

LAMBTON-KENT DISTRICT SCHOOL BOARD
SPECIAL EDUCATION ADVISORY COMMITTEE MEETING
~ Thursday, May 12, 2022 @ 6:00 p.m. via MS Teams~

Present:	Janet Barnes – Trustee (Vice-Chair) Jean MacIntyre – “Member At Large” Julia MacKellar – Learning Disabilities Association of Chatham-Kent	
Regrets:	Derek Robertson – Trustee Sandra Perkins, System Coordinator of Special Education Melani Rich – Autism Ontario, West Region Chris King – Community Living, Sarnia-Lambton (Chair) Wendy Smith – Community Living, Wallaceburg Steve Stokley – Community Living, Chatham-Kent Lori Marvin – St. Clair Child & Youth Services Vicki Ware – Indigenous Representative	
Resource Staff:	Angie Barrese, Superintendent of Education – Special Education and Wellbeing Chris Moore, System Coordinator of Multidisciplinary Teams Jeff Brosh, Special Education Coordinator Sheila Richardson, Special Education Coordinator Heather Touzin, Special Education Coordinator - Secondary Elizabeth Townsend, Lambton-Kent Elementary Administrators’ Association Marty Passmore, Lambton-Kent Secondary Administrators’ Association Lori Gall, Recording Secretary	
Guest(s):	Megan Barnier, Occupational Therapist, Pathways Health Centre for Children Paula Mackin, Occupational Therapist, Pathways Health Centre for Children Elisabeth Hoskins, LKDSB Attendance Officer	
Agenda Item	Details/Discussion	Action Items
Call to Order and Approval of Agenda	<ul style="list-style-type: none"> Trustee Barnes, acting as the meeting’s Chair, called the meeting to order Jean MacIntyre Moved, Julia MacKellar Seconded <i>“That May 12, 2022 Agenda be approved.”</i> 	
Territorial Acknowledgement	<ul style="list-style-type: none"> Trustee Barnes recited the Traditional Territorial Acknowledgment 	
Approval of Minutes of April 21, 2022	<ul style="list-style-type: none"> Julia MacKellar Moved, Jean MacIntyre Seconded <i>“That the Minutes of the April 21, 2022 Special Education Advisory Committee be approved.”</i>; since the Chair cannot vote and the other members of SEAC were unable to attend, the Recording Secretary contacted the members on May 13, 2022 to ensure there were no objections; seeing none, it was concluded that all were in favour of approving the Minutes of April 21, 2022 	<ul style="list-style-type: none"> Lori Gall
Business Arising	<ul style="list-style-type: none"> There was no business arising from the Minutes of April 21, 2022 	
Presentation – <i>Understanding the Role of Occupational and Physical Therapists in LKDSB’s Schools</i>	<ul style="list-style-type: none"> Jeff Brosh introduced Megan Barnier and Paula Mackin, Registered Occupational Therapists (OTs) with Pathways Health Centre for Children, to provide information about the role of a school-based occupational therapist Paula and Megan explained that occupational therapists (OTs) visit schools to help students who need support to regain and/or learn new ways of doing things by providing them with devices and/or accommodations and said that OTs also work with students to prevent injuries and increase independence Megan and Paula said OTs support students to: learn/further develop basic life and fine motor skills; visual perception skills; benefit from support with proper seating/positioning and posture; use assistive/adaptive equipment; implement the use of environmental accessibility supports; and access sensory processing and self-regulation supports Megan noted that behaviours are how a student communicates that something is wrong, or a need isn’t being met; she said OTs work to assess triggers such as pain, nutrition, developmental maturity, past trauma, and determine deficiencies in the environment (including sensory needs) or whether a student’s underlying motivation may simply be that they want to avoid a challenging task 	

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Presentation – <i>Understanding the Role of Occupational and Physical Therapists in LKDSB’s Schools</i> (continued)	<ul style="list-style-type: none"> • Paula said when regulation support is needed, depending on the type of referral, the OT’s assessment can include informal and standardized assessments/ observations, classroom observations, or interviews/questionnaires completed by the student, their caregiver and/or teacher(s) • Megan said Pathways is known for working one-on-one with students but noted that they also work alongside staff/administrators to consider alternative approaches to ensure student success • Paula and Megan said they’re not Physiotherapists, but they took a moment to explain what Pathways’ Physiotherapists visit schools to support students needing help with balance, movement, strength/endurance, relief from pain and/or experiencing mobility problems • Jean MacIntyre asked about the wait-times for students to be seen?; it was noted that, due to being short-staffed, there is a freeze on accepting new occupational therapy cases, except for students with very high needs • Jean asked about the number of referrals they receive?; they said referral numbers vary; while some schools make a lot of referrals, others have limited space to allow an OT to come in and therefore don’t make many referrals • They were asked how long they support a student?; the amount of support depends on the needs, but Pathways typically allows for up to fourteen sessions, however, if a student isn’t progressing, their staff may need to take more time • Both Megan and Paula were thanked by SEAC for their informative presentation 	
LKDSB 2022 Special Education Plan - Items to Be Reviewed in May	<ul style="list-style-type: none"> • Angie Barrese spoke about the items the Special Education Team reviewed in May and referenced amendments made to the Special Education Plan: <ul style="list-style-type: none"> • Section 2.12 was updated to reflect the removal of Appendix 2.12.1 • Section 2.14 was updated to ensure that the link points to the most recent version of the Accessibility Plan • Appendix 2.12.1 was deleted • Appendix 3.1.4 was updated to reflect name changes of two local agencies (Autism Ontario – West Region, and Linck) while Appendixes 4.1 and 4.2 were updated to reflect Chatham-Kent Children’s Centre’s name change to Linck • Appendix 4.3 was deleted; the external agency no longer uses the document • Appendix 4.4 has been updated by our partners, so we’ve ensured we have the most current version in our 2022-2023 Plan • Appendixes 2.13.2 and 4.6 were reviewed, but no changes were made • The List of Appendixes was updated to reflect any changes/deletions made throughout the year • Appendix 1.1 was updated to reflect the amendments to the 2022-2023 Special Education Plan made during the review process • Julia MacKellar Moved, Jean MacIntyre Seconded that <i>“All information/updates related to the 2022 Special Education Plan presented at the SEAC Meetings held on January 22, February 17, March 24, April 21, and May 12, 2022, and detailed in Appendix 1.1, be approved”</i>; as several members were unable to attend, the Recording Secretary emailed members on May 13, 2022 to ensure there were no objections; seeing none, it was determined that all were in favour of the Motion to approve the updates made to the LKDSB’s 2022 Special Education Plan 	<ul style="list-style-type: none"> • Lori Gall
Correspondence	<ul style="list-style-type: none"> • A letter from the Upper Grand District School Board regarding PPM 81 was received; no action was taken as the LKDSB is still waiting for Provincial guidance • Two letters were received from the York Catholic District School Board with regard to nursing shortages and SIP funding; Superintendent Barrese said the Board is beginning to see some impact from nursing shortages, but no action was taken in relation to that letter, or the letter about SIP funding • A letter from Near North District School Board regarding online learning and universal supports was received but no action was taken 	

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Association Reports and Other Business (continued)	<ul style="list-style-type: none"> • Jean MacIntyre said that, again this year, she learned a lot and gained a deeper appreciation for everything the Board’s employees do to support students with special needs, and she thanked the staff for all of their hard work • Julia MacKellar said they received Canada Summer Jobs funding and will be hiring 3 summer staff to help with their Summer Tutoring Program; she also spoke about a Ministry-funded partnership between the LKDSB and LDACK for a summer project that will allow their association to provide reading support for twenty students in the summer and ten students in fall; this partnership will help reduce and/or eliminate their wait-list • Marty Passmore provided an update on what’s happening in secondary schools; they are busy winding up this school year while also preparing for the next year • In Chris King’s absence, Janet Barnes shared information that he had provided: <ul style="list-style-type: none"> • Their agency started its most recent JobPath Session recently and will work with five youths, three of which will be graduating AMSS in June • They received just over \$82,000 from the Federal Government to run their Canada Summer Job Program • They’re using LinkedIn for job development and are already seeing success • They partnered with the Sarnia Chamber of Commerce for the Summer Supported Employment (SET) program; it’s the first year the Chamber has taken part in the program, and the organization will be onboarding a summer student with the assistance of one of their Job Coaches • They worked with MCCSS to renegotiate their contract and targets for the 22/23 fiscal year and are aiming to have twenty-one individuals competitively employed this year; he noted that they expect to exceed the target • Eight individuals their agency supports will work at Polling Stations for the June 2nd Election which will provide them with an opportunity for them to gain work experience and be more ready for competitive employment opportunities that come up • Chris Moore spoke about the Social-Emotional Engagement Camp that the Board will be offering through the summer; he said that additional information will be provided by Lori, via email 	<ul style="list-style-type: none"> • Lori Gall
October Election/ SEAC Membership Applications	<ul style="list-style-type: none"> • Superintendent Barrese reminded the members that the term of SEAC is tied to the Municipal Election cycle and so everyone’s current 4-year term will be ending; she informed them that, on October 1st, Lori Gall will send a memo addressed to the Executive Director of their respective associations to make them aware that they’ll need to submit an application for representatives of their agency to sit on SEAC for another 4-year term beginning in 2022 • She also said there will be an effort to expand SEAC’s size, and staff are already identifying associations/agencies to approach; if any of the members of SEAC think there is an association that should be represented, or an individual that should be approached for a seat as a member or a member-at-large, let Lori know 	<ul style="list-style-type: none"> • All
Next Meeting	<ul style="list-style-type: none"> • In-person on September 15, 2022 at 6:00 p.m. in ‘The Hub’ at Wallaceburg District Secondary School; at the first meeting of the year, the Committee will work on its Strategic Priority-Setting for 2022-2023 	<ul style="list-style-type: none"> • All
Adjournment	<ul style="list-style-type: none"> • Jean MacIntyre Moved; Julia MacKellar Seconded <i>“That the meeting be adjourned”</i> • The meeting was adjourned at 7:05 p.m. • Everyone was wished a safe and healthy summer 	