

**LAMBTON-KENT DISTRICT SCHOOL BOARD**  
**SPECIAL EDUCATION ADVISORY COMMITTEE MEETING**  
~ Thursday, September 15, 2022 @ 6:00 p.m. at The Hub in W.D.S.S ~

Present:	Chris King, Community Living Sarnia-Lambton (Chair) Janet Barnes, Trustee (Vice-Chair) Derek Robertson – Trustee – Via MS Teams Alecia Atterbury, Parent Rep. Attending on Behalf of the Learning Disabilities Association of Chatham-Kent Melani Rich, Autism Ontario – West Region Wendy Smith, Community Living Wallaceburg Steve Stokley, Community Living Chatham-Kent	
Regrets:	Jean MacIntyre, Member-at-Large Lori Marvin, St. Clair Child & Youth Services – Via MS Teams Chris Moore, System Coordinator of Multidisciplinary Teams Vicki Ware, Indigenous Representative	
Resource Staff:	Angie Barrese, Superintendent of Education Sandra Perkins, System Coordinator of Student Support Services/Well-Being Jeff Brosh, Student Support Services/Well-Being Coordinator Adam Davis, Student Support Services/Well-Being Coordinator Tara Mitchell, Student Support Services/Well-Being Coordinator Nick Nienhuis for Elizabeth Townsend, Lambton-Kent Elementary Administrators’ Association Marty Passmore, Lambton-Kent Secondary Administrators’ Association Lori Gall, Recording Secretary	
<b>Agenda Item</b>	<b>Details/Discussion</b>	<b>Action Items</b>
Call to Order and Approval of Agenda	<ul style="list-style-type: none"> <li>Chris King called the meeting to order and asked everyone to introduce themselves</li> <li>After introductions, Wendy Smith Moved, Steve Stokley Seconded “<i>That the Agenda be approved</i>”; All in favour</li> </ul>	
Territorial Acknowledgement	<ul style="list-style-type: none"> <li>Janet Barnes recited the Traditional Territorial Acknowledgment</li> </ul>	
Approval of Minutes of May 12, 2022	<ul style="list-style-type: none"> <li>Melani Rich Moved, Steve Stokley Seconded “<i>That the Minutes of May 12, 2022 be approved</i>”; All in favour</li> </ul>	<ul style="list-style-type: none"> <li>Lori Gall</li> </ul>
Business Arising	<ul style="list-style-type: none"> <li>There was no business arising from the Minutes of May 12, 2022</li> </ul>	
Provincial Parent Association Advisory Committee on Special Education Advisory Committees (PAac on SEAC)	<ul style="list-style-type: none"> <li>Members were asked to review Modules 1, 2 and 3 of the Provincial Parent Association Advisory Committee on Special Education Advisory Committees’ (PAac on SEAC) prior to the meeting; because not everyone got a chance to do so, Superintendent Barrese said the Committee can discuss those Modules at a future meeting</li> <li>Superintendent Barrese provided background regarding SEAC, noting it’s a mandated Committee of the LKDSB, and she spoke about how to apply to become a member</li> <li>Plans to review the <i>PAac on SEAC Handbook</i> (attached) will be emailed to members</li> <li>Superintendent Barrese explained that the Ministry legislation allowing for virtual meetings will expire soon; this means that SEAC Meetings will return to taking place in-person; we may be able to meet at the two Board Offices but that will be decided, and more information will be shared at the October meeting</li> </ul>	<ul style="list-style-type: none"> <li>All</li> <li>Lori Gall</li> <li>Angie Barrese</li> </ul>
2022-2023 Priority-Setting	<ul style="list-style-type: none"> <li>Members were given the opportunity to provide input regarding information/presentations that they’d like to receive during the 2022-2023 school year; the input received will be compiled and presented at the October SEAC Meeting</li> <li>Superintendent Barrese said there will also be items that must come to SEAC during 2022-2023 because they’re priorities of The Ministry; as well, some Program Reviews need to be undertaken, so that information will also need to be presented</li> <li>Members were reminded that, if they would like to make a presentation regarding their agency and its work, they are welcome to submit a request to Lori Gall at any time</li> </ul>	<ul style="list-style-type: none"> <li>Student Support Services’ (SSS) Team</li> <li>All</li> </ul>

Agenda Item	Details/Discussion	Action Items
Special Education Plan Checklist	<ul style="list-style-type: none"> <li>Sandra Perkins shared the 2022-2023 Special Education Plan Checklist that was submitted to the Ministry at the conclusion of SEAC's annual Plan review</li> </ul>	
Department Name Change	<ul style="list-style-type: none"> <li>Superintendent Barrese informed the members that the department's name changed from <i>Special Education Department/Well-Being</i> to <i>Student Support Services/Well-Being</i>, and provided the background/rationale for the change, including being more inclusive</li> </ul>	
Notification to Organizations/ Individuals Wanting to Be Part of SEAC	<ul style="list-style-type: none"> <li>The 2022-2026 Nomination Form was included in the Agenda Package; Superintendent Barrese said that the call for nominations coincides with the Municipal Election, noting that Lori Gall will be sending information to associations soon and completed Nomination Forms for members and for members-at-large are due November 18, 2022</li> <li>The Chair asked members to contact Superintendent Barrese if there is an association they know of that may be a good addition to SEAC's representation/membership</li> </ul>	<ul style="list-style-type: none"> <li>Lori Gall</li> <li>All</li> <li>All</li> </ul>
Correspondence	<ul style="list-style-type: none"> <li>A letter dated May 4, 2022 from the Kawartha Pine Ridge DSB and a letter dated June 22, 2022 from the Upper Canada DSB each cited concerns relative to nursing shortages and proposed changes to PPM 81; Superintendent Barrese informed SEAC that the Board and its partners provided feedback to The Ministry when asked but, to date, there haven't been any changes to the <a href="#">draft information that can be found on the Internet</a></li> <li>Superintendent Barrese said if the legislation is enacted as proposed, it will result in sweeping changes that would strain the system and cause problems within the Board</li> <li>Melani Rich Moved, Wendy Smith Seconded, '<i>That a letter be drafted and be brought to the October meeting</i>'; All in favour</li> <li>Sandra Perkins said that the LKDSB has been able to work around pressures but there were some situations that were problematic</li> <li>Chris King asked if parents have had to come into schools to care for their children?; Tara Mitchell said that hasn't happened yet, but supports have been put in place and/or modifications were made to ensure things are covered and, where that wasn't possible, the student will remain at home until nursing care is available; Jeff Brosh said agencies have been excellent in doing what they can to help meet student needs</li> <li>A video provided by staff of Ernest C. Drury Secondary School for the Deaf, a Provincial Demonstration School in Milton, was shared with the membership; Chris King said it looks like the students are enjoying themselves and that the school is well-funded</li> </ul>	<ul style="list-style-type: none"> <li>Angie Barrese/ Lori Gall</li> </ul>
Association Reports and Other Business	<ul style="list-style-type: none"> <li>Alecia Atterbury reported that she is a parent representative, attending SEAC on behalf of Learning Disabilities of Chatham-Kent while Julia MacKellar is off on a Leave</li> <li>She informed the members that the organization was successful in offering its summer programs/tutoring sessions and said their fall sessions, including a social skills program, are now being offered; as well, she said their agency is seeking volunteers</li> <li>Jeff Brosh said the time staff spent helping students transition back to school was valuable, noting that some students still need more support; Adam Davis concurred and said the buzz in his family of schools has been quite positive; Nick Nienhuis agreed, saying students at his school seem really happy to be back</li> <li>Superintendent Barrese has been doing school visits, and believes everything is going well</li> <li>She informed SEAC that Erica Hazzard was hired as the Supervisor of School-Based and Clinical Services and will help provide Tier 1 – 3 supports alongside the Speech and Language Team; as well, Megan Boss was hired as a new elementary-level Student Support Services Coordinator; Superintendent Barrese noted that there will be a major transformation from eLite to RISE that will require additional supports that Megan will be involved with; these promotions from within the department have resulted in the need to hire a new Speech and Language Pathologist and a new Multidisciplinary Team Member</li> </ul>	

Agenda Item	Details/Discussion	Action Items
Association Reports and Other Business (continued)	<ul style="list-style-type: none"> <li>• Marty Passmore said secondary schools are offering a regular school year, complete with sports and clubs, etc., and students are appreciative</li> <li>• Steve Stokley reported that they offered a Summer Employment Program for fifteen students; and, on October 19<sup>th</sup> there will be a Jump-Start Team Transition Fair at the Children’s Treatment Centre from 6 – 8 p.m. and all community agencies are welcome</li> <li>• Also, Steve noted that the Options students were able to return to St. Clair College (after operating out of CKSS for 2 years) and this has been wonderful for program participants</li> <li>• Sandra Perkins reminded SEAC that three program reviews were completed last year and noted that, this year, other Reviews – such as an IEP Review – will need to be conducted</li> <li>• Tara Mitchell announced that Michael Jacques and his father, Marcel, will be presenting to groups (including ALLP students) across our Board for a week in October and will attend the October SEAC Meeting to share their story; Tara said Michael self-published the book “Can’t Read, Can’t Write, Here’s My Book’</li> <li>• Wendy said Community Living Wallaceburg is holding their annual golf tournament at Maple City Golf Club on September 30<sup>th</sup></li> <li>• Chris King said their JobPath Program funding was extended; as well, he reported that Community Living Sarnia-Lambton applied for an additional 3 years of funding</li> <li>• Chris said nine individuals they support were hired as Provincial Election Workers which illustrates the positive strides being made with regard to accessibility during elections</li> <li>• Chris said 11 Job Coaches supported thirty-eight students during a recent program</li> <li>• Community Living Sarnia Lambton hosted a Duc D’Orleans Boat Cruise for 100+ people, to allow for networking; this initiative was supported by TD Bank</li> <li>• The agency’s Children’s Respite Program has moved to the Lochiel Centre; as well, they purchased their administration building which should provide stability</li> <li>• Their Executive Director is planning to return to work on a part-time basis soon; there has been a lot of transition in their Senior Management Team (including Norma Hills retirement), but they are continuing to move forward with finalizing their Strategic Plan</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
Next Meeting	<ul style="list-style-type: none"> <li>• October 20, 2022 at 6:00 p.m. – The Hub at Wallaceburg District Secondary School</li> </ul>	<ul style="list-style-type: none"> <li>• All</li> </ul>
Adjournment	<ul style="list-style-type: none"> <li>• Wendy Smith Moved, Melani Rich Seconded ‘<i>That the meeting be adjourned</i>’; All in favour; the meeting was adjourned at 7:40 p.m.</li> </ul>	

## PAAc on SEAC Effective Practices Handbook

With some new members potentially joining SEAC, it makes sense that while we can and should review Sections 1 and 2 in October, it would be best to reserve reviewing the *rest* of the Handbook until the new Committee is in place.

### 2022-2023 Review Plans:

October 2022: Section 1 – Background

Section 2 – Membership

February 2023: Section 3 – SEAC Roles and Responsibilities

Section 4 – Information and Knowledge Transfer

March 2023: Section 5 – SEAC Meeting Processes

Section 6 – Local and Provincial Associations

April 2023: References

Glossary of Terms

May 2023: Appendix 1: Regulation 464/97

Appendix 2: Special Education Report Checklist

June 2023: Appendix 3: Additional Resources

List of Tables