

## EQUIPMENT LOAN AGREEMENT During COVID-19 Ontario School Closures

You have indicated that your child(ren) needs a computing device to continue their educational studies, remotely, with the Lambton Kent District School Board. This Agreement is in effect as a result of the current Ontario Government Order of school closures during the COVID-19 Pandemic. By accepting a device, you and your child(ren) agree to the following:

- 1) The device is the property of the Lambton Kent District School Board.
- 2) The iPad is an educational tool and is to be used for online instructions, assignments and studying from home only.
- 3) If the device is an iPad you are permitted to download apps made available via the LKDSB app catalogue only.
- 4) On occasion, LKDSB staff may require access, either remotely or physically, to the device and its stored data at any time to perform maintenance and/or investigation. By accepting the device, you agree that LKDSB staff, during the course of an investigation, is authorized to access all information, applications and accounts that your child may store on or access from the device. This may include, but is not limited to: accessing photographs, documents, emails, social media applications and accounts, or any other application downloaded and accessible on the device. There is therefore *no reasonable expectation of privacy of data when using the device*.
- 5) If the device is damaged, lost or stolen, you will be expected to provide a detailed incident report and immediately notify your Principal by e-mail. The LKDSB reserves the right to seek reimbursement for damages/loss not covered by warranty, except in extenuating circumstances. All device repairs must be completed through the LKDSB.
- 6) You are responsible for maintaining passwords to your accounts. You will be responsible for any activity using your password, including any time the device is left unattended.
- 7) The device must only be used by the student(s) conducting remote educational studies with the Board.
- 8) You must report, to an LKDSB teacher or school administrator, any messages you receive that request personal information, are inappropriate, or make you feel uncomfortable.
- 9) Devices must not be used to access inappropriate or offensive material. You must immediately report accidental access to such material to an LKDSB teacher or your Principal or Vice Principal.
- 10) You will always act as a responsible digital citizen.
- 11) Limited remote IT support is available to students. This will not include hardware repair at this time. If you need IT support email: [studentITsupport@lkdsb.net](mailto:studentITsupport@lkdsb.net), or call (519) 355 3157 (Chatham area), or (519) 346 2799 (Sarnia area). Please include the device tag # (on the back of the device), your name, your contact phone number and details of the requested support.
- 12) You will return the Board owned device to the LKDSB within 3 days of schools reopening. Devices are to be returned complete with any accessories issued, such as power supplies and cables.

**Any violation of this Agreement may result in consequences, including disciplinary action and/or police involvement.**