

**PRESENT:**

Trustees:	Vice-Chair Randy Campbell, Greg Agar, Janet Barnes, Ruth Ann Dodman, Dave Douglas, Jack Fletcher, Brittany Jenkins, Lareina Rising and Derek Robertson (Acting Vice-Chair)
Staff:	Director of Education John Howitt, Superintendent of Business Brian McKay Superintendents of Education Angie Barrese, Gary Girardi, Ben Hazzard, Mary Mancini and Public Relations Officer Heather Hughes
Student Trustees:	Aurora Bressette, Simon Harris and Byren Newcombe
Excused:	Trustee Scott McKinlay
Regrets:	Chair Jane Bryce, Superintendents of Education Helen Lane and Mark Sherman
Recording Secretary:	Trish Johnston, Executive Assistant and Communications Officer
Call to Order:	Vice-Chair Campbell called the meeting to order at 7:00 p.m. Trustee Robertson served as Vice-Chair for the Meeting. Director Howitt read the Traditional Territorial Acknowledgement.
#2020-31 Approval of the Agenda	Moved by Jack Fletcher, seconded by Greg Agar, "That the Agenda for the Regular Board Meeting of January 28, 2020 be approved." <p style="text-align: right;">CARRIED.</p>
Declaration of Conflict of Interest	None
#2020-32 Approval of the Minutes Jan/14/2020	Moved by Ruth Ann Dodman, seconded by Greg Agar, "That the Board approve the Minutes of the Regular Board Meeting of January 14, 2020." <p style="text-align: right;">CARRIED.</p>
Business Arising	None
#2020-33 Action of the Regular Board Private Session be the Action of the Board	Moved by Derek Robertson, seconded by Jack Fletcher, "That the Action of the Board in Private Session be the Action of the Board." <p style="text-align: right;">CARRIED.</p>
Presentations: Director's Snap Shots of Excellence	Director Howitt presented the Director's Snap Shots of Excellence PowerPoint which features highlights of engagement across the district. Included in the presentation were examples of bullying awareness and prevention activities, Treaty Awareness Week activities, school facility enhancements, family engagement nights in schools, inclusive activities, Director's Entry Plan school visit highlights, students' CBC radio music challenge contest entries, international education student activities, holiday concerts, examples of students giving back to their communities, examples of students supporting Noelle's Gift Fund and examples of Noelle's Gift Fund helping students, examples of the Grade 8 to 9 information nights at Secondary Schools, Community Police Officer visiting students, examples of volunteers helping in the schools and examples of student art.
Delegations:	None
Questions from the Public	None

Special Education Advisory Committee Report Report B-20-14	Trustee Barnes reported on the Special Education Advisory Committee Meeting (SEAC) held on January 16, 2020. Rose Gallaway was re-elected to the position of Chair and Trustee Barnes was re-elected to the position of Vice-Chair. Presentations were provided on the work of the Psychological Services Department and on the work of the Multi-Disciplinary Teams.
Elementary Teacher/ Board Communications Committee Report Report B-20-15	Superintendent Girardi reported on the January 14, 2020 meeting of the Elementary Teacher/Board Communications Committee. The members discussed ASIST requirements (Applied Suicide Intervention Skills Training), the LKDSB Equity and Inclusive Education Policy, completion of report cards, the new student achievement reporting system ASPEN, violence in schools and the LKDSB Attendance Support Program. Superintendent Girardi confirmed that the discussion on report cards centered around timing and due dates for teachers. There was no discussion regarding comments on the report cards.
Kindergarten Registration 2020 Report B-20-16	Superintendent Hazzard advised Trustees that parents/guardians of students entering the LKDSB Kindergarten program are able to register online using any device, including cell phones and tablets. This allows staff to spend more time welcoming families to the school. Families and staff spend time building positive relationships and less time filling out paperwork on their Kindergarten registration day. Superintendent Hazzard shared a video on Kindergarten registration from a parent/guardian's perspective and a video promoting the program. He noted that the majority of the parents/guardians did register online. Feedback indicated that they appreciated this option so they could spend more time during the school visit getting to know the staff and the school setting. Superintendent Hazzard demonstrated the registration section on the LKDSB website including the section that outlines the immunization requirements and documents they are required to bring with them to registration. Director Howitt noted the amount of work required by various department staff to prepare for Kindergarten registration. Their efforts to encourage school age children to register with the LKDSB are appreciated. Increased enrolment assists with the provision of strong programs for students.
French Immersion Boundary Clarification Report B20-17	Director Howitt advised that the need for greater clarity on the French Immersion school catchment boundaries was identified during the ongoing LKDSB French Immersion (FI) Program Service Review. Some of the French Immersion school catchment boundaries were not included in the Address Eligibility Query function on the Chatham-Kent Lambton Administrative School Services (CLASS) section of the website. This is where parents/guardians insert their address to determine what their child's home school is and eligibility for transportation. He explained that the FI inquiries did not provide a home school if transportation was not provided based on the CLASS eligibility criteria. This has been corrected. Every parent/guardian in any locale of the LKDSB will now have a specific school identified as their home school for FI program availability if they go onto the CLASS website and enter their home address. This process will also continue to identify if they qualify for transportation or not. Director Howitt clarified the secondary boundaries and the elementary boundaries. He noted that the existing FI boundaries have not been altered or changed. Director Howitt clarified that all students would be eligible to attend a FI program but depending on where they lived, they may or may not be eligible for transportation. The transportation eligibility criteria have not changed. Director Howitt confirmed that he will follow up with Transportation Department staff regarding the functionality of the Address Eligibility Query function.

Trustee Question

In response to Trustee Fletcher’s question about the Ministry of Education making money available for Specialist High Skills Majors (SHSM) developments, Superintendent Mancini explained that the Secondary Program staff are always assessing the SHSM programs to identify gaps to see if there are more ways to benefit LKDSB students. In 2018/2019, the LKDSB ran 43 SHSM programs in 12 economic sectors across the district with a 21.7% footprint. The footprint represents the percentage of Grade 11/12 students registered in SHSM. In 2019/2020 the LKDSB is participating in the SHSM Rural Regional Skilled Trades Pilot program. Through this program the LKDSB was approved to offer Construction, Manufacturing and Transportation Programs to all schools within LKDSB. Previously the LKDSB only had construction at 7 schools, manufacturing at 7 schools and transportation at 2 schools. The Regional Pilot has allowed for a real spread of these skilled trade programs. Schools that could not otherwise offer a program in one of these sectors are now able to do so. Superintendent Mancini clarified that a minimum of about 8 students are required to offer a stand-alone SHSM Program in a school – a challenge for many small schools. Because of the Regional Pilot, the LKDSB now offers a total of 65 SHSM programs within the district. This pilot has resulted in an additional 71 students participating in SHSM this year, all in skilled trades sectors. For the 2019/2020 year, the LKDSB SHSM program will achieve a 23.6% footprint, well above the projected provincial footprint of 16%.

Director Howitt commented that the SHSM program offerings are an area of pride for the LKDSB. The programs give students a purpose to reach graduation. He noted the Personal Support Worker (PSW) program at Wallaceburg District Secondary School and the Pesticide Certificate program offered at Ridgeway District High School allow students to go into the work force upon graduation. He commented on the expanding programs at Lambton College that benefit LKDSB students. He shared that the enrolment in the Faculty of Education at universities has dropped off since it moved to a two year program. Directors of Education are lobbying the government to develop a SHMS for education to ensure school boards will have qualified and competent teachers especially in skilled trades, sciences and math.

Announcements

The next Regular Board Meeting will be held on Tuesday, February 11, 2020 , 7:00 p.m. at the Chatham Education Centre.

Adjournment  
7:43 p.m.

There being no further business of the Board, Vice-Chair Campbell declared the Meeting adjourned at 7:43 p.m.

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Chair of the Board

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Director of Education and  
Secretary of the Board