

PRESENT:

- Trustees: Chair Jane Bryce, Vice-Chair Elizabeth Hudie, Ruth Ann Dodman, Dave Douglas, Jack Fletcher, Scott McKinlay, Bob Murphy. Lareina Rising (via teleconference), Shannon Sasseville (via teleconference)
- Student Trustee Elisabeth Guthrie and Evan Rogers
- Staff: Director of Education Jim Costello, Superintendent of Business Brian McKay, Superintendents of Education, Angie Barrese, Gary Girardi, Helen Lane, Taf Lounsbury, Mark Sherman and Phil Warner, Public Relations Officer Heather Hughes
- Regrets: Trustees Randy Campbell, Tom McGregor
- Recording Secretary: Trish Johnston, Executive Assistant and Communications Officer
- Call to Order: Chair Bryce called the meeting to order at 7:00 p.m. and read the Traditional Territorial Preamble/Acknowledgement.
- We acknowledge that the Chippewa, Odawa, Potawatomi known as the Anishinaabeg and the Delaware known as Lunaapeew inhabited these lands at the time of the written treaties, these being: Treaty #2; Treaty #7; Treaty #29. We also acknowledge the earlier Indigenous people that travelled these lands prior to 1790 in the time of the Wampum treaties. It is through their connection with the spirit of the land, water and air that we recognize their unique culture, traditions, and values. It is their belief that they are part of the land that sustains all life, and it is the sacred responsibility of all people to ensure that the environment remains protected. Finally, we acknowledge that their inherent languages preclude any English/French meaning.*
- Chair Bryce read an In Memoriam for LKETFO president/staff member Ron Rivait. A moment of silence was observed.
- #2017-149
Approval of the Agenda
Sept/26/2017
Moved by Jack Fletcher, seconded by Dave Douglas,
"That the Agenda for the Regular Board Meeting Public Session of
September 26, 2017 be approved."
CARRIED.
- Declaration of Conflict of Interest: No declarations of conflict of interest were issued.
- #2017-150
Approval of Minutes
Sept/12/2017
Moved Ruth Ann Dodman, seconded by Scott McKinlay,
"That the Board approve the Minutes of the Regular Board Meeting of
September 12, 2017."
CARRIED.
- #2017-151
Action of the Regular
Board Private Session be
the Action of the Board
Moved by Elizabeth Hudie, seconded by Dave Douglas,
"That the Action of the Board in Private Session be the Action of the
Board."
CARRIED.
- Presentations:
Summer Learning
Program 2017
Superintendent Lounsbury introduced System Coordinator for Elementary Achievement Mary Lynn Anderson who was responsible for the Summer Learning Program. Mary Lynn Anderson advised that she was the Principal of the Summer Learning Program two years ago when it was offered at P.E

McGibbon Public School in Sarnia. This year, the Summer Learning Program was offered at Harwich Raleigh Public School, Blenheim, King George VI Public School, Chatham, Sir John Moore Community School, Corunna and P.E. McGibbon Public School, Sarnia. She explained that the three-week program combines literacy and math learning opportunities in the morning and recreational opportunities in the afternoon. She shared the positive feedback received from parents and noted the contributions of the dedicated volunteers, like Trustee Dodman. She introduced the team members from the program offered at P.E. McGibbon Public School, Sarnia - site leader Kevin Chambers and teachers Bethany Tiegs and Jenna Frew. The P.E. McGibbon School team advised that the students encouraged to participate in the program are usually going into Grade 3 or 4, are at a level 2 and usually love school and want to engage. The students make a positive connection to school through their participation in the Summer Learning Program. They outlined the various academic learning opportunities provided to the students. The importance of the nutritional aspect of the program was explained. They outlined the recreational opportunities provided to the students and explained the partnership with the Aamjiwnaang First Nation that provided a weekly cultural learning experience as well. They shared information on the successful parent engagement morning that was focused on math. Students guided their parents through the activities.

Mary Lynn Anderson advised that this year, the LKDSB received funding for eight classrooms (four schools) with a minimum of 15 students in each. Each of the schools had a little over 30 students at each. The total number of students in the program this summer was between 120 to 140.

Trustees commented on the enthusiasm of the teachers and the fantastic benefits of the program for the students.

Mary Lynn Anderson explained the role of the site administrator. The site administrator is responsible for overseeing the whole operation at the school including student attendance/safety, preparing fruits and vegetables, addressing behaviour concerns, liaising with parents, processing the required paperwork, including the pre and post student assessments, and organizing the recreational opportunities.

Trustee Dodman thanked Mary Lynn Anderson for organizing an excellent program and commented on her volunteer experience at King George VI Public School, Chatham and how much the students appreciated all the recreational outings.

Superintendent Lounsbury advised that the LKDSB received \$120 000 from the Council of Directors of Education (CODE) to facilitate the Summer Learning Program in four locations. The Program Department staff will be applying for funding again in November to offer the program in the summer of 2018. The LKDSB has been involved in the program since 2011.

Mary Lynn Anderson outlined the factors considered when selecting the locations to host the program. The schools tend to be located in areas with a demonstrated academic need. Air-conditioned schools or sections of the schools are preferred and the school summer construction schedule must be considered as well. She stated that the goals of the program are to take away the summer learning loss, to get kids to love school and be excited to be in school.

	<p>Superintendent Lounsbury explained the debriefing process the program staff and Summer Learning Staff participate in both internally and externally. Director Costello thanked the presenters for their commitment to student well-being and achievement. Student Trustee Rogers referred to the LKDSB <i>Student Achievement ✓ Community Success</i> and commented on the link the Summer Learning Program provides for the students, teaching the students community connection.</p> <p>Chair Bryce thanked the guests for attending and referred to the Agenda item, LKDSB Staff and Volunteer Appreciation Day, and expressed appreciation for their work and dedication to students. Trustee Rising spoke of her personal experience with her son in the program two summers ago and how well it worked for him.</p>
<p>LKDSB Staff and Volunteer Appreciation Day Report B-187-31</p>	<p>Director Costello stated that the LKDSB is very proud of its staff and is certainly aware of the important role they play in the development of children. Staff are very dedicated and caring individuals striving to improve student achievement for the betterment of society. At the 44th Session of the International Conference on Education, the United Nations agency declared October 5th as World Teachers' Day. In the past, the Board has recognized teachers on October 5. The LKDSB made the decision to celebrate Staff Appreciation Day on October 5 to acknowledge the contributions of all employees. The LKDSB truly appreciates everything staff and volunteers do to enhance learning opportunities for our students.</p> <p>Moved Scott McKinlay, seconded by Elizabeth Hudie, "That the Lambton Kent District School Board observe Staff and Volunteer Appreciation Day on October 5, 2017."</p> <p>Vice-Chair Hudie recognized the wonderful staff in all the LKDSB schools. Chair Bryce noted that Trustee Murphy was responsible for raising awareness for the work of the volunteers in our system and having the Board recognize their contributions as well.</p> <p>Student Trustees Guthrie and Rogers supported the Motion (non-binding vote). CARRIED.</p>
<p>#2017-152 Staff and Volunteer Appreciation Day October 5, 2017</p>	
<p>Policy and Regulations on <i>LKDSB Display of Flags</i> Report B-17-132</p>	<p>Director Costello noted that the LKDSB flags are currently at half-mast in honour of LKETFO President Ron Rivait. He explained that the policy and regulations on <i>Display of Flags</i> have been reviewed as part of the LKDSB cyclical review. The attached documents were originally developed based on the Board's practice, requirements of the Education Act and the requirements of the Canadian Heritage Branch of the Government of Canada. The intent was to provide a consistent respectful process for the Board. Changes are not recommended at this time.</p> <p>Moved by Ruth Ann Dodman, seconded by Bob Murphy, "That the Board approve the review of the policy and regulation on <i>Display of Flags</i>."</p> <p>Director Costello confirmed that the length of time flags remain at half-mast is at the discretion of the principal. CARRIED.</p>
<p>#2017-153 Policy and Regulations on <i>LKDSB Display of Flags</i> approved.</p>	
<p>Policy and Regulations on</p>	<p>Director Costello explained that the Occupational Health and Safety Act requires</p>

Occupational Health and Safety
Report B-17-133

school boards to review their policies on health and safety annually. The members of the Board's Health and Safety Committees, Union Representatives, members of the Executive Council have had an opportunity to review the documents and support the proposed changes. It is proposed that the two introductory paragraphs in the policy be moved over to the regulations to comply with the LKDSB policy on *Development and Review of Board Policies and Regulations*. It states that *The words "It is the policy of the Lambton Kent District School Board" will initiate a statement, in clear and concise terms, of the Board's values and core beliefs on educational and related issues.*

#2017-154
Policy & Regulations on Occupational Health and Safety approved

Moved by Elizabeth Hudie, seconded by Scott McKinlay,

"That the Board approve the revised policy and regulations *Occupational Health and Safety*."

It was agreed that the word students would be added to the first paragraph of the regulation. It was confirmed that Parent Council should be changed to School Council. Trustee Murphy asked if the annual evaluation and resulting plan for improvements, referred to in regulation #7, could be shared with Trustees. It was confirmed that the Chair and Vice-Chair receive the Minutes of the Joint Health and Safety Committee. Director Costello commented on the ongoing reviews done throughout the school year and suggested that the Health and Safety Officers could provide a workshop for Trustees. Chair Bryce suggested Trustee Murphy bring the topic up under Future Agenda items later on the Agenda.

CARRIED.

Policy and Regulations on *Secondary School Organization*
Report B-17-134

Director Costello explained that the policy and regulations on *Secondary School Organization* have been reviewed as part of the LKDSB cyclical review. Superintendent Sherman explained that changes are not recommended to the policy and that the regulations have been updated to include the offering of on-line courses and the option of cross-school scheduling and timetabling with other secondary schools. The five small secondary schools work together as a group to timetable their schools which involves on-line courses.

#2017-155
Policy and Regulations on Secondary School Organization Approved

Moved by Jack Fletcher, seconded by Ruth Ann Dodman,

"That the Board approve the review of the policy and the revised regulations on *Secondary School Organization*."

In response to Student Trustee Guthrie's question, Director Costello confirmed that ultimately, it is the principal's decision on course offerings. The principal considers input from staff, students and parents, teacher availability. Superintendent Warner commented that decisions are usually made based on student demand and data. In respond to Student Trustee Rogers' question about minimum class size, Superintendent Warner advised that there is not a magical number. There are many factors to consider including the type of course - graduation requirement, university entrance requirement or an elective course.

CARRIED.

Policy and Regulations on *Activities and Supplemental Learning Material Fees*
Report B-17-135

Director Costello advised that the policy and regulations on *Activities and Supplemental Learning Material Fees* have been reviewed as part of the LKDSB cyclical review. Superintendent Sherman explained that changes are not recommended to the policy. The regulations have been updated to highlight the definition for Co-Curricular and Extra-Curricular Activities. The statement

Principals will ensure that no student is excluded from participating based on their ability to pay appears in the policy and has been included in the regulation as well.

Moved by Bob Murphy, seconded by Elizabeth Hudie,

“That the Board approve the review of the policy and revised regulations on *Activities and Supplementary Learning Material Fees.*”

Trustee Murphy asked for an example of an *enhanced optional program* included in regulation #1. Superintendent Sherman shared that a dance costume would be considered an example as well as a field trip to Italy. Director Costello offered a woodworking class project as an example. Students may be asked to build a low cost wood waste basket. If a student wanted to build something more elaborate, the student could provide more expensive materials. Superintendent Sherman confirmed that the LKDSB does not require students to pay a fee for any standard course.

Director Costello confirmed that athletic team trips to places like Hawaii are completely funded by parents and students. The trip would not be considered a curriculum component. Superintendent Sherman explained that more details are provided in the associated Administrative Procedure.

Trustees agreed to refer to the policy and regulations back to Administration to develop a definition for *enhanced optional programs* and bring back at a later date.

MOTION WITHDRAWN.

Ontario Public School
Boards' Association
(OPSBA) Update

Trustee Fletcher reported on the OPSBA Board of Directors' Meeting held on September 22, 23, 2017. He shared information on the November 4, 2017 Western Regional Meeting to be held in Guelph. At the September 22, 2017 Western Regional Meeting Trustees reviewed the OPSBA roles and responsibilities of the OPSBA Board of Directors.

Student Trustee Guthrie departed from the meeting.

Trustee Fletcher summarized the comments made by the Minister of Children and Youth Services and Racism. The person is a former Toronto District School Board trustee. He is working in co-operation with the education portfolio.

Summer Learning
Program 2017
ReportB-17-136

Superintendent Lounsbury referred to the Summer Learning Program 2017 Report that supported the presentation that took place earlier during the Board Meeting. She brought Trustees' attention to the statistics for the program. She commented that when the students return to school in September, teachers notice that they demonstrate a growth in mindset and self-advocacy as well literacy and math skills. Trustee Dodman commented on the yellow t-shirts the students wore.

#2017-156
Occupational Health and
Safety Annual Report

Moved by Bob Murphy, seconded by Trustee Douglas,

“That Administration bring a report annually to the Board for information on the results of the LKDSB occupation health and safety annual evaluation and plans for improvement.”

Trustee Murphy confirmed that he is interested in a summary report, referenced in #7 of the LKDSB *Occupational Health and Safety Regulations*, that could be shared for information.

CARRIED.

Announcements

The next Regular Board Meeting will be held on October 10, 2017 at the Chatham Education Centre at 7:00 p.m.

Adjournment
8:45 p.m.

There being no further business, Chair Bryce declared the meeting adjourned at 8:45 p.m.

Chair of the Board

Director of Education and Secretary of the Board