



REGULAR BOARD MEETING AGENDA
PUBLIC SESSION

TUESDAY, SEPTEMBER 13, 2022
7:00 p.m.

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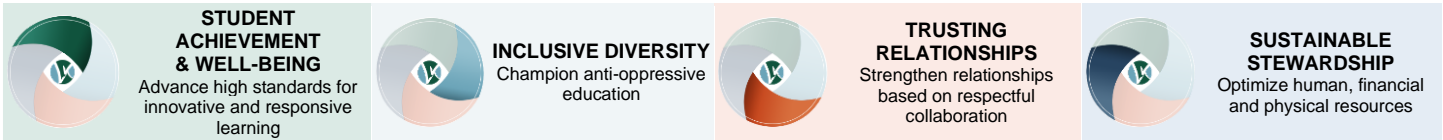
Board Room
Chatham Education Centre
476 McNaughton Avenue East, Chatham

Page Reference

1. Call to Order
2. Approval of Agenda
3. In Memoriam 3
4. Traditional Territorial Acknowledgement
5. Declaration of Conflict of Interest
6. Approval of the Minutes of:
 - a) June 21, 2022 Regular Board Meeting 4
 - b) June 24, 2022 Special Board Meeting 7
7. Business Arising from the Minutes
8. Motions Emanating from the Regular Board Private Session
9. Motion that the Actions of the Regular Board Private Session be the Action of the Board
10. Presentations:
 - a) Director's Snapshots of Excellence
11. Delegations
12. Questions from the Public
13. Reports for Board Action:
 - a) Response to OPSBA Regarding Extension to Electronic Board Meetings 9
 Chair Campbell
Report B-22-88

Recommendation:
 "That the Board approve a response to Rusty Hick, Executive Director of the Ontario Public School Boards' Association indicating that the Lambton Kent District School Board does not support an extension for the ability of Boards to hold electronic board meetings beyond the current expiration date of November 15, 2022."
 - b) Schedule for Regular Board Meetings for the Period November 15, 2022 to November 21, 2023 10
 Director Howitt
Report B-22-89

Recommendation:
 "That the Board approve the Regular Board Meeting Schedule for the period November 15, 2022 to November 21, 2023."



FROM: John Howitt, Director of Education

DATE: September 13, 2022

SUBJECT: LKDSB Policy and Regulations on Trustee Honoraria



Under Ministry of Education Ontario Regulation 357/06, Honoraria for Board Members, an outgoing board must set the Trustee remuneration policy for the next term of office. The deadline for setting the remuneration policy is October 15 of an election year to reflect the advancement of Voting Day under the Municipal Elections Act, 1996.

The four main components of the honoraria are:

- a) The base amount for the year.
- b) The enrolment amount for the year.
- c) The attendance amounts payable to the member for the year.
- d) The distance amounts payable to the member for the year.

In 2006, each school board had to create a “Citizens’ Advisory Committee on Honoraria” to review the proposed new honoraria. The Citizens’ Advisory Committee on Honoraria was required to make recommendations to the board on all four components of the honoraria. The LKDSB Citizen’s Advisory Committee on Honoraria recommended that the Board not provide Trustees with an attendance amount for attending committees required to be established by an Act or regulations under an Act (SEAC and SAL) because they felt it was not equitable.

The LKDSB does not qualify for the distance amount.

Executive Council has reviewed the policy and regulations. Changes are not recommended to the policy. The regulation has been revised to reflect updates to Ontario Regulation 357/06, Honoraria for Board Members, and to clarify that the First Nation Trustee will receive the same honorarium as an elected Trustee.

Ontario Regulation 7/07, Student Trustees, determines the honorarium paid to Student Trustees which is \$2,500.

Recommendation:

“That the Board approve the review of the Policy and revised Regulations on Trustee Honoraria.”



POLICY

SUBJECT: Trustee Honoraria

It is the policy of the Lambton Kent District School Board to provide Trustees with Honoraria that recognizes the importance and value of the role of the Trustee in public education. The amount shall be in accordance with the terms set out in the Ontario Regulation 357/06.

Implementation Date: October 24, 2006
Reviewed: September 28, 2010, September 23, 2014, September 11, 2018,
September 13, 2022

Reference: Education Act, Ontario Regulation 357/06 "Honoraria for Board Members"



REGULATIONS

SUBJECT: Trustee Honoraria

1. The honorarium for a Trustee of the Board in respect of any year of ~~his or her~~ their term of office shall consist of the following components. ~~The First Nation Trustee will receive the same honorarium as an elected Trustee.~~

- 1.1 Base Amount

For each member of the Board, for each year of the term of office beginning on ~~December 1, 2018~~ November 15, 2022, the base amount paid shall be \$5,900.00.

~~For each year of the term of office beginning on December 1, 2010, the amount calculated for a year of the term of office beginning on December 1, 2006, increased by the percentage increase in the Ontario Consumer Price Index as published by Statistics Canada for the period between,~~

- ~~i) July 1, 2006, and~~
- ~~ii) June 30, 2010.~~

The amount paid to the Chair of the Board shall be the base amount plus \$5,000.00.

The amount paid to the Vice-Chair of the Board shall be the base amount plus \$2,500.00.

- 1.2 Enrolment Amount

For each member of the Board, the enrolment amount paid shall be one hundred percent of the amount determined when multiplying the Board's Average Daily Enrolment (ADE) by \$1.75 and then dividing by that product by ten.

The amount paid to the Chair of the Board shall be the enrolment amount above plus the sum of the ADE multiplied by \$0.05 with a minimum of \$500.00 and a maximum of \$5,000.00

The amount paid to the Vice-Chair of the Board shall be the enrolment amount above plus the sum of the ADE multiplied by \$0.025 with a minimum of \$250.00 and a maximum of \$2,500.00.

- 1.3 Attendance Amount

A Trustee who is a member of the Special Education Advisory Committee (SEAC) or Supervised Alternative Learning Committee (SAL) shall not receive an attendance amount for attending the meetings.

1.4 Distance Amount

The distance amount component of the honorarium as outlined in Ontario Regulation 357/06 does not apply to the Lambton Kent District School Board.

1.5 Service for a Partial Year

The honorarium paid to a Board member for a partial year shall be prorated according to the time served.

Implementation Date: October 24, 2006

Revised: November 28, 2006, September 28, 2010,
September 23, 2014, September 11, 2018, **September 13, 2022**

Reference: Education Act, Ontario Regulation 357/06 "Honoraria for Board Members"



FROM: John Howitt, Director of Education

DATE: September 13, 2022

SUBJECT: Establishment of the LKDSB Compliance Audit Committee



The Municipal Elections Act, 1996 (MEA) states that every district school board must appoint a Compliance Audit Committee by October 1, 2022, to hear and decide on applications for compliance audits regarding a candidate's campaign expenses. The Committee must be comprised of three to seven people, who cannot be members of the school board, an employee, or a candidate in the election.

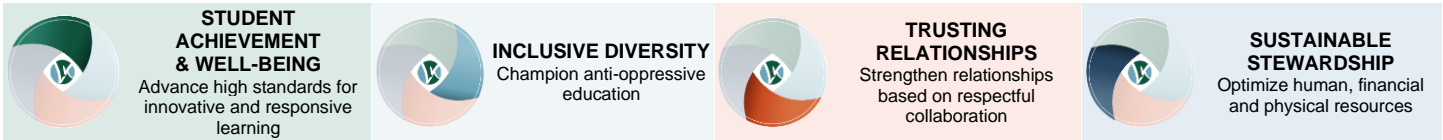
The responsibilities of the Compliance Audit Committee and the compliance audit process are set out in section 88 of the MEA. Members of the committee serve a four-year term beginning November 15, 2022, on an as-needed basis.

Municipalities and school boards can appoint the same members to their respective Compliance Audit Committees (i.e. the same person may serve on more than one Compliance Audit Committee), but each appoint all the members of their committee.

Mike Lowther, Derek McGivern, Mike Phipps, and Daniel Whittal have agreed to serve on the Compliance Audit Committee for the Lambton Kent District School Board.

Recommendation:

"That the Board approve the appointment of Mike Lowther, Derek McGivern, Mike Phipps, and Daniel Whittal to the Lambton Kent District School Board Compliance Audit Committee for the term November 15, 2022 to November 14, 2026."



FROM: Lareina Rising, Trustee

DATE: September 13, 2022

SUBJECT: Indigenous Liaison Committee Report



The June 15, 2022 meeting of the Indigenous Liaison Committee (ILC) was held via TEAMS with Trustee Lareina Rising chairing the meeting.

Minutes from the May 18, 2022 meeting were reviewed and approved.

Trustee Lareina Rising welcomed everyone. Principal Carrielyn Smith gave the Traditional Territorial Acknowledgement as part of the opening of the meeting.

Report from the First Nation Communities were received:

Aamjiwnaang First Nation

Education Coordinator Vicki Ware reported that the community received two Niigaan Gdizhaami Fund proposals to Kinoomaadziwin Education Body projects. The first request was from Sir John Moore Community School and the second from Dallas Sinopole, Indigenous Lead, for a Lodge to be installed. Graduations and a year-end trip to Flying Squirrel are currently being planned. An announcement was made stating Chenoa Plain has been elected to the Board of Directors for a two-year term.

Eelünaapéewi Lahkéewiit

Education Manager, Jolene Whiteye reported the Community belongs to the Association of Iroquois & Allied Indians (AIAI) and two students were invited to participate in a conference. Ridgetown District High School will be hosting two traditional food celebrations for the students to enjoy during the month of June. Preparation for the kindergarten student graduation is underway as well as the year end trip to Canada's Wonderland. The annual Les Timothy golf tournament was held at Wardsville Golf Club which raised funds for children's activities and was very successful.

Bkejwanong First Nation

Education Manager Jarvis Nahdee reported the students from the Immersion school are enjoying Land based learning. Members of the community enjoyed the maple syrup festival and students learned about harvesting wild edibles including fiddleheads and moral mushrooms. Students are also participating in fishing trips to the marshes. Planning is underway for the grade eight students' annual trip to the CN Tower and Ripley's aquarium, while the secondary program staff are preparing HJC graduation ceremonies which will be held on June 28. Students who wish to participate in the Reach-

Ahead summer school program in conjunction with the Lambton Kent District School Board will earn a grade nine credit during the month of July.

Trustee Lareina Rising stated that the budget was passed and GSN grants were released on time from the Ministry. The Board honoured the Chatham-Kent Medical Officer of Health as he is retiring and Trustees received a presentation on the Supervised Alternative Learning (SAL) Program.

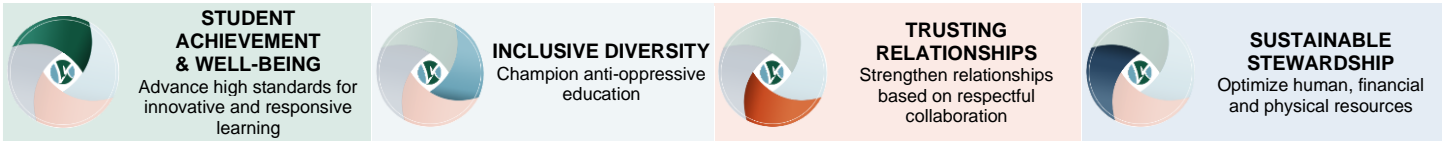
Indigenous Lead Dallas Sinopole shared information about recent initiatives including the student symposium which was held at Bkejwanong and Aamjiwnaang First Nation communities spanning over four days with two being held in each community. Lambton Kent District School Board partnered with St. Clair Catholic District School Board and held a very successful symposium with 829 students participating experiencing many different cultural workshops. 315 classes attended a virtual residential school presentation, 180 classes joined the virtual presentation featuring Wab Kinew, the NDP leader in Manitoba as well as John Herrington who is the first Indigenous astronaut. A virtual presentation was held called "What does Anishinaabe Giizhigad mean to me"? This included local presenters featured including Summer Bressette, Daniel Deleary and Dave Jones. Elders have been visiting classrooms and Indigenous rooms teaching student about Indigenous culture, language, and world views. Aamjiwnaang has a Learning lodge which is utilized for youth symposiums. The available space is near the Pow Wow grounds, daycare and local school and students will be taught how to build a lodge which will be an amazing learning opportunity. A proposal was submitted to Aamjiwnaang through the Niigaan Gdizhaami Fund. The Land Acknowledgements will continually be a work in progress while working in conjunction with communities to update this document. There have been discussions with the communities regarding the new ILC meeting format. The hope is to have a plan of action regarding the format of upcoming ILC and caucus meetings before September.

Superintendent Lane noted that ILC meetings will continue to be held the 3rd Wednesday of each month and the dates were included in the agenda. There will, however, be a change in June because the 3rd Wednesday is June 21st which is National Indigenous Peoples Day. The ILC meeting will be moved a week ahead to avoid conflict. Students attending a community school are required to submit paperwork which the board is required to submit to the Ministry of Education. This would apply to approximately 1500 students. The Board is troubleshooting ways to complete this in a timely manner and may call a meeting next week to discuss.

The Board would like to recognize Gretchen Sands-Gamble who is a member of the Indigenous Team and has done a tremendous amount of work to move Indigenous Education forward. Gretchen will be returning to the classroom in September. A posting was released today to find a replacement for Gretchen.

Administrators are on the move with a total of 33 administrator moves across the District. Administrators from 41 schools submitted reports from across the district and these reports are now being archived on the staff portal for all LKDSB staff to be able to reference.

The next ILC meeting is tentatively scheduled for Wednesday, September 21, 2022 at 6:00 p.m. with the location to be determined.



FROM: John Howitt, Director of Education

DATE: September 13, 2022

SUBJECT: Senior Administration Portfolios



The Senior Administration team has been reorganized effective August 1, 2022. This reorganization followed the retirement of the Superintendent of Education – Capital Planning and Pupil Accommodation / Alternative and Continuing Education. The vacant Superintendent position was not filled reducing the Senior Administrative team by one, and the continuing Supervisory Officers (Director of Education, Associate Director and Superintendents) responsibilities have been increased to compensate for the vacancy.

In addition, the role of Superintendent of Business & Treasurer of the Board has been replaced with the Associate Director of Corporate Services & Treasurer of the Board. The Associate Director of Corporate Services & Treasurer of the Board is held by Brian McKay, former Superintendent of Business & Treasurer of the Board.

To better reflect the responsibilities within portfolios, the following Superintendent of Education title changes were made:

- Angie Barrese, Superintendent of Education – Student Support Services / Well-Being (formerly Superintendent of Education – Special Education)
- Gary Girardi, Superintendent of Education – Human Resources / Safe Schools (formerly Superintendent of Education – Human Resources)
- Helen Lane, Superintendent of Education – Indigenous Education / Equity, Diversity & Inclusion / International Education (formerly Superintendent of Education – Indigenous Education / Leadership and Equity)
- Mary Mancini, Superintendent of Education – Student Success / Secondary / Adult & Continuing Education (formerly Superintendent of Education – Student Success / Secondary)

The Senior Administration Portfolios Chart, effective August 1, 2022, can be found attached to this report.

Director of Education & Secretary of the Board John Howitt	Superintendents of Education				Associate Director & Treasurer	
	Helen Lane	Ben Hazzard	Mary Mancini	Angie Barrese	Gary Girardi	Brian McKay
	Program				Human Resources / Safe Schools	Corporate Services
Chief Education Officer Chief Executive Officer Administrative Organization Board: <ul style="list-style-type: none"> Procedural Bylaws Policies/Regulations Board Meetings Board Committee Meetings Accountability Report Multi-Year Strategic Plan Board Improvement Plan for Student Achievement Executive Council Education Act/MOE Liaison School Councils/ Parent Involvement Committee Communications/Public Relations C.L.A.S.S. Pupil Accommodation Legal Issues: Corporate / Governance Freedom of Information and Protection of Privacy Student Trustees/ Student Senate Board Succession Planning Health and Safety Records Management (Corporate)	<u>Indigenous Education / Equity, Diversity & Inclusion / International Education</u> FOS: LKCS, NLSS, RDHS, WDSS & Elementary feeders Indigenous Education <ul style="list-style-type: none"> Indigenous Liaison Committee Tutor Escorts Indigenous Teacher Education Program Equity & Inclusive Education Anti-Racism/Anti-Oppression Equity, Diversity and Inclusion Committee International Education <ul style="list-style-type: none"> VISA Students Student Exchange Programs Research Newcomers -Settlement Workers in Schools Community Partnerships Community Partnerships English Language Learners (Elementary)	<u>Early Years / Elementary</u> FOS: JMSS, GLSS & Elementary feeders Elementary Curriculum and Supports School Effectiveness Framework (K to Gr. 12) Leader Kindergarten Before and After/ Extended Day Program Early ON Support Staffing <ul style="list-style-type: none"> Early Childhood Educators EQAO Primary/Junior Large Scale Assessments School Year Calendar French Immersion (Elementary) Science Partnerships Second Languages Second Languages English Language Learners (Elementary)	<u>Student Success / Secondary /Adult & Continuing Education</u> FOS: CKSS, TDHS & Elementary feeders Secondary Curriculum and Supports Student Success Leader E.Q.A.O. – Grade 9&10 Post Secondary Liaison <ul style="list-style-type: none"> Apprenticeship College Workplace University Summer Semester (Curriculum Support) OYAP SHSM SWAC / Dual Credit Experiential Learning Outdoor Education Home Schooling Home Instruction (Secondary) French Immersion (Secondary) Second Languages (Secondary) English Language Learners (Secondary)	<u>Student Support Services / Well-Being</u> FOS: BDHS, AMSS, NCIVS & Elementary feeders Curriculum, Supports and Services <ul style="list-style-type: none"> Identification Placement and Review Committee (IPRC) Psychology Services Speech and Language Services Autism Services Special Education Advisory Committee (S.E.A.C.) Special Education Plan Tragic Events Response Team (TERT) Home Instruction (Elementary) Support Staffing <ul style="list-style-type: none"> Educational Assistants Social Workers Mental Health Strategy Multi-Disciplinary Teams Special Class Placement-ECCP Non-Traditional Placement Transition Supports 	FOS: LCCVI & Elementary feeders Staffing/Enrolment Negotiations/Contract Maintenance Employee Services Staff Certification Staff Development for Non-Teaching Staff Recruitment/Exit Attendance Support Benefits Disability/Wellness Management Employment/Pay Equity Performance Appraisals Accessibility Safe Schools Board Leadership Development & Orientation Strategies – non teaching and administration New Teacher Induction Program – tracking/reporting Legal Services: Labour Relations /Student Positive Alternative to Suspension from School (PASS)	Acting Director in times of Director absence Chief Financial Officer / Treasurer of the Board Financial Services <ul style="list-style-type: none"> Budget Development/ Financial Planning Financial Statements Accounting Services Payroll Services Purchasing Services Reception Information Technology <ul style="list-style-type: none"> Technology Steering Committee Instructional Technology Records Management (Student) Board Insurances / Risk Management / OSBIE Property Management/ Plant Custodial Maintenance Services Facility Capital Forecast and Renewal Program Facility Partnerships Ministry System Reporting Student Education Foundations C.L.A.S.S. (w/Director) <ul style="list-style-type: none"> Transportation Community Use of Schools Extended Day Program Energy/Environmental External/Internal Audits <ul style="list-style-type: none"> Audit Committee RIAT (Regional Internal Audit Team)

<p>Human Rights</p>	<p>Student Teacher and College Placements</p> <p>Principal and Vice-Principal Councils – plenary & elementary</p> <p>New Teacher Induction Program - elementary</p> <p>LKESSA</p>	<p>Alternative and Continuing Education Programs:</p> <ul style="list-style-type: none"> • Specialized Co-op • International Languages • Student Attendance • Supervised Alternative Learning • Adult Education Strategy • Children and Youth In Care <p>Principal and Vice-Principal Councils – plenary & secondary</p> <p>New Teacher Induction Program - Secondary</p> <p>Summer Semester (Administration)</p> <p>LKSSAA</p>	<p>Collaborative Partnerships (PPM 149)</p>	<p>Legal Services: Finance / Property</p> <p>Multi-Year Capital Planning</p> <p>Pupil Accommodation (w Director)</p> <ul style="list-style-type: none"> • Accommodation Reviews • Transition Committee
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SENIOR ADMINISTRATION PORTFOLIOS

August 2022