



REGULAR BOARD MEETING AGENDA
PUBLIC SESSION

TUESDAY, MAY 14, 2019
7:00 p.m.

Board Room
Chatham Education Centre
476 McNaughton Avenue, Chatham

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	Page Reference
1. Call to Order	
2. Approval of Agenda	
3. Declaration of Conflict of Interest	
4. Approval of the Minutes of April 23, 2019	3
5. Business Arising from the Minutes	
6. Motions Emanating from the Regular Board Private Session	
7. Motion that the Actions of the Regular Board Private Session be the Action of the Board.	
8. Presentations:	
9. Delegations:	
10. Questions from the Public	
11. Reports for Board Action	
a) LKDSB Policy and Regulations on <i>Employees Holding Appointed or Elected Public Offices</i> <u>Recommendation</u> "That the Board approve the review of the policy and regulations on <i>Employees Holding Appointed or Elected Public Offices.</i> "	Director Costello Report B-19-47 5
b) LKDSB Policy and Regulations on <i>Access to Schools</i> <u>Recommendation</u> "That the Board approve the revised policy and the review of the regulations on <i>Access to Schools.</i> "	Director Costello Report B-19-48 8
c) Tender Award – Roof Replacement, Window and Door Upgrades at Hillcrest Public School <u>Recommendation</u> "That the Board award the tender to the successful bidder, Maaten Construction Limited for roof replacement, window and door upgrades at Hillcrest Public School."	Superintendent McKay Report B-19-49 11
12. Reports for Board Information	
a) OPSBA Update	Chair Bryce/Trustee Fletcher Oral Report
b) Special Education Advisory Committee Report	Trustee Barnes Report B-19-50 12

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| c) Student Senate Report | Student Trustees Bressette, Graham, Kukkadi
Oral Report | |
| d) Elementary Teacher/Board Communications Committee | Trustee Dodman
Report B-19-51 | 14 |
| e) Parent Involvement Committee Report | Director Costello
Oral Report | |
| f) Annual Costing – Electronic Access Control – 12 Locations | Superintendent McKay
Report B-19-52 | 15 |
| g) 2019/2020 Budget Update | Superintendent McKay
Oral Report | |
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13. Correspondence
 14. New Business
 15. Trustee Questions
 16. Notices of Motion:
 17. Future Agenda Items
 18. Announcements
 - a) The next Regular Board Meeting will be held on Tuesday, May 28, 2019, 7:00 p.m. at the Sarnia Education Centre.
 19. Adjournment

PRESENT:

Trustees: Chair Jane Bryce, Vice-Chair Randy Campbell, Greg Agar, Janet Barnes, Ruth Ann Dodman, Dave Douglas, Jack Fletcher, Brittany Jenkins, Lareina Rising, Derek Robertson

Staff: Director of Education Jim Costello, Superintendent of Business Brian McKay, Superintendents of Education, Angie Barrese, Ben Hazzard, Helen Lane, Mark Sherman and Public Relations Officer Heather Hughes

Student Trustees: Lexi Graham and Rihana Kukkadi

Excused: Trustee Scott McKinlay

Regrets: Student Trustee Autumn Bressette

Recording Secretary: Trish Johnston, Executive Assistant and Communications Officer

Call to Order: Chair Bryce called the meeting to order at 7:00 p.m.
Chair Bryce read the Traditional Territorial Acknowledgement.

#2019-61
Approval of the Agenda
Moved by Jack Fletcher, seconded by Derek Robertson,
"That the Agenda for the Regular Board Meeting of April 23, 2019 be approved."

CARRIED.

Declaration of Conflict of Interest: None

#2019-62
Approval of the Minutes
April 9, 2019
Moved by Brittany Jenkins, seconded by Derek Robertson,
"That the Board approve the Minutes of the Regular Board Meeting of April 9, 2019."

CARRIED.

Business Arising None

#2019-63
Action of the Regular
Board Private Session be
the Action of the Board
Moved by Randy Campbell, seconded Ruth Ann Dodman,
"That the Action of the Board in Private Session be the Action of the Board."

CARRIED.

Questions from the Public None

Ontario Public School
Boards' Association
(OPSBA) Report
Trustee Dodman reported on the OPSBA Regional Meeting held on April 13, 2019 that was hosted by the Avon Maitland District School Board. She advised that the morning session dealt with their Supervised Alternative Learning (SAL) program. Trustee Dodman shared information on how their program operates. The afternoon session dealt with issues related to the provincial budget, hiring practices and class sizes. The group discussed the letter the Chair of the Rainbow District School Board sent to Minister Thompson urging the Ministry to create one publicly funded system, with education in both official languages, to achieve significant savings in education. Trustee Dodman advised that there is a chance that the LKDSB may host the Regional Spring meeting. Trustee Barnes attended the meeting as well and commented on the number of students that do not attend any school system.

Forest Area Transition
Committer Update
Superintendent Girardi advised that the Forest Area Transition Committee met on April 3, 2019. The agenda is posted on the LKDSB website. Superintendent McKay attended the meeting and provided an update on the land acquisition process. He walked them through the options, the process and next steps. Committee members are hopeful a decision on the location will be made soon.

Public Relations Officer Hughes attended the meeting as well to discuss the best methods to communicate with the broader community. Committee members want to be very transparent throughout the process. The formation of sub-committees was discussed. The next meeting is June 5, 2019 at Bosanquet Central Public School.

Financial Report
2018/2019 School Year
Expenditures to February
28, 2019

Superintendent McKay presented the financial expenditures for the second quarter, September 1 to February 28, 2019. This period represents about 50% of operating expenses that occur over the school year and approximately 60 to 65% of the salary and benefit portion of the instructional operating expenses that occur over a 10 to 12 month period. He reviewed the Notes on the Expenditures included in the report. Superintendent McKay stated that overall for this reporting period, the expenditure categories are tracking well against the budget with any identified variances due to timing differences in spending. Forecasting forward to the year end, the overall LKDSB budget for 2018/2019 is tracking well against expenditures.

2019/2020 Budget Update

Superintendent McKay advised that Administration is still waiting for the Ministry to release information regarding the Grants for Student Needs (GSN). The Ministry representatives have stated that they should be released by the end of April. Following the release of the GSN, the Ministry reporting system should be available to school boards to access by the middle of May to prepare individual school board budgets. Superintendent McKay confirmed that the Ministry has not officially extended the deadline to submit the budget. Administration is working to meet the June 30 target.

Announcements

The next Regular Board Meeting will be held on Tuesday, May 14, 2019, 7:00 p.m. at the Chatham Education Centre.

Adjournment:
7:21 p.m.

There being no further business of the Board, Chair Bryce declared the Meeting adjourned at 7:21 p.m.

Chair of the Board

Director of Education and
Secretary of the Board

REGULAR BOARD, PUBLIC SESSION

Report To Board

FROM: Jim Costello, Director of Education

DATE: May 14, 2019

SUBJECT: Board Policy and Regulations *Employees Holding Appointed or Elected Public Offices*

The Board policy and regulations on *Employees Holding Appointed or Elected Public Offices* have been reviewed as part of the Board's cyclical review.

Changes are not recommended.

Recommendation

"That the Board approve the review of the policy and regulations on *Employees Holding Appointed or Elected Public Offices*."

POLICY

SUBJECT: Employees Holding Appointed or Elected Public Offices

It is the policy of the Lambton Kent District School Board to accommodate the participation of its employees in public service in accordance with the Regulations that correspond to this Policy.

Implementation Date: April 25, 2000
Revised: October 22, 2002
Reviewed: January 17, 2006, January 11, 2011
Revised: September 22, 2015
Reference: LKDSB Regulations

REGULATIONS

SUBJECT: Employees Holding Appointed or Elected Public Offices
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1. In compliance with legislation under the Elections Act, an employee who is a candidate in a Federal or Provincial election and/or a First Nation election or municipal election, may be granted a leave of absence, without pay, at the discretion of the Director of Education.
2. Employees elected to offices requiring extended absences, such as members of the legislature or parliament, shall be granted leave without pay or benefits for the period of time that they hold office up to a maximum of five (5) years. Any extension of the leave beyond the initial five-year period will be at the discretion of the Board.
3. Employees elected or appointed to councils, boards, commissions and/or committees or other such organizations may be granted, with the approval of the Director of Education, annual leaves of absence up to a maximum of ten days with remuneration, less the daily cost of an occasional employee, to fulfill their commitments.

Implementation Date: April 25, 2000
Revised: October 22, 2002
Revised: January 17, 2006
Reviewed: January 11, 2011
Revised: September 22, 2015
Reference: LKDSB Policy, Elections Act

REGULAR BOARD, PUBLIC SESSION

Report To Board

FROM: Jim Costello, Director of Education

DATE: May 14, 2019

SUBJECT: Policy and Regulations – *Access to Schools and Board Property*

The policy and regulations on *Access to Schools and Board Property* have been reviewed as part of the Board's cyclical review.

The policy statement has been revised to reflect the Board's philosophy in a concise manner. Changes are not recommended for the regulations.

RECOMMENDATION:

"That the Board approve the revised policy and the review of the regulations on *Access to School Board Property*."



POLICY

SUBJECT: Access to Schools and Board Property

It is the policy of the Lambton Kent District School Board to ensure a positive safe learning and working environment for all students, staff and visitors.

~~Individuals who jeopardize that environment may be denied access to the school premises.~~

Implementation Date: June 26, 2001
Reviewed: August 26, 2008, March 27, 2012

Reference: LKDSB Regulations
Education Act – Sec. 265 (m), Sec. 305
LKDSB Administrative Procedures *Access to Pupils A-AD-139*

REGULATIONS

SUBJECT: Access to Schools and Board Property

1. All persons including visitors authorized to be on school premises must report their presence to the school office, obtain permission to remain on the school premises and sign the visitors' log.
2. A person is not permitted to remain on school premises if the person fails to obtain permission as noted unless the principal has pre-authorized an alternate procedure. Such pre-authorized procedures may apply to a person employed or retained by the Board or a person who is otherwise on the premises for a lawful purpose (e.g. delivering mail, voting, etc.)
3. Authority to be on school premises does not entitle a person to have access to all areas of the school premises.
4. Despite being an authorized person to be on school premises (e.g. a parent/guardian or student), under the Access to Premises Act a person is not allowed to remain on school premises, if in the judgment of the principal or designate, his or her presence is considered detrimental to the safety or well-being of a person on the premises.
5. A principal has a duty to refuse to admit to the school or classroom a person whose presence in the school or classroom would, in the principal's judgment, be detrimental to the physical or mental well being of a pupil. The Trespass to Property Act also provides authority to deal with a person not acting in a lawful manner such as entering premises when entry is prohibited, engaging in an activity on the school site when the activity is prohibited or failing to leave after being directed to do so by the occupier of the premises or a person authorized by the occupier. Such matters under the Trespass to Property Act are normally referred to a police officer.
6. The principal may consult the Superintendent of Education in situations where charges are not laid by police in order to determine what if any action will be taken on behalf of the Board. Such action may include a letter of trespass denying access to the premises, or a letter of warning thereof.

Implementation Date: June 26, 2001
Revised: August 26, 2008
Reviewed: March 27, 2012
Reference: LKDSB Policy
Education Act – Sec. 265 (m), Sec. 305
LKDSB Administrative Procedures *Access to Pupils A-AD-139*

**BOARD REPORT
REGULAR BOARD, PUBLIC SESSION**

REPORT NO: B-19-49

Memorandum To: Jim Costello, Director of Education

FROM: Brian McKay, Superintendent of Business

DATE: May 14, 2019

SUBJECT: Tender Award– Roof Replacement, Window & Door Upgrades- Hillcrest P.S.

Tenders were received electronically by Sandy Huizinga of the Purchasing Department and opened on May 6, 2019 by Brian Pelletier and Don Masse of the Plant & Maintenance Department. Bid results are as follows (** indicates successful bidder):

Tendered Base Bid: Roof Replacement, Window & Door Upgrades

PROJECT BIDDER	BASE BID (nic, h.s.t.)
** Maaten Construction Limited, Sarnia	758,200.00
Agri-Urban Building Inc., Dresden	849,500.00
Aveiro Constructors Limited, Dorchester	944,390.00
Elric Contractors of Wallaceburg Limited, Wallaceburg	1,124,454.07

PROJECT SUMMARY	
Successful Bid Total (nic. h.s.t.)	758,200.00
Design Fees	62,172.40
Net HST	17,720.05
Total Project, This Report:	838,092.45
Budget Funding:	
- School Condition Improvement	838,092.45
Total Project Budget:	\$ 838,092.45

Recommendation:

“That the Board award the tender to the successful bidder, Maaten Construction Limited for roof replacement, window and door upgrades at Hillcrest Public School.”

**REPORT TO THE BOARD
REGULAR BOARD, PUBLIC SESSION**

REPORT NO: B-19-50

FROM: Janet Barnes, Trustee, Vice-Chair of the Special Education Advisory Committee

DATE: May 14, 2019

SUBJECT: SPECIAL EDUCATION ADVISORY COMMITTEE (SEAC) MEETING SUMMARY

The Special Education Advisory Committee of the Lambton Kent District School Board met on April 18, 2019 at Wallaceburg District Secondary School.

Presentation – Enrichment

The Board’s enrichment program provides augmented reality and virtual reality experiences to help enhance learning for those students identified as ‘exceptional’ pupils. This method of learning provides students with access to new and meaningful technology-enriched opportunities that allow them to explore possible future career pathways and demonstrate their knowledge of coding, storytelling, and more.

Presentation – Multidisciplinary Teams

It was noted that Administrators in each school formed a Multidisciplinary Team (MDT) that included champions within the building. School MDTs focused on the results of the Climate Survey to come up with goals and Tier One strategies focused on making improvements in the school culture. All schools, through the MDTs focused on coming up with Wellness Goals to become part of their School Improvement Plan. Recently funding was provided by the Ministry of Education to hire social workers to support secondary schools as they work to improve student wellbeing, eradicate substance misuse and increase student attendance.

Special Education Plan Items to be Reviewed in April

Several Sections and Appendices of the Special Education Plan were reviewed by the Special Education Team prior to the meeting. Information that was amended, as well as details on parts of the Plan that were reviewed but that were *not* amended, were presented to SEAC. The Committee approved the updates presented.

Five-Year Overview of Exceptional Pupil Numbers. By Exceptionality

At a previous meeting the 2018-2019 Exceptional Pupil information was shared with SEAC. One of the members asked how the numbers compared to prior years, so a Five-Year Overview was provided to them for their information. It was noted that exceptional pupil numbers are declining, but that’s likely due to the fact that overall enrollment has declined.

Program Reviews to be Conducted

Superintendent Barrese noted that both the *Learning Disability Program* and the *Alternative Learning and Lifeskills Program* will be reviewed by a Committee. Program reviews are required to be conducted, as per Ministry guidelines. A Committee will be struck for each of the reviews and there will be representation by SEAC on the Committee.

Correspondence

Correspondence was received from the Durham Catholic District School Board regarding concerns regarding autism funding.

Correspondence was received -- in French and was translated into English -- regarding fetal alcohol syndrome outlining that Board's request that the Ministry recognize fetal alcohol disorders as a neurological anomaly, under the diagnosis: fetal alcohol deficiency.

The above-noted correspondence was received by the Committee, but no action was taken.

Next Meeting

Thursday, May 16, 2019, Wallaceburg District Secondary School, Room 141, 6:00 p.m.

**REGULAR BOARD, PUBLIC SESSION
REPORT TO BOARD**

REPORT NO. B-19-51

FROM: Ruth Ann Dodman, Trustee

DATE: May 14, 2019

SUBJECT: Elementary Teacher/Board Communications Committee Report

The Elementary Teacher/Board Communications Committee met on April 23, 2019.

Members discussed the completion of report cards, absence reporting, inclement weather procedures, school parking lots and student support.

**BOARD REPORT
REGULAR BOARD, PUBLIC SESSION**

REPORT NO: B-19-52

Memorandum To: Jim Costello, Director of Education

FROM: Brian McKay, Superintendent of Business

DATE: May 14, 2019

SUBJECT: Annual Costing - Electronic Access Control – 12 Locations

The Board is in the final phase of the electronic access control to all exterior doors, as initiated in accordance with the Ministry “Safe Welcome Initiative”, May 2013. JPW Systems Inc. was the successful bidder and continue with each of the annual installation phases.

For this 2018/2019 school year, 53 sets of exterior doors at 12 schools are scheduled for installation of keyfob access. This will complete access control on all major exterior doors at these 12 locations.

Appendix A, Status of Fob Installation is attached. This spreadsheet indicates which schools are complete, which ones will be complete during this phase and the red highlighted locations are currently not scheduled for completion, as they’re identified within the LKDSB Pupil Accommodation Report 2018/2019.

PROJECT SUMMARY	
12 Locations, 105 exterior doors (nic. h.s.t.)	350,511.00
Net HST	7,571.04
Total Project, This Report:	358,082.04
Budget Funding:	
- School Condition Improvement	358,082.04
Total Project Budget:	\$ 358,082.04

STATUS OF FOB INSTALLATION

14-May-19

#	SCHOOL NAME	FOB COMPLETION
111	Alexander Mackenzie SS	COMPLETE 2019
112	Blenheim DHS	COMPLETE 2019
114	Chatham-Kent SS	COMPLETE
116	John McGregor SS	COMPLETE
117	Lambton Central CVI	COMPLETE 2019
118	Lambton Kent Composite S	COMPLETE 2019
119	North Lambton SS	2 ENTRANCES
120	Northern CIVS	COMPLETE
121	Ridgetown DHS	2 ENTRANCES
122	Samia CI & TS	COMPLETE
123	St Clair SS	COMPLETE
124	Tilbury DHS	COMPLETE 2019
125	Wallaceburg DSS	COMPLETE 2019
211	A A Wright PS	COMPLETE 2018
212	Aberarder Central S	2 ENTRANCES
213	Bosanquet Central PS	1 ENTRANCE
214	Bridgeview PS	COMPLETE 2018
215	Brigden PS	COMPLETE 2018
216	Brights Grove PS	COMPLETE 2018
217	Brooke Central S	COMPLETE 2018
218	Cathcart Boulevard PS	COMPLETE 2018
219	Colonel Cameron PS	COMPLETE 2018
220	Confederation Central S	COMPLETE 2018
222	Dawn Euphemia Central S	COMPLETE 2019
224	Dresden Area Central S	COMPLETE 2018
226	Errol Road PS	COMPLETE 2018
227	Errol Village PS	COMPLETE 2018
230	Grand Bend PS	COMPLETE 2018
231	Gregory Drive PS	COMPLETE 2018
233	H W Burgess PS	COMPLETE 2018
234	Hanna Memorial PS	COMPLETE 2018
235	Harwich-Raleigh PS	COMPLETE 2018
236	High Park PS	COMPLETE 2018
237	Hillcrest PS	COMPLETE 2018
238	Naahii Ridge Elementary S	COMPLETE 2018
239	Indian Creek Road PS	COMPLETE 2018
240	John N Given Learning Ctr	COMPLETE 2019
242	King George VI PS (Chatham)	COMPLETE 2018
243	King George VI PS (Samia)	COMPLETE 2018
244	Kinnwood Central S	4 ENTRANCES
245	Lakeroad PS	COMPLETE 2019

#	SCHOOL NAME	FOB COMPLETION
246	Lambton Central Centennial S	COMPLETE 2018
247	Lansdowne PS	COMPLETE
248	London Road PS	COMPLETE 2018
250	McNaughton Ave PS	COMPLETE
251	Merlin Area PS	COMPLETE 2018
252	Mooretown-Courbright S	1 ENTRANCE
255	Queen Elizabeth II PS (Chatham)	COMPLETE 2018
256	Queen Elizabeth II PS (Samia)	COMPLETE
257	Queen Elizabeth II S (Petrolia)	COMPLETE
259	Riverview Central S	COMPLETE 2018
261	Rosedale PS	COMPLETE 2018
262	South Plympton Central S	NONE
263	Tecumseh PS	COMPLETE
264	Thamesville Area Central S	COMPLETE 2018
265	Tilbury Area PS	COMPLETE 2018
266	Victor Lauriston PS	COMPLETE 2018
268	W J Baird PS	COMPLETE 2018
272	Wheatley Area PS	COMPLETE 2018
273	Winston Churchill PS	COMPLETE 2018
274	Wyoming PS	COMPLETE
275	Zone Township Central PS	COMPLETE 2019
276	Sir John Moore	COMPLETE 2018
277	East Lambton Elementary S	COMPLETE 2018
278	P.E. McGibbon	COMPLETE
301	Chatham Regional Ed. Centre	COMPLETE
302	Samia Education Centre	COMPLETE
304	Plant & Mtce, Confed. St., Samia	COMPLETE