

Lambton Central Collegiate Vocational Institute

4141 Dufferin Ave. Petrolia ON N0N1R0
(519)882-1910

Linda Jared – Principal

Nathan Jeffrey – Vice Principal

Date: _____

I hereby request that _____ be excused from school from _____ to _____ inclusive, for the following reason:

I understand that he/she is responsible for all regular school work missed during this period of absence. There is no alternate program of study provided. I understand that only in exceptional circumstances will a request for absence receive consent during a period of term tests for formal examinations. During times of testing and examinations, it is expected that court dates, interview appointments and medical appointments be changed, and that the scheduled tests and examinations will take precedence over family travel plans. Teachers cannot be expected to set special tests and exams for these cases.

I understand that during period absence, students are evaluated according to departmental policy as it pertains to each subject.

There is no guarantee of a passing mark.

Signature of Parent/Guardian: _____

_____ I approve the request

_____ I do not approve this request for the following reasons:

Signature of Principal/Vice Principal: _____