



## **REGULATIONS**

**SUBJECT:      Display of Flags**

1. The National Flag of Canada shall be displayed on an exterior flagpole during normal hours of each school or working day. It is not contrary to etiquette to have the flag flying at night.
2. New buildings shall be equipped with two exterior flagpoles at the time of construction. Existing buildings not so equipped shall be provided with an exterior flagpole.
3. The National Flag of Canada and the Provincial Flag of Ontario shall be displayed in a prominent place inside each school.
4. This regulation will supersede Canadian Heritage's Guidelines for Organizations included in their National Flag of Canada Etiquette.
5. Principals and building supervisors are responsible for monitoring the condition of, requesting the replacement of, and disposing of flags.
6. At location with two or more flagpoles, the National Flag will always fly alone on one flagpole.
  - 6.1 The National Flag of Canada shall always be displayed in a position of prominence.
  - 6.2. When facing the front of the building, the National Flag of Canada shall be to the left of the observer facing the flags when there are two flags, with the secondary flag to the right.
7. At locations with only one flagpole, the National Flag must take a position of prominence at all times when displayed with other flags.
  - 7.1 No flag shall be larger than the National Flag of Canada.
  - 7.2 No flag shall fly higher than the National Flag of Canada.
8. The Pride Flag will fly at all LKDSB facilities during the month of June.
9. The Director of Education may also order the flying of a flag in support of community awareness initiatives which align with the Lambton Kent District School Board (LKDSB) values, supports the principles and expectations of the LKDSB Safe Schools Policy, Equity and Indigenous Action Plans and are consistent with the Ontario Human Rights Code. On such occasions, and in consultation with local First Nation communities, an Indigenous flag would fly on a separate flagpole at the same height as the Canadian Flag.

10. At the discretion of a Principal, a school may also display, on the flagpole or inside the school, the flag of the local municipality or other special purpose flag provided the flag meets acceptable community standards and is not directly connected with any political or religious group or cause for up to a month.
  - 10.1 Where a school has only one flagpole, the school may fly one additional flag below the National Flag of Canada, on the same flagpole, for up to a month.
11. Exterior flags throughout the system shall be lowered half-mast on the death of:
  - a) the Sovereign or member of the Royal Family related in the first degree to the Sovereign (husband or wife, son or daughter, father, mother, brother or sister),
  - b) the Governor-General or former Governor-General,
  - c) the Prime Minister of Canada or a former Prime Minister,
  - d) the Lieutenant-Governor of Ontario or a former Lieutenant-Governor,
  - e) the Premier of Ontario or a former Premier,
  - f) a Member of the Federal or Provincial Electoral Riding, and
  - g) a Trustee of the Board.
12. Exterior flags at the Board's Education Centres shall be lowered to half-mast on the death of a present employee or student in the system when information is made available in a timely manner.
13. The Director of Education may order the lowering of flags to half-mast throughout the system or at an individual location at the Director's discretion.
14. Exterior flags at individual schools shall be lowered to half-mast on the death of a present staff member or student.
15. Principals may lower exterior flags to half-mast on the death of any non-employee such as volunteers and community resource persons who are held in special regard in the school or community.
16. Exterior flags shall be lowered on September 30 for National Day for Truth and Reconciliation – Orange Shirt Day to acknowledge and commemorate the tragic history and on-going legacy of residential schools.
17. Exterior flags shall be lowered on November 11 for Remembrance Day in memory of those who lost their lives in service for our Country.
18. Exterior flags shall be lowered on April 28 to honour the National Day of Mourning for Persons Killed or Injured in the Workplace.
19. When the federally designated statutory holidays listed in sections 16, 17 and 18 fall on a weekend, the flag will be lowered the Friday evening prior to the date and raised Monday morning following the date.
20. In the event that the school flagpole is inaccessible due to construction or other impediments, the principal, in collaboration with their immediate supervisor, will develop an action plan that best addresses the required direction and communicate the plan to the school community.

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Reference: Education Act, Regulation 262 Operation of Schools – General, Section 5. Flag  
Government of Canada, Canadian Heritage  
Ontario Human Rights Code  
LKDSB Policy *Display of Flags*