

REGULAR BOARD MEETING AGENDA
 PUBLIC SESSION

TUESDAY, OCTOBER 26, 2021
 7:00 p.m.

Sarnia Education Centre Board Room
 Or Via Zoom <https://bit.ly/LKDSBboardmeeting>

Members of the general public wishing to attend the meeting in person are subject to the
[Ontario Vaccine Passport system.](#)

| | Page Reference |
|---|---|
| 1. Call to Order | |
| 2. Approval of Agenda | |
| 3. Traditional Territorial Acknowledgement | |
| 4. Declaration of Conflict of Interest | |
| 5. Approval of the Minutes of: | |
| a) October 12, 2021 Regular Board Meeting | 2 |
| 6. Business Arising from the Minutes | |
| 7. Motions Emanating from the Regular Board Private Session | |
| 8. Motion that the Actions of the Regular Board Private Session be the Action of the Board. | |
| 9. Presentations: | |
| 10. Delegations: | |
| 11. Questions from the Public | |
| Please submit questions by noon on October 26, 2021 via email to bonnie.gotelaer@lkdsb.net | |
| 12. Reports for Board Action | |
| 13. Reports for Board Information: | |
| a) Special Education Advisory Committee Report | Trustee Barnes Report B-21-109 7 |
| b) Ontario Public School Boards' Association Update (OPSBA) | Trustee Fletcher Oral Report |
| c) LKDSB Vaccine Disclosure | Director Howitt Report B-21-110 9 |
| 14. Correspondence | |
| 15. New Business | |
| 16. Trustee Questions | |
| 17. Notices of Motion: | |
| 18. Announcements | |
| a) The next Regular Board Meeting will be held on Tuesday, November 9, 2021 at the Chatham Regional Education Centre at 7:00 p.m. | |
| 19. Adjournment | |

PRESENT:

Trustees: Chair Randy Campbell, Vice-Chair Derek Robertson, Greg Agar, joining electronically, Janet Barnes, Jane Bryce, Ruth Ann Dodman, Dave Douglas, Jack Fletcher, Malinda Little, Scott McKinlay, and Lareina Rising

Staff: Joining electronically, Director of Education John Howitt, Superintendent of Business Brian McKay, Public Relations Officer Heather Hughes, joining in-person, Superintendents of Education, Angie Barrese, Gary Girardi, Ben Hazzard, Helen Lane, Mary Mancini and Mark Sherman

Regrets

Student Trustees: Joining virtually, Brianne Machan, Taryn Jacobs, Kate Martin

Recording Secretary: Bonnie Gotelaer, Executive Assistant to the Director

Call to Order: Chair Campbell called the meeting to order at 7:00 p.m.

#2021-125 Moved by Greg Agar, seconded by Janet Barnes,

Approval of the Agenda

“That the Agenda for the Regular Board Meeting of October 12, 2021 be approved.”

CARRIED.

Chair Campbell read the Traditional Territorial Acknowledgement.

Declaration of Conflict of Interest None

#2021-126 Moved by Ruth Ann Dodman, seconded by Jack Fletcher,

Approval of the Minutes

Sept/28/2021

“That the Board approve the Minutes of the Regular Board Meeting of September 28, 2021.”

CARRIED.

Business Arising None

Motions Emanating from the Regular Board Private Session None

#2021- 127 Moved by Derek Robertson, seconded by Malinda Little,

Action of the Regular Board Private Session be the Action of the Board

“That the Action of the Board in Private Session be the Action of the Board.”

CARRIED.

Presentations: Director Howitt noted many of the Director’s Snapshots of excellence show the welcoming of students into school. He noted staff made significant efforts to help students transition into the classroom. Director Howitt noted the spirit wear and back to school themed clothing in the snapshots showing the students excited to be in school. He noted the sense of belonging was a common theme across the Board with outdoor displays welcoming students.

Director Howitt explained outdoor extra-curriculars were reintroduced and foods classes were able to produce hands on assignments contributing to building a school community theme and offering leadership opportunities to students. Director Howitt noted in the Virtual Schools, teachers use props and items to help engage students while teaching their lessons virtually. Director Howitt indicated September 30, 2021 was recognized as Orange Shirt Day as well as the National Day of Truth and Reconciliation. He noted some snapshots were photos of a healing path made of painted rocks, students who took part in ceremony at Aamjiwnaang First Nation, and the making of buttons recognizing the National Day of Truth and Reconciliation. Director Howitt noted the Terry Fox Run was held in participating schools. He noted snapshots of Code lessons demonstrating students planning and problem solving.

Delegations
COVID-19 Related
Mandates and School
Board Response – Inga
Kerr

Procedural By-laws 3.14 and 3.15 were read by Chair Randy Campbell. Inga Kerr introduced herself as a resident of Lambton County and noted her presentation would focus on the masking mandate. Inga Kerr explained her point of view citing her research has caused her to be concerned and further explained her opinion reading her speech. Clarifying questions were not asked by Trustees. Chair Campbell thanked Inga Kerr for her delegation.

Questions from the Public

None

#2021-128
Proposed Revisions to the
LKDSB Procedural By-
laws
Report B-21-100

Moved by Derek Robertson, seconded by Jane Bryce,

“That the Board approve the revisions to Section 1.07 of the LKDSB Procedural By-laws.”

Director Howitt noted discussions have occurred where clarification has been necessary to define a majority. Director Howitt indicated a by-law stating two thirds majority of the Trustees of the Board present and voting would clarify and define.

CARRIED.

#2021-129
Proposed Revisions to the
LKDSB Procedural By-
laws
Report B-21-100

Moved by Jane Bryce, seconded by Ruth Ann Dodman,

“That the Board approve the revisions to Section 12.2 of the LKDSB Procedural By-laws.”

Director Howitt noted a process is necessary to ensure the Code of Conduct can be applied should the Chair and/or Vice-Chair be subject to investigation.

Chair Campbell confirmed it was the decision of the Chair to separate the LKDSB Procedural By-law revisions into two separate recommendations.

CARRIED.

#2021-130
LKDSB Policy and
Regulations on Volunteers

Moved by Jack Fletcher, seconded by Lareina Rising,

“That the Board approve the revised policy and regulation on Volunteers.”

Report B-21-101

Director Howitt noted the policy and regulations on Volunteers has been updated to align with the updated Volunteers administrative procedure. Director Howitt confirmed the required Police Vulnerable Sector Check (PVSC) is the standardized document title used in the province.

CARRIED.

#2021-131
LKDSB Policy and
Regulations on
Assessment and
Evaluation
Report B-21-102

Moved by Greg Agar, seconded by Jane Bryce,

“That the Board approve the revised policy and regulation on Assessment and Evaluation.”

Director Howitt noted there is a minor change in the policy and several changes to the regulation as it has been several years since the last revision. He noted updates have been required regarding the information in the elementary and secondary teaching and learning notes. Director Howitt noted a change to an item which addresses secondary teacher expected practices and would like to add the following sentence on this item. Director Howitt read the following sentence addition:

Elementary teachers will use the current elementary program notes and growing success to plan instruction, support student learning and to report on student program.

Mary Mancini noted the updated regulation addresses current practices and incorporates student success with the documents used by elementary and secondary program to assess and evaluate.

Chair Campbell noted the addition of the wording provided by Director Howitt. Lareina Rising asked it to be reread for clarification. Director Howitt confirmed the wording to be changed from program to progress in the sentence addition. Superintendent Mancini confirmed to Trustee Fletcher that expected practices and guidelines are extracted from the Ministry of Education guidelines and are formed into LKDSB expectations.

CARRIED.

Indigenous Liaison
Committee Report
Report B-21-103

Trustee Rising noted the Indigenous Liaison Committee meeting was held September 15, 2021 with the virtual format continuing to be successful. She noted the Traditional Territorial Acknowledgement included reference to current events. She stated Kettle and Stoney Point First Nation Chief Henry has indicated that the Traditional Territorial Acknowledgement should be reflective of Reconciliation and an update in the wording could be discussed. Trustee Rising noted the meeting included discussions regarding students receiving education awards and the preparation for return to school. Trustee Fletcher extended congratulations to the communities for the wonderful things happening for students.

Parent Involvement
Committee Report
Report B-21-104

Director Howitt noted the Parent Involvement Committee welcomed new membership and named Melinda Hazen as the new co-chair joining current co-chair Melissa Hewitt. He indicated the Parents Reaching Out Grant announcement has taken place and school councils can move forward to make their plans. Director Howitt noted the Committee was updated on the National

Day of Truth and Reconciliation, COVID-19 safety protocols, De-streaming, School Climate Survey and Vaccinations.

Supervised Alternative Learning
Report B-21-105

Trustee Little noted the members of Supervised Alternative Learning Committee involve very passionate members. She extended congratulations to System Coordinator Paul Wiersma and other members and noted they consistently look to engage students. She noted referrals to the program have been steady.
Superintendent Sherman noted the elevated levels of referrals and noted student engagement has been strong.

Ontario Public School Boards' Association
Update (OPSBA)

Trustees have received information from Ontario Public School Boards' Association (OPSBA) for the Public Education Symposium. OPSBA has asked for feedback on a survey to determine if the symposium held in January should be virtual.
Trustee Fletcher noted trustees should complete a survey they have received from OPSBA Western Region. He indicated he would like the student trustees to receive this information to encourage student trustee involvement.
Trustee Fletcher indicated OPSBA has been exploring Equity, Inclusion and Diversity.

LKDSB Operational Plan
Report B-21-106

Director Howitt noted the LKDSB Operational Plan 2021 – 2022 has been formed and has some similarities to the LKDSB Operational Plan 2020 – 2021 as some items will be in place for multiple years. The Operational Plan has been formatted to group similar goals together.
Director Howitt indicated there is anticipation that Education Quality and Accountability Office (EQAO) assessments will occur this school year for primary/junior and grade nine students. He noted the Ontario Secondary School Literacy Test (OSSLT) will occur in the 2021 – 2022 school year but is not a graduation requirement for those in grade twelve for the 2021 -2022 school year as there has not been an opportunity to write it.
Director Howitt stated systemic bias needs to be identified and dismantled to align with equity goals in Inclusive Diversity and Championing Anti-oppressive education. He noted this is a goal moving forward and expects this to be a multi-year goal going forward.
Director Howitt noted de-streamed courses will continue to be introduced to support student success. He noted the LKDSB has higher percentage of students registered in applied program courses compared to students across the province and this could be due to timetable constrictions in small, rural schools.
Director Howitt noted students in the applied stream are less likely to graduate and that grade nine is too soon to select a pathway. He indicated exceptional pupils require support to reach graduation.
Director Howitt noted the LKDSB equity goal has been dispersed to highlight the work needing to be completed.
Director Howitt indicated the required collection of voluntary Demographic Data which will need to be submitted to the Ministry of Education by the end of the 2021 - 2022 school year. He indicated a communication plan has been drafted and will begin the collection work by February 2022. The communication plan will assist community understanding regarding the necessity of collecting this data.
Director Howitt noted the Ministry of Education has developed a new draft Board Improvement and Equity Plan (BIEP), previously named the Board Improvement Plan for Student Achievement (BIPSA) and also Board Improvement Plan for

Student Achievement and Well-Being (BIPSA-WB). He stated boards will be required to document actions moving the equity focus forward.

Director Howitt noted the Climate Survey has begun with a link on the LKDSB website homepage. He noted the more participants, the better the results.

Director Howitt noted a new construction strategy is being built into the five year Capital Plan. He noted the labour shortage created issues during the short outdoor working season along with a shortage of parts required to complete projects.

Director Howitt noted contract negotiations for internet and telephone line services will be a focus.

Director Howitt noted Superintendent Girardi is working on equitable hiring and noted the importance of staff reflecting LKDSB communities.

Director Howitt noted training for the Facility Operations department has required exploration to ensure completion.

Jane Bryce asked if the LKDSB Inclusive Diversity Consultant would be an advisor during hiring processes. Superintendent Girardi noted input from the equity team as well as Superintendent Lane was used in the development of hiring practices.

Moving Forward –
Secondary and
Elementary Return to
Extracurriculars
Report B-21-107

Director Howitt recognized the importance of Staff and Volunteers and that extracurricular activities depend on their volunteer work. He noted COVID-19 still has an impact with students not allowed to participate in Ontario Federation Secondary Athletic Association (OFSAA) although teams are competing locally. Spectators are allowed at outdoor activities.

Director Howitt indicated there are several activities that are non-athletic based and noted secondary extra-curriculars listed offer a broad variety of choices to students.

Director Howitt noted International Education held welcome events to help support students who are far from home.

Jack Fletcher asked for the description of Anime. Director Howitt noted Anime is a style of cartooning.

Correspondence

None

New Business

None

Trustee Questions

None

Notices of Motion

None

Announcements

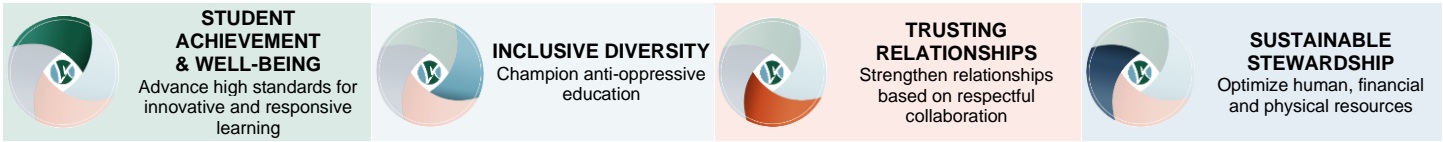
The next Regular Board Meeting will be held on Tuesday, October 26, 2021 at 7:00 p.m. at the Sarnia Education Centre or via Zoom.

Adjournment

There being no further business of the Board, Chair Campbell declared the Meeting adjourned at 8:22 p.m.

Chair of the Board

Director of Education and
Secretary of the Board



FROM: Janet Barnes, Trustee and Vice-Chair of the Special Education Advisory Committee

DATE: October 26, 2021

SUBJECT: Special Education Advisory Committee (SEAC) Meeting Summary



The Special Education Advisory Committee (SEAC) of the Lambton Kent District School Board met on October 14, 2021 via MS Teams. Following is a report of the activities of the meeting:

Business Arising from the Minutes

There was no business arising from the September 16, 2021 meeting.

Presentation – Pathways Health Centre for Children

Janice Fawdry, the Supervisor of Clinical Services at Pathways Health Centre for Children, made a presentation outlining their family-centred agency which serves children, youth and young adults in Lambton County with physical, developmental and communication needs. Pathways also offers specialized services such as on-site childcare and provides supports for people of all ages who need to use augmentative communication and/or adaptive seating or their therapeutic pool. She also spoke about the supports they provide to students of the Lambton Kent District School Board, including an Early Years program that helps children transition into Junior Kindergarten; as well, they provide therapies such as: physical therapy, speech therapy and occupational therapy; they also provide seating service, and assistive tools such as augmentative communication tools for students.

Presentation – Children’s Treatment Centre of Chatham-Kent

Rachel Guerin, Family Engagement Coordinator at the Children’s Treatment Centre of Chatham-Kent, shared information about their specialized programming for children and youth from birth to 21 years of age who require support for communication, developmental and physical needs in their Centre or at sites in the community, including LKSDB schools. Their services include physiotherapy, occupational therapy, speech/language and audiology. Their organization also provides supports for families dealing with Fetal Alcohol Spectrum Disorder, and offers programs such as: Life Links, On Track, development pediatric supports, school-based rehabilitation services, and more.

Presentation – Epilepsy Rescue Medications

Sandra Pidduck, Epilepsy Southwestern Ontario's Epilepsy Educator in Chatham-Kent and Sarnia-Lambton, provided information on rescue medication prescribed for individuals who have cluster seizures, or seizures that are long. She noted that PPM 161 sets out supports for students with prevalent medical conditions, such as seizures. Schools with a student who may require rescue medication to be given are made aware of the name of the student's medication, the dosage, when and how it should be given, and who should administer it. After the rescue medication is given the student must still attend the Emergency Department to ensure that they're okay. The support of LKDSB teachers and staff in ensuring that students are provided with immediate care that improves the long-term results of their overall health and wellbeing is appreciated by staff of Epilepsy Southwestern Ontario, and parents/families, as not all School Boards are as supportive of the student's needs. Ms. Pidduck noted that approximately 50% of the students who have epilepsy also have some sort of learning disability.

Special Education Information

Information regarding the Special Education Department responsibilities, and the Special Education Coordinator's Family of Schools for the 2021-2022 school year (attached) was shared with the membership.

Memo to SEAC re: 2020-2021 Special Equipment Amount Claims

A memo (attached) outlining the costs associated with Special Education Equipment (SEA) purchases made during the 2020-2021 school year was shared with the members. Between May 1, 2020 and April 30, 2021 the Board purchased equipment for 80 students at a cost of \$268,662.88.

Exceptional Students Suspended (Out of School), By Exceptionality

A summary (attached), showing the number of exceptional pupils suspended out of school over a five-year period, was shared with the members of SEAC. Out of school suspensions were significantly reduced as a direct result of COVID requiring students to pivot to online learning.

2021-2022 SEAC Priority-Setting

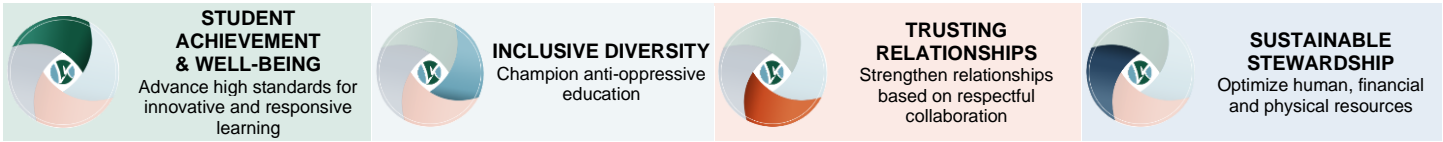
The members were surveyed regarding presentations and information they'd like to hear over the upcoming school year, and that information was gathered, and a presentation schedule (attached) was made. Superintendent Barrese reminded members that, at any time, they can ask to receive additional information/presentations beyond those listed.

Election of Chair and Vice-Chair

Rose Gallaway informed the members of SEAC that she is retiring from St. Clair Child & Youth and, as such, the November meeting will be her last. As Ms. Gallaway is the current Chair of SEAC, an election will be held at the November Meeting for the positions of Chair and Vice-Chair.

Next Meeting

Thursday, November 18, 2021
6:00 p.m., via MS Teams
Rose Gallaway, SEAC Chair



FROM: John Howitt, Director of Education

DATE: October 26, 2021

SUBJECT: COVID-19 Immunization Disclosure



The health and well-being of students and staff are the top priorities for the Lambton Kent District School Board (LKDSB). The LKDSB follows the direction of the Ministry of Education, Chief Medical Officer of Health, Chatham-Kent and Lambton Public Health regarding all health-related matters, including communication about COVID-19. The LKDSB recognizes the importance of immunization as a key element to help keep school settings safe. The COVID-19 immunization disclosure procedure aims to protect the school board’s population.

On August 17, 2021, the Government of Ontario announced that all publicly funded school board employees, Trustees, and staff of contracted services who work closely with students (transportation, community partners who provide service in schools) will need to comply with an immunization disclosure policy (or procedure) for the 2021-22 school year. (For the remainder of this report, this group will be called “staff.”) By September 7, 2021, all LKDSB staff were expected to submit a formal attestation as to whether or not they are “fully vaccinated” against COVID-19 and provide proof of vaccination by providing a vaccination receipt(s) or vaccine certificate. Staff completed their COVID-19 Immunization Disclosure in the LKDSB “Our Training Room,” platform located in the Staff Portal.

The Ministry of Education defines “fully vaccinated against COVID-19” as having received all doses required for a COVID-19 vaccine(s) approved by the World Health Organization. The World Health Organization defines this as two doses of a two-dose vaccine, or one dose of a single-dose vaccine and having received the final vaccine dose at least fourteen days ago.

LKDSB staff who have not been vaccinated due to a medical reason were required to provide proof to Human Resources from either a physician or a nurse practitioner. Individuals who were not intending to be vaccinated, without a documented medical reason were required to participate in an educational session about the benefits of COVID-19 vaccination.

Both unvaccinated staff and staff who have not completed the disclosure were identified as not fully vaccinated and are required to complete regular rapid antigen screening at least twice per week outside of work hours which began Monday, September 13, 2021. For the week of September 7, 2021 – September 10, 2021 only one rapid antigen screening was required.

The LKDSB received and distributed rapid antigen testing kits in a confidential process during the week of September 13, 2021. Prior to the rapid antigen testing kits being received by the LKDSB, the Ontario Ministry of Education authorized specific pharmacies to provide temporary free testing. All unvaccinated staff and staff who had not completed the disclosure received a “Proof of Eligibility for In-Pharmacy Rapid Antigen Testing” letter from Human Resources which included the list of participating pharmacies in the LKDSB geographic area.

All staff continue to complete the daily COVID-19 school and child care screening. Staff who are required to complete the rapid antigen testing, and who receive a negative rapid antigen test result complete their daily COVID-19 school and child care screening and follow its directions about reporting to work. Staff submit their verification of rapid antigen test result(s) every Friday through prior to attending work in Our Training Room

Staff receiving a positive rapid antigen test result, must:

- i. Seek a confirmatory PCR test immediately (ideally within 48 hours) at a designated testing centre.
- ii. Isolate immediately until the result of their confirmatory test is known.
- iii. Safely return to work only after they receive a negative result on a confirmatory test at a designated testing centre.
- iv. Provide verification of these results to Human Resources immediately.

Staff who are not fully vaccinated and are not following the conditions of employment outlined in [Administrative Procedure A-OP-447 – COVID-19 Immunization Disclosure](#) are assigned to home without pay and/or removed from eligibility to be called in to work until the conditions of employment are met.

Information regarding the vaccination status of LKDSB staff is private and confidential. The LKDSB will maintain and limit access to Personally Identifiable Information for its staff in accordance with relevant privacy legislation. Staff COVID-19 vaccination records shall be retained only as long as this procedural guideline is in force to protect the health and safety of staff. After that time, the records will be securely and permanently destroyed. The LKDSB is required, pursuant to the Chief Medical Officer of Health’s direction, to report statistical information to the Ministry of Education. All statistical information will be provided in depersonalized aggregate form on a monthly basis and can be found on the [LKDSB website on the COVID-19 landing page](#).

Staff who become “fully vaccinated” after completing their initial disclosure will be able to submit a second disclosure through Our Training Room.

The LKDSB also requires that volunteers must be fully vaccinated to enter our school premises to conduct their activities. Proof that volunteers are fully vaccinated will need to be provided to school administration.