



POLICY

SUBJECT: Expense Reimbursement for Staff, Trustees, and Student Trustees

It is the policy of the Lambton Kent District School Board to fairly and equitably reimburse employees, trustees, student trustees and approved Board committee members (volunteers) for necessary and reasonable business travel expenses including use of their vehicles while on approved Board business.

Implementation Date: October 28, 1998
Revised: September 26, 2000
Reviewed: September 27, 2005
Revised: March 27, 2007
Revised: January 26, 2010
Revised: August 27, 2013
Revised: May 23, 2017
Reviewed: March 29, 2022

Reference: LKDSB Regulations and Administrative Procedures
Ministry of Education School Board Expenditure Guidelines
Canada Revenue Agency