

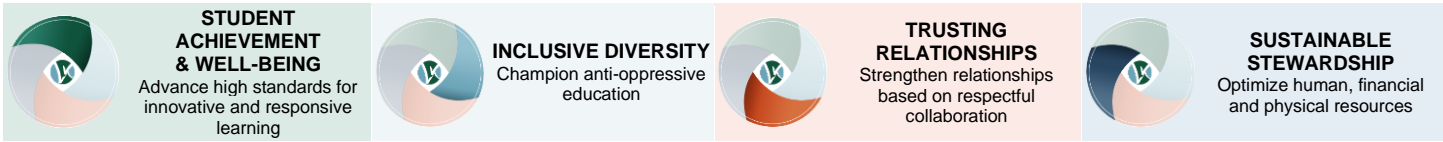
**ANNUAL ORGANIZATION BOARD
MEETING DECEMBER 3, 2020**

@ 7:00 p.m.

In the Board Room at the Sarnia Education Centre
200 Wellington Street, Sarnia, ON

AGENDA

1. Call to Order – John Howitt, Director of Education and Secretary of the Board
2. Approval of Agenda
3. Traditional Territorial Acknowledgement
4. Appointment of Student Trustee Scrutineers
5. Election of the Chairperson of the Board
 - Nominations
 - Opportunity for Nominees to Speak
 - Casting of Secret BallotsNew Chairperson Assumes the Chair
6. Address by the Chairperson of the Board
7. Election of the Vice-Chairperson of the Board
 - Nominations
 - Opportunity for Nominees to Speak
 - Casting of Secret Ballots
8. Address by the Vice-Chairperson of the Board
9. Election of the Delegate and Alternate to the Ontario Public School Boards' Association
10. Motion to destroy all ballots
11. Appointment of Signing Officers of the Board - Report B-21-01 2
12. Appointment of Legal Counsel for the Board - Report B-21-01 2
13. Appointment of Auditors for the Board - Report B-21-01 2
14. Adjournment



FROM: Brian McKay, Superintendent of Business

DATE: December 3, 2020

SUBJECT: Signing Officers, Legal Counsels and Auditor for the Board



According to its Procedural By-Laws, the Board must appoint its signing officers and legal counsels for the ensuing term. Currently, they are:

Signing Officers: John Howitt, Director of Education and Secretary of the Board
Brian McKay, Superintendent of Business and Treasurer of the Board

Legal Counsels: Hicks Morley LLP *(for matters involving personnel)*
77 King Street, West, 39th Floor
P.O. Box 371, TD Centre
Toronto, ON. M5K 1K8

Harrison Pensa LLP *(for business, financial & property matters)*
450 Talbot Street
P.O. Box 3237
London, ON. N6A 4K3

Through its Request for Quote process, the Board secured an auditing firm with a contract term ending as of January 16, 2023.

Auditor: Bailey Kearney Ferguson LLP
708 Wellington Street
P.O. Box 248
Wallaceburg, ON. N8A 4L6

RECOMMENDATION #1:

“That, for the term of December 2020 to November 2021, the Board appoint John Howitt, Director of Education and Secretary of the Board and Brian McKay, Superintendent of Business and Treasurer of the Board as its official signing officers.”

RECOMMENDATION #2:

“That, for the term of December 2020 to November 2021, the Board appoint the legal firms of: (a) Hicks Morley LLP and (b) Harrison Pensa LLP as its official legal counsels to conduct business.”

RECOMMENDATION #3:

“That, for the term of December 2020 to November 2021, the Board appoint the auditing firm of Bailey Kearney Ferguson LLP as its official auditor.”