



Sir John Moore C.S.

September 2024

Mrs. Erin Gower, Principal
Mrs. Sheila Richardson, Vice Principal



@SJMKnights

Mrs. Jennifer Jarrett, Secretary
Mrs. Alex Moore, Clerk

Welcome

Welcome back! All the staff at Sir John Moore would like to welcome students and families back for a new school year and extend a warm welcome to any new families that are joining our school community this year. We are all eager to get back into the classroom and are looking forward to the new learning that will take place. We have been working hard to ensure that students are welcomed into a warm, inviting, and safe environment both in the classroom and throughout the school. In the first few weeks there will be a focus on student well-being, positive mental health and creating an inclusive environment. We are looking forward to another school year to work alongside students, families, and staff to create opportunities for success for every student. If at any time you have any questions or concerns, please do not hesitate to contact your classroom teacher, Mrs. Richardson, or myself in the office.

Daily Schedule

8:45	Students begin arriving
9:00	First bell
11:00-11:20	1 st Nutritional break
11:20-11:40	1 st Activity break
1:40-2:00	2 nd Nutritional break
2:00-2:20	2 nd Activity break
3:20	Dismissal

Sir John Moore 2024-2025 Staff

Staff Member	Assignment
Ms. Tonya Lahey	FDK
Ms. Taylor Parsons	ECE
Mme Riley Adair	FDK FI (LTO)
Mme Jessica Capes	ECE FI
Mme Mezzatesta	Gr SK/1 FI
Ms. Julie Blankenship	Gr SK/1
Mme Curtis	Gr 1 FI
Mme McLaughlin	Gr 2 FI
Ms. Keirstyn Daye	Gr 1/2
Ms. Wendy West	Gr 2/3
Ms. Gillian Richardson	Gr 3/4
Ms. Amy Mayea	Gr 3 FI (am)
Mme Jade Roy	Gr 4/5 FI (LTO) (am)/ Gr 3 FI (pm)
Ms. Kyla Jeansonne	Gr 4/5
Ms. Beth Ford	Gr 5/6 FI (am)/ Gr 4/5 FI (pm) (LTO)
Mr. Kyle Findlay	Prep (am) / Gr 5/6 FI (pm) (LTO)
Ms. Beth Moran	Gr 5/6
Mr. Curtis Wilson	Gr 5/6
Ms. Laura Pash	Gr 6/7 FI (pm)/ Gr 7/8 FI (am)
Mme Tara Brydges	Gr 6/7 FI (am)/ prep (pm)
Mme Jennifer Rudys	Gr 7/8 FI (pm)/ prep (am)
Ms. Stephanie Clarke	Gr 6/7
Ms. Jenny LeFaive	Gr 7/8
Ms. Kasey Martin	Gr 7/8
Ms. Stefania Zuniga	FSL/ Curriculum Provider
Ms. Alicia Whiteye McGee	Ojibwe / Curriculum Provider
Ms. Claire Kennedy	Resource
Ms. Kara Middleton	Resource/ Guidance/ Gr 7/8 FI (am)
Mrs. Dawn Marie Primeau	Education Assistant
Ms. Cristina Young	Education Assistant
Ms. Lorraine Muxlow	Education Assistant
Ms. Tori Champagne	Education Assistant (LTO)
Ms. Lexi Thomas	Education Assistant (LTO)
Ms. Julia Russell	Education Assistant (LTO)
Ms. Heather Ennett	Education Assistant (LTO)
Ms. Jacqueline Vercouteren	Education Assistant
Mr. Nim Plain	Indigenous Support Worker
Ms. Jennifer Jarrett	Secretary
Ms. Alex Moore	Clerk/ Supervision Support
Ms. Erin Gower	Principal
Ms. Sheila Richardson	Vice- Principal/ Prep
Ms. Miranda Wise	Custodial
Ms. Corrin Knight	Supervision Support
Mr. Rick Wise	Custodial

School Cash Online

To minimize the handling of cash, families are encouraged to use SchoolCash Online to make purchases throughout the year. Visit the school website to learn more about SchoolCash Online. If you require assistance, please contact the main office and we can assist you.



Nut Aware

Sir John Moore is a Nut Aware school as we have students and staff with severe allergies and sensitivities. Your cooperation in providing your child with nut free lunches and snacks is very much appreciated.



Attendance/ Pick Ups

Absent- Late: If your child will be late/ absent, please help us with our Safe Arrival Process of ensuring that all students are accounted for by using our School Messenger system. You may also call the school and leave a message with our secretarial staff. I am also attaching a guide where you can download the School Messenger App and complete any absences or lates electronically. If we have not received the message by 9:15 am, a safe arrival call will be made.

Early Pick Up: Please make every attempt possible to make arrangements for pickups prior to your child coming to school. However, if you need to make changes to your pickup time/ location, please ensure to call the school by 2:30 so that your child and their teacher can be notified in a timely

manner. The end of the day becomes very busy in the office, and we want to ensure that we allow enough time for the messages to be received.

Drills

Throughout the months of September and October we will be conducting several safety drills. This is to ensure that we are prepared in the unlikely event that we have an emergency. We will be doing a fire drill, lockdown drill, and tornado drill. As always, if you have any questions or concerns regarding our safety drills, please contact the office or your child's teacher.

Prevalent Medical Care

This week, students with known medical conditions will be sent home with a package that will need to be completed/reviewed. Please review all the details on the form, make edits, sign it, and return it to the school so that our plans of care reflect up to date information. If you are new to Sir John Moore and your child has a medical condition, such as requiring an Epi Pen, is asthmatic, has Epilepsy or Diabetes, please connect with our main office immediately so that we can ensure that we have proper procedures in place in the event of an emergency.

Asthma Legislation

Legislation from Queen's Park known as "Ryan's Law": An Act to Protect Asthmatic Pupils, requires that schools be "asthma friendly". This may require, should the need arise, that certain items be proscribed from being brought into the school. At this point in time, no such items have been identified within Sir John Moore.

Student Verification Forms

Student verification forms will be sent home this week. Please take a moment to look over this information. It is very important to VERIFY your email address and if there is not an email address shown please update one as this is used for all

School Messenger communication. We would appreciate you making any changes on the form and have your child *return it back to the homeroom teacher by MONDAY, September 16, 2024 SIGNED with or without corrections.* The office will update your child's information in the student database accordingly. If there are changes to your child's information throughout the year, please contact us so that we have the most up to date information. Thank you for your help in ensuring that our records are accurate.



Cell Phone Policy

As per previous practice at Sir John Moore, cell phones are not permitted to be used (or seen) while on school property without permission from an educator. This is to reduce the number of distractions to students throughout the day so that they can focus on their learning. We will be holding an assembly on Thursday for students in grade 5-8 to review our policy and an information letter will be sent home with the students to further explain the policy to families. Please note that some students may require a device for medical or special education needs. We will ensure to create a plan with students, families, and staff in these instances.

Student Transportation

CLASS has planned service for all eligible students; there is no need to register for busing. Additional information is available on the CLASS Student Transportation website, including drop off/pick up times and location:

<https://cklass.ca/services/student-transportation/>

MySBI 4 Mobile App- The MySBI Bus Status app provides up to date bus service information for schools. Users can subscribe to receive alerts for Inclement weather cancellations and school bus delays. Please follow the below link for instructions for first time users:

<https://cklass.ca/services/student-transportation/delays-cancellations/>

National Day for Truth and Reconciliation

National Day for Truth and Reconciliation – Orange Shirt Day – September 30th

The Government of Canada has formally designated September 30th, National Day for Truth and Reconciliation, as a statutory holiday for employees in the federal government and federally regulated workplaces. This day will be observed to honour First Nations, Inuit and Metis survivors and their families and communities, and ensure the public commemoration of their history and the legacy of residential schools.

The Lambton Kent District School Board will commemorate the impact of residential schools on Monday, September 30th, 2024 – Orange Shirt Day. Students and staff are encouraged to wear orange shirts and use this day as a catalyst to encourage learning and understanding about the residential school system and the impacts that system has had on First Nations, Metis and Inuit people. This is a meaningful way for school communities to come together in a spirit of reconciliation and hope because “Every Child Matters”. Respectfully, both the “Every Child Matters” flag and the Canadian flag at all LKDSB schools and facilities will be lowered on September 30th.

This recognition day will be part of the activities and discussions occurring during the Truth and Reconciliation Week September

23rd to September 27th which will also include discussions about the truth of Indigenous treaties, languages and culture and First Nation, Metis and Inuit land claims.

In honouring and remembering those impacted by residential schools, LKDSB had commissioned a new orange shirt design in 2021. Orange shirts are available for order from interested staff and students from Screenart, a company in Wallaceburg. Screenart has created an online store for LKDSB orders, therefore staff and families will submit payment online directly to Screenart using the following link:

https://www.screenart.ca/lkdsb_ecm/shop/home

The store is open immediately for purchases, and will remain open until 12 pm, Monday, September 9th. All shirts ordered will be delivered to the schools via the board courier by September 27th.

We will continue to wear Orange Shirts throughout the year at Sir John Moore every Wednesday.

School Council

Education is a shared responsibility involving school staff, students and their families, and members of the community. All these groups should, therefore, have the opportunity to advise on educational matters with the aim of strengthening schools to improve student performance. Our first School Council Meeting will be held in person on Tuesday, September 18, 2024, at 6:00. Meetings usually last about 1 – 1.5 hours in length. New members are encouraged and welcome!

Volunteers

We would love to have your help! There are several opportunities to help in our School Community throughout the year. If you are interested in being part of the team, please contact Mrs. Gower by either calling the main office or through email at erin.gower@lkdsb.net.

Concerns

Throughout the school year, you are encouraged to contact us with any questions or concerns. For classroom related items, it is best to first contact the classroom teacher before reaching out to the office. The relationship between classroom teacher and home is an important one that benefits from open communication. Please see the following chart to help with any concerns that may arise.

Share Your Concerns

The Lambton Kent District School Board is committed to providing the best quality learning opportunities for all students. From time to time there may be a misunderstanding, a lack of communication, or a serious situation that needs to be addressed. When this happens everyone must work together to resolve the issue. If a parent/guardian has a concern about a school matter, the following steps should be followed to resolve the issue.



Concerns with the Board of Trustees

Concerns about a Trustee:
Speak with the Chair of the Board

Concerns about the Chair of the Board:
Speak with the Director of Education

Not sure who to contact? Call 519-336-1500 or email info@lkdsb.net.
Learn more at www.lkdsb.net

If an individual has followed the steps outlined above and still does not feel the matter has been resolved at the local level, the individual may contact the office of the Ontario Ombudsman at www.ombudsman.on.ca.



After School Care

The LKDSB and Chatham-Kent Lambton Administrative School Services (CLASS) continues to work closely with all childcare providers who provide childcare options in LKDSB schools to ensure that before- and after-school programs are available to support our students and families. If any changes are required throughout the day regarding your after-school care, please contact the YMCA directly.

VTRA

Violent Risk Threat Announcement- (VTRA)

To Parents, Guardians, and Caregivers of Students in the Lambton Kent District School Board:

The Lambton Kent District School Board is committed to providing safe learning environments for all students, staff, school visitors, and community members. When a student behaves inappropriately, principals will most often employ progressive discipline strategies to help a student take responsibility for their actions, learn from their mistakes, and make better choices in the future.

In more extreme cases however, when a student's behaviour poses a potential threat to their own or others' well-being, the Community Violence Threat Risk Assessment Protocol (VTRA) supports principals in taking further steps to safeguard everyone.

The VTRA protocol outlines how a school responds immediately to threatening incidents including but not limited to: possession of a weapon or replica weapon, bomb threat or plan, verbal or written (including electronic) threats to harm oneself or others, other threats of violence, and fire setting.

The initial response team is likely to include the Principal / Vice-Principal, police, and board staff. Should conditions warrant, a Community Threat Assessment Team will be convened. This community team includes representatives of community agencies who work with schools and boards to keep our students and staff safe, such as local police and children's mental health organizations. Parents and guardians will be notified if their child will be discussed through the Community Violence Threat Risk Assessment Protocol.

If parents/guardians cannot be reached, or if they choose not to provide consent, but a concern for

safety still exists due to threatening behaviour, the threat assessment may still proceed.

School Year Calendar

Holidays

Monday, October 14, 2024- THANKSGIVING

Monday, December 23, 2024- WINTER HOLIDAY BREAK BEGINS

Monday, January 6, 2025- RETURN TO SCHOOL

Monday, February 17, 2025- FAMILY DAY

March 10-14, 2025- MARCH BREAK

Friday, April 18, 2025- GOOD FRIDAY

Monday, April 21, 2025- EASTER MONDAY

Monday, May 19, 2025- VICTORIA DAY

P. D. Days

Friday, September 20, 2024

Friday, October 11, 2024

Friday, November 15, 2024

Friday, January 31, 2025

Friday, April 4, 2025

Friday, June 6, 2025

Friday, June 27, 2025

September Dates to Remember

September 9- Produce Box Sales Begin

September 18- School Council Meeting- 6:00

September 20- PD Day

September 23- Book Fair Begins

September 26- Meet the Teacher Night

September 30- National Day of Truth and Reconciliation