

2016-2017:13

**To:** Secondary Principals and Vice Principals

**CC:** Secondary Office Supervisors  
Trish Johnston, Executive Assistant and Communications Officer

**From:** Mark Sherman, Superintendent of Education  
Mary Mancini, Coordinator of Student Achievement - Secondary

**Re:** Contingency Plans – Secondary School Exam Schedule June 2017

**Date:** June 15, 2017

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The Lambton Kent District School Board and the St. Clair Catholic District School Board have developed the following plan, which is to be followed in the event of disruptions to the upcoming examination schedule, due to fog.

- If severe fog occurs, buses transporting secondary students of the Lambton Kent District School Board and the St. Clair Catholic District School Board will be delayed by two (2) hours.
- This applies only to the area of the district for which the buses are disrupted (i.e., if buses are disrupted in any of Zones 1 through 4, but not in Zones 5 through 8, exams in Sarnia-Lambton will be delayed and exams in Chatham-Kent will proceed as scheduled, and vice-versa).
- If conditions do not improve the delayed secondary routes will be cancelled and exams cancelled for the day. A decision will be made and posted by 7:30 a.m. if buses are going to operate.
- eLearning exams will proceed as scheduled unless busses are cancelled on the day of the scheduled eLearning exam. Exams will then take place the following afternoon of the affected zone(s).
- In the event of fog, elementary buses in the affected zone(s) will be cancelled in the morning, per policy; however, all buses - elementary and secondary - will run at the end of the day, as normal.

In the event of inclement weather, students and parents should listen to local radio stations for announcements regarding transportation and the exam schedule or visit [www.schoolbusinfo.com](http://www.schoolbusinfo.com)

Thank you in advance for reviewing these contingency plans with your staff and students.