



REGULATIONS

SUBJECT: Selection of Textbooks and Supplementary Learning Resources

In order to deliver high quality educational experiences, schools will provide resources at varying levels of difficulty that promote open inquiry, critical thinking, diversity of thought and expression, and respect for others. Such resources may include print, software, electronic and other media, and should reflect our multi-faceted society, and address the intellectual, developmental, cultural and social needs of students.

Definitions:

Textbook:

A textbook is defined as a comprehensive learning resource that is in print or electronic form, or that consists of any combination of print, electronic, and non-print materials collectively designed to support a substantial portion of the Ontario curriculum expectations for a specific grade and subject in elementary school or for a course in secondary school, or a substantial portion of the expectations for a learning area in the Ontario Kindergarten program. Such a resource is intended for use by an entire class or group of students.

Supplementary Resources:

Supplementary resources are defined as resources that support only a limited Number of curriculum expectations, or the curriculum expectations in a single strand, outlined in the curriculum policy for a specific subject or course, or a limited number of expectations for a Kindergarten learning area. Such a resource may be intended for use by an entire class or group of students. Examples are readers, novels, spelling programs, dictionaries, atlases, computer software and instructional guides

1. All textbooks will be selected in compliance with the Ministry of Education's "Guidelines for Approval of Textbooks", 2008.
2. The LKDSB, in order to meet its local needs, is responsible for selecting textbooks from the Ministry of Education's Trillium List and approving them for use in their schools. This gives assurance that these textbooks have been subjected to a rigorous evaluation in accordance with the criteria specified in the Ministry of Education policy document, "Guidelines for the Approval of Textbooks", 2008.
3. The Director or designate has sole responsibility for the selection and evaluation of supplementary resources to support elementary and secondary programs.

4. It is the responsibility of the educational staff, under the direction of the school principal and/or Superintendents of Education- Program, to select learning resources for use in the schools that support and enrich the curriculum and that comply with Ministry of Education guidelines and the Lambton Kent District School Board's policy and regulations.
5. In the selection of textbooks and supplementary resources staff must adhere to copyright restrictions and appropriate licensing agreements.
6. The selection of resources is a continuous process that should include the maintenance of resources that are still suitable and the removal of resources that are no longer appropriate.
7. Textbooks and supplementary resources shall reflect the expectations for specific courses and programs for which they are being considered.
8. Textbooks and supplementary resources shall be appropriate to the age, ability, learning styles, reading level, interests, and social and emotional maturity of the students for whom they are being selected.
9. Textbooks and supplementary resources shall include, where available and appropriate, quality resources produced by Canadians, where the content must have a Canadian orientation, it must acknowledge Canadian contributions and achievements, and use Canadian examples and references wherever possible.
10. A formal challenge may be initiated by a group or individual (18 years of age or older) who feels a resource is objectionable or inappropriate for instructional use. The challenge is directed to the school administrator, where the resource is being used, who will work towards resolution of the concern via reference to Administration Procedure A-PR-231.

Implementation Date: January 14, 2003
Revised: March 27, 2018

Reference: "Guidelines for Approval of Textbooks", Ministry of Education, 2008
"Trillium List", <http://www.trilliumlist.ca/>