

PRESENT:

Trustees: Chair Jane Bryce, Vice-Chair Elizabeth Hudie, Randy Campbell, Dave Douglas, Jack Fletcher, Tom McGregor, Scott McKinlay, Bob Murphy, Lareina Rising, Shannon Sasseeville

Student Trustee Keaton Jennings

Staff: Director of Education Jim Costello, Superintendent of Business Brian McKay, Superintendents of Education, Angie Barrese, Gary Girardi, Helen Lane, Taf Lounsbury, Mark Sherman and Phil Warner

Regrets: Trustee Ruth Ann Dodman, Student Trustee Ayla Jacobs

Recording Secretary: Trish Johnston, Executive Assistant and Communications Officer

Call to Order: Chair Bryce called the meeting to order at 7:00 p.m.

#2017-26  
Approval of the Agenda  
Jan/31/2017  
Moved by Tom McGregor, seconded by Randy Campbell,  
"That the Agenda for the Regular Board Meeting Public Session of  
January 31, 2017 be approved."

CARRIED.

Declaration of Conflict of Interest: No declarations of conflict of interest were issued.

#2017-27  
Approval of Minutes  
Jan/17/2017  
Moved by Jack Fletcher, seconded by Scott McKinlay,  
"That the Board approve the Minutes of the Regular Board Meeting of  
January 17, 2017."

CARRIED.

#2017-28  
Action of the Regular  
Board Private Session be  
the Action of the Board  
Moved by Elizabeth Hudie, seconded by Dave Douglas,  
"That the Action of the Board in Private Session be the Action of the  
Board."

CARRIED.

#2017-29  
Report of the Ad Hoc  
Naming Committee for the  
Consolidated  
South Plympton and  
Wyoming Public Schools  
Report B-17-12  
Moved by Elizabeth Hudie, seconded by Jack Fletcher,  
"That the Board name the consolidated South Plympton and Wyoming  
Public School the *Plympton-Wyoming Public School*."  
Trustee Hudie explained that at the May 24, 2016 Regular Board Meeting, the Board passed the following Motion to form an Ad Hoc Committee to recommend to the Board a name for the consolidated school. Membership on the Committee included, Trustees Bryce (Chair) and Hudie, Superintendent Taf Lounsbury, Principal Andy Parnham, Vice-Principal DeeAnna Smith, Staff Representative Cindy Buchner, Community Representative Kimberly Kerr, Community Representative Tammy With, Staff Representative Brandon Owen, Community Representative Shaughn Morton, Community Representative Jodi Campbell. The Ad Hoc Committee met on September 29, November 14, 2016 and January 19, 2017. Committee members discussed criteria for the school name. They decided that the street names the schools are located on should not be used and that there are too many significant local people to choose from, so a local person's name should also not be used. Input was gathered from students and parent/community using various methods. The deadline for submissions was November 11, 2016. Naming Committee met on November 14, 2016 to short-list possible school names.

Short-list of names:

- Plympton-Wyoming Public School
- South Plympton Wyoming Public School
- Sir John Colborne Memorial School
- Wyoming Station Public School

The short-listed names were posted on the LKDSB website from December 2, 2016 to January 13, 2017. The Ad Hoc Naming Committee met on January 19, 2017 to consider the input and select a name to recommend to the Board. Superintendent Lounsbury commented on the enthusiasm of the committee members and the involvement of the students.

CARRIED.

Chair Bryce thanked the members of the Ad Hoc Naming Committee for their input.

#2017-30  
LKDSB Procedural By-Law  
Change – Section 1.01,  
1.02 and 8.1 revisions  
approved  
Report B-17-13

Chair Bryce advised that a two-thirds majority vote of the Board is required to amend the LKDSB By-laws.

Moved by Lareina Rising, seconded by Shannon Sasseville,

“That the Board approve the revisions to Sections 1.01, 1.02, 8.1 of the LKDSB Procedural By-laws.”

Director Costello explained that the LKDSB Indigenous Liaison Committee Members, formerly the Native Advisory Committee, proposed the name change for the Committee to reflect the current, respectful language associated with all First Nations citizens.

Director Costello advised that he had served Notice of Motion on January 17, 2017 to revise Section 1.01, 1.02, 8.1 of the LKDSB Procedural By-laws:

- 1.01 The Board's First Nation Partners, through the ~~Native Advisory Committee~~ Indigenous Liaison Committee, shall appoint the First Nation Trustee to serve on the Lambton Kent District School Board for a four year term consistent with the term of the elected Trustees.
- 1.02 The Board's First Nation Partners, through the ~~Native Advisory Committee~~ Indigenous Liaison Committee, shall appoint a First Nation Trustee Alternate who may sit at the Board Table in the absence of the First Nation Trustee during public meeting with voting rights. The Alternate's term will be consistent with the term of the First Nation Trustee.

#### SECTION 8 LEGISLATIVE/STATUTORY, PERMANENT AND AD HOC COMMITTEES

- 8.1 Permanent Committees of the Board do not meet at regular times and are not necessarily composed of the entire membership of the Board. There shall be the following Permanent Committees of the Board:
  - a) Striking Committee
  - b) Grievance Committee (acts on behalf of the Board)
  - c) Indigenous Liaison Committee
  - d) Student Suspension Appeal/Expulsion Committee (acts on behalf of the Board)
  - e) Negotiations Committee
  - f) Surplus Sites Committee (acts on behalf of the Board in accordance with parameters established by the Board)

- g) Secondary Student Art
- h) Student Senate
- i) Elementary Teacher/Board Communications Committee
- j) Board Agenda Review Committee
- k) Audit Committee
- l) Parent Involvement Committee (PIC)

Trustee Rising commented that this issue has been circulating among the Committee Members for two years. The term aboriginal has never been the preferred term by the First Nation partners. The term indigenous is used by the United Nations.

CARRIED.

#2017-31  
Proposed Relocation of  
April 25, 2017 Board  
Meeting to the Chatham  
Education Centre  
Report B-17-14

Moved by Jack Fletcher, seconded by Lareina Rising,

“That the Board hold the April 25, 2017 Regular Board Meeting at the Chatham Board Office.”

Director Costello advised that the Final Staff Report for the Chatham Area Schools Pupil Accommodation Review will be presented to Trustees for information at the April 11, 2017 Regular Board Meeting. In response to the Final Staff Report, individuals may delegate to the Board at the following Board Meeting which is scheduled for April 25, 2017 in Sarnia. Administration is proposing that the Board Meeting be held at the Chatham Education Centre rather than the Sarnia Education Centre to accommodate the individuals from the Chatham area wishing to delegate at the April 25 Board meeting. This is in keeping with past practice when possible.

Individuals wishing to delegate at the April 25, 2017 Board Meeting must submit their requests by 4:00 p.m. on April 18, 2017 to [trish.johnston@lkdsb.net](mailto:trish.johnston@lkdsb.net).

The Addendum to the Final Staff Report will be presented to Trustees for approval at the May 9, 2017 Board Meeting which is scheduled to be held at the Chatham Education Centre.

CARRIED.

Native Advisory Committee  
Report (NAC)  
Report B-17-15

Trustee Rising reported on the January 18, 2017 Native Advisory Committee Meeting at Bkejwanong Kinomaagewgamig, which is the new name for the Walpole Island Elementary School. Reports from the Communities were shared. She advised that the Walpole Island Board of Education passed a motion to seek a senior leadership position of a First Nations Superintendent within the LKDSB. The motion was endorsed by the four First Nations and then raised with the NAC Members. She commented on the meeting that took place in December with Director Costello and the First Nation Education Representatives and the desire to meet soon to talk further on this subject. She explained that LKDSB Indigenous Liaison Chris Riley has been working with students and the communities to develop a traditional territory acknowledgement. She noted the importance of the historical references that are being used as a basis for the wording. Community consultation will take place prior to the next NAC meeting and once finalized will be recommended to the Board for adoption and use in specifically identified ways. Trustee Rising advised that discussion took place on the draft voluntary self-identification for staff, particularly with regard to potential parameters for self-identification. Historical context was shared by members of the group with note of recent references in the media about self-identification. Further consideration of the wording and process will occur before the policy and regulations are

recommended to the Board. Committee members are going to talk to their communities and bring input back to the Committee.

Special Education  
Advisory Committee  
Report (SEAC)  
Report B-16-16

Trustee Fletcher commented on the report of the Special Education Advisory Committee (SEAC) Meeting held on January 19, 2017 via video conference from the Sarnia Education Centre and the Chatham Education Centre. He noted that the Vice-Chair of SEAC must be a Trustee. Trustee Fletcher expects to volunteer for this position. Members of the Special Education Team provided an overview of the information contained within an Individualized Education Plan (IEP), citing Regulation 181/91 as the guideline for how and when IEPs are developed and how information is shared with parents. It was also noted that PPM 140 sets out details regarding IEPs and the programming to be provided for students with autism. The importance of parent involvement and consultation throughout the entire IEP process was noted.

SEAC members reviewed and/or approved amendments the following sections of the Special Education Plan:

- 2.1.1 - Preamble
- 2.1.2 - Vision, Mission and Belief Statements
- 2.1.3 - Philosophy of Special Education
- 2.2. - Roles and Responsibilities in Special Education
- 2.7 - Categories of Exceptionalities and Definitions
- 4.0 - Transition Planning and Coordination of Services with Other Ministries or Agencies

LKDSB staff shared information on the Preschool Intake Parent Night and that funding was approved for an after school skills development program for teen-aged student with autism. The Association Representatives on SEAC provided updates. He noted that Bkejwanong Walpole Island First Nation will be holding a conference entitled "*Inclusion: We All Belong*" – *First Nations with Special Needs* on March 2 and 3, 2017 at Walpole Island Elementary School, with Dr. Jean Clinton as the event's keynote speaker.

Ontario Public School  
Boards' Association  
(OPSBA)

Trustee McGregor advised that he attended OPSBA's Public Education Symposium (PES) January 19 to 21, 2017 and an OPSBA Western Regional Meeting. He advised that Trustees Murphy and Douglas were also in attendance. He stated that the revised draft Ministry of Education Strategic Planning Guide was shared. OPSBA obtained input on the document from the OPSBA attendees and a revised guide is to be expected to available in the spring. They indicated that funding for an external facilitation may be provided by the province. A related story telling strategy was shared. OPSBA offered a labour relations session and obtained input on developing bargaining options. He stated that LKDSB Elementary Principal Chris Moore participated in the social media panel discussion which was informative. He attended the Western Region OPSBA Meeting where a Trustee from Bluewater provided an update on the Chapman Ice Cream proposal to keep a school open. Board Trustees shared issues with ARCs being the dominate issue. Trustee McGregor advised that OPSBA's six multi-year priorities are: The Whole Child and Student Well-Being, New Generation Education, Trustees - Building Leadership Capacity, Labour Relations, Education Funding, Advancing Reconciliation: First Nations, Métis and Inuit Education. The document is available on the OPSBA website. Trustee McGregor invited Trustees to provide him with input for the April 8 OPSBA Regional Meeting.

Trustee Murphy commented on the OPSBA Social Media Fitness session offered by Chris Vollum from CMV Social Media. Chris Vollum shared that he speaks to schools and parent associations on how to engage with social media to further

LKDSB Multi-Year  
Strategic Plan  
Report B-17-17

their futures. He suggested that it might be appropriate for a local presentation.

Director Costello stated that Trustees confirmed the LKDSB Vision, Mission and Belief Statements in May 2016. The draft LKDSB Multi-Year Strategic Plan (MYSP) to guide the LKDSB until 2019/2020 was shared with Trustees in October 2016. The draft MYSP is based on the six LKDSB Belief Statements. Strategic Priorities and Strategic Actions have been assigned to each Belief Statement to guide decision-making. The Strategic Priorities are broadly stated in order to incorporate all stakeholders in their implementation and achievement. The Strategic Actions are designed to mobilize the Strategic Priorities to ensure that the Belief Statements are supported. In this fashion the Belief Statements, teacher priorities and Strategic Actions are aligned in the common direction of improving student achievement.

Since then input on the draft has been obtained from:

- Native Advisory Committee Members
- Parent Involvement Committee Members
- Special Education Advisory Committee Members
- Student Senate Members

Director Costello explained that the input was incorporated into the corresponding chart. He stated that at the OPSBA Public Education Symposium held on January 19 to 21, 2017, the Ministry of Education's draft revised *Multi-Year Strategic Planning A Guide For School Board Trustees* was shared with Trustees and Administrators in attendance. Input on the draft document was obtained by OPSBA representatives to be shared with Ministry Representatives. The finalized document will be published later in 2017.

Director Costello stated that Administration would like input from Trustees on how to move forward and finalize the LKDSB Multi-Year Strategic Plan. Some Trustees expressed an interest in forming a Strategic Planning Committee. Once the Strategic Plan is finalized, Administration plans to develop an Annual Plan that contains targets and steps to achieve the targets including measurable outcomes. Director Costello asked for input from Trustees on how to proceed with finalizing the MYSP. He proposed the following options:

1. Finalize the attached LKDSB Multi-Year Strategic Plan now and revisit it when the Ministry Guide is finalized;
2. Form a Strategic Planning Committee to finalize the LKDSB Multi-Year Strategic Plan now and revisit it when the Ministry Guide is finalized;
3. Form a Strategic Planning Committee to finalize the LKDSB Multi-Year Strategic Plan when the Ministry Guide is released.

Chair Bryce expressed appreciation for the work that went into obtaining input from the partners. In response to Trustee Murphy's question, Director Costello advised that the 2011 Strategic Plan was developed through input obtained during his entry plan working with the whole Board, not an ad-hoc committee.

Trustee Fletcher supported waiting for the release of the Ministry's Strategic plan. Trustee Rising noted the incorporation of the comments from the Indigenous Liaison Committee (ILC) members in the Strategic Actions. She supported going forward with the plan now and opening it up sooner than four years.

Trustee Sasseville commented on the work that went into developing the draft and the incorporation of feedback from the Parent Involvement Committee. She supported forming a committee and waiting for the Ministry guide.

Trustee Murphy commented that the Ministry guide is a strategic planning guide for trustees. The process in the guide is in no way prescriptive of content of what should be in a strategic plan. It sets a framework for school boards.

Trustee McKinlay commented that had the Ministry guide not come out, the LKDSB process might have been completed. He suggested that the plan be finalized and revisited once the guide is received. He advised that in the past the whole Board developed the plan and he supported continuing with that model. Trustee McGregor commented on the importance of taking time to develop a process for Trustee involvement in the development of a strategic plan. The Ministry guide could steer the Board in this direction. Chair Bryce commented on the option of having a Committee-of-the-Whole Board serve as the Strategic Planning Committee. Trustees expressed support for involving all interested Trustees. Trustee Douglas stated that the previous guide had 120 pages with 6 steps and the revised guide has 30 pages with 4 steps.

Moved by Lareina Rising, seconded by Scott McKinlay,

“That the Board finalize the LKDSB Multi-Year Strategic Plan now, and form a committee to revisit the MYSP when the Ministry Guide is finalized and issued.

Trustee Murphy explained that the Ministry guide does not outline aspects of a strategic plan that school boards would have to be compliant with.

Trustee Sasseville commented on her strategic planning experience and noted that part of it is about the journey to come together to decide on the priorities. She expressed concern about approving a plan, launching it and then taking it back and reworking it.

Trustee Rising questioned if there was another mechanism to put some of the proposed strategic actions in place that are seen as the immediate priorities outside of the plan.

Director Costello stated that the LKDSB six Belief Statements are front and centre in the thinking and work of Senior Administration and school staff. He commented that independent of the strategic plan, he has faith that the Belief Statements guide the priorities and work of the staff. The proposed plan narrows the priorities.

The Chair called a recess at 8:00 p.m.

The Board reconvened at 8:15 p.m.

#2017-32  
Call for the Vote

Moved Trustee Campbell, seconded by Dave Douglass,

“That the Chair call for the vote on the Motion.”

CARRIED.

ORIGINAL MOTION DEFEATED.

Chair Bryce asked Trustees to think about how they would like to move forward with the Strategic Plan.

#2017-33  
Strategic Planning Report  
deferred to February 14  
2017 Board Meeting

Moved by Tom McGregor, seconded by Bob Murphy,

“That the Report be deferred to the next Regular Board Meeting.”

CARRIED.

Accommodation Review  
Updates

Superintendent Girardi updated Trustees on the construction timelines for the consolidated South Plympton and Wyoming Public School and for Great Lakes Secondary School (GLSS). In Wyoming, the plan was to move all the students to

the Wyoming Public School site for September 2017. The process has taken longer than anticipated. The process has involved submissions to the Ministry as well as ongoing dialogue with the school staff and community through the Transition Committee in regard to the additions and the upgrades to the site. Due to the complexity of this process, the work will not be completed in time for September 2017. Therefore, students at the South Plympton site will remain in that location until the construction is completed and consolidation of all students at the Wyoming site will take place September 2018. Superintendent Girardi advised that the construction at the permanent site for Great Lakes Secondary School will not be completed for September 2017. Again, the process has involved communicating information to the Ministry as well as ongoing dialogue with the school staff and community through the Transition Committee. The Great Lakes Secondary School students and staff will remain in the former Sarnia Collegiate Institute and Technical School (SCITS) location until the work is completed for September 2018.

Superintendent McKay updated Trustees on the School Consolidation Capital grant process for the Forest Accommodation Review. The Ministry's submission process has changed. The funding application deadline was January 29, 2017 and March 28, 2017 is the date that the Board must pass a motion to approve the consolidation. If the Board decides not to support the funding application, it would be removed by the Ministry. This is the third year that this funding has been available from the Ministry and the grant has been undersubscribed by school boards. The Capital Priorities grant is a separate grant and the Ministry receives many requests for this funding. He commented on the initial conversations with the Ministry about the possibility of receiving funding for a new build rather than an addition at Kinnwood Central School. Based on community discussions, an application for a new build was submitted as well as an application for a renovation and addition at Kinnwood Central School. Trustee Sasseville expressed concerns with the Ministry's process that requires administration to submit grant options to the Ministry without the approval of the Trustees. She noted that Trustees can overturn the decision but the process itself is troubling. Superintendent McKay commented further on the process and confirmed that there is time for discussions because the Ministry does not make decisions at this step. Trustees can decide to pull the submissions, apply the in the summer or next year.

In response to Trustee Murphy's question about what was learned about the delays and timelines associated with the South Plympton/Wyoming School Consolidation and GLSS, Superintendent Girardi explained that the Wyoming community did not want the students in the school while construction was taking place. In both cases, the original timelines were based on input from the architect. The extent of the project makes it difficult to predict. He suggested that going forward, Administration may propose to add time on to the process.

Superintendent McKay explained that specific design details are not part of the grant application. The application was submitted based on the Ministry's benchmarks. He noted that the new build application would require a land acquisition as well and that was not part of the grant application.

Trustee Fletcher advised that he heard a lot of reasons why the community wanted a new school on a new site. He suggested that it might be possible with municipal support. He heard a lot of support for a kindergarten to Grade 12 school but a new school on a new site. He stated that he really believes that the area deserves a new school on a new site.

Vice-Chair Hudie expressed frustration with the application process and the way

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	<p>the Ministry does business. She commented on the people in the community really advocating for a new school.</p>
<p>Financial Report 2016/17 School Year Expenditures to November 30, 2016 Report B-17-18</p>	<p>Superintendent McKay presented the financial report summary for the first quarter expenditures for the period from September 1 to November 30, 2016. This period represents about 25% of operating expenses that occur over 12 months and approximately 30 to 35% of the salary and benefit portion of the instructional operating expenses that occur over a 10 to 12 month period. He advised that for this reporting period the expenditure categories are tracking very well against the budget.</p>
<p>Correspondence</p>	<p>Chair Bryce stated that the LKDSB had received a letter from Minister of Education regarding Indigenous Names, Logos and/or Mascots, dated January 18, 2017. Director Costello referred to the letter from Minister Hunter and the corresponding memo from Deputy Minister Rodrigues. Superintendent Lane advised that Executive Council had discussed the issues and shared that there have been previous conversations on the topic with our First Nation partners. She explained that Administration is in the process of reviewing all school logos and mascots. A document has been compiled and it will be shared with the members of the Indigenous Liaison Committee on February 15 for discussion.</p>
<p>New Business</p>	<p>Director Costello referred to the recent tragedy in Quebec and the issues in the United States (U.S.) with the new president issuing executive orders. He commented on the fact that the LKDSB is located near the U.S. boarder and the fact that student field trips to the U.S. are common. Administration will continue to monitor the situation to ensure it is safe for students to travel there as well as Europe. He commented on the refugee students and international education students enrolled the LKDSB schools. He stated that the LKDSB Equity Committee has indicated that there is a sense of fear in a number of LKDSB students. Director Costello advised that he has issued a statement through social media related the LKDSB Belief Statement #3 that a safe and caring learning environment is strengthened by embracing diversity, and respecting self, others and the world around us. He noted that this is at the core of LKDSB values as an organization and informs the decisions and practices of our Trustees, administration and staff, as well as foundational to the learning environment in our schools, and directs our engagement with students, parents and the community. Feedback indicates that this was well received. Chair Bryce supported referencing the Belief Statement.</p>
<p>Trustee Questions</p>	<p>In response to Trustee Murphy's question, Director Costello confirmed that the LKDSB has policy, regulations and administrative procedures governing the use of the LKDSB logo. Trustee Murphy shared that some school boards experienced issues during accommodation reviews that caused confusion.</p>
<p>Announcements</p>	<p>a) A Special Board Meeting will be held on February 7, 2017 at the Sarnia Education Centre at <u>6:00 p.m.</u> The Final Staff Report for the Forest Area Schools Pupil Accommodation Review will be presented to Trustees.</p> <p>b) The next Regular Board Meeting will be held on February 14, 2017 at the Chatham Education Centre, 7:00 p.m.</p>
<p>Adjournment 8:55 p.m.</p>	<p>There being no further business, Chair Bryce declared the meeting adjourned at 8:55 p.m.</p>