

**ANNUAL ORGANIZATION BOARD MEETING  
 DECEMBER 4, 2018**

**@ 7:00 p.m.**

In the Board Room at the Sarnia Education Centre  
 200 Wellington Street, Sarnia, ON

**AGENDA**

1. Call to Order – Jim Costello, Director of Education and Secretary of the Board
2. Performance by the Cathcart Boulevard Public School Choir
3. Invocation – Trustee Dodman
4. Appointment of Trustee Scrutineers
5. Election of the Chairperson of the Board
  - Nominations
  - Opportunity for Nominees to Speak
  - Casting of Secret Ballots
 New Chairperson Assumes the Chair
6. Address by the Chairperson of the Board
7. Election of the Vice-Chairperson of the Board
  - Nominations
  - Opportunity for Nominees to Speak
  - Casting of Secret Ballots
8. Address by the Vice-Chairperson of the Board
9. Election of the Delegate and Alternate to the Ontario Public School Boards' Association
10. Striking Committee Retires to Select Composition of Board Committees
11. Report of the Striking Committee Report B-19-01 (distributed at the Board Meeting) 2
12. Motion to destroy all ballots
13. Appointment of Signing Officers of the Board Report B-19-02 3
14. Appointment of Legal Counsel for the Board - Report B-19-02 3
15. Appointment of Auditors for the Board - Report B-19-02 3
16. Adjournment

**BOARD REPORT  
ORGANIZATION MEETING OF THE BOARD**

**REPORT NO: B-19-01**

**Report To The Board**

**From: Chair of the Board and Striking Committee**

**Date: December 4, 2018**

**Subject: Report of the Striking Committee**

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The completed Board Committee Structure form for the period from December 4, 2018 to December 3, 2019 will be distributed at the Organization Meeting of the Board following the Meeting of the Striking Committee.

**Recommendation:**

**"That the Board approve the committee structure for the period from December 4, 2018 to December 3, 2019 as outlined in Report B-19-01."**

**BOARD REPORT  
ORGANIZATION MEETING OF THE BOARD**

**REPORT NO: B-19-02**

**Memorandum To: Jim Costello, Director of Education**

**FROM: Brian McKay, Superintendent of Business**

**DATE: December 4, 2018**

**SUBJECT: Signing Officers, Legal Counsels and Auditor for the Board**

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According to its Procedural By-Laws, the Board must appoint its signing officers and legal counsels for the ensuing term. Currently, they are:

Signing Officers: Jim Costello, Director of Education and Secretary of the Board  
Brian McKay, Superintendent of Business and Treasurer of the Board

Legal Counsels: Hicks Morley *(for matters involving personnel)*  
77 King Street West, 39<sup>th</sup> Floor  
P.O. Box 371, TD Centre,  
Toronto, ON. M5K 1K8

Harrison Pensa *(for business, financial & property matters)*  
P.O. Box 3237  
450 Talbot Street  
London, ON. N6A 4K3

At the Audit Committee Meeting of October 30, 2018, the committee recommended the current auditing firm.

Auditor: Bailey Kearney Ferguson LLP  
708 Wellington Street  
Wallaceburg, ON. N8A 2Y6

**RECOMMENDATION #1:**

**“That, for the term of December 2018 to July 2019, the Board appoint Jim Costello, Director of Education and Secretary of the Board and Brian McKay, Superintendent of Business and Treasurer of the Board as its official signing officers.”**

**RECOMMENDATION #2:**

**“That, for the term of December 2018 to November 2019, the Board appoint the legal firms of: (a) Hicks Morley, (b) Harrison Pensa as its official legal firms to conduct business.”**

**RECOMMENDATION #3:**

**“That, for the term of December 2018 to November 2019, the Board appoint the auditing firm of Bailey Kearney Ferguson LLP as its official auditor.”**