



REGULATIONS

SUBJECT: Community Planning and Partnerships

BACKGROUND

School boards are responsible for managing their school capital assets in an effective manner. They must respond to changing demographics and program needs while ensuring continued student achievement and well-being, and the financial viability/sustainability of the school board.

School boards around Ontario have successful facility partnerships involving coterminous boards and other community partners. The Ministry of Education introduced a new Community Planning and Partnerships (CPP) Guideline (March 2015) to encourage boards and communities to build and maintain successful partnerships.

The intent of the Ministry Community Planning and Partnerships Guideline is to:

- Reduce facility operating costs for school boards and government;
- Improve services and supports available to students;
- Strengthen relationships between schools boards and community partners and the public;
- Maximize the use of public infrastructure through increased flexibility and utilization; and
- Provide a foundation for improved service delivery for communities.

AVAILABLE SPACE

1. In order to maximize the efficiency of operations, the Board will work with interested and approved partners to share unused surplus space in school facilities.
2. The Board will determine available space based on the following criteria:
 - Space needs of educational programming and initiatives,
 - The Board's pupil accommodation strategies including school consolidations,
 - Student achievement and safety goals,
 - Zoning and site use restrictions,
 - Facility condition, configuration of space and other site specific factors,
 - Suitability and long-term availability of surplus space.

CRITERIA FOR SHARING AVAILABLE SURPLUS SPACE

3. Facility partnerships must be appropriate for the school setting, provide value to the student population and must not compromise the student achievement strategy.
4. The health and safety of students must be protected.

5. Facility partnerships must provide a reduction in facility operating costs.
6. Facility partnerships must improve services and supports available to students.
7. Facility partnerships must strengthen relationships between the Board and community partners and the public,
8. Facility partnerships must maximize the use of public infrastructure.
9. Facility partnerships must provide a foundation for improved service delivery for communities.
10. Facility partnerships will not prevent the Board from building, renovating or closing schools or from disposing of surplus assets when required.
11. Entities providing competing education services are not eligible partners.

NOTIFICATION PROCESS

12. The Board will post information on the Board website regarding its intention to build new schools and to undertake significant renovations, and information regarding unused space in open and operating schools and administrative buildings, that is available for facility partnerships.
13. The Board will notify the following entities regarding community planning and/or facility partnerships:
 - Conseil Scolaire Viamonde (116 Cornelius Parkway, Toronto, ON. M6L 2K5)
 - St. Clair Catholic DSB (420 Creek Street, Wallaceburg, ON. N8A 4C4)
 - Conseil Scolaire Catholique Providence (7515, promenade Forest Glade, Windsor, ON. N8T 3P5)
 - St. Clair College
 - Lambton College
 - College Boreal (21, boulevard Lasalle, Sudbury, ON. P3A 6B1)
 - University of Guelph (Ridgetown Campus)
 - University of Western (Research Branch, Sarnia)
 - Crown Right of Ontario - Infrastructure Ontario (One Dundas Street West, Suite 2000, Toronto, ON. M5G2L5)
 - Public Works and Government Services, Real Estate Services (The Crown in right of Canada) (4900 Yonge Street, 10th Floor, Toronto, ON. M2N 6A6)
 - Municipality of Chatham-Kent (Clerk)
 - City of Sarnia (Clerk)
 - Brooke-Alvinston Township (Clerk)
 - Dawn-Euphemia Township (Clerk)
 - Enniskillen Township (Clerk)
 - Municipality of Lambton Shores (Clerk)
 - The Township of St. Clair (Clerk)
 - Village of Oil Springs (Clerk)
 - Town of Petrolia (Clerk)
 - Town of Plympton-Wyoming (Clerk)

- Village of Point Edward (Clerk)
- Township of Warwick (Clerk)
- Warden of Lambton County
- Sarnia Lambton Children's Aid Society
- Erie St. Clair Local Health Integration Network (LHIN)
- Chatham-Kent Public Health Unit
- Lambton Public Health
- Chatham Kent Children's Services
- St. Clair Child and Youth
- Aamjiwnaang First Nation
- Walpole Island First Nation
- Delaware Nation (Moravian of the Thames)
- Kettle and Stony Point First Nation

14. The list of available surplus space for community partnerships will be updated annually and posted on the Board website.

ANNUAL COMMUNITY PLANNING AND PARTNERSHIPS MEETING

15. The Board will notify both the entities on its notification list and the general public about the date of the Board Meeting that potential planning and partnership opportunities will be shared.
16. The Board will request that invited entities on the notification list provide, one month in advance of the meeting, relevant planning information, including but not limited to: population projections, growth plans, community needs, land-use and green space/park requirements.
17. During the Board Meeting, the Administration will present the Board's capital plan and details of any schools deemed eligible for facility partnerships.
18. Relevant information shared at the public meeting will be formally documented by the Board staff.

PLANNING PRIOR TO A PUPIL ACCOMMODATION REVIEW

19. In addition to the Board Meeting, the Administration will continue discussions with affected municipalities and other community organizations as they explore options to address underutilized space issues in schools. The Board may request technical information from the local municipality or municipalities where a planned pupil accommodation review will occur.

CO-BUILDING WITH COMMUNITY PARTNERS

20. When considering the construction of new schools, additions and renovations, the Board will look for opportunities to leverage other infrastructure investments by co-building with entities that provide services and programs for children, their families and the broader community.

21. As part of the planning process, when considering building a new school or undertaking a significant addition or renovation, the Board will, whenever possible, notify the entities on their notification list 1 to 3 years prior to the potential construction start date. The Board will provide as much information as possible about the plans and the site to support potential partners in determining the project's suitability for their purposes.
22. The plan shall be supported by a Board Motion. The Board need not have an identified source of funding or Ministry approval when it notifies its partners of the plan or intention to build. Similarly, plans to build may be contingent on Board decisions that have not yet been made.
23. In co-building, partners will be required to pay for and finance their share of construction, including a proportional share of joint-use or shared space. The Board will build within Ministry space and funding benchmarks for the board portion of the facility.

PARTNERSHIP AGREEMENTS

24. The Board will evaluate expressions of interest. The Board may enter into a license or joint use agreement.
25. Potential partners will be required to enter into a tenant legal agreement with the Board that provides for:
 - Compliance with the Education Act.
 - Payment of fees, on a cost-recovery basis, to the Board to cover the operations, capital costs and administrative costs to the Board for the space occupied by the partner.
 - Other renovation costs that may be required to make the space suitable for use by facility partners and/or to protect student safety.
26. Facility partnership agreements will be reviewed on an annual basis, subject to the needs of the school and the Board.

Implementation Date: June 22, 2010

Revised: June 23, 2015, August 30, 2016

Reference: Ministry of Education Community Planning and Partnerships Guideline
Ministry of Education Pupil Accommodation Guideline
Board Policy Community Planning and Partnerships
Board Policy and Regulations on Pupil Accommodation