



# *P. E. McGibbon Public School*

*217 Russell Street South, Sarnia, Ontario N7S 3L6*

*Phone (519) 344-4371 Fax (519)344-5077*

*Mr. Eryn Smit, Principal      Mr. Cam Gordon, Vice-Principal*

*Mrs. Kate Brown, Secretary*

## **Welcome Back Grizzlies!**

The staff at P.E. McGibbon Public School would like to welcome all our families to the 2019-2020 school year. A special greeting is extended to our new students and their families who have moved into our school community. School staff have been very busy preparing for the new school year. Our school looks fantastic due to the hard work and the exceptional efforts of the custodial staff. A great deal of work throughout the summer went into making each corner of our school sparkle! To have a successful school it takes the dedicated efforts of parents, students, family members, community leaders and educators all working together. Each of us has the ability to help our students experience success and we look forward to working together with you and your child(ren) to reach this goal. As always, communication is the key to ensuring your child has a successful year. We encourage you to keep the lines of communication open and invite you to contact the school should you have any questions or concerns. We wish all of you the very best as we begin a new, exciting school year!

Sincerely,

Eryn Smit  
Principal

Cam Gordon  
Vice-Principal

<b>P.E. McGibbon Staff 2019-2020</b>	
<b>Name</b>	<b>Position</b>
Kristy Fraser	FDK Teacher
Jan O'Brien	ECE
Danielle Dunn	FDK Teacher
Shaun Benoit	ECE
Allison Faas	FDK Teacher
Diana Doornbosch	ECE
Laura Heggie	Grade 1
Jennifer Chambers	Grade 1
Nicole Gooding	Grade 1/2
Jennifer Gilpin	Grade 2
Norma Cannon-King	Grade 2/3
Chantima Oliveira	Grade 2/3
Robin Childs	Grade 3/4
Keith Jones	Grade 3/4
Denise Jones	Grade 4/5

Kristen Veenendaal	Grade 4/5
April Mason	Grade 5/6
Heather Young	Grade 5/6
Heather Moran	Grade 5/6
Greg VanBunderen	Grade 5/6
Taylor McPhail	Grade 6/7
Corey Dixon	Grade 7/8
Lyndsay Helps	Grade 7/8
Sean Hogan	Grade 7/8
Craig Steadman	Grade 7/8
Simon Kennefick	FSL / PREP
Diana Dickson	FSL / PREP
Christena Churchill	PREP / Phys Ed
Allison Clift	PREP / Arts
Angela Wade	Resource
Sharon Chapman	Resource/PREP
<b>Education Assistants</b>	
Michelle Burgess	EA
Jennifer Clements	EA
Shannon Cox	EA
Brenda Fleischer	EA
Jill Hayes	EA
Julia Martindale	EA
Dina McPhee	EA
Tina Stewart	EA
Kathleen McLean	EA
<b>Office Staff</b>	
Kate Brown	Secretary
Stacey Stewart	Receptionist
<b>Custodial Staff</b>	
Anne Stewart	Custodian
Deborah Yates	Custodian
Bob Atayde	Custodian
AnneMarie Boothe	Custodian

<b>Administration</b>	
Eryn Smit	Principal
Cam Gordon	Vice Principal

### **CLASS ORGANIZATION**

As with previous years, the Ministry of Education has implemented caps for primary classes. As a result, we must adhere to these class caps. There is always a possibility that some classes might be subject to change in September depending on any late registrations or additional moves out of our school area. We know that this can be a difficult time of adjustment for students and families alike. We ask that you remain understanding of the possible need to make adjustments to class organization over the next few weeks. Although we do our very best to accommodate everyone, priority is given to students who live in our school area.

### **OPEN HOUSE**

Please plan on attending our Open House that will take place on September 19<sup>th</sup> @ 5:00 p.m. Come and meet our teachers, administration and other parents. Further information will follow shortly.

### **BALANCED DAY SCHEDULE**

Supervised Yard: (15 mins) 8:35 a.m. 8:50 a.m.  
 Entry Bell: 8:50 a.m.  
 First Instructional Block (120 mins) 8:50 a.m. 10:50 a.m.  
 Nutritional/Recess Break (40 mins) 10:50 a.m. 11:30 a.m.  
 Second Instructional Block (100 mins) 11:30 a.m. 1:10 p.m.  
 Nutritional/Recess Break (40 mins) 1:10 p.m. 1:50 p.m.  
 Third Instructional Block (80 mins) 1:50 p.m. 3:10 p.m.  
 Dismissal 3:20 p.m.

### **ALLERGIES, NUTS and PERFUME**

Many children and staff members have severe allergies to peanuts, peanut butter and other nuts. In some cases, these allergies can be fatal. We are asking for your help as a member of our caring and responsible school community. Please do not send your child with any nuts or peanut butter for either lunches or snacks. While we realize that this may be an inconvenience, we are asking that you put yourself in the place of the parents of children with severe allergies. We want our school environment to be safe and healthy for all our students. Thank you for your understanding. We have a number of staff and students who have severe allergies to perfume. This can trigger nausea, migraines and other intense physical reactions. To make the learning and teaching environment comfortable for all, we would ask that students, parents and staff limit their application of scented products while in the school. Thank you for your cooperation.

### **PREVALENT MEDICAL ALERTS**

Please notify the office immediately if your child has a prevalent medical condition (Asthma, Epilepsy, Anaphylactic to nuts).

### **CONSENT FOR AUTHORIZATION OF MEDICATION**

If it is necessary for a student to take medication at school, Board policy requires us to have a Medical Physician complete a consent form. Please request the blank form from our school secretary. A new authorization form is required for the 2019-2020 school year.

### **Appendix B: Permission for Use of Student Personal Information**

Throughout the school year, we may photograph, audiotape or videotape students involved in activities and may recognize their achievements in school/classroom newsletters or our school website, School Twitter, etc. In addition the newspaper or local media may be present to cover certain events. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, a signed permission is required for the photographing or

filming of student participation in these activities. If you give permission, please complete Appendix B – Notification and Permission for the Use of Student Personal Information and return to the school as soon as possible.

#### **VISITORS-PARENTS-GUARDIANS**

In compliance with the Ministry of Education regulations, P.E. McGibbon will be joining all other schools in LKDSB and will be securing all doors and entrances into the school. Effective Tuesday, September 3, 2019, all doors will be locked, including the front door of the school. Visitors and students who are arriving late to school will ring the intercom to gain entrance into the school. In the interest of everyone's safety and so that the classes can work free from distractions, anyone visiting during school hours for any reason is asked to first report to the school office to receive a visitor badge and to sign in. Visitors in the yard will be asked to report to the office. Anyone in the school without an ID badge will be asked for identification. This year, the visitor badges will be issued by the Board and limited in number. Upon leaving the building, we require the badge returned to the office when you sign out.

#### **CELL PHONES AND ELECTRONIC DEVICES**

All electronic devices, such as cell phones, digital game devices, computers are not to be used while the student is on school property before, during, or after school without the permission of school personnel and only for educational purposes. If a student carries a cell phone he/she is responsible for the cell phone at all times. At no time will students use electronic devices for digital, audio or video recording without permission from the teacher. The school is not responsible for lost, damaged or stolen property.

#### **SAFE ARRIVAL AND DISMISSAL**

The safety of students is our top priority. Arrival and dismissal are busy times at schools. We need to work together with parents, guardians and childcare providers to make sure students are safe. If you are picking up a student early from school, please ensure that you sign out the student at the office. We have a log book that will be located directly beside our receptionist window.

#### **GO GRIZZLIES!**