financial impact on busing costs for students living within the consolidated boundary for the consolidated school. There is the potential for an increase in busing costs for grandfathered students living within Bright’s Grove who would continue to attend SCSS. The estimate of busing costs for these grandfathered students is \$20,000 annually based on analysis performed by CLASS. This additional busing cost would end at the completion of the designated grandfathering period.

**Operating Revenue**

The following table outlines the current projected community use revenue for the 2015/16 school year for both SCITS and SCSS. This information is a combination of actual data and projected data as follows:

- September 1, 2015 to January 10, 2016 – actual data
- January 11, 2016 to June 30, 2016 – projections based on current rental permits in the system.

	SCITS	SCSS
Community Use Revenue	\$51,118	\$4,885

SCITS is projected to generate \$46,233 more in revenue for the 2015/16 school year than SCSS.

The Priority Schools Initiative (PSI) is a component of the Ministry of Education’s Community Use of Schools program. The Ministry provides PSI funding to select school boards such that non-profit groups have free access to PSI school facilities outside school hours. SCITS currently is classified as the PSI school for the LKDSB. The Ministry of Education allocates \$34,000 in PSI funding per school year for each designated PSI school. Any unused amount of PSI funding must be returned to the Ministry of Education on an annual basis. The above community use revenue total for SCITS includes the PSI grant amount of \$34,000. Kent Orr from CLASS presented on the PSI during the second working committee meeting. He discussed the process to move the PSI designation to SCSS. The \$34,000 in PSI funding would then be reflected in SCSS community use revenue figures in future years. Historically, the LKDSB has had other schools designated as PSI schools. Given the Ministry’s strong endorsement of community use of its schools, it is expected that the PSI designation can be transferred again to another LKDSB school.

The following table outlines the current projected community use revenue for the 2015/16 school year for both SCITS and SCSS with the impact of the PSI funding removed. The impact of the PSI funding was removed based on the Board’s plan to apply to move the PSI designation.

	SCITS	SCSS
Community Use Revenue	\$17,118	\$4,885

SCITS is projected to generate \$12,233 more in revenue for the 2015/16 school year.

### C.1.3 Capital Cost Analysis

The main measure used in assessing capital requirements for Ontario schools is the Facility Condition Index (FCI). FCI is an industry standard which expresses the facility's total renewal cost as a percentage of replacement value. (Source – Ministry of Education – Good Places to Learn: Stage 2 Funding Allocation (Revised February 12, 2007).

The FCI compares the total cost of required capital work in LKDSB schools against the replacement value of those same schools. A facility with a high FCI would generally require a larger capital investment than a similar sized facility that has a lower FCI. The building condition and capital requirement data is provided to Ontario school boards by the Ministry of Education. The Ministry contracts with engineering consulting firms to assess and inventory all Ontario schools over a 5 year period. This information is then loaded into a Total Capital Planning Solution (TCPS) database for school boards. This information is used in order to plan for capital work on schools. This information is also used in the pupil accommodation process when assessing which schools to consolidate.

The following tables provide the 5 year capital project requirements for SCITS and SCSS, as provided to LKDSB by the Ministry of Education and broken down by capital category. The capital numbers in the tables do not include costs for asbestos remediation and accessibility improvements to both schools.

#### SCITS

	2015	2016	2017	2018	2019	TOTALS
Substructure						-
Shell	876,077				269,912	1,145,989
Interiors	926,126				1,449,108	2,375,234
Services	3,341,374	49,608	209,456	727,584	4,037,420	8,365,442
Equipment & Furnishings						-
Special Construction & Demolition						-
Building Sitework	204,275				3,075,040	3,279,315
<b>TOTAL:</b>	<b>5,347,852</b>	<b>49,608</b>	<b>209,456</b>	<b>727,584</b>	<b>8,831,480</b>	<b>15,165,980</b>

5 Year SCITS FCI 51.35%

#### SCSS

	2015	2016	2017	2018	2019	TOTALS
Substructure						-
Shell	1,202,718		10,400			1,213,118
Interiors	2,285,275	309,920				2,595,195
Services	6,841,335	446,321				7,287,656
Equipment & Furnishings	60,632					60,632
Special Construction & Demolition						-
Building Sitework	1,843,077	46,800				1,889,877
<b>TOTAL:</b>	<b>12,233,037</b>	<b>803,041</b>	<b>10,400</b>	<b>-</b>	<b>-</b>	<b>13,046,478</b>

5 Year SCSS FCI 39.66%

In summary, the total capital needs, from the above tables, for each school over the next five years is as follows:

School	5 year capital needs (\$)
SCITS	\$15,165,980
SCSS	\$13,046,478

This information is used to calculate the 5 year FCI which is summarized in the below table:

School	5 year FCI (%)
SCITS	51.35%
SCSS	39.66%

Based on the information in the above tables, SCITS has the higher 5 year capital requirement and FCI.

The FCI calculation does not take into account potential capital requirements for asbestos remediation and accessibility improvements for LKDSB schools. The mandate of the Ministry-contracted consultant does not include these two areas. During the Accommodation Review Process the LKDSB engaged an architect, structural engineer and asbestos consultants to summarize these areas.

**C.1.4 Asbestos**

Asbestos management and remediation programs occur annually in LKDSB schools. The tables below summarize the total asbestos remediation costs for both SCITS and SCSS over the past six school years.

SCITS - ASBESTOS REMOVAL & REPAIR- including Capital

<i>Year</i>	<i>Amount</i>
<b>Sept 2010 - Aug 2011 Total</b>	14,393.76
<b>Sept 2011 - Aug 2012 Total</b>	33,242.77
<b>Sept 2012 - Aug 2013 Total</b>	11,214.36
<b>Sept 2013 - Aug 2014 Total</b>	20,859.84
<b>Sept 2014 - Aug 2015 Total</b>	28,435.52
<b>Sept 2015 - Aug 2016 Total</b>	13,156.24
<b>Grand Total</b>	<u>121,302.49</u>

SCSS - ASBESTOS REMOVAL & REPAIR - including Capital

<i>Year</i>	<i>Amount</i>
<b>Sept 2010 - Aug 2011 Total</b>	7,942.31
<b>Sept 2011 - Aug 2012 Total</b>	15,413.70
<b>Sept 2012 - Aug 2013 Total</b>	10,742.12
<b>Sept 2013 - Aug 2014 Total</b>	4520.6
<b>Sept 2014 - Aug 2015 Total</b>	4,280.53
<b>Sept 2015 - Aug 2016 Total</b>	6,483.09
<b>Grand Total</b>	<u>49,382.35</u>

**Comparison of Potential Asbestos Costs between St. Clair Secondary School And Sarnia Collegiate Institute & Technical School**

**Chart 1 - Friable Materials and/or materials that are easily accessible that could have a higher notes**

1. ACM Material - Remove	St Clair Secondary School				1. ACM Material	Sarnia Collegiate Institute & Technical School			
	Quantity	Unit	Unit Price	Estimated Cost		Quantity	Unit	Unit Price	Estimated Cost
Fitting	600	Each	\$75	\$45,000	Fitting	104	Each	\$75	\$7,800
Air Cell Insulation	NA	NA	NA	NA	Air Cell Insulation	400	LF	\$100	\$40,000
Tronite Pipe	350	LF	\$50	\$17,500	Tronite Pipe	5	LF	\$50	\$250
Cellulare	NA	NA	NA	NA	Cellulare	375	LF	\$50	\$18,750
Roof Drain Insulation	25	LF	\$50	\$1,250	Roof Drain	NA	NA	NA	NA
12-inch Ceiling Tiler	2500	SF	\$15	\$37,500	Glue on Ceiling Tiler	300	SF	\$25	\$7,500
2x2 Ceiling Tiler	750	SF	\$25	\$18,750	Acoustic Ceiling Tiler	2198	SF	\$25	\$54,950
Metal Sink	6	Each	\$300	\$1,800	Metal Sink	NA	NA	NA	NA
Ter Fitting	NA	NA	NA	NA	Ter Fitting	12	Each	\$75	\$900
Martic Fitting	25	Each	\$75	\$1,875	Floor Martic	155	SF	\$5	\$775
Drywall & Joint Compound	1750	SF	\$12	\$21,000	Drywall Joint Compound	NA	NA	NA	NA
Tronite Panel	NA	NA	NA	NA	Tronite Panel	230	SF	\$20	\$4,600
Mogblock	50	LF	\$75	\$3,750	Mogblock	NA	NA	NA	NA
Martic on Fibreglass ducts	300	SF	\$100	\$30,000	Martic on Fibreglass Ducts	NA	NA	NA	NA
Fire Door	2	Each	\$650	\$1,300	Fire Door	6	Each	\$650	\$3,900
Plaster Debris	NA	NA	NA	NA	Plaster Debris	8775	SF	\$50	\$438,750
Plaster Wall/Ceiling	NA	NA	NA	NA	Plaster Wall/Ceiling (Removal)	All	NA	NA	\$2,900,000
Plaster Wall/Ceiling	NA	NA	NA	NA	Plaster Wall/Ceiling (Enclosed)	All	NA	NA	\$2,900,000
<b>Sub-Total</b>				\$179,725	<b>Sub-Total</b>				\$3,478,175
<b>Contingency for hidden materials</b>				\$62,904	<b>Contingency (35%)</b>				\$1,217,361
<b>Contingency (10%)</b>				\$24,263	<b>Contingency (10%)</b>				\$469,554
<b>Total</b>				\$266,892	<b>Total (walls abated)</b>				\$5,165,090
<b>Consulting Costs (15%)</b>				\$38,074	<b>Consulting Costs (10%)</b>				\$516,509
					<b>Total (Walls Enclosed: 3,478,175 plus 10% contingency)</b>				\$3,825,993
					<b>Consulting Costs (10%)</b>				\$382,599

**Chart 2 - Primarily Non-Friables**

2. ACM Material	St Clair Secondary School				2. ACM Material	Sarnia Collegiate Institute & Technical School			
	Quantity	Unit	Unit Price	Abate Cost		Quantity	Unit	Unit Price	Abate Cost
VFT 12x12	70500	SF	\$2.00	\$141,000	VFT 12x12	33335	SF	\$2.00	\$66,670
Barboard Martic	50000	LF	\$1.50	\$75,000	Barboard Martic	NA	NA	NA	NA
Vinyl Sheet Flooring	NA	NA	NA	NA	Vinyl Sheet Flooring	4150	SF	\$15	\$62,250
Adhesive Martic	NA	NA	NA	NA	Adhesive Martic	200	SF	\$15	\$3,000
Fire Curtain	NA	NA	NA	NA	Fire Curtain	1	Each	\$750	\$750
Duct Connectors	NA	NA	NA	NA	Duct Connectors	11	Each	\$100	\$1,100
Tronite Chair	175	Each	\$200	\$35,000					
Window & Door Caulking	150	Each	\$750	\$112,500					
Chalkboard	38	Each	\$500	\$19,000					
Expansion Joint Caulking	100	Each	\$10	\$1,000					
<b>Sub-Total</b>				\$383,500	<b>Sub-Total</b>				\$133,770
<b>Contingency (10%)</b>				\$38,350	<b>Contingency (10%)</b>				\$13,377
<b>Total</b>				\$421,850	<b>Total</b>				\$147,147
<b>Consulting Costs (15%)</b>				\$63,278	<b>Consulting Costs (15%)</b>				\$20,572

St Clair Secondary School				Sarnia Collegiate Institute & Technical School			
<b>Total Abatement Costs</b>			\$648,742	<b>Total Abatement Costs: (walls abated)</b>			\$5,312,237
<b>Total Consulting Costs</b>			\$101,352	<b>Total Consulting Costs: (walls abated)</b>			\$516,509
				<b>Total Abatement Costs: (walls enclosed)</b>			\$3,973,140
				<b>Total Consulting Costs: (walls enclosed)</b>			\$382,655

The LKDSB's asbestos consultants for SCITS and SCSS also summarized projected future asbestos remediation costs for the schools. This information can be found in the table below.

Final Staff Report on the Consolidation of St. Clair Secondary School (SCSS) and Sarnia Collegiate Institute & Technical School (SCITS) and The Revision of the City of Sarnia Secondary School Boundaries

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In the case of SCITS consultants have pointed out that the delamination of its walls presents an ongoing cost issue as most routine maintenance and minor capital improvement work disrupt the fabric of the building which require additional asbestos remediation. While both schools contain asbestos, the costs at SCITS are significantly higher.

Based on the information provided by the LKDSB asbestos consultants, the cost for total remediation of all asbestos issues, including the consulting costs, at the schools is as follows:

School	Asbestos Remediation Costs
SCITS	\$5,828,746
SCSS	\$790,094

### C.1.5 Accessibility and Building Code Compliance

The following information is provided from the LKDSB Architect JP Thomson. JP Thomson was hired to assess the cost for undertaking accessibility and building code compliance capital work at each school. The following information, as provided by JP Thomson, summarizes the accessibility and building code compliance issues at SCITS.

#### Item 1 – School Accessibility

SCITS has an elevator that accesses the three (3) floors of the original school. There remains however no practical method of accessibility to the basement or the many floor elevations within the basement floor plan. For the purposes of this report an allowance will be suggested until further study and recommendation can be implemented.

It should be noted that the allowance for accessibility to the basement may not be applicable due to the recommendation to construct all program elements within the basement as it is not code compliant.

#### Item 2 – Building Code Compliance

Building Code Compliance would require the following but not limited to:

1. The elimination of the dead end corridors, room access from within existing stairwells and interconnecting floors of the original building. The building currently utilizes exits to the exterior roof area by way of grated stairs and landing. One must re-enter the building from the roof areas to eventually exit the school. Classrooms will be eliminated at the two (2) wings of the original school to accommodate the construction of stair wells. The classrooms will be constructed as new within the Program and Amenity Comparison to SCSS. Refer to attached floor plans.  
The existing at grade entrance that formally housed guidance will be demolished. Constructed in 1965, this space is not code compliant and is not currently occupied.  
At the original main entrance to the school the stair from grade to the most upper floor is open floor to floor, interconnected floor space that is not permitted by code. This centre stair is ceremonial in use which leads to the second floor auditorium and third floor auditorium balcony seating. We would propose the main entrance and stair be reconstructed introducing the required fire separations at each floor.  
The auditorium/stage second means of egress would be connected to the newly created stair to eliminate the dead end corridor of the west wing.
2. Sprinkler system thru-out the entire school.
3. Separation of storm sewer and sanitary sewer underground plumbing within the original school.
4. The basement program areas being computer lab, library and gymnasium are not code compliant.  
There are no direct means of egress from the basement elevation.  
The computer lab, library and gymnasium would then be constructed as new within the Program and Amenity Comparison to SCSS addition.

The following information, as provided by JP Thomson, summarizes the capital issues at SCSS.

#### Item 1- School Accessibility

School Accessibility would comprise of the construction of a new elevator at the former interior stair within the lobby area of the main entrance. Refer to the attached plan. The existing stair is non-compliant as it is open, interconnected to the second floor and is internal not directly exit the building. The location is ideal for the elevator shaft proper as it will be redundant due to its reconstruction as noted in Item 2 – Building Code Compliance.

### Item 2 – Building Code Compliance

Building Code Compliance would require the following:

1. Enclosure of Stair 'A' and the construction of a new stair, Stair 'B'. The former location of Stair 'B' is the recommended location for the new elevator described in Item 1 – School Accessibility. The existing lobby of the school will undergo renovations and the main entrance to the school will be enhanced with the new Stair 'B' addition.
2. Sprinkler system thru-out the entire school. The 2008 Greenhouse Addition and Electrical Upgrade project introduced a sprinkler system within the Greenhouse Addition proper. The remainder of the school having a sprinkler distribution will budget for new ceiling thru-out and enhancement of fire wall/separations that were not enhance in the 2008 Greenhouse Addition and Electrical Upgrade.

The following table summarizes the costs for the above described accessibility and building code compliance issues. These figures were provided by JP Thomson.

Accessibility and Building Code Item	SCITS	SCSS
School Accessibility - elevator	The elevator is functional.	\$390,000
Eliminate dead end corridors and Interconnected floors	7,600,000	990,000
Sprinkler System	2,100,000	1,800,000
Separation of Storm and Sanitary Sewer (does not include City of Sarnia Responsibility)*	800,000	No sewer backup issues
Basement Rooms Not Code Compliant (Computer Lab, Gymnasium and Library)	3,240,000	No code compliant basement issues.
<b>Total:</b>	<b>\$13,740,000</b>	<b>\$3,180,000</b>

- \* This cost for SCITS represents potential storm and sanitary sewer capital work at SCITS on LKDSB property only. At ARC Working Meeting #2 Geoff Dale, Consulting Engineer from Robert E. Dale Limited, Consulting Engineers, explained that the City of Sarnia has instituted a storm water management program that involves intentionally backing up the sewers. New developments or new additions to buildings must introduce storm water management techniques to back up areas other than the City system. Sanitary sewer and storm sewers are in one system in the City of Sarnia. The LKDSB Building Services Manager confirmed that the Board would investigate reducing water flows to the City of Sarnia sewers with any renovation projects. This means the water would have to drain to the school parking lot, sports field or other areas on LKDSB property.

### **C.1.6 Structural Review**

The following information was provided by Geoff Dale, Consulting Engineer from Robert E. Dale Limited, Consulting Engineers, and shared verbally with ARC members at the March 21, 2016 Working Meeting #2 and is posted on the LKDSB website.

#### SCITS - Structural Review, Executive Summary

A structural review was completed at S.C.I.T.S. on March 14, 2016, to visually examine and evaluate the present condition and material physical deficiencies of the structural system of the building.

The following observations were noted:

- The suspended floor assemblies were reviewed and noted to be generally in good structural condition.
- The brick veneer for the building is in poor condition for a large portion of the school, and in very poor condition at the parapet. It has been reported that numerous bricks have become displaced, and have fallen. Numerous previous repairs and patches are evident, again,



namely on the parapet. These patches are in varying states of disrepair, with some continuing to be structurally sound, and others having numerous issues. We recommend that replacement of the brick assembly be forecast for the near future in the parapet area. Estimated costing for these repairs is expected to be in the order of \$175,000 to \$250,000.

- Numerous locations on the East side of the building show evidence of water infiltration into the wall assembly, namely with corrosion present on the window sills. In numerous areas, it is evident that water has been present in the cavity of the wall system, and during the winter months, has frozen, and expanded that area, causing displacement of the window sills, and numerous bricks. This should be repaired. Numerous sills and caps at the top of the parapet structure show evidence of deflection and shifting. There is evidence of water infiltration at the chimney structure at the northeast area of the structure. We recommend that repairs for these items be forecast for the near future. The costing for this is included in the brick repair estimate as noted above.
- It is further noted that the existing brick is starting to shale in minimal areas, and some spalling is present. There is also evidence that some efflorescence, although minor, is beginning to occur. The costing for this is included in the brick repair estimate as noted above.
- The interior wall assemblies appear to be generally in reasonable structural shape, however, there are many locations where settlement is present:
- The fact that settlement is being seen in this school after nearly 100 years, leads us to believe that ongoing, minor settlement of the structure can be expected. At this point in time, none of the settlement seen (outside of the pool area) appears to be a structural cause for concern. Please note that monitoring should be completed on an ongoing basis, to ensure that the cracking does not grow, or that the settlement does not increase. The only costing that is required to be allotted at this point in time for this is for routine monitoring.
- It is noted that structural concerns exist with the southerly wall of the pool structure. Presently, there is noticeable horizontal and longitudinal deflection of the wall assemblies, measuring approximately 7/8" – 1 1/4" over a 4'-0" length. Stress cracking is present at the mid height of this wall, which is the highest stress point of the wall. Step cracking is also present at the southerly wall near the east corner. The exterior grading adjacent to the southerly wall assembly is in very poor condition, and drainage patterns are presently blocked, which is allowing a buildup of water to be present on the exterior of this wall. Due to the difficult access to this location, repairs in this area, which should be allocated in the near future, should be budgeted for in the order of \$1,000,000.
- It is also noted that horizontal deflection of the northerly wall is present, but to a lesser extent.
- There are two areas in the change rooms adjacent to the Pool that have exposed rebar, on being a 'slab' area, the other a 'beam' area, which are showing signs of corrosion. We estimate that repairs to this area should be less than \$10,000.
- A number of minor structural issues were noted within the basement structure of the building. The major issue encountered dealt with water infiltration into the basement, which has led to some of the wall and concrete slab assemblies being heavily corroded. Repairs to these areas are recommended. We estimate that repairs to this area should be less than \$10,000.
- In a single location in the basement, an existing concrete column has been notched in two locations, which requires repair. We estimate that repairs to this area should be less than \$3,000.
- Multiple areas of the existing masonry (block) walls in the basement have improperly constructed openings in them, with no lintels present. This has led to stress cracking of the masonry, specific to this area, and should be repaired. We estimate that repairs to this area should be less than \$2,000.
- Areas of settlement are present in the Girls Change room area of the basement. At this point, these are minor in nature, and should be monitored similar to the previously noted settlement.
- A large opening has been improperly constructed in the mechanical room, and reinforcing steel has been cut and removed from this location. This has compromised the bearing support

of the floor in this area, and should be repaired. We estimate that repairs to this area should be less than \$2,000.

- At the receiving area, the retaining wall at the stairs to the basement has stress cracking present. This should be repaired. This repair should be budgeted to replace the wall structure, and repairs in the order of \$10,000 to \$15,000 should be anticipated.
- Due to difficulties in assessing the roof structure, due to materials used (concrete), no analysis or engineering calculations have been completed to determine capacity of the roof structure with respect to snow or snow drift loading. No stress cracking is evident at this point in time for the roof structure.
- TOTAL ESTIMATED REQUIRED STRUCTURAL REPAIRS: \$1,287,000

SCSS Structural review, Executive Summary

A structural review was completed at St. Clair High School on March 15, 2016, to visually examine and evaluate the present condition and material physical deficiencies of the structural system of the building.

The following observations were noted:

- The suspended floor assemblies were reviewed and noted to be generally in good structural condition, with no major structural defects seen.
- The brick veneer is in generally good condition, with some minor settlement noted.
- The existing exterior wall assembly is in good structural condition, with no visible signs of structural distress being present.
- There is evidence of some water infiltration at the windows on the east portion of the structure, above the roof line. This is in minor locations, and repairs to this should be less than \$10,000.
- The interior wall assemblies appear to be generally in reasonable shape; however, there are many locations where settlement is present. The fact that settlement is being seen in this school after 50+ years, leads us to believe that ongoing, minor settlement of the structure can be expected. At this point in time, none of the settlement seen appears to be a structural cause for concern. Please note that monitoring should be completed on an ongoing basis, to ensure that the cracking does not grow, or that the settlement does not increase. The only costing that is required to be allotted at this point in time for this is for routine monitoring.
- The existing roof structure has been previously addressed and upgraded as part of a previous major capital project.
- There is a single masonry pilaster that requires repair in the South Gymnasium. Costing for this repair is to be in the order of \$3,000.
- A large opening has been improperly constructed in the mechanical pump room in the rifle range area, and reinforcing steel has been cut and removed from this location. This has compromised the bearing support of the wall in this area, and should be repaired. We estimate that repairs to this area should be less than \$2,000.
- TOTAL ESTIMATED REQUIRED STRUCTURAL REPAIRS: \$15,000

School	Structural Review Costs
SCITS	\$1,287,000
SCSS	\$15,000

**C.1.7 Summary Capital Cost Analysis**

This section of the financial analysis provides a summary of the capital discussion in the following sections:

- FCI data – as provided by the Ministry
- Asbestos Analysis – as provided by the LKDSB consultants for both SCITS and SCSS
- Accessibility Analysis – as provided by the LKDSB consultants for both SCITS and SCSS
- Structural Analysis – as provided by the LKDSB consultants for both SCITS and SCSS

The following table totals the capital costs for each school in the above discussed areas:

Capital Cost Category	Source	SCITS	SCSS
Ministry of Education Long Term Capital Costs (part of FCI Calculations)	Accruent Acquires, VFA, Inc. Capital Database	\$15,165,980	\$13,046,478
Asbestos Assessment Costs	EXP Services Inc. Golder Associates Ltd	5,828,746	790,094
Accessibility and Building Code Costs	JP Thomson Architects Ltd.	13,740,000	3,180,000
Structural Analysis Costs	Robert E. Dale Limited, Consulting Engineers	1,287,000	15,000
<b>TOTAL:</b>		<b>\$36,021,726</b>	<b>\$17,031,572</b>

When assessing both schools from a capital cost stand point SCITS capital costs are \$18,990,154 greater than the comparative capital costs at SCSS.

### **Capital Grant Application**

The Ministry of Education currently offers capital grant application programs that Ontario school boards can apply to for capital funding. The LKDSB, as part of the SCITS/SCSS consolidation has discussed the Board's intent to apply for \$14 million to undertake capital work at the consolidated school. The Board is required to have a Board of Trustee supported Accommodation Review decision in order to apply for capital funding. The success of the grant application would be based on the merits of the Board's capital submission as it compares to grant applications submitted by other Ontario school boards. The recommendation to consolidate at the SCSS site, if successful, would be undertaken regardless of the success of any capital grant application.

### **Proposed Student Accommodation Plan**

In September 2016, students within the proposed consolidated SCITS/SCSS catchment area would move to SCITS. LKDSB would move the 593 projected students from SCSS and combine them with the 515 projected SCITS students at the SCITS site.

During the 2016/2017 school year, the SCSS site would be upgraded and improved to accommodate all students in September 2017.

Students living in the proposed catchment area for NCIVS, who currently attend SCITS or SCSS, would be grandfathered to SCITS or SCSS or would have the option of attending NCIVS in September 2016.

### **Student Transportation**

Based on preliminary information provided by Chatham-Kent Lambton Administrative School Services (CLASS) Student Transportation Services, the consolidation of these secondary schools will impact upon the existing transportation routing plan and potentially have a minor cost increase. While both schools currently do have transportation services, there will be an increased number of students who will become eligible; largely students who have historically walked to SCITS. By employing bus route restructuring and bell time alignment strategies, CLASS will be able to maximize the existing fleet efficiency to offset a large portion of the impact. This approach will also support comparable service levels for students already transported.

### **Funding of New Capital Investment, Including Plans if Accommodation Funding is Not Available**

If accommodation funding from the Ministry of Education is not available, then the capital focus will be on the renewal and refurbishment of the existing SCSS site. The current facility has enough classroom capacity to accommodate the students from both schools. The LKDSB's capital funding received under the annual education funding can be used to upgrade and refresh the current student environment however that would leave a disproportionate amount to fund capital projects in other LKDSB schools.

It should be noted that any new facility space would still need to be approved by the Ministry of Education even if the LKDSB elects to use its own capital funding.

**C. 2 Recommendation #2**

**“That the Board approve the revised boundaries for the consolidated St. Clair Secondary School (SCSS) Sarnia and Collegiate Institute & Technical School (SCITS) School and the Northern Collegiate Institute & Vocational School (NCIVS) effective July 1, 2016 for implementation September 2016.”**

**Rationale**

Provided the Trustees approve the consolidation of SCITS and SCSS, the consolidated SCITS and SCSS catchment areas will remain the same aside from the area north of Highway 402. The Point Edward area is currently in the SCITS catchment area. A portion of the Bright’s Grove area and the Errol Village area are currently in the SCSS catchment area. The proposed boundaries reflect the natural/physical divide that Highway 402 provides. Areas of Bright’s Grove, Point Edward and Errol Village have a significant number of students already attending NCIVS. In those areas, parents are choosing to enroll their children at NCIVS and this boundary change reflects choices being made by parents.

Students entering Grade 9 in September 2016 who are in the areas of potential boundary change for Northern Collegiate Institute and Vocational School (NCIVS) will have the option of attending NCIVS with transportation if the boundary changes are approved by the Trustees. If the boundary changes are not approved, the LKDSB has Regulations on School Attendance Areas that permits students to attend a school outside of their catchment area. This is consistent with the current LKDSB policy. Students who are not within walking distance and would like to attend a school not designated as their home school would have to apply for a courtesy seat or find their own means of transportation to the school. Approved courtesy seats are valid for one year only.

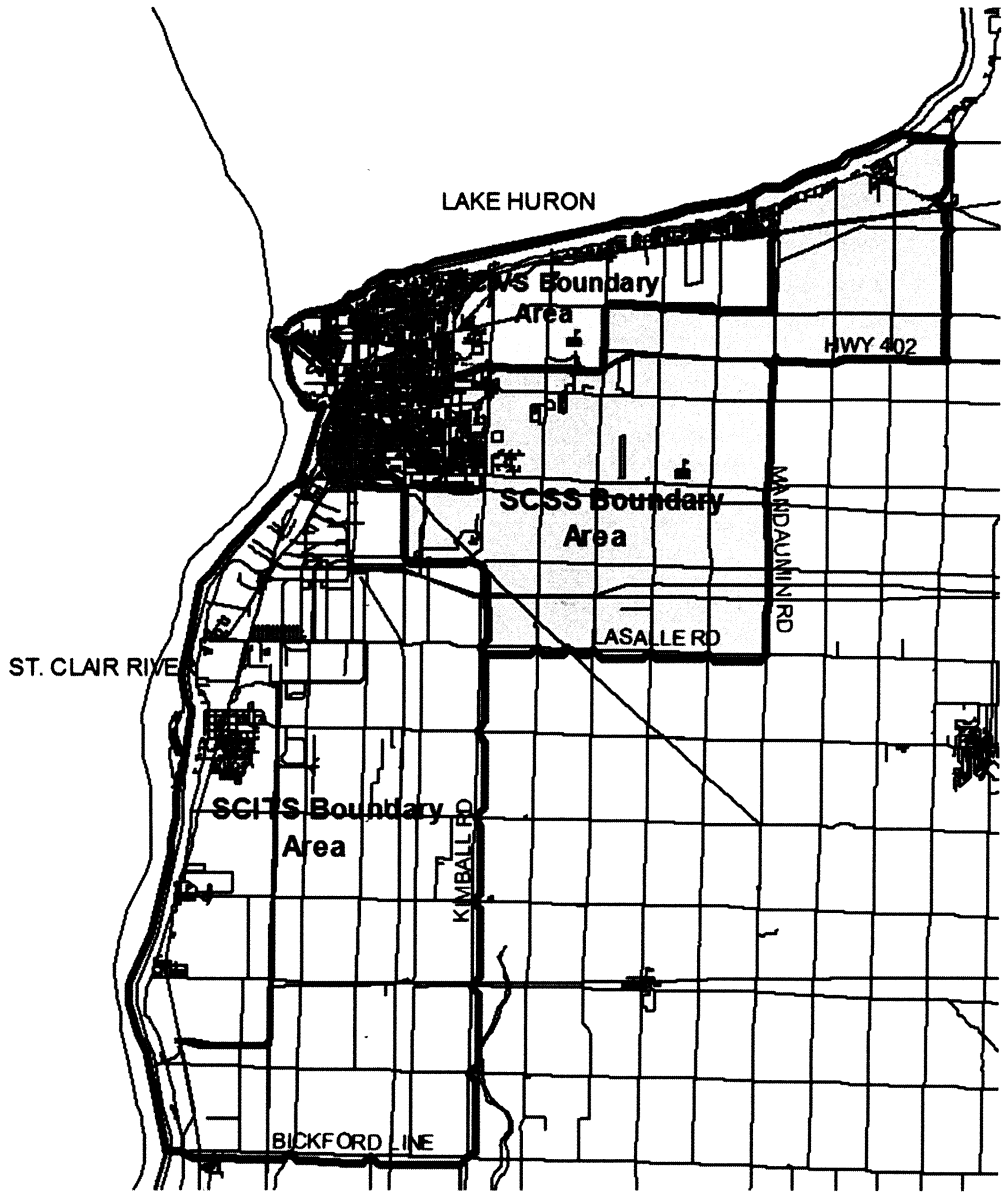
The grandfathering of students is addressed in Recommendation #3.

**Final Staff Report on the Consolidation of St. Clair Secondary School (SCSS) and Sarnia Collegiate Institute & Technical School (SCITS) and The Revision of the City of Sarnia Secondary School Boundaries**

Existing School Boundary Areas for:  
Sarnia Collegiate Institute & Technical School (SCITS); St. Clair Secondary School (SCSS); Northern Collegiate Institute & Vocational School (NCIVS).



**Existing School Boundary Areas for:**

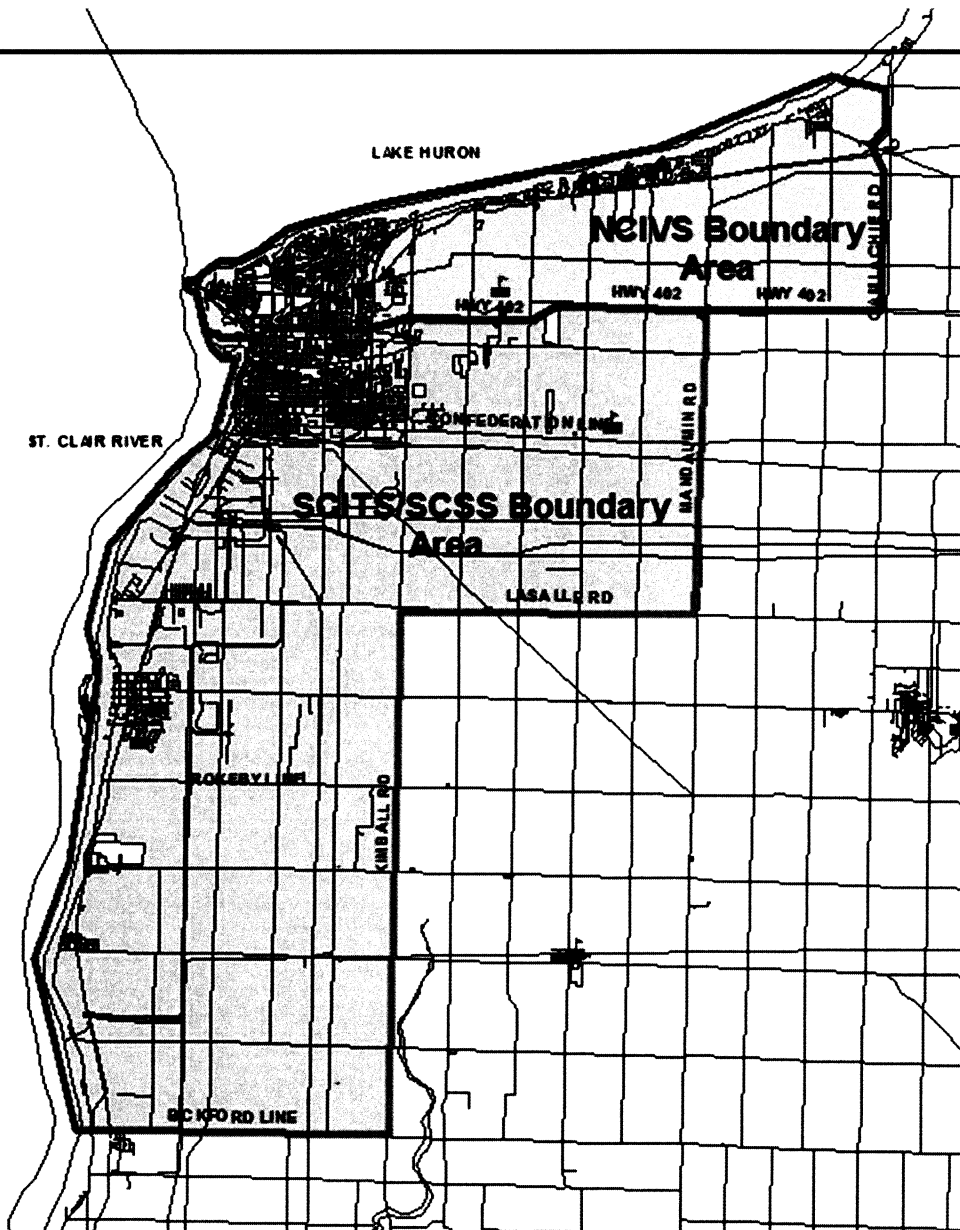
- Sarnia Collegiate Institute & Technical School (SCITS);
- St. Clair Secondary School (SCSS);
- Northern Collegiate Institute & Vocational School (NCIVS)



**Proposed School Boundary Areas for:  
Sarnia Collegiate Institute & Technical School (SCITS) and St. Clair Secondary School (SCSS) School Consolidated Boundary  
Northern Collegiate Institute and Vocational School (NCIVS) Boundary**

**Proposed School Boundary Areas for:**

-  Sarnia Collegiate Institute & Technical School (SCITS) and St. Clair Secondary School (SCSS) Consolidated School Boundary
-  Northern Collegiate Institute and Vocational School Boundary (NCIVS)



**C.3 Recommendation #3**

**“That the Board approve “grandfathering” with transportation from September 2016 to June 2020, for students currently in Grades 8 to 12 affected by the boundary changes as outlined in the Proposed Boundary Package, effective July 1, 2016 for implementation in September 2016. No special conditions will be applied for siblings to attend the same school.”**

**Rationale**

Students living in the new proposed catchment area for NCIVS, who are currently in Grade 9 to 12 and attending SCITS or SCSS, or Grade 8 students in this area who choose to attend the consolidated site in September 2016, would be grandfathered to the consolidated secondary school for a four year period to allow them to graduate. They would also have the option of attending NCIVS in September 2016.

The additional costs for the grandfathering period of the consolidated secondary school students will be minor and are estimated at approximately \$20,000 annually. The additional costs will be comprised of additional kilometrage as buses are re-routed to accommodate the new mix of students. Once the grandfathering period ends, the additional kilometers will no longer be needed. Currently, there are buses transporting students from the SCSS and SCITS areas north of Highway 402. These existing bus routes will continue to accommodate the grandfathered students and have the buses continue to service the consolidated SCITS/SCSS school and then proceed to NCIVS.

Administration is not recommending that grandfathering be provided to siblings to attend the same school due to additional unknown costs.

**C.4 Recommendation #4**

**“That the Board dissolve the Sarnia South Secondary Schools Accommodation Review Committee.”**

**C.5 Recommendation #5**

**“That the Board approve the establishment of an Ad Hoc Committee to recommend to the Board a name for the consolidated St. Clair Secondary School and Sarnia Collegiate Institute & Technical School and appoint two Trustees to serve on the Committee.”**

**Rationale**

The practice of the Board has been to establish a Naming Committee when schools are consolidated.

In accordance with Board Regulations R-AD-105, when schools are consolidated into one school, the renaming of Board facilities will be followed. This requires the Director of Education to establish an ad hoc committee to recommend a name to the Board.

The Committee is to be comprised of:

- (a) two trustees, appointed by the Board (one to chair the committee),
- (b) one facility administrator (principal or principal designate if applicable),
- (c) two representatives of the School Advisory Councils (if applicable),
- (d) two community representatives,
- (e) one member of the senior administration.

The Committee will submit the recommendation to the Board for approval.

**D. Formation of a Transition Committee**

If Board approves the consolidation of the Secondary Schools, a Transition Committee would be struck to address the transition of students and staff.

Transition Committee membership consists of Superintendent(s) of Education or designates, CUPE, ETFO and OSSTF President/Vice President and from each school Involved - principal, two teachers, School Council Chair, clerical/custodial staff, parent/community member, First Nation Partner, educational assistant and two students. Subcommittees are developed as needed and may have members that are separate from the Transition Committee members. The Transition Committee would be responsible for such things as school orientation/transition, memorabilia, resources and equipment, special events (including graduation and awards). extra-curricular activities.

The Accommodation Review process is still underway, with opportunities for public delegations at the April 26, 2016 Board Meeting. Any changes to the Final Staff Report as a result of public delegations, will be included in the Final Staff Report to be presented to Trustees for approval at the May 10, 2016 Board Meeting. The May 10 Regular Board Meeting will be held in Sarnia.



**ARC Final Input to LKDSB Administration for inclusion in the Final Staff**

<p><b>ARC Final Input to LKDSB Administration for inclusion in the Final Staff</b></p>	<p>Superintendent Girardi asked ARC members to indicate which options they would like to consider for recommendation to the Board.</p> <p>6.1 Consolidation at SCITS of Secondary School with the creation of a dual track City of Sarnia French Immersion K-8 school, along with a portion of an English language school at SCSS site</p> <ul style="list-style-type: none"> <li>o Five members supported including in the Final Staff report in the Community Consultation Section.</li> </ul> <p>6.2 Consolidation at SCITS – Closure of SCSS</p> <ul style="list-style-type: none"> <li>o Five members supported including it in the Final Staff report in the Community Consultation Section.</li> </ul> <p>6.3 LKDSB Initial Staff Report Recommendation – Consolidation at SCSS – Closure of SCITS.</p> <ul style="list-style-type: none"> <li>o Five members supported including it in the Final Staff report in the Community Consultation Section</li> </ul> <p>6.4 Consolidation at SCITS/SCSS and Consolidate Elementary Schools at either site</p> <ul style="list-style-type: none"> <li>o Three members supported including it in the Final Staff report in the Community Consultation Section</li> </ul>
<p>Comments from the ARC members</p>	<p>Superintendent Girardi invited ARC members to give us something they would like to have included in the Final Staff Report.</p> <p>Mary Ethier read the following aloud and provided Superintendent Girardi with a hard copy.</p> <ul style="list-style-type: none"> <li>- The LKDSB emphasizes less funding due to declining enrolment.</li> <li>- I'd like to refer you to the LKDSB Capital Plan September 2015, page 20.</li> <li>- The capital plan refers to six high schools suitable for community partnerships due to underutilization.</li> <li>- The capital plan pegs total funding losses for these six high schools at \$1,684,640</li> <li>- Out of these six high schools, there is a combined funding loss of \$255,304 for SCITS and St. Clair which represents 15% of the total loss</li> <li>- The other four high schools represent 85% of the funding loss at \$1,429,936</li> </ul> <p>The percentage breakdown of funding losses is as follows:</p> <ul style="list-style-type: none"> <li>WDSS 7.99%</li> <li>SCITS 7.08%</li> <li>SCSS 8.07%</li> <li>BDHS 26.51%</li> <li>RDHS 21.45%</li> <li>LKCS 28.90%</li> </ul> <p>The points I have just covered indicate there are other efficiencies in the board that require attention before the consolidation of SCITS and St. Clair.</p> <p>Now I would like to cover the ARC process from my perspective:</p> <ul style="list-style-type: none"> <li>- The ARC members were provided with minimum data with which to work with,</li> <li>- We did not receive a copy of the Ministry of Education, Pupil Accommodation Guideline. This would have been beneficial to assist in our understanding of the LKDSB reports,</li> <li>- We received inaccurate and incomplete School Information Profiles, This has</li> </ul>

Comments from the ARC members (cont'd)

- caused unnecessary work for ARC members,
- Ministry of Education minimum guidelines for the ARC process have been contravened, It has divided two school communities due to lack of transparency,
- We know the schools have to be consolidated,
- The information brought forward by the public and the City of Sarnia points to SCITS as the site for consolidation.

Finally, I would like to put forward a proposal to be included in the Final Report.

I propose that the consolidation of SCITS and St. Clair be delayed and allow the two school communities to regroup and work on a solution. Allow us to work with accurate and complete information.

Kara Woolridge read the following aloud and provided Superintendent Girardi with a hard copy.

ARC Final Input to the LKDSB Administration for Inclusion in the F.S.R.

The process of the Proposal and ARC has felt unfair and rushed from the start.

When considering the amalgamation of two student bodies into one school, it is only logical to consider BOTH schools. Reports and documents comparing those schools should be complete and accurate so the students are placed in the facility that will provide them the most opportunities.

The Initial Staff Report on page 127 states, 'The movement of students from SCITS to SCSS would require additional capital expenditures to ensure that specific programs successfully transfer ....(and that) would involve a Capital application to the MOE for the addition of the following components Aamjiwnaang First Nation Program Centre

- o Auditorium/Theatre
- o Track and Field Upgrades
- o Gymnasium/Fitness Centre/Wrestling Room Upgrades
- o Transition of Existing Library Space to a Learning Commons
- o General Classroom Renewal
- o Technologies – Manufacturing and Horticulture
- o Special Education Classroom Renewal
- o Information Technology Infrastructure
- o HVAC and electrical upgrades including Fire Sprinkler System

For the most part these components are already offered at SCITS!

So exclusion of SCITS for consideration seems strange when you take a closer look.

On March 8, prior to the Public Meeting I observed several engineers and/or architects evaluating and taking pictures at SCITS. They were overheard stating that it would require \$100M to replicate the amenities offered there. Robert E Dale Engineering was involved in an LKDSB-wide assessment of condition and lifespan of schools (prior to building P.E. McGibbon School) and found two schools to be outstanding as structures. 1. Johnson Memorial –TORN DOWN, 2. SCITS – proposing to close – Pole Air – immaculate HVAC.

Kara Woolridge referred to Mary Ethier's comments about the communication process. She found that information and answers were a long time coming and was frustrated that ARC members were emailed information on the day of the meetings and not given ample time to review, research or discuss that information. Kara Woolridge also commented on the City of Sarnia's Community Impart Study. She was at the City Council Meeting on March 21 and witnessed the unanimous vote that passed for the Community Impart Study to be presented to the ARC members.

<p>Comments from the ARC members (cont'd)</p>	<p>Kristen Schrie stated that feedback was mostly positive. She is looking forward to the consolidation. She noted that there are still some questions. She stated that getting settled in September would be very helpful.</p> <p>Mary Ethier questioned how the Heritage Committee's report would impact the Final Staff Report if they declare certain features of the SCITS building. Superintendent Girardi confirmed that the representatives had toured SCITS. Administration has not been informed of what action the Heritage Committee is going to take, and it is not part of the discussions. Mary Ethier questioned what could the LKDSB do with a building if there are no students in it if it was a heritage building. Superintendent McKay stated that from his understanding based on information in the Heritage Act, if the building is declared a heritage site, then the Heritage Committee becomes an active participant in decisions regarding renovations etc. Administration would have to consult with them. Administration will have to wait to see what the Heritage Committee decides to do. Mary Ethier noted that there are existing elementary schools that have been declared heritage locations and they are still operating.</p> <p>Keaton Jennings stated that there is a need for a new name, mascot, etc. for September for the consolidated school so the healing can begin in September, regardless of what school remains open.</p> <p>Liberty Clements stated that there was confusion and misunderstanding about what the school would be keeping after a decision.</p>
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**BOARD REPORT  
REGULAR BOARD, PUBLIC SESSION**

**REPORT NO: B-16-53**

**Memorandum To: Jim Costello, Director of Education**

**FROM: Brian McKay, Superintendent of Business**

**DATE: May 10, 2016**

**SUBJECT: Renovations, Gym Floor, Bleachers, RTU and Parking Lot  
Chatham-Kent Secondary School – Tender Award**

Tenders were received and opened on April 28, 2016 at the Sarnia Education Centre. Sandy Huizinga, Joanne Sadoquis and Brian Pelletier represented the Board at the tender opening.

Bid results are as follows (\*\* indicates successful bidder):

<b>PROJECT BIDDER</b>	<b>BASE BID (nic. h.s.t.)</b>	<b>SEPARATE PRICE 1</b>	<b>SEPARATE PRICE 2</b>	<b>SEPARATE PRICE 3</b>	<b>TOTAL BID</b>
<b>** TCI Titan Group, Windsor</b>	<b>802,341.22</b>	<b>11,858.</b>	<b>176,880.</b>	<b>32,101.30</b>	<b>1,023,180.52</b>
Intrepid General Ltd., Chatham	803,755.	22,000.	189,500.	29,650.	1,044,905.
Loaring Construction, Windsor	808,168.	11,580.	210,000.	34,000.	1,063,748.
Vince Ferro Construction Ltd., Windsor	829,672.	26,000.	218,020.	31,800.	1,105,492.
Maaten Construction Limited, Sarnia	819,000.	11,000.	284,000.	51,000.	1,165,000.
Aveiro Constructors Ltd., Dorchester	832,000.	13,000.	292,000.	48,400.	1,185,400.
Wellington Builders Inc., Forest	905,000.	23,000.	225,100.	42,000.	1,195,100.
Al Langman Construction, London	949,750.	30,000.	275,000.	68,000.	1,322,750.
SDI Builders 2010 Ltd., London	Late Bid; Returned				

<b>PROJECT SUMMARY</b>	
Successful Bid Total (nic. h.s.t.)	1,023,180.52
Design Fees	102,318.05
Net HST	24,310.78
<b>Subtotal Project(s) This Report</b>	<b>1,149,809.35</b>
Budget Funding:	
-School Condition Improvement (2015-16)	854,220.93 (other) 295,588.42 (asphalt)
<b>Total Project Budget:</b>	<b>\$ 1,149,809.35</b>

**Recommendation:**

**“That the Board award the tender to the successful bidder, TCI Titan Group.”**

**REPORT TO THE BOARD  
REGULAR BOARD, PUBLIC SESSION**

**REPORT NO: B-16-54**

**FROM: Elizabeth Hudie, Trustee and Vice-Chair of the Special Education Advisory Committee**  
**DATE: May 10, 2016**  
**SUBJECT: SPECIAL EDUCATION ADVISORY COMMITTEE MEETING SUMMARY**

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The Special Education Advisory Committee (SEAC) of the Lambton Kent District School Board met on April 14, 2016 at Wallaceburg District Secondary School. Following is a report of the activities of the meeting:

**Business Arising from the Minutes**

At the March 24<sup>th</sup> meeting of SEAC Trustee Fletcher had inquired as to how many students within the Board have been identified as having autism. Lori Gall reported that, at last count, there are 75 students within the Board – 53 elementary and 22 secondary – identified as having autism. Pam added that the Itinerant High Needs Resource Teachers each have approximately 100 students on their caseload, and a number of students within the caseload have the potential to be identified as having autism.

**Presentation: Learning Strategies – GLS Course**

Heather Touzin, Itinerant Resource Teacher with the Assistive Technology (AT) Team made a presentation entitled "*Supporting AT Users and Learning Disability Learners in Secondary Schools*".

Heather predominantly provides support to the GLS classes at John McGregor Secondary School and Alexander McKenzie Secondary School. She spoke about initiatives such as the TELP iPad mini collaborative inquiry, Read and Write for Google Engagement, and Google Classroom. She also outlined the Desire to Learn (D2L) Assistive Technology GLS course for learners across the district, and provided an overview of the OSSLT Grade 10 Training Model.

The AT Team is focused on building capacity within schools through classroom demonstrations and making themselves available to staff at Drop-In Days, during staff/department meetings, on PD Days and through offering After-School Workshops. The AT Team is working hard to ensure that the secondary teachers are ready to support the students arriving in 2017 (who each received an iPad mini in Grade 7) who will be accustomed to using Google Classroom, the Read and Write for Google UDL Assistive Toolbar, and more.

Heather reviewed the Grade 9 Orientation Day AT Checklist, the Grade 9 AT GLE/GLS 101 Class - Learning Strategies Credit for Grade 9 Students, as well as the AT Training Model and Student Support for OSSLT.

Heather shared information on a PD Module that she created in the Provincial Virtual Learning Environment outlining programs such as WordQ, Mindomo, and Dragon. She has also been a Guest Speaker at: the Association for Special Education Technology Conference, Lambton College's Mobile Summit, the Assistive Technology Conference, and at the 'On the Rise K-12 E-Learning' Conference, as well as the Educational Computing Organization of Ontario.

**Special Education Report Amendments**

Pam Graham provided an overview of the updates that were made to Section 2.12: Staff Development; Appendix 2.12.2: After-School and Other Workshops with a Special Education Focus; and to Appendix 2.12.3: EA and Tutor Escort Professional Development Day Workshops.

Pam noted that updates to Section 2.12 reflect the use of *PD Place* as a mechanism for staff to learn about available professional development training and workshops, and she highlighted the updates to Appendix 2.12.2 and 2.12.3 detailing the various PD opportunities offered to staff so far this school year.

**Correspondence**

A flyer about "The First R in Resiliency: Relationships", by Dr. Jean Clinton offered on May 2nd in Sarnia and May 3rd in Chatham was distributed to the membership.

A letter (dated April 13, 2016) from Minister Sandals to parents of applicants to Provincial and Demonstration Schools was shared with SEAC. A member suggested that parents/students who've benefitted from the Provincial and Demonstration Schools in the past be encouraged to make their views known to the Province as it continues to review service delivery options.

**Associated Reports, Other Business and Sharing of Best Practices**

The Annual Boxed Luncheon for Community Living Wallaceburg was held April 14, 2016 and it was very successful.

May is 'Community Living Month' and Community Living Sarnia-Lambton will be hosting their Mayor's Luncheon on May 27, 2016.

**Next Meeting**

Thursday, May 19, 2016  
Wallaceburg District Secondary School, Room 141  
7:00 p.m.

Rose Gallaway, SEAC Chair

**BOARD REPORT  
REGULAR BOARD, PUBLIC SESSION**

**REPORT NO: B-16-55**

**FROM: Lareina Rising, Trustee**  
**DATE: May 10 2016**  
**SUBJECT: Native Advisory Committee Report**

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The April 20, 2016 meeting of the Native Advisory Committee was held at the Chatham Regional Education Centre.

In sharing reports from communities, Delaware Nation announced a re-structuring of their education department is underway following changes in staff. Aamjiwnaang First Nation shared that a new shuttle service is in place for students attending Lambton College, and that transition workshops are underway for students entering grade nine in September. In addition, an evaluation of Aamjiwnaang's Junior Kindergarten program has been completed. An area of focus will be supporting students who are transitioning into LKDSB schools. Walpole Island First Nation reported that the implementation of their balanced school year plan will be delayed a year until the fall of 2017. As well, their Junior Kindergarten Ojibwe Immersion class will be undergoing evaluation, though the expectation is that the program will be extended with the addition of a Kindergarten class in the fall.

Trustee Rising reported that the request to have the grade eleven NBE 3C course made mandatory could not be allowed under Ministry policy. She shared a progress report on the school consolidation process as well. The committee was very interested to hear Trustee Rising's explanation of the blanket exercise which is an interactive experience providing a historical recount of significant events, while linking each to the Truth and Reconciliation Commission's calls to action.

Aboriginal Liaison Janette Richmond-Kuhn reminded the committee of the annual student symposium being held on May 12 at SCITS. She reported on her visit to Niagara to meet with colleagues and share practices and felt it was a valuable experience. A needs assessment is being conducted among grade five teachers in order to shape professional learning about the First Nation, Métis, and Inuit components of the social science curriculum. An update was also provided on the Native Language teacher group who are working to integrate iPad technology into the teaching and learning process.

Superintendent Doey provided preliminary information about funding for FNMI work, and updated the committee on secondary school course offerings for next year. The group was asked to speak to their readiness to approve the revised policy and regulations on Voluntary Self-Identification for Students. All comments shared were supportive of the documents going forward to trustees.

Upcoming: The annual budget presentation by the Superintendent of Finance is on the May agenda.

The next meeting of the committee will be held on Wednesday, May 18, 2016 at SCITS – 6:00 pm.