

PRESENT:

Trustees:	Chair Jane Bryce, Vice-Chair Randy Campbell, Greg Agar, Janet Barnes, Ruth Ann Dodman, Dave Douglas, Brittany Jenkins, Scott McKinlay, Lareina Rising, Derek Robertson
Staff:	Director of Education Jim Costello, Superintendent of Business Brian McKay, Superintendents of Education, Gay Girardi, Ben Hazzard, Helen Lane, Mark Sherman and Public Relations Officer Heather Hughes
Student Trustees:	Autumn Bressette, Lexi Graham and Rihana Kukkad
Regrets:	Trustee Jack Fletcher and Superintendent Angie Barrese
Recording Secretary:	Trish Johnston, Executive Assistant and Communications Officer
Call to Order:	Chair Bryce called the meeting to order at 7:00 p.m. Chair Bryce read the Traditional Territorial Acknowledgement. Chair Bryce introduced Mary Mancini who will be a Superintendent of Education as of August 1, 2019.
#2019-90 Approval of the Agenda	Moved by Greg Agar, seconded by Ruth Ann Dodman, "That the Agenda for the Regular Board Meeting of June 25, 2019 be approved." CARRIED.
Declaration of Conflict of Interest:	None
#2019-91 Approval of the Minutes June 11, 2019	Moved by Randy Campbell, seconded by Brittany Jenkins, "That the Board approve the Minutes of the Regular Board Meeting of June 11, 2019." CARRIED.
Business Arising	None
#2019-92 Action of the Regular Board Private Session be the Action of the Board	Moved by Randy Campbell, seconded by Derek Robertson, "That the Action of the Board in Private Session be the Action of the Board." CARRIED.
Presentations: Recognition of the 2018/2019 Student Trustees	On behalf of the Board and Senior Administration, Chair Bryce thanked Student Trustees Autumn Bressette, Lexi Graham and Rihanna Kukkad for the student voice they brought to the Board table. She acknowledged the courage it took to put their names forward to serve and the personal growth experienced. The Student Trustees shared their impressions regarding serving on the Board and expressed gratitude for everyone always considering the student perspective, for providing a positive atmosphere for learning and for the opportunities provided.
Secondary Student Art Sarnia Lambton	Trustee Jenkins commented on the adjudicated art shows and the art selected by Trustees to hang in the Sarnia Board Office for one year. She thanked the students for sharing their talents and noted the dedication and time taken to create the pieces. She commented on student wellbeing being reflected in the art. The student art award recipients, Emily Karelsen from Lambton Central Collegiate and Vocational Institute, Myia Pevec from Great Lakes Secondary School and Mia Forsythe from Northern Collegiate Institute and Vocational School, shared the inspiration behind their creations. Chair Bryce recognized

the teachers and family members and thanked them for attending and supporting the students.

Director of Education's
Snap Shots of Excellence

Director Costello presented the Director's Snap Shots of Excellence which celebrates student achievement and wellbeing events happening in LKDSB schools across the district. Some of the items featured were examples of participation in the School Climate Survey, science fairs, students Skyping with prominent leaders around the world, staff professional development activities, examples of students thanking staff, Noelle's Gift Fund school fund raising activities, student design challenges, school spring banquets, experiential learning activities, Education Week activities, student musical productions, field trips, athletic activities, student writing projects, student math activities, reading buddy programs, augmented reality activities, skilled trades events, Parent Involvement Committee Evenings, LKDSB math competition, Mystery Reader activities, Pride Flags flying, United Way partnership activities, chess championships, positivity activities, International Education student activities, Ontario Student Nutrition Program activities and School Within A College (SWAC) graduates.

Director Costello commented on flying the Canada Flag and the Pride Flag during the first week of June and noted that it is acceptable to fly flags on the same pole as long as the Canada Flag is flown above the other flag. Schools with more than one flag pole, flew them separately. Other schools displayed the Pride Flag in a respectful manner in a prominent place in the building. He noted the importance of providing a safe and inclusive environment for students and staff.

Delegations:

None

Questions from the Public
2019/2020 LKDSB In-Year
Deficit Eliminate Plan
Report B-19-66

None

Superintendent McKay reminded Trustees that the 2019/2020 budget was approved at the June 11, 2019 Board Meeting. He explained that a new Ministry component of the 2019/2020 Budget Submission is the requirement to submit an in-year deficit elimination plan if the school board is using accumulated surplus funds in the budget. The LKDSB plans to use accumulated surplus funds, \$1.1M, for capital needs. The deficit elimination plan is to decrease the capital spending next year. The Board does not use surplus funds for operational expenses.

#2019-93
2019/2020 LKDSB In-Year
Deficit Eliminate Plan
Approved

Moved by Scott McKinlay, seconded by Brittany Jenkins,

"That the Board approve the 2019/2020 In-Year Deficit Elimination Plan."

Superintendent McKay advised that the amount of surplus funds a school board can use without Ministry approval is up to 1% of the operating budget. The Board is using less than that.

CARRIED.

LKDSB Policy on
*Community Use of
Schools*
Report B-19-67

Superintendent McKay advised that the review of the policy on *Community Use of Schools* is part of the LKDSB cyclical review. He referred to the workshop offered on June 25 explaining the role Chatham-Kent Lambton Administrative School Services (CLASS) plays in regulating this process. A variety of school facilities are available for rent, including gymnasiums, classrooms, cafeterias, auditoriums, libraries and outdoor sports fields. To support affordable community access to school facilities, the Ministry of Education provides school boards with an annual Community Use of Schools Grant which boards use to subsidize rental rates for non-profit organizations. Community groups book the LKDSB facilities through CLASS. The LKDSB policy on *Community Use of Schools* has

- been revised to reflect the current practice for community groups. Corresponding regulations can be found on the CLASS website.
- #2019-94
LKDSB Policy on
*Community Use of
Schools Revised*
- Moved by Greg Agar, seconded by Derek Robertson,
“That the Board approve the revised policy on *Community Use of Schools.*”
- CARRIED.
- #2019-95
Signing Officers for the
LKDSB Update
Report B-19-68
- Superintendent McKay advised that at the December 4, 2018 Organization Meeting of the Board, the Board appointed the signing officers for the period covering December 1, 2018 to July 31, 2019. The Board needs to appoint Incoming Director Howitt as a signing officer as of August 1, 2019.
- Moved by Derek Robertson, seconded by Greg Agar,
“That, for the term of August 1, 2019 to November 30, 2019, the Board appoint John Howitt, Director of Education and Secretary of the Board, and Brian McKay, Superintendent of Business and Treasurer of the Board as its official signing officers.”
- CARRIED.
- Tender Approval – Queen
Elizabeth II Public School,
Chatham Parking Lot
Expansion with EarlyON
Report B-19-69
- Superintendent McKay reported on the tender opening on June 25, 2019. It is a joint project with the Municipality of Chatham-Kent to expand the parking lot and install lighting at Queen Elizabeth II Public School in Chatham. He advised that he has received an email from staff at the Municipality of Chatham Kent confirming that the Municipality, through its EarlyOn project, will cover the total \$271,000 cost of the project. Administration for the LKDSB will coordinate the project.
- #2019-96
Tender Approved – Queen
Elizabeth II Public School,
Chatham Parking Lot
Expansion with EarlyON
- Moved by Dave Douglas, seconded by Ruth Ann Dodman,
“That the Board award the tender to the successful bidder, Intrepid General Limited, with funding from the Municipality of Chatham-Kent, fully funding this project for the Parking Lot Extension at Queen Elizabeth II Public School, Chatham.”
- Superintendent McKay explained that the Municipality is funding the project to ensure that they have adequate parking and lighting for individuals involved in their EarlyOn program which is offered at the school.
- CARRIED.
- Special Education
Advisory Committee
(SEAC) Report
Report B-19-70
- Trustee Barnes reported on the Special Education Advisory Committee Meeting held on June 6, 2019 at Baldoon Clubhouse, Wallaceburg. SEAC members heard presentations from four students about their successful year. SEAC members approved the revisions to the Special Education Plan.
- Review of the Policies on
Student Transportation
Report B-19-71
- Director Costello referred to the workshop offered earlier by CLASS on June 25 that explained the operations of CLASS and the history of the consortium which was launched in 1999 to provide student transportation services for the local school boards. Currently CLASS provides Shared Services for the LKDSB in the following areas:
- Student Transportation (since 1999)
 - Community Use of Schools (since 2009)
 - Child Care Services (since 2012)
 - Energy & Environmental Services (since 2014)
- Student Transportation Services provides safe and efficient transportation to eligible students attending schools in the St. Clair Catholic and Lambton Kent District School Boards. It is responsible for all elements associated with the

planning and provision of student transportation services and currently utilizes more than 300 school buses, travelling in excess of 45,000kms daily to transport more than 17,000 students across the district. School boards must be part of a student transportation consortium, but few have expanded like CLASS. CLASS is becoming a model for other school boards in the province.

Superintendent McKay noted the importance of linking the policies and procedures with the coterminous school board to ensure both boards operate on the same page. CLASS looks after all aspects of the transportation of students. He advised that CLASS is run by a Board of Directors that is comprised of the Directors of Education and Superintendents of Business from both school boards. Director Costello advised that he provides regular updates to the Chair and Vice-Chair of the Board and workshops are offered to all Trustees as needed.

It was clarified that CLASS is not equally owned but equally formed. It will be explained as a membership owned organization going forward.

Director Costello's
Comments

Director Costello expressed his appreciation to the Board of Trustees for their support, and the confidence and trust they placed in him. He commented on public education being built on transparency. He thanked the Chairs of the LKDSB for their support and guidance over the years, Jane Bryce, Scott McKinlay, Carmen McGregor and Elizabeth Hudie. He reflected on his 33 years in education and expressed gratitude to those who helped him throughout his career. He referred to the LKDSB Engagement Model that was developed during his time as Director.

He noted the healthy respect between Trustees and the members of Senior Administration all focused on student achievement and well-being. He expressed his gratitude to everyone for their support.

Chair Bryce advised that she was honoured to speak on behalf of the Board at Director Costello's retirement.

Trustees thanked Director Costello for his leadership that has moved the Board forward; his work that has defined the roles of Trustees (governance) and Senior Administration (operations) that has resulted in a very functional school board; his focus on Reconciliation; the strong Senior Team developed under his leadership; his dedication to the LKDSB communities and his dedication to the students.

On behalf of the Board, Chair Bryce thanked Director Costello for guiding the Trustees out of the 'kitchen' to be more effective as a Board. The Board has progressed leaps and bounds, always working towards achieving the LKDSB Mission and Belief statements.

Trustee Questions

Trustee McKinlay shared an issue that staff from the Chatham-Kent Hospice had encountered the past two years when they tried to rent indoor and outdoor space at the same facility for a single event. The initial request was denied and then granted once Director Costello became involved. He suggested that the matter be addressed prior to next March. Director Costello will follow up with CLASS.

Announcements

The next Regular Board Meeting will be held on Tuesday, August 27, 2019, 7:00 p.m. at the Sarnia Education Centre.

Adjournment:
8:35 p.m.

There being no further business of the Board, Chair Bryce declared the Meeting adjourned at 8:35 p.m.