



REGULATIONS

SUBJECT: Activities and Supplementary Learning Material Fees

Co-Curricular Activities: Co-curricular activities or materials are defined as those related to the regular day-school program.

Extra-Curricular Activities: Extra-curricular activities are defined as those that are outside the regular day-school program.

Fees are voluntary amounts that may be used to supplement a student's school experience and applied when boards offer programming and materials beyond what is necessary to meet the learning expectations of a particular course or grade. Schools may charge fees for enhanced or optional programming. Successful completion of a course or grade cannot be dependent on the payment of any course fee.

Students must be able to participate in school activities and access resources regardless of personal financial barriers. The dignity of every student will be honoured in the school fee collection process.

A fee charge is permissible for an activity, material, course or program for which any of the following applies:

- Not required as part of the regular day school program.
- Voluntary, and alternatives are offered.
- Non-essential or extra-curricular in nature and not required for graduation by an individual student.
- A voluntary upgrade or substitute to a more costly material instead of the material provided for course purposes.

The Lambton Kent District School Board supports the charging of fees to students as follows:

1. Student activity fees that are used to supplement a student's school experience through materials and activities such as student award and recognition programs, agendas, extracurricular activities, school dances or theme days.
2. Fees to pay the full cost of items (such as physical education clothing or yearbooks), which become the personal property of the student.

3. Fees to share in the cost, or pay the full cost, (as determined by the Principal) of special events, program enhancements or field trips that are not a mandatory element of a subject or course. For example, in some performance and production courses (for example woodworking) students may wish to use a superior product or consumable than that provided by the school, in which case they may be asked to pay the additional cost of the upgrade.
4. Fees to share in the cost, or pay the full cost, (as determined by the Principal) of co-curricular and extra-curricular activities such as but not limited to, athletics, dramatic productions, school clubs, trips or excursions that are extensions to the curriculum and student council activities.
5. Principals will ensure all acceptable accounting, business, and board procedures are followed to meet audit requirements as per Board Regulations *School Generated Funds, R-PR-208*.
6. Principals will ensure that no student is excluded from participating based on their ability to pay.

The following are ineligible for fee charges:

- Fee or deposit for textbooks.
- Learning materials that are required for completion of the curriculum (science lab materials, musical instruments, safety goggles, workbooks).
- Mandatory flat fee for any course leading to graduation.
- Fees for guest speakers, or in-class field trips or presentations where the material being presented is a mandatory element of the subject or course.
- Learning materials that are required to meet the learning expectations of the course but are consumed by the pupil and cannot be used again by another student (for example a chemical used in a chemistry experiment).

Implementation Date: February 26, 2000

Revised: June 10, 2008, August 30, 2011, November 14, 2017, May 14, 2024

Reference: Ministry of Education Fees for Learning Materials and Activities at Schools Guidelines
LKDSB Policy and Administrative Procedure *Activities and Supplementary Learning
Material Fees*