

Director of Education & Secretary of the Board John Howitt	Superintendents of Education				Associate Director & Treasurer	
	Emily Dixon	Ben Hazzard	Mary Mancini	Angie Barrese	Gary Girardi	Brian McKay
	Program				Human Resources / Safe Schools	Corporate Services
Chief Education Officer Chief Executive Officer Administrative Organization Board: <ul style="list-style-type: none"> Procedural Bylaws Policies/Regulations Board Meetings Board Committee Meetings Accountability Report Multi-Year Strategic Plan Board Improvement Plan for Student Achievement Executive Council Education Act/MOE Liaison School Councils/ Parent Involvement Committee Communications/Public Relations C.L.A.S.S. Pupil Accommodation Legal Issues: Corporate / Governance Freedom of Information and Protection of Privacy Student Trustees/ Student Senate Board Succession Planning Health and Safety Records Management (Corporate)	<p><u>Indigenous Education / Equity, Diversity, Inclusion & Justice / International Education</u></p> <p>FOS: LKCS, NLSS, RDHS, WDSS & Elementary feeders</p> <p>Indigenous Education</p> <ul style="list-style-type: none"> Indigenous Liaison Committee Tutor Escorts <p>Indigenous Teacher Education Program</p> <p>Equity & Inclusive Education</p> <p>Anti-Racism/Anti-Oppression</p> <p>Equity, Diversity and Inclusion Committee</p> <p>International Education</p> <ul style="list-style-type: none"> VISA Students Student Exchange Programs <p>Research</p> <p>Newcomers -Settlement Workers in Schools</p> <p>Community Partnerships</p>	<p><u>Early Years / Elementary</u></p> <p>FOS: JMSS, GLSS & Elementary feeders</p> <p>Elementary Curriculum and Supports</p> <p>School Effectiveness Framework (K to Gr. 12) Leader</p> <p>Kindergarten</p> <p>Before and After/ Extended Day Program</p> <p>Early ON</p> <p>Support Staffing</p> <ul style="list-style-type: none"> Early Childhood Educators <p>EQAO Primary/Junior</p> <p>Large Scale Assessments</p> <p>School Year Calendar</p> <p>French Immersion (Elementary) Science Partnerships</p> <p>Second Languages</p> <p>English Language Learners (Elementary)</p>	<p><u>Student Success / Secondary /Adult & Continuing Education</u></p> <p>FOS: CKSS, TDHS & Elementary feeders</p> <p>Secondary Curriculum and Supports</p> <p>Student Success Leader</p> <p>E.Q.A.O. – Grade 9&10</p> <p>Post Secondary Liaison</p> <ul style="list-style-type: none"> Apprenticeship College Workplace University <p>Summer Semester (Curriculum Support)</p> <p>OYAP SHSM SWAC / Dual Credit</p> <p>Experiential Learning</p> <p>Outdoor Education</p> <p>Home Schooling</p> <p>Home Instruction</p> <p>French Immersion (Secondary)</p> <p>Second Languages (Secondary)</p> <p>English Language Learners (Secondary)</p> <p>Alternative and Continuing Education Programs:</p>	<p><u>Student Support Services / Well-Being</u></p> <p>FOS: BDHS, AMSS, NCIVS & Elementary feeders</p> <p>Curriculum, Supports and Services</p> <ul style="list-style-type: none"> Identification Placement and Review Committee (IPRC) Psychology Services Speech and Language Services Autism Services Special Education Advisory Committee (S.E.A.C.) Special Education Plan Tragic Events Response Team (TERT) <p>Support Staffing</p> <ul style="list-style-type: none"> Educational Assistants Social Workers <p>Mental Health Strategy</p> <p>Multi-Disciplinary Teams</p> <p>Special Class Placement-ECCP</p> <p>Non-Traditional Placement</p> <p>Transition Supports</p> <p>Collaborative Partnerships (PPM 149)</p>	<p>FOS: LCCVI & Elementary feeders</p> <p>Staffing/Enrolment</p> <p>Negotiations/Contract Maintenance</p> <p>Employee Services</p> <p>Staff Certification</p> <p>Staff Development for Non-Teaching Staff</p> <p>Recruitment/Exit</p> <p>Attendance Support</p> <p>Benefits</p> <p>Disability/Wellness Management</p> <p>Employment/Pay Equity</p> <p>Performance Appraisals</p> <p>Accessibility</p> <p>Safe Schools</p> <p>Board Leadership Development & Orientation Strategies – non teaching and administration</p> <p>New Teacher Induction Program – tracking/reporting</p> <p>Legal Services: Labour Relations /Student</p> <p>Positive Alternative to Suspension from School (PASS)</p>	<p>Acting Director in times of Director absence</p> <p>Chief Financial Officer / Treasurer of the Board</p> <p>Financial Services</p> <ul style="list-style-type: none"> Budget Development/ Financial Planning Financial Statements Accounting Services Payroll Services Purchasing Services <p>Reception</p> <p>Information Technology</p> <ul style="list-style-type: none"> Technology Steering Committee Instructional Technology <p>Records Management (Student)</p> <p>Board Insurances / Risk Management / OSBIE</p> <p>Property Management/ Plant Custodial Maintenance Services</p> <p>Facility Capital Forecast and Renewal Program</p> <p>Facility Partnerships</p> <p>Ministry System Reporting</p> <p>Student Education Foundations</p> <p>C.L.A.S.S. (w/Director)</p> <ul style="list-style-type: none"> Transportation Community Use of Schools Extended Day Program Energy/Environmental <p>External/Internal Audits</p> <ul style="list-style-type: none"> Audit Committee RIAT (Regional Internal Audit Team)

<p>Human Rights</p>	<p>Student Teacher and College Placements</p> <p>Principal and Vice-Principal Councils – plenary & elementary</p> <p>New Teacher Induction Program - elementary</p> <p>LKESSA</p> <p>Principal and Vice-Principal Councils – plenary & secondary</p> <p>New Teacher Induction Program - Secondary</p> <p>Summer Semester (Administration)</p> <p>LKSSAA</p>		<p>Legal Services: Finance / Property</p> <p>Multi-Year Capital Planning</p> <p>Pupil Accommodation (w Director)</p> <ul style="list-style-type: none"> • Accommodation Reviews • Transition Committee
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SENIOR ADMINISTRATION PORTFOLIOS

January 2024