

REGULATIONS

SUBJECT: Provision for Accessible Student Transportation Services
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The Lambton Kent District School Board is committed to meeting, in a timely manner, the accessibility needs of students with disabilities in the provision of services related to student transportation.

The provision of accessible student transportation services will include the development of an individual school transportation plan for each student who has a disability and requires specialized transportation to and from school. The plan will be developed by the Board's Special Education staff in collaboration with Chatham Kent Lambton Administrative School Services "CLASS" student transportation staff and in consultation with the student's parents or guardians.

1. **Responsibility**

The Superintendent responsible for Special Education, or their designate, and the Manager of Student Transportation Services, or their designate, will ensure that the provisions of these regulations are implemented.

2. **Individual School Transportation Plans**

- a. The Superintendent responsible for Special Education or their designate will, in consultation with parents or guardians, annually identify students with disabilities who require specific transportation services; such identification will, wherever possible, be made prior to the commencement of the school year.
- b. Annually, the complete lists of students who require individual student transportation plans will be reviewed by the Board's Special Education staff in collaboration with Chatham Kent Lambton Administrative School Services "CLASS" student transportation staff. The eligibility of each student will be reviewed. Confirmation of eligible students will be communicated with the Manager of Student Transportation Services and the student's route information will be communicated as per the CLASS procedure. If a student's needs have changed, and their eligibility status is impacted, parents/guardians, the school and CLASS will be notified.
- c. In consultation with parents or guardians, the Superintendent responsible for Special Education, or their designate, will work with the Manager of Student Transportation Services, or their designate, to develop an individual student transportation plan for each student with a disability who requires specific transportation services.

3. **Content of Individual School Transportation Plans**

- a. An individual school transportation plan shall, in respect of each student with a disability requiring specific transportation services, include the following:
 - Details of the student's assistance needs with respect to transportation to and from school
 - Provisions for the boarding, securement, and disembarking of the student as applicable.

4. Communication of responsibilities re Individual School Transportation Plans

- a. The Superintendent responsible for Special Education, or their designate, and as appropriate, the Manager of Student Transportation Services, or their designate, will identify and communicate roles and responsibilities with regard to the implementation of the individual school transportation plan to the following:
- The independently contracted transportation provider
 - The driver of the student transportation vehicle
 - The appropriate members of the school staff (e.g., principal, teacher, educational assistant)
 - The parents or guardians of the student with the disability
 - The student with the disability.

Implementation Date: November 12, 2013
Revised: November 10, 2015, January 14, 2020

Reference: Board Policy & Regulations
Accessibility for Ontarians with Disabilities Act, 2005 (AODA) Integrated
Accessibility Standards, Ontario Regulation 191/11 Ontario Human Rights Code