



REGULAR BOARD MEETING AGENDA  
PUBLIC SESSION

TUESDAY SEPTEMBER 25, 2018  
7:00 p.m.

A

Board Room  
Sarnia Education Centre  
200 Wellington Street, Sarnia

	Page Reference
1. Call to Order	
2. Approval of Agenda	
3. Declaration of Conflict of Interest	
4. Approval of the Minutes of the September 11, 2018 Board Meeting	3
5. Business Arising from the Minutes	
6. Motions Emanating from the Regular Board Private Session	
7. Motion that the Actions of the Regular Board Private Session be the Action of the Board	
8. Presentations: a) Summer Learning Program 2018	
9. Delegations:	
10. Questions from the Public	
11. Reports for Board Action: a) Staff and Volunteer Appreciation Day	Chair Hudie Report B-18-96
	7
<u>Recommendation</u>	
“That the Board observe Staff and Volunteer Appreciation Day on October 5, 2018.”	
b) Policy and Regulations <i>Prohibition of Entrepreneurial Activities By Employees</i>	Director Costello Report B-18-97
	8
<u>Recommendation</u>	
“That the Board approve the review of the policy and revised Regulations on <i>Prohibition of Entrepreneurial Activities</i> .”	
c) Regulation on <i>Student Senate</i>	Director Costello Report B-18-98
	11
<u>Recommendation</u>	
“That the Board approve the revised regulation on <i>Student Senate</i> .”	

d) Renaming of the Former John N. Given Public School Facility <u>Recommendation</u>	Superintendent Girardi Report B-18-99	14
"That the Board approve the establishment of an Ad Hoc Naming Committee, effective September 26, 2018 to November 20, 2018, to recommend to the Board a name for the former John N. Given Public School and appoint of two Trustees to serve on the Naming Committee."		
e) Disposition of Surplus Real Property – Part of 60 Aberdeen Avenue, Sarnia <u>Recommendation</u>	Superintendent McKay Report B-18-100	15
"That the Board declare the vacant land outlined in Report B-18-100 Sarnia surplus to the Board's needs and dispose of the said property in accordance with Ministry Regulations 444/98."		
f) Disposition of Surplus Real Property - South Plympton Public School <u>Recommendation</u>	Superintendent McKay Report B-18-101	17
"That the Board declare the former South Plympton Public School surplus to the Board's needs and dispose of the said property in accordance with Ministry Regulations 444/98.'		
12. Reports for Board Information:		
a) Supervised Alternative Learning Program Summary 2017/2018 School Year	Trustee Dodman Report B-18-102	18
b) Summer Learning Program	Superintendent Hazzard Report B-18-103	20
13. Correspondence		
14. New Business		
15. Trustee Question Period		
16. Notices of Motion		
17. Future Agenda Items		
18. Announcements		
a) The next Regular Board Meeting will be held on October 9, 2018 at the Chatham Education Centre at 7:00 p.m.		
19. Adjournment		

Lambton Kent District School Board

Minutes of the Regular Board Meeting held on September 11, 2018 at the Chatham Education Centre

**PRESENT:**

Trustees:

Chair Elizabeth Hudie, Acting Vice-Chair Bob Murphy, Jane Bryce, Randy Campbell, Dave Douglas, Jack Fletcher, Tom McGregor, Lareina Rising, Shannon Sasseville

Student Trustee

Autumn Bressette, Lexi Graham and Rihana Kukkadi

Staff:

Director of Education Jim Costello, Superintendent of Business Brian McKay, Superintendents of Education, Angie Barrese, Gary Girardi, Ben Hazzard, Helen Lane, Mark Sherman and Phil Warner and Heather Hughes, Public Relations Officer

Excused:

Vice-Chair Scott McKinlay

Regrets:

Trustee Ruth Ann Dodman

Recording Secretary:

Trish Johnston, Executive Assistant and Communications Officer

Call to Order:

Chair Hudie called the meeting to order at 7:07 p.m. Trustee Murphy served as Acting Vice-Chair for the Meeting.

Chair Hudie read the Traditional Territorial Acknowledgement.

#2018-115

Approval of the Agenda

Sept/11/2018

Moved by Jack Fletcher, seconded by Tom McGregor,

"That the Agenda for the Regular Board Meeting Public Session of September 11, 2018 be approved."

CARRIED.

Declaration of Conflict of Interest:

None

#2018-116

Approval of Minutes

Aug/28/2018

Moved by Randy Campbell, seconded by Dave Douglas,

"That the Board approve the Minutes of the Regular Board Meeting of August 28, 2018."

CARRIED.

Business Arising

None

Questions from the Public

None

Proposed Cancellation of the October 23, 2018 Regular Board Meeting

Director Costello noted that municipal elections are scheduled for Monday, October 22, 2018. School board trustees will be elected for the term December 1, 2018 to November 14, 2022. It has been the past practice of the Board to cancel the Regular Board Meeting scheduled for the evening following an election.

#2018-117  
October 22, 2018 Board Meeting Cancelled.

Moved by Randy Campbell, seconded by Tom McGregor,

"That the Board cancel the Regular Board Meeting scheduled for October 23, 2018."

CARRIED.

Schedule for Regular Board Meetings for the period December 2018 to December 2019

Director Costello outlined the sections in the Board's Procedural By-laws that govern the scheduling of Board Meetings. He presented the proposed schedule for the period December 2018 to December 2019. Additional meetings would continue to be at the call of the Chair as needed. Typically, Regular Board Meetings are not scheduled during the months of December and July and only one meeting is held during the months of March and August. Board business is usually lighter during these months. Special meetings of the Board will be called as required.

#2018-118  
December 2018 to  
December 2019 Board  
Meeting Schedule  
Approved

LKDSB Regulations on  
*Programs In Care,  
Treatment, Custodial and  
Correctional Facilities*

#2018-119  
Regulation *Programs In  
Care, Treatment,  
Custodial and Correctional  
Facilities* Rescinded

#2018-120  
LKDSB Policy and  
Regulations on Child  
Abuse and Neglect

LKDSB Policy Job  
Description for the Director  
of Education and  
Secretary of the Board  
Report B-18-92

#2018-121  
Policy *Job Description for  
the Director of Education  
and Secretary of the Board*  
approved

Moved by Jack Fletcher, seconded by Jane Bryce,

“That the Board approve the Regular Board Meeting schedule for the period December 2018 to December 2019.”

Director Costello explained that the Board Meetings in January 2019 will be held on the third and fifth Tuesdays due to the December school holiday break.

CARRIED.

Director Costello advised that the regulation on *Programs in Care, Treatment, Custodial and Correctional Facilities* has been reviewed as part of the LKDSB four-year cyclical review. He explained that this is referred to as Section 23 in the Education Act. The LKDSB partners with treatment providers to provide alternative placements for students. Administration is recommending that the regulation be rescinded because the content is outlined in the Education Act and covered by the corresponding LKDSB Administrative Procedure. The Administrative Procedure has been updated to reflect the current process and requirements. Administrative procedures are operational and are approved by the members of Executive Council.

Moved by Jane Bryce, seconded by Jack Fletcher,

“That the Board rescind the regulation on *Programs in Care, Treatment, Custodial and Correctional Facilities*.”

Director Costello confirmed that if a parent/guardian had a concern about their student, they would be encouraged to talk to the service provider, a LKDSB staff member or Superintendent Barrese.

CARRIED.

Director Costello advised that the policy and regulation on *Child Abuse and Neglect* has been reviewed as part of the LKDSB cyclical review. The word Youth was added to the references in the document to the Child, Youth and Family Services Act. The corresponding LKDSB Administrative Procedure has been updated to reflect the current legal requirements.

Moved by Dave Douglas, seconded by Lareina Rising,

“That the Board approve the review of the policy and regulation on *Child Abuse and Neglect*.”

Director Costello confirmed that the reporting procedure requires staff to report any suspected abuse directly to CAS and then to the Principal.

CARRIED.

Director Costello advised that the policy on *Job Description of the Director of Education and Secretary of the Board* has been reviewed as part of the Board's cyclical review. Minor changes are recommended to reflect the current terminology, philosophy and the focus of the position. The Director's responsibilities as the curriculum leader have been included under the Chief Educational Officer section. Director Costello confirmed that an individual must be a member in good standing with the College of Teachers to serve as a director of education.

Moved by Tom McGregor, seconded by Jane Bryce,

“That the Board approve the revised policy on *Job Description for the Director of Education and Secretary of the Board*.”

It was agreed that the first sentence would be revised to read:

*It is the policy of the Lambton Kent District School Board to hold the Director of Education, who is also the Secretary of the Board, the Chief Educational Officer and Chief Executive Officer, accountable for all aspects of the Lambton Kent District School Board from here on referred to as the Board.”*

It was agreed that a new third bullet under Chief Educational Officer would read

*be responsible for ensuring diverse and equitable program offerings for all students, including Indigenous students;*

Director Costello confirmed that the new director of education could bring the policy back for revision, if necessary, as the education focus evolves under the new government. Chair Hudie commented on the need to have a set position description in place prior to conducting the interviews for the position.

CARRIED.

#### Capital Projects Update

Superintendent Girardi updated Trustees on the construction at Tecumseh Public School. The internal renovations were completed for the first day of school. The parking lot is expected to be done at the end of the month. Staff and students have done an excellent job working together to ensure everyone's safety at the school. He acknowledged the cooperation of the neighbours regarding parking overflow.

Superintendent McKay updated Trustees on the Great Lakes Secondary School (GLSS) renovation project. Although construction on the site progressed over summer, a recent review of the construction site by the LKDSB consultant suggests the site will not be ready to relocate students at the end of the first semester. With concerns about the projected timing of completion and the potential for further delays due to weather conditions in the upcoming months, Senior Administration has determined it is in the best interest of students, staff and parent/guardians to inform everyone that the occupancy date for the new GLSS site will be September 2019. Senior Administration met with the Principal and School Council Chair to discuss the situation. The School Council Chair was not overly surprised and expressed concerns about a mid-year move and the impact on busing, exams, etc. Administration does not want the relocation to negatively impact student success. Administration will continue to work with Jasper Construction Corp. to complete the facility as soon as possible. The delay is not expected to impact the LKDSB project budget.

Support for delaying the move to the new school site was expressed considering student safety and student success. In response to Trustee Douglas's comments about preventing a similar situation with future construction projects, Superintendent McKay advised that Administration plans to do a review of the scope of the project to ensure that the information received was realistic. He explained that a new school build is in the same budget range of approximately \$25M and normally takes 2 years for a construction project of that magnitude. He confirmed that going forward, they would have different conversations with the planning partners.

In response to Trustee Sasseville's comments about the need for a strong communication plan, Director Costello confirmed that Administration had a plan in place. Administration met with the school staff today to explain the situation. The Principal met with the Chair of the School Council and is working with the School Council Chair to keep the School Council members informed as things progress. Superintendent Girardi advised that there seems to be an understanding among the students, staff, school council members and school community about the situation. Administration will continue to

	communicate with all groups to keep them informed. Superintendent McKay confirmed that Administration would be issuing a media release tonight and conducting media interviews tomorrow to get the LKDSB message out. The LKDSB is the customer on the project and the labour questions will be referred to the General Contractor from Jasper Construction Corp. The General Contractor is prepared to answer questions. The media release will be shared via social media as well as placed on the LKDSB and GLSS websites. Trustee Bryce commented on the new safety crossing light installed by the Town of Plympton-Wyoming for Plympton-Wyoming Public School.
Correspondence	The Board received a letter from Provincial ETFO President regarding the 2015 Health and Physical Education Curriculum, dated July 24, 2018.
New Business	None
Trustee Questions	Trustee Sasseville commented on feedback she received and what she observed on the first day of school this year which indicated a calm startup for students and teachers. She thanked everyone for implementing the practice of informing students in June of their September placements. Director Costello noted Trustee Sasseville's efforts to introduce the practice and former Superintendent Lounsbury's dedication to follow it through.  Trustee Fletcher referred to the correspondence received from the Provincial ETFO President regarding the 2015 Health and Physical Education Curriculum. Director Costello advised that he had issued a letter to parents/guardians and staff on the subject. The letter is posted on the LKDSB website.
Announcements	The next Regular Board Meeting will be held on Tuesday, September 25, 2018, 7:00 p.m. at the Sarnia Education Centre.  The Student Trustees departed from the Board Meeting.
Reconvene to Private Session 7:57 p.m.	The Board reconvened to Private Session at 7:57 p.m.
Reconvene to Public 8:17	The Board reconvened to Public Session at 8:17 p.m.
Motions Emanating from Regular Board Private Session	Moved by Bob Murphy, seconded by Jane Bryce,  "That the Board begin the process of hiring a management consulting firm to commence a RFP process to work with, at a minimum, the Chair, Vice Chair and Director of Education to facilitate a provincial search for a new director of education."
#2018-122 Action of the Regular Board Private Session be the Action of the Board	CARRIED.  Moved by Bob Murphy, seconded by Lareina Rising,  "That the Action of the Board in Private Session be the Action of the Board."
Adjournment 8:18 p.m.	CARRIED.  There being no further business, Chair Hudie declared the meeting adjourned at 8:18 p.m.

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Chair of the Board

Director of Education and Secretary of the Board

## REGULAR BOARD, PUBLIC SESSION

**REPORT NO: B-18-96**

### Report to Board

**From:**      **Elizabeth Hudie, Chair of the Board/Jim Costello, Director of Education**

**Date:**      **September 25, 2018**

**Subject:**      **Staff and Volunteer Appreciation Day 2018**

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The Lambton Kent District School Board is very proud of its staff and is certainly aware of the important role they play in the development of children. Staff are very dedicated and caring individuals striving to improve student achievement for the betterment of society.

At the 44<sup>th</sup> Session of the International Conference on Education, the United Nations agency declared October 5<sup>th</sup> as World Teachers' Day. The LKDSB has chosen to expand the focus and celebrate Staff and Volunteer Appreciation Day on October 5 to acknowledge the contributions of all employees.

The Lambton Kent District School Board truly appreciates everything staff and volunteers do to enhance learning opportunities for our students.

### **RECOMMENDATION:**

**“That the Lambton Kent District School Board observe Staff and Volunteer Appreciation Day on October 5, 2018.”**

## **REGULAR BOARD, PUBLIC SESSION**

### **Report To Board**

**FROM:** Jim Costello, Director of Education

**DATE:** September 25, 2018

**SUBJECT:** Policy and Regulations – *Prohibition of Entrepreneurial Activities by Employees*

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The policy and regulations on *Prohibition of Entrepreneurial Activities by Employees* have been reviewed as part of the Board's cyclical review. The regulation has been revised to include a reference to the use of social media.

### **RECOMMENDATION:**

**“That the Board approve the review of the policy and revised regulations on *Prohibition of Entrepreneurial Activities by Employees*. ”**

## **POLICY**

<b>Subject: Prohibition of Entrepreneurial Activities by Employees</b>
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It is the policy of the Lambton Kent District School Board to prohibit any form of personal entrepreneurial activity by employees during their hours of employment.

Implementation Date:	November 23, 1999
Reviewed	August 31, 2004, May 13, 2008, March 27, 2012, October 13, 2015
Reference:	LKDSB Regulations

## **REGULATIONS**

### **Subject: Prohibition of Entrepreneurial Activities by Employees**

For the purposes of this policy entrepreneurial activities shall include the advertising of, promotion of, distributing of and/or selling of products and/or activities on Board time. Board facilities and/or equipment including Internet, e-mail and **social media** may be used only for Board business.

1. It will be the responsibility of each principal or supervisor to ensure that no entrepreneurial activity, as defined above, is being conducted by any employee(s) in their charge.
2. Should a principal or supervisor become cognizant of any employee(s) conducting entrepreneurial activities, as defined above, they will notify the employee(s), in writing, to cease the activities immediately.
3. Should the activities not cease as requested in #2, the principal or the supervisor will notify the appropriate superintendent.
4. The superintendent, upon notification, will:
  - (a) review the report of the principal or supervisor;
  - (b) conduct a personal investigation of the matter;
  - (c) determine appropriate disciplinary action if required.

Implementation Date:	November 23, 1999
Revised:	August 31, 2004
Reviewed:	May 13, 2008
Revised:	March 27, 2012
Reviewed:	October 13, 2015
Reference:	LKDSB Board Policy

**REPORT NO: B-18-98**

**REGULAR BOARD, PUBLIC SESSION**

**REPORT TO BOARD**

**FROM:** Jim Costello, Director of Education

**DATE:** September 25, 2018

**SUBJECT:** **Regulations Student Senate**

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At the August 28, 2018 Board Meeting, Trustees approved revisions to the LKDSB regulation on *Student Trustee* that moved the election date from April to February. The LKDSB *Student Senate* regulation has been revised to reflect the change in date as well.

**Recommendation:**

“That the Board approve the revised regulations on *Student Senate*.”

## **REGULATIONS**

<b>SUBJECT:</b>	<b>STUDENT SENATE</b>
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### Role of the Student Senate

1. Student Senate should play a proactive role in improving the educational experience for Lambton Kent students. The group has the opportunity to produce proposals and initiatives to be undertaken across Lambton Kent, which will be brought forward to Board.
2. The Student Senate has the right to make recommendations to the attention of the Board concerning matters discussed by the Student Senate with a quorum of representatives from at least fifty percent (50%) of the schools being present and voting.
3. Subcommittees consisting of Student Senate members, Student Trustees, the Trustee Mentors, the Administration Liaison, and/ or other students may be established to work on specific initiatives and issues. A chair for each subcommittee will be established and Student Trustees are responsible for reporting information and progress from these committees to Board.
4. In **February** ~~April~~ of each year, the Student Senate will elect the ~~two~~ Student Trustees to serve on the Board for the following year.

### Role of Student Senators

5. Student Senators shall be charged with the responsibility of bringing student concerns from their schools, including Student Councils, for discussion and shall be responsible to report deliberations of the Student Senate back to the students in their schools.
6. The Student Trustees will attend all meetings and will assist the Trustee Mentors with the responsibility of forwarding student concerns and comments identified during these meetings to the Board.
7. The Trustee Mentors and the Student Trustees shall be charged with the responsibility of forwarding recommendations of the Student Senate to the Board for their consideration and shall be responsible to report back to the Senate the results of the Board's deliberations.
8. Student Senate members will be eligible to receive credit toward the Community Involvement Activity requirement of the Ontario Secondary School Diploma.

**Student Senate Members**

9. Two Trustees will be appointed annually to serve as Mentors and they will assist the Student Chair in all meetings.
10. The Student Trustees will serve on the Student Senate.
11. Prior to the end of June, each secondary school will select two student representatives to serve on the Student Senate for the following school year. When possible, one or both the representatives will serve a two-year term.
12. Two First Nation Student Representatives will be invited to serve on the Student Senate. They will be selected by the First Nation Communities.
13. The Director of Education or designate will act as liaison to the Committee.
14. For matters requiring a vote at the Student Senate, voting privileges are not extended to the Student Trustees, the Trustee Mentors or the Director of Education or designate.

**Meeting Frequency**

15. The Student Senate will meet a minimum of four times per year via video conference from the two Board Offices or by teleconference.
16. The first meeting will be held in October with the date and times of the remaining meetings to be determined by the Senate.
17. Student Senate decisions are made through consensus. When necessary, a majority vote may be used.
18. Each year there will be an election of a Student Chair and Student Recorder. The election will occur at the end of the first meeting of the Student Senate in October.
19. Meeting agendas will be determined by the Student Chair(s), Student Trustees, Administration and Trustee Mentors and will focus on matters that concern the students on a system level. Students may focus on problems that cannot be resolved in their schools or on Board issues that require student input and initiatives within and between schools.

**Kilometrage for Attending Student Senate Meetings**

22. The cost of traveling to Student Senate Meetings will be paid in accordance with the LKDSB Regulations *Expense Reimbursement for Staff, Trustees and Student Trustee*.

Implementation Date: June 10, 1999

Revised: January 11, 2005

Reviewed: September 25, 2007

Revised: November 8, 2011, May 8, 2012, May 14, 2013, November 28, 2017

Reference: LKDSB Policy and Administrative Procedure *Student Senate*

**REGULAR BOARD, PUBLIC SESSION**

**Memorandum To:** Jim Costello, Director of Education

**From:** Gary Girardi, Superintendent of Education

**Date:** September 25, 2018

**Subject:** Ad Hoc Naming Committee for the Former John N. Given Public School Site

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With the closure of John N. Given Public School, the suggestion has come forward that the Board officially rename the former school.

As per LKDSB regulation *Naming and Renaming of Board Facilities*, the Board needs to form an Ad Hoc Committee.

Any proposal for a name change of an existing facility or a section thereof must be forwarded to the Board. Should the Board decide to proceed, an ad hoc committee will be established by the Director of Education to bring a recommendation to the Board. The Committee shall consist of:

- (a) two trustees, appointed by the Board (one to chair the committee),
- (b) one administrator from the facility,
- (c) two staff representatives from the facility,
- (d) two representatives of the School Advisory Committee (if applicable),
- (e) two community representatives (if applicable),
- (f) one member of Senior Administration.

**Recommendation**

**“That the Board approve the establishment of an Ad Hoc Naming Committee, effective September 26, 2018 to November 20, 2018, to recommend to the Board a name for the former John N. Given Public School and appoint of two Trustees to serve on the Naming Committee.”**

**BOARD REPORT**  
**REGULAR BOARD, PUBLIC SESSION**

**Memorandum To:** Jim Costello, Director of Education  
**From:** Brian McKay, Superintendent of Business  
**Date:** September 25, 2018  
**Subject:** Disposition of Surplus Real Property – Part of 60 Aberdeen Ave., Sarnia

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The Board has been approached by a neighbouring daycare facility, of Queen Elizabeth II Public School, Sarnia, to acquire some of our abutting land. The partial property is described below:

- Vacant Land, Part of 60 Aberdeen Avenue, Sarnia  
(Part of) Block M Plan 314 Sarnia City Except L309048; in the City of Sarnia, County of Lambton, Province of Ontario  
0.38 acres

An investigation and valuation summary of the property has been conducted by Valco Real Estate Appraisers & Consultants to determine the estimated market value. Appendix A indicates the location of the subject property.

The Board wishes to proceed with disposition of this surplus property, in accordance with the Ministry of Education Ontario Regulation 444/98.

**Recommendation:**

**“That the Board declare the vacant land outlined in Report B-18-100 surplus to the Board’s needs and dispose of the said property in accordance with the Ministry Regulation 444/98.”**



PROPERTY TYPE : Vacant Land - Institutional  
ADDRESS : Part of 60 Aberdeen Avenue, Sarnia, Ontario  
APPRAISER : Mark McManus, BMgmt, AACI, P.App  
CLIENT : Lambton Kent District School Board  
EFFECTIVE DATE : August 10, 2018  
REPORT DATE : August 22, 2018  
FILE # : 0818-35389/MM

**BOARD REPORT**  
**REGULAR BOARD, PUBLIC SESSION**

**Memorandum To:** Jim Costello, Director of Education

**From:** Brian McKay, Superintendent of Business

**Date:** September 25, 2018

**Subject:** Disposition of Surplus Real Property – South Plympton Public School

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At the May 24, 2016 Regular Board Meeting, the following recommendation was approved:

“That the Board approve the consolidation of South Plympton Public School and Wyoming Public School at the Wyoming Public School site, in September 2017”.

As the consolidation is complete, the Board wishes to proceed with disposition of this surplus property, in accordance with the Ministry of Education Ontario Regulation 444/98.

**Recommendation:**

“That the Board declare the former South Plympton Public School surplus to the Board’s needs and dispose of the said property in accordance with the Ministry Regulation 444/98.”

**REGULAR BOARD, PUBLIC SESSION**

**REPORT NO.: B-18-102**

**REPORT TO BOARD**

**FROM:** Trustee Ruth Ann Dodman

**DATE:** September 25, 2018

**SUBJECT: SUPERVISED ALTERNATIVE LEARNING COMMITTEE MEETING  
SUMMARY 2017/18 SCHOOL YEAR**

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Trustees Ruth Ann Dodman, Jane Bryce, Randy Campbell and Jack Fletcher participated in Supervised Alternative Learning (SAL) Committee meetings throughout the year.

The SAL Committee met on the following dates:

September 18, 2017

- Fourteen cases were approved by the Committee

October 2, 2017

- Seventeen cases were approved by the Committee

October 17, 2017

- Thirty cases were approved by the Committee

October 30, 2017

- Eighteen cases were approved by the Committee.

November 14, 2017

- Twenty cases were approved by the Committee.

November 27, 2017

- Ten cases were approved by the Committee.

December 12, 2017

- Twenty-three cases were approved by the Committee

January 23, 2018

- One hundred and Seventy-nine cases were approved by the Committee

February 21, 2018

- Eighteen cases were approved by the Committee.

March 5, 2018

- Ten cases were approved by the Committee.

March 27, 2018

- Twenty-one cases were approved by the Committee.

April 9, 2018

- Eight cases were approved by the Committee.

April 24, 2018

- Twenty-one cases were approved by the Committee.

May 7, 2018

- Fourteen cases were approved by the Committee.

May 22, 2018

- Nine cases were approved by the Committee.

2017/2018 SAL Data is indicated below.

**SAL Referrals**

<u>SAL Referrals Semester #1</u>	<u>Transitioned during Semester #1</u>	<u>Remaining on SAL for Semester #2</u>	<u>Newly Approved for Semester #2</u>	<u>End of Semester #2 Currently on SAL</u>
132	81	108	103	164

**Credits Attempted/Earned**

<i>Semester #1</i>		<i>Semester #2</i>		<i>Totals 2017-18</i>	
<u>Attempted</u>	<u>Earned</u>	<u>Attempted</u>	<u>Earned</u>	<u>Attempted</u>	<u>Earned</u>
107	9	48	21	155	30

The Lambton Kent District school board continues to have an active Supervised Alternative Learning Program during the 2018/2019 school year.

The students in this program are working toward either an Ontario Secondary School Certificate (OSSC) or an Ontario Secondary School Diploma (OSSD).

**REGULAR BOARD, PUBLIC SESSION**

**Memorandum To:** **The Director of Education**

**From:** **Ben Hazzard Superintendent of Education**

**Date:** **September 25, 2018**

**Subject:** **Summer Learning Program 2018**

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The Lambton Kent District School Board received \$130 000 from the Council of Directors of Education to facilitate the Summer Learning Program (SLP) in four locations in our district. SLP sites operated in Chatham at Queen Elizabeth II, in Tilbury at Tilbury Area, in Sarnia at London Road and in Petrolia at Queen Elizabeth II. In total, 135 students from 24 school locations participated in the summer program. Students moving into grades 3 and 4 were invited to attend. The SLP ran for a total of 15 days from July 9 to July 27, 2018. Each school team included an administrator, two teachers and 1 student tutor. An English Language Learners (ELL) section was included in the London Road site. This included a specialized ELL teacher, and a student tutor. There were 11 ELL students involved.

This year, we offered numeracy support as well as a specialized literacy program for English Language Learners. Participating students received 180 minutes of math instruction daily, for a total of 45 hours over the three-week period. During the numeracy portion, students worked to strengthen their basic math skills by focusing on number sense and flexibility of number. Students participated in number talks to improve their ability to communicate their math thinking. They learned to use a variety of strategies to solve problems, and to think flexibly with numbers.

Pre-instructional assessments were conducted with our participants to determine both baseline data and the instructional needs of our students. In-class improvements were noted in math (part, whole) for all students.

This year the instructional teams at each site organized the afternoon recreation program for our four locations.

Each site offered recreational activities that took advantage of local facilities and guests. One of our groups had activities to promote mental health: yoga and pound fit. Another group offered learning opportunities to deepen understanding of the Indigenous culture and perspectives (story tellers, dance, artwork, environmental stewardship). Our students visited splash pads, explored local parks, went bowling, and built with the bricks for kids program.

Each of our locations held very successful family potlucks at the schools. The response to this event was overwhelmingly positive.

Healthy snacks and a hot lunch were provided for children each day of the program.

At each site, a Math Day was held. Parents and students used a variety of tools and representations together to solve open-ended problems. It was a beneficial learning experience for parents.

In the final feedback survey, all parents rated the Summer Learning Program as excellent. All reported that their children enjoyed participating in the program. One of our goals for the Summer Learning Program was to increase student confidence in Math. The vast majority of parents agreed that their child's confidence increased or greatly increased in all areas as a result of the SLP. All parents indicated that they hoped this program would continue next year and suggested that we increase the length of the program and offer the program to more students in all grades.

Administration is awaiting notice regarding future funding of the Summer Learning Program.