

2014-2015:16

To: Secondary Principals and Vice Principals

CC: Secondary Office Supervisors
Trish Johnston, Executive Assistant and Communications Officer

From: Mike Gilfoyle, Superintendent of Education
Mark Sherman, Coordinator of Student Achievement - Secondary

Re: Contingency Plans – Secondary School Exam Schedule June 2015

Date: May 28, 2015

The Lambton Kent District School Board and the St. Clair Catholic District School Board have developed the following plan, which is to be followed in the event of disruptions to the upcoming examination schedule, due to fog.

- If severe fog occurs, buses transporting secondary students of the Lambton Kent District School Board or the St. Clair Catholic will be delayed by two (2) hours.
- This applies only to the area of the district for which the buses are cancelled (i.e., if buses are cancelled in Sarnia-Lambton but not in Chatham-Kent, exams in Sarnia-Lambton will be delayed and exams in Chatham-Kent will proceed as scheduled, and vice-versa).
- If conditions do not improve the delayed secondary routes will be cancelled and exams cancelled for the day. A decision will be made and posted by 7:30 a.m. if buses are going to operate.
- eLearning exams will proceed as scheduled unless busses are cancelled on the day of the scheduled eLearning exam. Exams will then take place the following afternoon of the affected zone(s).
- In the event of fog, elementary buses in the affected zone(s) will be cancelled in the morning, per policy; however, all buses - elementary and secondary - will run at the end of the day, as normal.

In the event of inclement weather, students and parents should listen to local radio stations for announcements regarding transportation and the exam schedule or visit www.schoolbusinfo.com

Thank you in advance for reviewing these contingency plans with your staff and students.