

**LAMBTON-KENT DISTRICT SCHOOL BOARD**  
**~ SPECIAL EDUCATION ADVISORY COMMITTEE MEETING ~**

Thursday, May 18, 2023 @ 6:00 p.m.

~ Upstairs Meeting Room @ Wallaceburg & District Museum, 505 King Street, Wallaceburg ~

Chris King, Chair

Lori Gall, Recording Secretary

1. Call to Order – Chris King
2. Reading of Traditional Territorial Acknowledgement – Malinda Little
3. Regrets/Guests – Chris King
4. Request for Approval of the Agenda – Chris King
5. Request for Approval of the Minutes of April 20, 2023 – Chris King
6. Business Arising from the Minutes, If Any – Chris King
7. **Presentation:** *LKDSB Student Support Services/Well-Being Budget* – Sandy Scott-Hillier, LKDSB Manager of Financial Services – 30 Minutes
8. **Presentation:** *NARCAN Training* – C.J. Taylor, Operations Manager/Consultant, Bluewater First Aid Training Centre Inc. – 45 Minutes
9. PAaC on SEAC Resources to Be Reviewed in May – 10 Minutes
  - ✓ [Appendix 1: Regulation 464/97](#)
  - ✓ [Appendix 2: Special Education Report Checklist](#)
10. Special Education Plan Items for Review in May – Carrielyn Smith - 10 Minutes

Section/Appendix/Item	Proposed Amendments (If Any)
<b>Section 2 – Programs and Services</b>	
2.3.1 – <a href="#">Early Identification</a>	No changes.
2.14 – <a href="#">Accessibility of School Buildings</a> (includes a link to the Annual Accessibility Report)	No changes.
2.15 – <a href="#">Transportation</a>	No changes.
<b>Section 3 – Special Education Advisory Committee</b>	
3.1 – <a href="#">Special Education Advisory Committee</a>	Updated to reflect current term info. and member details.
Appendix 3.1.1 – <a href="#">Special Education Advisory Committee (SEAC)</a>	Updated to reflect current membership.
Appendix 3.1.2 – <a href="#">SEAC Welcome</a>	Updated to reflect current associations on SEAC.
Appendix 3.1.3 – <a href="#">SEAC Brochure</a>	Agency info. updated to reflect new membership.
Appendix 3.1.4 – <a href="#">Your Exceptional Child, School and Special Education Brochure</a>	Information on associations updated.
<b>Section 4 – Transition Planning and Coordination of Services with Other Ministries or Agencies</b>	
4.0 – <a href="#">Transition Planning and Coordination of Services with Other Ministries</a>	Updated re: new title for Coordinators and to remove one sentence because that practice is no longer followed.

<b>Section/Appendix/Item</b>	<b>Proposed Amendments (If Any)</b>
Appendix 4.1 – <a href="#">Timeline for Pre-School Entry of Children with Special Needs</a>	Staff titles were changed as necessary. Various other changes, as noted.
Appendix 4.2 – <a href="#">Transition Protocol</a>	The document was revised by our service partner(s); the new version is attached.
Appendix 4.3 – <a href="#">Transitional Support for Students (' Steps to School' Entrance Brochure)</a>	The document was revised by our service partner(s); the new version is attached.
Appendix 4.4 – <a href="#">Guided Transition</a>	No changes.
Appendix 4.5 – <a href="#">Protocol for Working Agreements with External Programming and/or Service Providers</a>	No changes.

11. *June's Celebrations Shared by Community Agencies* Presentations – Carrielyn Smith – 5 Minutes
12. Proposed 2023 – 2024 SEAC Meeting Schedule – Carrielyn Smith – 5 Minutes
13. Correspondence – 5 Minutes
14. Association Reports, Sharing of Best Practices and Other Business – 10 Minutes
15. Next Meeting – Thursday, June 15, 2023 at 6:00 p.m. at the Wallaceburg & District Museum, 505 King Street, Wallaceburg
16. Adjournment

**Committee Members:**

Angie Barrese - Administration  
Trevor Aldous  
Sandy Bolt  
Melanie Coll  
Michelle Holbrook  
Gillian Hueniken

Chris King - Chair  
Malinda Little, Trustee – Vice-Chair  
Julia MacKellar  
Lori Marvin  
Melani Rich  
Lori Richardson

Kelley Robertson, Trustee  
Sarah Simmons  
Wendy Smith  
Steve Stokley  
Vicki Ware