



# Sir John Moore Community School

BUS ZONE

3

Principal: Carrielyn Smith Vice Principal: Erin Gower Secretary: Nancy Harrison



@SJMKnights



@carrielyn\_smith

## WELCOME BACK

Welcome back to school! Everyone has been busy preparing for a safe arrival of students to Sir John Moore Community School and throughout LKDSB. We have successfully welcomed students in on our two half days, and we are all so proud of how well students have responded to mask wearing, physical distancing, bathroom logging and frequent hand hygiene.

There are many new faces in the building, so please check out our Facebook post which welcomes our new staff and gives you a face to put with a name.

SJM would like to formally welcome and introduce Mrs. Gower, who will be our interim VP. Mrs. Gower is very familiar with our school and many of our students through her role as MDT Student Support Teacher over the past 3 years. She brings experience with supporting a safe and welcoming school community and is well versed in positive, proactive behavior supports. Mrs. Gower is an excellent addition to our team.

## DAILY COVID 19 SCREENING

Parents/guardians are required to assess their children daily and report whether they are experiencing any signs of illness and are expected to keep them home if they are. Parents/guardians should refer to the *Daily Screening Questionnaire for Parents/Guardians/Students Before Attending School* to perform daily screening of their children before arriving at school. This Daily Screening Questionnaire was posted on Facebook, sent by email through school messenger, and a hard copy was sent home with your child. Please call the office if you need another copy.

All students who are experiencing symptoms consistent with COVID-19 must not attend school and should seek appropriate medical attention as required, including getting tested at a COVID-19 testing centre. The closest testing centre to our school is:

[Sarnia Lambton Covid 19 Clinic: 153 Christina Street OR](#)

[The Central Family Health Team in Petrolia at 4130 Glenview Rd. Unit #3.](#)

## WHAT HAPPENS IF MY CHILD IS SICK AT SCHOOL?

If your child has any of these daily screen symptoms while at school, they may be put into our isolation room and you will be called to pick them up. Should this occur, there are 3 paths back to school.

1. A doctor's note indicating the symptoms are related to something other than Covid 19 (allergies, strep, flu etc.) Some diagnoses continue to require 24 hours symptom free prior to returning.
2. A negative Covid 19 test and symptom free
3. 14 days of quarantine and symptom free

The paths back to school once sent to isolation are more difficult and we understand that students do get sick throughout the day. Whenever possible it is easiest and best to keep your child home when any symptoms are present.

## MASK USE

As mandated by the Ministry of Education, all students in grades 4-8 must wear a face covering while at school and on the bus. It is encouraged, but not required for students in FDK to grade 3 to wear a face covering. The face covering must cover the nose and mouth.

There will be opportunities for students to have mask breaks during recess and when eating.

When leaving to go outside for recess, students leave their face coverings in the classroom or a secure location. Teachers will inform their class where this will be. Students may walk in the hallway and transition outside without a face covering as they transition from indoor and outdoor activities.

The school has been provided with extra student masks in case students arrive without face coverings or it becomes soiled/lost.

## **MASK EXEMPTIONS**

For students with pre-existing or underlying medical conditions or risk factors which prevent them from wearing a face covering, parents/guardians should:

1. Consult your physician to consider the health risks and make an informed decision about returning to school that best supports your child. A medical note is not required but would be helpful to support the request for the exemption process.
2. Contact the school to discuss available options (such as various face covering options – a gaiter for example) and support.
3. The Plan of Care for Prevalent Medical Conditions should be updated to include reference to a mask exemption, as appropriate.
4. Students with sensory, breathing difficulties and/or severe processing difficulties may be exempted by the school principal on a case-by-case basis. For the safety of the student, other students, and school staff, if a specific class has multiple requests for exemptions, it may not be able to be structured safely and may result in a request denial.

## **BEFORE AND AFTER SCHOOL**

The LKDSB and Chatham-Kent Lambton Administrative School Services (CLASS) continues to work closely with all child care providers who provide child care options in LKDSB schools to ensure that before- and after-school programs are available to support our students and families.

More information can be found at the following link: <https://cklass.ca/covid19/child-care/>

## **PERSONAL STUDENT ITEMS**

Any personal items (e.g., backpack, clothing, water bottles, food, etc.) should be labeled and kept in an area designated for the student and should not be handled by other students.

## **SCHOOL CASH ONLINE**

In order to support physical distancing and minimize the handling of cash, families are encouraged to use SchoolCash Online. Visit the school website to learn more about SchoolCashOnline

## **STUDENT TRANSPORTATION**

CLASS is planning service for all eligible students; there is no need to register for busing. Go to <https://cklass.ca/services/student-transportation/address-eligibility/> in order to confirm your eligibility for transportation. Students will be assigned a bus seat, be required to wear masks and will sit with their siblings or classroom cohort. Additional information is available on the CLASS Student Transportation website: <https://cklass.ca/services/student-transportation/>

Download the MySBI app for school bus updates during the school year, including school bus delays and weather cancellations.

## **LUNCH AND FOOD SERVICES:**

Students will be required to bring their own food. Students will eat their lunch with their class in a designated area. Students will not be allowed to share any food.

Students will not be permitted to leave school property during lunch.

Students should bring a labelled refillable water bottles instead of accessing drinking fountains. If you do not have a refillable water bottle, please contact the school.

## **RECESS AND PLAYGROUNDS**

Elementary students will have the opportunity to enjoy recess. At this time, Medical Officers of Health have advised that outdoor activity has reduced risk and that playground equipment may be used. Classes will be assigned specific areas of the playground/schoolyard at recess. Students will practice hand hygiene before and after the break

## **STUDENT LEARNING**

Classes will resume according to a conventional in-person model. When specialist teachers provide instruction to a class (such as French), students will remain in their classrooms, and teachers will move between rooms. Minimizing student movement will reduce congestion and student-to-student interaction between classrooms.

For additional information about programming, read the [Reopening Our Schools plan section on Programming: Elementary](#).

## **MOVING BETWEEN LEARN AT HOME AND FACE-TO-FACE INSTRUCTION**

Families wishing to transfer between face-to-face learning to Learn at Home or transfer from Learn at Home to face-to-face instruction must contact their principal according to the following timelines:

**Fall date:** Families notify school by October 22. Student begins new program type on November 16.

**Winter date:** Families notify school by January 12. Student begins new program type on February 3.

**Spring date:** Families notify school by March 30. Student begins new program type on April 20.

Students moving between program delivery choice (i.e. face-to-face learning or Learn at Home) should anticipate changes in teacher(s). If space is available, the LKDSB will attempt to accommodate all requests sooner than the dates above; however, this will vary from school-to-school and grade-by-grade and may not be possible. Transportation delays may also occur.

Please note: Parents/guardians will have limited opportunities within the school year to switch their child's school experience between face-to-face instruction and Learn at Home instruction (or vice versa).

**MEDICAL INFORMATION: A REMINDER THAT WE ARE A NUT AWARE SCHOOL. Please do not send nut or nut substitute products in your child's lunch. There are a number of students with anaphylactic allergies and we want to do our part to ensure a safe and healthy environment.**

**Asthma Legislation:** Legislation from Queen's Park known as "Ryan's Law": An Act to Protect Asthmatic Pupils, requires that schools be "asthma friendly". This may require, should the need arise, that certain items be proscribed from being brought into the school. At this point in time, there are no such items have been identified.

**PREVALENT MEDICAL CARE:** In the first few weeks of school, students with known medical forms will be sent home packages that will need to be completed/reviewed. Please review all of the details on the form, make edits, sign it and return it to the school so that our plans of care reflect up to date information.

**DRILLS:** Throughout the months of September and October we will be conducting a number of safety drills. This is to ensure that we are prepared in the unlikely event that we have an emergency. We will be doing a fire drill, lockdown drill, and tornado drill. If your child comes home indicating that one of these drills occurred, rest assured that we are just practicing. As always, if you have any questions or concerns regarding our safety drills, please contact the office.

**ATTENDANCE:** If your child will be late/absent please call the school to let us know to help us with our Safe Arrival Process of ensuring that all students are accounted for.

**VISITORS:** We are restricting access to the school to essential visitors only. Parents will not be permitted into the building unless it is for student pick up (sick, isolation) and you must have passed the COVID 19 screening prior to arrival.

**CELL PHONE USE:** Please be advised that cell phones are not permitted for use at school by students at any time. We recognize that many students carry cell phones and the expectation is that they are stored in their school bags or in a locked place within the classroom. ALL COMMUNICATION with home MUST go through the school phone system. If issues or concerns with cell phones arise, you will be contacted and students will no longer be permitted to bring them on school property or store them in their backpacks. We thank you in advance for your cooperation in ensuring that we maintain the integrity of the learning environment.

**BEFORE AND AFTER SCHOOL CARE:** If someone in your care attends the Y Program, which can be reached at 519-862-5071 X 221, you must notify their staff of any changes to the schedule. This cannot be done through the school office. The Aamjiwnaang Daycare, which can be reached at 519-344-5831, is offering both before- and after-school care for students with busing being provided to and from their facility.

**QUESTIONS OR CONCERNS:** Throughout the school year, you are encouraged to contact us with any questions or concerns. For classroom related items, it is best to first contact the classroom teacher before reaching out to the office. The relationship between classroom teacher and home is an important one that benefits from open communication.

For special education questions or concerns, you are still encouraged to connect with the classroom teacher as they are the ones responsible for programming for the child in your care. You may also want to reach out to the appropriate resource support person:

FDK- Grade 6 : Mrs. Pharazyn

Grade 7 & 8: Mr. Gardiner

**BELL TIMES:** Classes commence at 9:00 (supervision on the yard begins at 8:45 when buses arrive).

First Nutritional Break: 11:00-11:20

First Recess: 11:20-11:40

Second Nutritional Break: 1:40-2:00

Second Recess: 2:00-2:20

Dismissal Bell: 3:20

PLEASE Do not park in the front lane of the school between 8:30 - 9:00 a.m. and 3:00 - 3:45 p.m. as this is reserved for school buses only.

Those who choose to drive the children in their care to school avoid blocking the bus areas so the loop remains open.

**BORROWED TECH:** All iPads assigned to students during the school closure remain signed out to these families. We are asking students to bring the iPad with them to school daily for their own individual classroom use. If you have any questions about this please do not hesitate to contact the school.

**NEWSLETTER/CALENDAR:** Please follow us on Facebook and be sure to have an updated email address on file. All newsletters and additional information will be sent electronically.

The school calendar can be subscribed to by going to our school website and clicking the calendar tab and clicking the subscribe button. This will sync our calendar events to your phone calendar.

**PAPERWORK:** Arriving home with your child is a bundle of coloured forms, which you are asked to complete and return to the school. Please watch for these forms and return them as soon as possible.

Planning for Unexpected Early Dismissal

Appendix B: Notification and Permission for the Use of Student Personal Information

CASL (Canadian Anti Spam Legislation)

School Cash online registration instructions

Optional Forms:

Milk Order Form and School Council Nomination

Important and Confidential Forms:

**STUDENT REGISTRATION VERIFICATION FORMS:** These forms have been sent home and are specific to the children in your care. Please take a moment to look over this information. It is very important to VERIFY your email address and if there is not email address shown please update one as this is used for all school messenger communication. We would appreciate you making any changes on the form and have your child *return it back to the homeroom teacher by **FRIDAY, September 18, 2020 SIGNED with or without corrections.*** The office will update your child's information in the student database accordingly. Please note that it is your responsibility to contact us throughout the school year when any changes occur with regard to any pertinent information regarding your child's status: address, phone numbers, contacts, etc. Thank you for your help to keep our information up to date.

**ORANGE SHIRT DAY:** On this day we honour the survivors of residential schools as well as those children and young people who never returned home. The LKDSB will be commemorating this day on **Wednesday, September 30, 2020** by encouraging staff and students to wear orange and by using this day as a catalyst to encourage learning and understanding about the residential school system and the impacts that system has had on First Nations, Metis, and Inuit people and communities.

**FIELD TRIPS/EXTRA CURRICULAR ACTIVITIES/**

**FUNDRAISING:** All of these activities have been put on hold until further notice.

**CODE OF CONDUCT:** The LKDSB code of conduct can be found at [www.lkdsb.net](http://www.lkdsb.net) under Policies and Procedures: Code of Conduct- Includes Bullying and Progressive Discipline (Safe Schools).

**LKDSB STRATEGIC PRIOTITIES:**



**STRATEGIC PRIOTITIES**  
2020/21 - 2025/26

VISION  
**Our Students -  
Shaping Our World**

MISSION  
**Fostering Success for  
Every Student Every Day**



**CONCERNS AT SCHOOL:** If you have concerns at school, please follow the conflict resolution chart shown below.

**Share Your Concerns**

The Lambton Kent District School Board is committed to providing the best quality learning opportunities for all students. From time to time there may be a misunderstanding, a lack of communication, or a serious situation that needs to be addressed. When this happens everyone must work together to resolve the issue. If a parent/guardian has a concern about a school matter, the following steps should be followed to resolve the issue.

**Concerns at School**



**Concerns with the Board of Trustees**

Concerns about a Trustee:  
Speak with the Chair of the Board

Concerns about the Chair of the Board:  
Speak with the Director of Education

Not sure who to contact? Call 519-336-1500 or email [info@lkdsb.net](mailto:info@lkdsb.net).  
Learn more at [www.lkdsb.net](http://www.lkdsb.net)

If an individual has followed the steps outlined above and still does not feel the matter has been resolved at the local level, the individual may contact the office of the Ontario Ombudsman at [www.ombudsman.on.ca](http://www.ombudsman.on.ca).

