

PRESENT:

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| Trustees: | Chair Elizabeth Hudie, Acting Vice-Chair Bob Murphy, Jane Bryce, Randy Campbell, Dave Douglas, Jack Fletcher, Tom McGregor, Lareina Rising, Shannon Sasseville |
| Student Trustees | Autumn Bressette, Lexi Graham and Rihana Kukkadi |
| Staff: | Director of Education Jim Costello, Superintendent of Business Brian McKay, Superintendents of Education, Angie Barrese, Gary Girardi, Ben Hazzard, Helen Lane, Mark Sherman and Phil Warner and Heather Hughes, Public Relations Officer |
| Excused: | Vice-Chair Scott McKinlay |
| Regrets: | Trustee Ruth Ann Dodman |
| Recording Secretary: | Trish Johnston, Executive Assistant and Communications Officer |
| Call to Order: | Chair Hudie called the meeting to order at 7:07 p.m. Trustee Murphy served as Acting Vice-Chair for the Meeting. Chair Hudie read the Traditional Territorial Acknowledgement. |
| #2018-115 Approval of the Agenda Sept/11/2018 | Moved by Jack Fletcher, seconded by Tom McGregor, "That the Agenda for the Regular Board Meeting Public Session of September 11, 2018 be approved." <p style="text-align: right;">CARRIED.</p> |
| Declaration of Conflict of Interest: | None |
| #2018-116 Approval of Minutes Aug/28/2018 | Moved by Randy Campbell, seconded by Dave Douglas, "That the Board approve the Minutes of the Regular Board Meeting of August 28, 2018." <p style="text-align: right;">CARRIED.</p> |
| Business Arising | None |
| Questions from the Public | None |
| Proposed Cancellation of the October 23, 2018 Regular Board Meeting | Director Costello noted that municipal elections are scheduled for Monday, October 22, 2018. School board trustees will be elected for the term December 1, 2018 to November 14, 2022. It has been the past practice of the Board to cancel the Regular Board Meeting scheduled for the evening following an election. |
| #2018-117 October 22, 2018 Board Meeting Cancelled. | Moved by Randy Campbell, seconded by Tom McGregor, "That the Board cancel the Regular Board Meeting scheduled for October 23, 2018." <p style="text-align: right;">CARRIED.</p> |
| Schedule for Regular Board Meetings for the period December 2018 to December 2019 | Director Costello outlined the sections in the Board's Procedural By-laws that govern the scheduling of Board Meetings. He presented the proposed schedule for the period December 2018 to December 2019. Additional meetings would continue to be at the call of the Chair as needed. Typically, Regular Board Meetings are not scheduled during the months of December and July and only |

one meeting is held during the months of March and August. Board business is usually lighter during these months. Special meetings of the Board will be called as required.

#2018-118
December 2018 to
December 2019 Board
Meeting Schedule
Approved

Moved by Jack Fletcher, seconded by Jane Bryce,

“That the Board approve the Regular Board Meeting schedule for the period December 2018 to December 2019.”

Director Costello explained that the Board Meetings in January 2019 will be held on the third and fifth Tuesdays due to the December school holiday break.

CARRIED.

LKDSB Regulations on
Programs In Care,
Treatment, Custodial and
Correctional Facilities

Director Costello advised that the regulation on *Programs in Care, Treatment, Custodial and Correctional Facilities* has been reviewed as part of the LKDSB four-year cyclical review. He explained that this is referred to as Section 23 in the Education Act. The LKDSB partners with treatment providers to provide alternative placements for students. Administration is recommending that the regulation be rescinded because the content is outlined in the Education Act and covered by the corresponding LKDSB Administrative Procedure. The Administrative Procedure has been updated to reflect the current process and requirements. Administrative procedures are operational and are approved by the members of Executive Council.

#2018-119
Regulation *Programs In*
Care, Treatment,
Custodial and Correctional
Facilities Rescinded

Moved by Jane Bryce, seconded by Jack Fletcher,

“That the Board rescind the regulation on *Programs in Care, Treatment, Custodial and Correctional Facilities.*”

Director Costello confirmed that if a parent/guardian had a concern about their student, they would be encouraged to talk to the service provider, a LKDSB staff member or Superintendent Barrese.

CARRIED.

#2018-120
LKDSB Policy and
Regulations on Child
Abuse and Neglect

Director Costello advised that the policy and regulation on *Child Abuse and Neglect* has been reviewed as part of the LKDSB cyclical review. The word Youth was added to the references in the document to the Child, Youth and Family Services Act. The corresponding LKDSB Administrative Procedure has been updated to reflect the current legal requirements.

Moved by Dave Douglas, seconded by Lareina Rising,

“That the Board approve the review of the policy and regulation on *Child Abuse and Neglect.*”

Director Costello confirmed that the reporting procedure requires staff to report any suspected abuse directly to CAS and then to the Principal.

CARRIED.

LKDSB Policy Job
Description for the Director
of Education and
Secretary of the Board
Report B-18-92

Director Costello advised that the policy on *Job Description of the Director of Education and Secretary of the Board* has been reviewed as part of the Board's cyclical review. Minor changes are recommended to reflect the current terminology, philosophy and the focus of the position. The Director's responsibilities as the curriculum leader have been included under the Chief Educational Officer section. Director Costello confirmed that an individual must be a member in good standing with the College of Teachers to serve as a

director of education.

#2018-121
Policy Job Description for
the Director of Education
and Secretary of the Board
approved

Moved by Tom McGregor, seconded by Jane Bryce,

“That the Board approve the revised policy on *Job Description for the Director of Education and Secretary of the Board.*”

It was agreed that the first sentence would be revised to read:
It is the policy of the Lambton Kent District School Board to hold the Director of Education, who is also the Secretary of the Board, the Chief Educational Officer and Chief Executive Officer, accountable for all aspects of the Lambton Kent District School Board from here on referred to as the Board.”

It was agreed that a new third bullet under Chief Educational Officer would read *be responsible for ensuring diverse and equitable program offerings for all students, including Indigenous students;*

Director Costello confirmed that the new director of education could bring the policy back for revision, if necessary, as the education focus evolves under the new government. Chair Hudie commented on the need to have a set position description in place prior to conducting the interviews for the position.

CARRIED.

Capital Projects Update

Superintendent Girardi updated Trustees on the construction at Tecumseh Public School. The internal renovations were completed for the first day of school. The parking lot is expected to be done at the end of the month. Staff and students have done an excellent job working together to ensure everyone's safety at the school. He acknowledged the cooperation of the neighbours regarding parking overflow.

Superintendent McKay updated Trustees on the Great Lakes Secondary School (GLSS) renovation project. Although construction on the site progressed over summer, a recent review of the construction site by the LKDSB consultant suggests the site will not be ready to relocate students at the end of the first semester. With concerns about the projected timing of completion and the potential for further delays due to weather conditions in the upcoming months, Senior Administration has determined it is in the best interest of students, staff and parent/guardians to inform everyone that the occupancy date for the new GLSS site will be September 2019. Senior Administration met with the Principal and School Council Chair to discuss the situation. The School Council Chair was not overly surprised and expressed concerns about a mid-year move and the impact on busing, exams, etc. Administration does not want the relocation to negatively impact student success. Administration will continue to work with Jasper Construction Corp. to complete the facility as soon as possible. The delay is not expected to impact the LKDSB project budget.

Support for delaying the move to the new school site was expressed considering student safety and student success. In response to Trustee Douglas's comments about preventing a similar situation with future construction projects, Superintendent McKay advised that Administration plans to do a review of the scope of the project to ensure that the information received was realistic. He explained that a new school build is in the same budget range of approximately \$25M and normally takes 2 years for a construction project of that magnitude. He confirmed that going forward, they would have different conversations with the planning partners.

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| | <p>In response to Trustee Sasseville's comments about the need for a strong communication plan, Director Costello confirmed that Administration had a plan in place. Administration met with the school staff today to explain the situation. The Principal met with the Chair of the School Council and is working with the School Council Chair to keep the School Council members informed as things progress. Superintendent Girardi advised that there seems to be an understanding among the students, staff, school council members and school community about the situation. Administration will continue to communicate with all groups to keep them informed. Superintendent McKay confirmed that Administration would be issuing a media release tonight and conducting media interviews tomorrow to get the LKDSB message out. The LKDSB is the customer on the project and the labour questions will be referred to the General Contractor from Jasper Construction Corp. The General Contractor is prepared to answer questions. The media release will be shared via social media as well as placed on the LKDSB and GLSS websites.</p> <p>Trustee Bryce commented on the new safety crossing light installed by the Town of Plympton-Wyoming for Plympton-Wyoming Public School.</p> |
| Correspondence | <p>The Board received a letter from Provincial ETFO President regarding the 2015 Health and Physical Education Curriculum, dated July 24, 2018.</p> |
| New Business | <p>None</p> |
| Trustee Questions | <p>Trustee Sasseville commented on feedback she received and what she observed on the first day of school this year which indicated a calm startup for students and teachers. She thanked everyone for implementing the practice of informing students in June of their September placements. Director Costello noted Trustee Sasseville's efforts to introduce the practice and former Superintendent Lounsbury's dedication to follow it through.</p> <p>Trustee Fletcher referred to the correspondence received from the Provincial ETFO President regarding the 2015 Health and Physical Education Curriculum. Director Costello advised that he had issued a letter to parents/guardians and staff on the subject. The letter is posted on the LKDSB website.</p> |
| Announcements | <p>The next Regular Board Meeting will be held on Tuesday, September 25, 2018, 7:00 p.m. at the Sarnia Education Centre.</p> <p>The Student Trustees departed from the Board Meeting.</p> |
| Reconvene to Private Session 7:57 p.m. | <p>The Board reconvened to Private Session at 7:57 p.m.</p> |
| Reconvene to Public 8:17 | <p>The Board reconvened to Public Session at 8:17 p.m.</p> |
| Motions Emanating from Regular Board Private Session | <p>Moved by Bob Murphy, seconded by Jane Bryce,</p> <p>"That the Board begin the process of hiring a management consulting firm to commence a RFP process to work with, at a minimum, the Chair, Vice Chair and Director of Education to facilitate a provincial search for a new director of education."</p> |
| | <p>CARRIED.</p> |
| #2018-122 Action of the Regular Board Private Session be | <p>Moved by Bob Murphy, seconded by Lareina Rising,</p> <p>"That the Action of the Board in Private Session be the Action of the Board."</p> |

the Action of the Board

CARRIED.

Adjournment
8:18 p.m.

There being no further business, Chair Hudie declared the meeting adjourned
at 8:18 p.m.

Chair of the Board

Director of Education and Secretary of the Board