



REGULATIONS

SUBJECT: Volunteer Drivers

1. It will be the responsibility of the Principal to screen and approve each volunteer driver.
2. Volunteer drivers will, during the performance of their duties, be subject to the terms and conditions of the Education Act, Board Policies and Regulations and other pertinent legislation.
3. A volunteer driver should be a parent/guardian, family member or Board employee. Volunteer drivers must be 21 years of age or older or meet the conditions of #10 of this Regulation.
4. A volunteer driver must have:
 - (a) a completed, signed "Authorization Form" (Administrative Procedures, A-PR-218, Appendices A)
 - (b) evidence of a valid Province of Ontario Full G Driver's Licence which permits the driver to transport other non-related individuals
 - (c) evidence of a minimum of \$1,000,000.00 liability insurance coverage
5. All Volunteer Drivers of students will be required to obtain a Vulnerable Sector Criminal Background Check every five years and provide an Annual Offence Declaration to the Principal. Volunteer Drivers will be responsible for the cost of obtaining the Vulnerable Sector Criminal Background Check.
6. All individuals should be encouraged to review their automobile insurance coverage with their carrier before participating as a volunteer driver.
7. No financial remuneration will be paid by the Board or by individual schools to compensate volunteer drivers for their participation.
8. Should a vehicle become disabled or involved in an accident during transport, the volunteer driver must inform the Principal immediately.
9. Employees of the Board who volunteer to transport students in their private vehicles will be subject to the same terms and conditions as non-employee volunteers.

10. With the principal's approval, students possessing a valid Province of Ontario Full G Driver's Licence may, be permitted to drive a private vehicle to a school activity unaccompanied by other students. Signed permission will be required from both a parent/guardian/student (18+) and the registered owner of the vehicle.

Implementation Date: September 28, 1999

Reviewed: June 8, 2010

Revised: January 26, 2016

Reference: Board Policy and Administrative Procedures