

REGULAR BOARD MEETING AGENDA
 PUBLIC SESSION

TUESDAY, MARCH 28, 2017
 7:00 p.m.

Board Room
 Sarnia Education Centre
 200 Wellington Street, Sarnia

A

	Page Reference
1. Call to Order	
2. In Memoriam	3
3. Approval of Agenda	
4. Declaration of Conflict of Interest	
5. Approval of the Minutes from February 28, 2017 Regular Board Meeting	4
6. Business Arising from the Minutes	
7. Motions Emanating from the Regular Board Private Session	
8. Motion that the Actions of the Regular Board Private Session be the Action of the Board.	
9. Presentations:	
10. Delegations:	
11. Questions from the Public	
12. Reports for Board Action:	
a) School Year Calendar 2017/2018 <u>Recommendation</u> "That the Board approve the 2017/2018 School Year Calendar and that this calendar be forwarded to the Ministry of Education for approval as required."	Superintendent Lounsbury Report B-17-32 11
13. Reports for Board Information:	
a) Ontario Public School Boards' Association Report	Trustee McGregor Oral Report
b) Reporting Under the Public Salary Disclosure Act 2016	Director Costello 13 Report B-17-33
c) Financial Report 2016/17 School Year, Expenditures to February 28, 2017	Superintendent McKay 18 Report B-17-34
d) Chatham Pupil Accommodation Review Update	Superintendent Girardi Oral Report
14. Correspondence	
a) Letter from Minister Hunter regarding pupil accommodation, dated March 6, 2017	22

15. New Business
16. Trustee Questions
17. Notices of Motion
18. Future Agenda Items
19. Announcements
 - a) The next Regular Board Meeting is scheduled for April 11, 2016 at the Chatham Board Office, 7:00 p.m.
 - b) The April 25, 2017 Regular Board Meeting will be held at the Chatham Board Office, 7:00 p.m.
20. Adjournment



In Memoriam

Jack Lewis

Jack Lewis passed away March 2, 2017.

He is survived by his parents Christine and David.

Jack was a grade 11 student at Great Lakes Secondary School. Staff, students and all who knew Jack will miss him.

May God bless his family at this time of sorrow.

March 28, 2017

PRESENT:

Trustees: Chair Jane Bryce, Vice-Chair Elizabeth Hudie, Randy Campbell, Ruth Ann Dodman, Dave Douglas, Jack Fletcher, Tom McGregor, Scott McKinlay, Lareina Rising, Shannon Sasseville (via teleconference)

Student Trustee Ayla Jacobs and Keaton Jennings

Staff: Director of Education Jim Costello, Superintendent of Business Brian McKay, Superintendents of Education, Angie Barrese, Gary Girardi, Helen Lane, Taf Lounsbury, Mark Sherman and Phil Warner

Regrets: Trustee Bob Murphy

Recording Secretary: Trish Johnston, Executive Assistant and Communications Officer

Call to Order: Chair Bryce called the meeting to order at 7:00 p.m. She referenced LKDSB Procedural By-laws Section 3.15 regarding Delegations - *Approved requests from community members or groups shall have ten minutes to address the Board.* Chair Bryce explained that Trustees applaud staff, students or community members when they receive awards of recognition and student performances. Delegations are not a performance. She quoted the Section 3.20 from the LKDSB Procedural By-laws - *All persons attending meetings of the Board shall show respect for others in their language and conduct. Any person who interrupts or disrupts a meeting of the Board shall be expelled from the meeting in accordance with the Education Act, ss 207 (3). Audio or video recording devices may not be used at any meeting of the Board or its committees without the prior permission of the Chair of the Board or the Director of Education.*

#2017-48
Approval of the Agenda
Feb/28/2017
Moved by Randy Campbell, seconded by Elizabeth Hudie,
"That the Agenda for the Regular Board Meeting Public Session of
February 28, 2017 be approved."
CARRIED.

Declaration of Conflict of Interest: No declarations of conflict of interest were issued.

#2017-49
Approval of the Special
Board Minutes
Feb/7/2017
Moved by Jack Fletcher, seconded by Tom McGregor,
"That the Board approve the Minutes of the Special Board Meeting of
February 7, 2017."
CARRIED.

#2017-50
Approval of Minutes
Feb/14/2017
Moved by Ruth Ann Dodman, seconded by Scott McKinlay,
"That the Board approve the Minutes of the Regular Board Meeting of
February 14, 2017."
CARRIED.

#2017-51
Action of the Regular
Board Private Session be
the Action of the Board
Moved by Elizabeth Hudie, seconded by Randy Campbell,
"That the Action of the Board in Private Session be the Action of the
Board."
CARRIED.

Delegations:
Town of Plympton-
Wyoming - Brianna
Coughlin, Clerk, Ben
Dekker, Councillor-
Boundary between the
Brianna Coughlin, Clerk, and Ben Dekker, Councillor, from the Town of Plympton-Wyoming, addressed the Board regarding the boundary between the proposed new school and Errol Village Public School. Town officials are concerned that the consolidated boundary for the Kindergarten to Grade 12 school could jeopardize the future of Errol Village Public School and proposed

proposed new school and Errol Village Public School

a change to the boundary which would follow Oil Heritage Road. They referenced the map of the area.

Student Trustee Jennings joined the Meeting.

Tanya and Chris Weyers – Request to revise catchment boundaries to include the area of Bonnie Doone in the Errol Village Public School Zone and Northern Collegiate Institute and Vocational School

Tanya and Chris Weyers addressed the Board requesting a revision to the catchment boundaries to include the area of Bonnie Doone in the Errol Village Public School district and Northern Collegiate Institute and Vocational School. They outlined the area of Bonnie Doone and the distance from the area to Errol Village School and Kinnwood Central School.

Trustee Rising joined the Board Meeting.

They advised that the majority of residence in this area work in Sarnia and their children's daycare is in Sarnia. They commented that they looked at the numbers and do not believe the change in boundary will have a negative impact on NLSS because they plan to send their students to Sarnia anyway. In response to Trustee McKinlay's question, they advised that 3 secondary students, 2 elementary students live in the area and attend a coterminous school. There are about 20 students in total that live in the area.

Municipality of Lambton Shores – Doug Cook, Deputy Mayor – Consideration for the Forest Area School relocation

Doug Cook, Deputy Mayor, and Dan Sageman, Councillor of the Municipality of Lambton Shores addressed the Board about a potential partnership. They expressed support for the application for a new build for the consolidated school on a site to be determined. Municipality of Lambton Shores is proposing to work with the school board. They advised that the Municipality owns 12 acres adjacent to The Shores Recreation Centre and that there is privately owned land in the area as well. They commented on the joint Municipality of Lambton Shores and LKDSB project that funded a library at the Grand Bend Public School. The Municipality of Lambton Shores would support discussions with the LKDSB regarding potential shared usage of the municipal-owned The Shores Recreation Centre in the Town of Forest. Trustee Fletcher referred to the recommendations in the Final Staff Report (FSR) and indicated that the Ministry representatives are the ones everyone needs to convince to approve recommendation #1, a new consolidated school on a new site. He expressed support for working with the Municipality and recommendation #1.

In response to Trustee McGregor's question Doug Cook provided information about what type of commercial facilities are located in the area.

Andrea Walden – Forest Area ARC

Andrea Walden addressed the Board in support of a new Kindergarten to Grade 12 School on land ideally located near The Shores Recreation Centre in the Town of Forest. She presented a chart that indicated that the economically rational choice is to construct a new Kindergarten to Grade 12 school near The Shores Recreation Centre. She commented on the facility upgrades needed at Kinnwood Central School and the support of the representatives from Kettle and Stony Point First Nation for a new school on a new site.

Trustee McKinlay commented on the successful partnership between the Municipality of Lambton Shores and the LKDSB regarding Grand Bend Public School. Superintendent McKay confirmed that the application for an addition at Kinnwood Central School was \$19M and an additional \$1M for additional land purchase. The application for a new school is \$27M plus \$3M for possible land purchase. Trustee McKinlay commented on the dilemma of wanting a new school and reality of not receiving funding for new school. He noted that if the Ministry only grants the LKDSB money for the addition, it would be \$11M shortfall for a new building.

Trustee Rising thanked Andrea Walden for her comments on behalf of the First Nation representative noting that their representative was not able to

delegate at this time. She confirmed that the only option for the First Nation Community is a new school. She proposed another option for consideration that if the funding is not received from the Ministry for a new school, that the consolidation not proceed at this time and that the LKDSB reapply the next year.

Trustee Fletcher commented on the new information from the Municipality in support of recommendation #1 in the Final Staff Report (FSR) and asked if this could be included in the LKDSB rationale to the Ministry. Director Costello commented on the pupil accommodation review timelines and funding grant cycles and the turnover of staff at the Ministry level. Superintendent McKay confirmed that the LKDSB would definitely want to include any comments and support from the Municipality of Lambton Shores. Superintendents McKay and Girardi are meeting with Ministry representatives on March 2, 2017. He commented that applications to the School Capital Consolidation Intake grants are favourable at this time because there is not the same number of submissions. Ministry staff at all levels have changed and Administration is focused on educating the representatives about LKDSB schools.

Director Costello commented that the purpose of the delegations is for Trustees and Senior Administration to learn from the community and incorporate the information in the Addendum to the Final Staff Report that will be presented to Trustees on March 21, 2017. He reiterated that the Ministry supports co-builds and the sharing of resources and noted that the support of the Kettle and Stony Point First Nation representatives was extremely helpful. Trustee Sasseville suggested that incorporating the wording of *community hub* in the discussions with the Ministry.

Trustee McKinlay encouraged Senior Administration to engage in serious conversation with the Municipality and Ministry representatives. Superintendent Girardi advised that the Administration would advise the Ministry of the discussions with community partners and welcomed further discussions with the Municipality of Lambton Shores representatives.

Theford Community
Youth Group – regarding
Forest Area Schools ARC

Austin and Bailey from the Theford Community Youth Group addressed the Board about Bosanquet Central School. They represent students from Grade 6, 7 and 8. They stated they were sad the Board wanted to close their school. Should the Board vote to close Bosanquet Central School, on behalf of the group, they asked the Board to build a new school in a new location, preferably near The Shores Recreation Centre in Forest.

Christine O'Reilly – Forest
ARC

Christine O'Reilly addressed the Board about the proposed closure of Bosanquet Central School, and other area schools, and the formation of a Kindergarten to Grade 12 school in Lambton Shores/north Lambton County. She talked about her involvement in the local community over the years. She spoke in support of a new school in the vicinity of The Shores Recreation Centre.

Chair Bryce thanked all the individuals for attending and delegating to the Board. Director Costello thanked the individuals as well. He advised that in the past, Administration has invited Ministry staff to visit the local area and they will be inviting them to visit the Forest area to gain an understanding of the situation.

Questions from the Public

Chair Bryce read from the LKDSB Procedure By-laws the process for a member of the public to follow to ask a question at a Board Meeting.

3.16 In addition to the foregoing, persons or groups may pose questions to the Board in accordance with the following procedure:

- a) the questioner shall submit the question either orally or in writing to the Chair of the Board;
- b) the Chair or his/her designate shall answer the question if the

information is immediately available or send a written reply following the meeting; and

c) the questioner may ask a follow-up question for clarification.

3.17 The Board may limit the number of questioners as it sees fit.

Andrea Walden asked if it was possible to have conditional approval for the funding application based on further discussions with the Municipality. Director Costello confirmed that co-builds are very popular with the Ministry and something Administration could further discuss with the various partners.

Everett Moons advised that he runs a business of the north of The Shores Recreation Centre and asked if corporate contributions could be made to school facilities. Director Costello confirmed that the LKDSB could accept corporate support and donations. He noted that there are limitations in place regarding advertising displayed in schools. Everett Moons advised that utilities, sewers, water, gas, etc. are already available in The Lambton Shores Recreation area and asked if this information would be helpful in the budgeting process. Superintendent McKay confirmed that the information is helpful and could be shared with the Ministry. He advised that the LKDSB usually focuses on land that is already serviced.

#2017-52
Report of the Striking
Committee
Report B-17-25

Chair Bryce advised that at the February 14, 2017 Board Meeting, Trustees passed a Motion to appoint three Trustees to a Strategic Planning Subcommittee to work with Senior Administration to determine the process to develop a Multi-Year Strategic Plan (MYSP), hire a consultant if deemed necessary, and report back to the Board. The Striking Committee met on February 14, 2017 to discuss membership on the Strategic Planning Subcommittee.

Moved by Elizabeth Hudie, seconded by Ruth Ann Dodman,

“That the Board approve the appointment of Trustees McGregor, Murphy and Sasseville to the Strategic Planning Subcommittee to work with Senior Administration to determine the process to develop a Multi-Year Strategic Plan, to hire a consultant if deemed necessary, and report back to the Board.”

It was confirmed that the Subcommittee will not be hiring a consultant but making a recommendation to the Board on whether or not there was a need to hire one.

CARRIED.

Indigenous Liaison
Committee (ILC)
Report B-17-26

Trustee Rising reported on the February 15, 2017 Native Advisory Committee Meeting at Wallaceburg District Secondary School (WDSS). Community representatives provided updates. The Kettle and Stony Point First Nation Hillside School is currently undergoing a comprehensive school evaluation process which is conducted every five years and seeks the input of all stakeholders. The Walpole Island First Nation School is currently undergoing a school wide review and an immersion school review. They are excited about the upcoming pilot year with the balanced school calendar. The Delaware Nation student success worker is connecting with students at Ridgetown High School and John McGregor High School. They will be formalizing a request to have Lenape language instruction offered at CKSS for this coming September. Meanwhile, they are working on creating a comprehensive language documentary of the Lenape language through storytelling.

The LKDSB Indigenous Symposiums will be held at Wallaceburg District Secondary School (WDS), Ridgetown District High School (RDHS), Great Lakes Secondary School (GLSS) and North Lambton Secondary School (NLSS) this spring with the hope of bringing in representation from the feeder schools. ILS members discussed the Traditional Territorial Acknowledgement

and Preamble and next steps were determined. Clarity is being requested about the Board's intent and frequency of use of the Traditional Territorial Acknowledgement at meetings and in schools prior to recommendation to the Board. Consideration of the draft policy for Voluntary Indigenous Self-Identification by LKDSB staff continues with consultations in each community. More detail about the rationale for the policy will be provided to help inform discussions prior to recommendations being made to the ILC. Trustee Hudie commented that school reports are submitted electronically prior to the ILC meetings and are very informative. ILS members also discussed School Names, Logos and Mascots and next steps in the process to address any concerns.

Special Education
Advisory Committee
Report (SEAC)
Report B-16-27

Trustee Fletcher commented on the report of the Special Education Advisory Committee (SEAC) Meeting held on February 17, 2017 via video conference from the Sarnia Education Centre and the Chatham Education Centre. Trustee Fletcher is now the Vice-Chair of SEAC. He advised that Superintendent Gary Girardi and Superintendent Taf Lounsbury attended and provided an overview on 'Community Hubs'. Superintendent Barrese shared information on the 2017/2018 budget development process.

SEAC members approved amendments to the following sections:

2.3.1 – Early Intervention

- Appendix 2.3.1 was amended to comply with a new Ministry audit requirement.

2.3.2 – Intervention Strategies

- No change

2.5 – Educational and Other Assessments

- A reference to a Canadian Achievement Test potentially needing to be completed (prior to psychological testing commencing) was added within Section 2.5 and the changes were highlighted
- The current version of the "Test Battery for Psychological Services" was amended within Section 2.5
 - The current version of Appendix 2.5.1 "Consent for Psychological Assessment" being used by the Psych. Department was shared with SEAC
 - Appendix 2.5.2 "Consent for Disclosure, Transmittal or Examination of Records or Information" being used by the Psych. Department was shared with SEAC
 - Appendix 2.5.3 "Brief Description of Psychological Tests and Terminology" was revised in several areas, and the amendments were noted

2.6 – Specialized Health Support Services

- No change

2.15 – Transportation

- No change

The Association Representatives on SEAC provided updates.

Transition Committee
Updates

Superintendent Girardi reported that the Great Lakes Secondary School Transition Committees met on February 21, 2017. The architect presented an idea of what the site could look like including the major addition of the auditorium, First Nation room, track and athletic field, parking lot, relocation of greenhouse, elevator and heritage seminar room. Recommendations were made to increase the auditorium seats from 550 to 600. He commented on the activities of the members of the History and Memorabilia Committee. Superintendent Girardi advised that Administration is in the process of vetting the draft logo for GLSS for copyright issues. The members of the Transition Committee have agreed that there was no need for further meetings.

Superintendent Girardi advised that the next Plympton-Wyoming Public School Transition Committee Meeting is scheduled for April 10, 2017 at the Wyoming site. He advised that the feedback on the new name has been positive. The community is eager for the construction to begin.

Superintendent McKay advised that Chatham-Kent Lambton Administrative School Services "CLASS" is a shared services organization that is equally owned by the Lambton Kent District School Board and the St. Clair Catholic District School Boards. It was formed with the purpose of creating increased efficiency and service enhancements for the Boards through a collaborative separate entity. Currently CLASS provides shared services for both school boards in the following areas:

- Student Transportation (since 1999)
- Community Use of Schools (since 2009)
- Child Care Services (since 2012)
- Energy & Environmental Services (since 2014)

He outlined the LKDSB Energy Update prepared by staff at CLASS for the 2015/2016 school year. The 2015/2016 school year included a significant number of projects that were focused directly on energy conservation. The LKDSB also incorporated the energy reduction focus on planned capital projects. Superintendent McKay will ask CLASS for the original cost of the projects

Trustee Questions

Student Trustee Jacobs referred to the totem pole at Tecumseh Public School in Chatham that was made by 3 students in 1970. She commented that Chief Tecumseh died in the Battle of 1812. He was part of the Shawnee tribe and totem poles are not part of their culture. Totem poles are part of the tribes in British Columbia. She questioned what relevance the totem pole has at Tecumseh Public School. Superintendent Lane advised that the totem pole is located in the front foyer and when Tecumseh Public School was a high school it was constructed as part of the students' wood working class. It is her understanding that the students and staff consulted First Nation culture references for the carvings and colours. They knew it was a west coast culture but hoped it would reach a broader first nation context.

Director Costello commented that this is indicative of where the Board is regarding the appropriateness of indigenous names and symbols in schools. The Ministry had written to school boards to review such things and take appropriate action. He noted that it was well intentioned at the time and not relevant to the local history. He suggested that perhaps the Indigenous Liaison Committee members could provide guidance as to what to do with the information now.

In response to Trustee Fletcher's question about the possible delay of moving the students to Tecumseh Public School until the construction is completed, Superintendent Girardi confirmed that, if the Trustees were to vote to consolidate the John N. Given Public School English language program at Tecumseh Public School, the suggestion to delay moving of students to Tecumseh Public School until the construction is completed had been submitted. He advised that everything is contingent on the Trustees approving the recommendation. If approved the funding application would not be submitted to the Ministry until the summer with notification in the fall. Construction would occur in areas of the school not currently in use. ARC members were asked to talk to their communities and provide feedback. Superintendent Girardi commented on the potential to keep the current French Immersion Grade 6 students at McNaughton Avenue Public School for Grade 7 rather than transferring them to John N. Given Public School for one year and then back. Senior Administration is looking for input from the community

on all the options.

Announcements

A Special Board Meeting will be held on Tuesday, March 21, 2017, at 6:00 p.m. at the Sarnia Education Centre. The Final Staff Report for the Forest Area Schools Pupil Accommodation Review will be presented to Trustees for approval.

The next Regular Board Meeting will be held on Tuesday, March 28, 2017 at the Sarnia Education Centre at 7:00 p.m.

Adjournment
9:10 p.m.

There being no further business, Chair Bryce declared the meeting adjourned at 9:10 p.m.

Chair of the Board

Director of Education and Secretary of the Board

**BOARD REPORT
REGULAR BOARD, PUBLIC SESSION**

REPORT NO: B-17-32

Memorandum To: Jim Costello, Director of Education

From: Taf Lounsbury, Superintendent of Student Achievement Elementary

Date: March 28, 2017

Subject: School Year Calendar 2017/2018

Background:

Regulation 304, School Year Calendar, Professional Activity Days outlines the requirements for the preparation and submission of school year calendars to the Ministry of Education. For 2017-2018, the school year shall include a minimum of 194 school days of which three days must be designated as professional activity (PA) days devoted to provincial education priorities. These priorities are reflected through the criteria and topics contained in *Policy/Program Memorandum No 151*. Boards may designate up to four additional days as PA days. A board may also designate up to ten instructional days as examination days.

Proposal:

After discussion with our coterminous school board, unions, administrators and Parent Involvement Committee, a regular school calendar is being proposed for the 2017-2018 school year. The following charts outline the possible organization of this calendar.

Statutory/School Board Designated Holidays:

September 4, 2017	Labour Day
October 9, 2017	Thanksgiving Day Holiday
December 25 to January 5, 2018	Christmas Break
February 19, 2018	Family Day
March 12 – 16, 2018	March Break
March 30, 2018	Good Friday
April 2, 2018	Easter Monday
May 21, 2018	Victoria Day

P.A. Days:

Friday, September 29, 2017
Friday, October 27, 2017
Friday, November 24, 2017
Friday, February 2, 2018
Friday, April 27, 2018
Friday, June 8, 2018
Friday, June 29, 2018

Secondary Exam Days:

Friday, January 26 – Thursday, February 1, 2018

Friday, June 22 – Thursday, June 28, 2018

EQAO Dates:

Grade 3 & 6 Assessments

May 22 to June 4, 2018

Grade 9 Math - 1st Semester

January 15 to January 26, 2018

Grade 9 Math - 2nd Semester

June 5 to June 18, 2018

OSSLT

April 10, 2018

Recommendation

"That the Board approve the 2017/2018 School Year Calendar and that this calendar be forwarded to the Ministry of Education for approval as required."

REGULAR BOARD, PUBLIC SESSION

Report To Board

FROM: Jim Costello, Director of Education

DATE: March 28, 2017

SUBJECT: Reporting Under the Public Sector Salary Disclosure Act for the 2016 Year.

Each year, since the *Public Sector Salary Disclosure Act* was passed in 1996, the Ontario Government has published a compendium on public sector employees who were paid a salary of \$100,000 or more. Organizations that receive public funding from the Province of Ontario are required to disclose the names, positions, salaries and taxable benefits of these employees. The salary required to be made public under the Act reflects the amount to be reported to Canada Revenue Agency on the employer's T-4 slip for the employee. The T-4 amounts may include components that relate to a prior year and may exceed the employee's annual rate of salary. The taxable benefits listed on the report are the amount shown on the T-4 slip as prepared for the Canada Revenue Agency.

The Act covers city and other local governments, universities and colleges, school boards, hospitals, and Crown agencies. It also applies to the Provincial Government ministries and members of the Assembly. Other non-profit organizations that receive a large share of their funding from the provincial government are covered as well.

Attached is the Record of Employees' 2016 Salaries and Benefits for the Lambton Kent District School Board filed in accordance with the Public Sector Salary Disclosure Act.

**LAMBTON KENT DISTRICT SCHOOL BOARD
RECORD OF EMPLOYEES' 2016 SALARIES AND BENEFITS**

Surname / Nom de famille	Given Name / Prénom	Position Title / Poste	Salary Paid / Traitement versé	Taxable Benefits / Avantages imposables
Insert additional rows at the end as needed / Insérer d'autres rangées au besoin				
Airey	Winston	Elementary Principal	120,603.67	594.40
Alward	Joshua	Elementary Principal	115,588.26	569.76
Anderson	Colleen	Elementary Vice Principal	109,877.05	535.90
Anderson	Mary Lynn	Elementary Principal	120,609.67	594.40
Anderson	Sandra	Manager of Financial Services	120,505.46	593.76
Bacik	Scott	Elementary Vice Principal	104,451.40	515.52
Badder	Joy	Superintendent of Education	229,494.15	795.84
Balkwill	Ann	Elementary Principal	121,431.49	598.88
Balkwill	Timothy	Elementary Principal	121,411.70	598.88
Barrese	Angie	Elementary Principal	126,278.44	621.96
Bestard	Douglas	Manager of Human Resources	127,597.62	628.72
Beuckelare	Nicole	Secondary Consultant/Summer Semester	105,503.57	516.96
Bolohan	Kenneth	Secondary Teacher/Continuing Education	104,485.04	516.96
Brevecic	Debra	Elementary Teacher	152,060.91	316.02
Brenders	Geoffrey	Secondary Teacher/Summer Semester	101,572.00	516.96
Brown	Chad	Elementary Principal	101,356.84	413.74
Bruette	Bernadette	Secondary Vice Principal	115,751.99	570.56
Buschemeyer	Brian	Secondary Teacher/Summer Semester	103,714.20	516.96
Byatt-Millington	Karyn	Elementary Principal	114,776.57	562.54
Campeau	Jayson	Secondary Vice Principal	110,166.71	543.68
Catterson	Joanna	Elementary Principal	121,595.12	592.54
Coates	Marc	Secondary Vice Principal	114,945.75	567.44
Cook	Sandra	Elementary Principal	120,606.77	594.40
Costello	James	Director of Education	205,075.52	828.72
Cote	Angela	Elementary Teacher/Summer Literacy	101,386.20	315.95
Coyle	Christopher	Elementary Principal	120,609.67	594.40
Crich	Ann	Secondary Teacher/Summer Semester	102,227.80	516.96
Curl	Heather	Secondary Teacher	100,623.20	516.96
Davenport	Christine	Supervisor of Psychological Services	120,505.22	593.76
Davidson	Gordon Bruce	Special Education Coordinator	102,556.20	516.96
Davis	Adam	Elementary Special Project Teacher - Student Success	100,772.55	325.88
De Schiffert	Jerome	Secondary Teacher/Summer Semester	105,459.77	516.96
Deery	Rosanna	Elementary Principal	121,595.06	592.54
Denure	Heather	Secondary Teacher/Summer Semester	105,082.40	516.96

**LAMBTON KENT DISTRICT SCHOOL BOARD
RECORD OF EMPLOYEES' 2016 SALARIES AND BENEFITS**

Denure	James	Secondary Teacher/Summer Semester	110,558.20	516.96
Doey	David	Superintendent of Education	159,968.64	795.84
Douglas	Margaret Lynn	Elementary Principal	120,603.77	594.40
Drummond	Sharon	Elementary Learning Coach for Innovation	100,517.86	324.87
Dupuis	Susen	Secondary Teacher	100,606.60	516.96
Eldridge	Carey	Secondary Consultant	107,836.10	516.96
Elson	Michael	Elementary Principal	120,603.67	594.40
Falla	Mary-Louise	Secondary Vice Principal	115,753.66	570.56
Ferguson	John	Secondary Teacher/Summer Semester	105,082.40	516.96
Ferguson	Susan	Secondary Principal	127,673.69	629.28
Fittler	Mark	Secondary Teacher/Summer Semester	101,088.80	516.96
Frayne	Edward	Secondary Teacher/Summer Semester	101,088.80	516.96
Gall	Kenneth	Secondary Teacher/Summer Semester	102,344.50	516.96
Garrett	Hugh	President, Ontario Secondary School Teachers' Federation District 10	105,283.58	516.96
Garrett	Judith	Secondary Principal	117,047.33	577.92
Gilfoyle	Marie	Elementary Principal	120,510.79	594.40
Gilfoyle	Michael	Superintendent of Education	148,971.18	464.24
Girardi	Gary	Superintendent of Education	152,009.00	757.44
Goldhawk	Barbara	Secondary Principal	123,178.36	617.45
Goodal	Jennifer	Elementary Principal	115,068.00	568.64
Gordon	Gregory	Secondary Teacher/Summer Semester	106,564.60	516.96
Graham	Pamela	System Coordinator - Special Education	127,658.06	629.28
Grainger	Todd	Secondary Teacher/Summer Semester	103,714.20	516.96
Griffiths	Craig	Secondary Teacher/Continuing Education	107,031.12	516.96
Hall	Sarah	Elementary Teachers Federation of Ontario Local Vice President	101,041.46	332.68
Hamlin	Leona	Elementary Principal	120,603.67	594.40
Hayward	Richard	Elementary Principal	120,603.77	594.40
Hazzard	Benjamin	Elementary Principal	120,603.67	594.40
Hines	Gregory	Secondary Teacher/Summer Semester	101,088.80	516.96
Hodgson	Byron	Elementary Principal	120,603.67	594.40
Houghton	Mark	Elementary Principal	120,603.67	594.40
Hunt	Mark	Secondary Principal	128,481.51	633.60
Hunt	Murray	Secondary Principal	129,363.88	602.88
Jared	Linda	Secondary Principal	128,481.51	633.60
Johnston	Ann	Elementary Principal	121,595.06	592.54
Keane	James	Secondary Principal	116,592.33	575.30
Kenny	Allison	Elementary Program Consultant	101,223.10	327.00
Kerby	Kevin	Secondary Teacher/Summer Semester	101,088.80	516.96
Kramer	Cynthia	Elementary Principal	120,603.77	594.40
Lahey	Adam	Secondary Teacher/Summer Semester	101,088.80	516.96
Lambkin	Christopher	Elementary Vice Principal	112,352.49	551.02
Lane	Helen	Elementary Principal	120,870.32	595.38

**LAMBTON KENT DISTRICT SCHOOL BOARD
RECORD OF EMPLOYEES' 2016 SALARIES AND BENEFITS**

Lawton	Benjamin	Secondary Principal	117,047.42	577.92
Lemieux	Carmen	Elementary Principal	120,609.67	594.40
Leystra	Rhonda	Secondary Principal	117,047.33	577.92
Liddicoat	Laurel	Elementary Teachers Federation of Ontario Local Vice President	101,041.46	332.68
Lounsbury	Daphne	Superintendent of Education	155,989.08	775.68
Lozon	Kylie	Secondary Teacher/Summer Semester	105,082.40	516.96
MacDonald	Lisa	Elementary Principal	118,361.78	584.48
MacLachlan	Robert	Secondary Teacher/Summer Semester	100,889.68	516.96
Maitland	Barry	Secondary Teacher/Summer Semester	101,088.80	516.96
Malette	Melissa	Secondary Vice Principal	114,709.57	567.44
Mancini	Mary	System Coordinator/Student Achievement	125,413.51	629.28
Martsch-Litt	Shelley	Special Education Coordinator	102,935.14	339.28
Marvell	Christopher	Manager of Information Technology	120,505.22	593.76
Maryschak	Danielle	Elementary Principal	119,582.22	582.65
Mastronardi	Franco	Supervisor of System Applications	108,846.94	536.88
McBain	Brian	Secondary Teacher/Summer Semester	103,353.20	516.96
McDonald	Michael	Secondary Vice Principal	114,945.75	567.44
McKay	Brian	Superintendent of Business	159,219.06	792.24
McLean	Joy	Elementary Principal	120,603.67	594.40
McMullin	Natalie	Secondary Teacher/Summer Semester	100,517.70	516.96
Meston	Dennis	Secondary Teacher/Summer Semester	110,984.20	516.96
Miller	Lee	Elementary Principal	120,603.67	594.40
Moore	Christopher	Elementary Principal	120,603.67	594.40
Morrison	Janice	Elementary Principal	112,920.73	555.20
Morton	James	System Coordinator - Alternative/Continuing Education	128,466.15	633.60
Myers	Katherine	Elementary Vice Principal	104,451.40	515.52
Myers	Ryan	Elementary Vice Principal	108,059.49	523.38
Natvik	Elsa	Secondary Principal	117,991.74	576.06
Nemcek	Gregory	Secondary Principal	133,592.96	414.24
Noel	Mary	Elementary Principal	119,582.22	582.65
Parnham	Andrew	Elementary Principal	120,603.67	594.40
Patterson	Mary Anne	Elementary Principal	120,603.67	594.40
Penney	Darlene	Elementary Principal	121,613.06	592.54
Pereira	Tracy	Elementary Principal	104,451.28	515.52
Perkins	Sandra	Elementary Principal	120,603.67	594.40
Poissant	Melinda	Elementary Teacher/Summer Literacy	101,668.57	317.13
Queen	Harmony	Elementary Principal	109,721.08	569.75
Rizzetto	Lucy	Elementary Principal	118,219.75	594.40
Rota	Lillian	Elementary Principal	110,834.89	546.88
Sabatini	Anita	Elementary Principal	119,582.22	582.65
Sabourin	Laura	Secondary Teacher/Summer Semester	105,065.43	516.96
Schalk	Adrianus	Secondary Teacher/Summer Semester	101,088.80	516.96

**LAMBTON KENT DISTRICT SCHOOL BOARD
RECORD OF EMPLOYEES' 2016 SALARIES AND BENEFITS**

Scheibli	Michael	Manager of Plant and Maintenance	120,505.46	593.76
Schleihauf	Christopher	Secondary Teacher/Summer Semester	101,088.80	516.96
Scott	Carole	Elementary Principal	118,583.38	584.48
Sherman	Donald Mark	Superintendent of Education	138,110.52	683.94
Smit	Erin	Elementary Principal	121,588.26	569.76
Smith	Carrielyn	Elementary Vice Principal	110,451.40	515.52
Sonneveld-Wright	Wilma	System Coordinator - Student Achievement	128,466.06	633.60
Stenton	Derek	Secondary Vice Principal	104,597.18	543.68
Stephenson	Laurie	Elementary Principal	120,603.67	594.40
Stephenson	Stephen	Secondary Teacher/Summer Semester	103,504.80	516.96
Stewardson	Shaun	Secondary Teacher/Summer Semester	101,088.80	516.96
Stewart	James	Secondary Principal	122,363.08	602.88
Thomas	Steven	Elementary Principal	121,411.67	598.88
Townsend	Elizabeth	Elementary Principal	112,307.38	524.22
Valade	Lisa	Special Education Coordinator	102,935.14	339.28
Van De Wiele	Erin	Elementary Principal	120,603.67	594.40
Vandenbossche	Tracy	Elementary Principal	111,730.33	545.26
Vander Pol	Heather	Elementary Principal	114,059.53	527.23
Vermeersch	William	Elementary Principal	120,621.77	594.40
Vlcek	Joyce	Elementary Principal	115,588.26	569.76
Warner	Philip	Superintendent of Education	159,969.16	795.84
Watson	Graham	Secondary Vice Principal	114,945.75	567.44
Wettergreen	Carole	Elementary Principal	115,588.26	569.76
White	Caroline	Secondary Vice Principal	113,973.22	555.32
Whiteye	Patricia	Secondary Teacher/Summer Semester	101,028.87	172.32
Wiersma	Paul	Secondary Principal	127,673.59	629.28
Wilson	Carla	Elementary Principal	115,588.26	569.76
Wolting	Cheryl	Elementary Special Project Teacher - Math Facilitator	100,410.64	331.02
Wranich	Janice	Secondary Special Project Teacher - SHSM/Dual Credit	100,032.60	516.96
Zondag	Daphne	Elementary Principal	120,603.67	594.40
Zondag	Donald	Secondary Principal	127,673.59	629.28

**BOARD REPORT
REGULAR BOARD, PUBLIC SESSION**

REPORT NO: B-17-34

Memorandum To: Jim Costello, Director of Education

FROM: Brian McKay, Superintendent of Business

DATE: March 28, 2017

**SUBJECT: Financial Report 2016-17 School Year
Expenditures to February 28, 2017**

This financial report summarizes expenditures, to the end of the 2nd quarter, for the period from September 1, 2016 to February 28, 2017.

This period represents about 50% of operating expenses that occur over 12 months, and approximately 60 - 65% of the salary and benefit portion of the instructional operating expenses that occur over a 10 to 12 month period.

Comments on the Financial Report (Appendix A):

Report Ref. No.	Notes on the following selected Expenditure Categories:
A	The expenditures under the Salaries and Wages category comprise the largest budget component for LKDSB. While variances do exist in the separate salary and wage areas, the overall salary and wage category is anticipated to be on budget for the year.
B1	The reported variances are due to the pay-out of retirement gratuities for retiring staff. These two variances can be covered by retiring allowance budgets in other areas of the employee benefits budget area.
B	The overall employee benefits budget category is tracking well against budget and no significant year end variance is expected.
C	The variances against budget that these areas are showing are due to the timing differences of purchases with respect to the budget allocation. No significant year end variance is expected.
D	These budget areas are currently tracking well for the year and no significant year end variance is expected.

For this reporting period the expenditure categories are tracking well against the budget.

**THE LAMBTON KENT DISTRICT SCHOOL BOARD
FINANCIAL REPORT - SEPTEMBER 01, 2016 TO FEBRUARY 28, 2017**

EXPENDITURE CATEGORIES	2016-2017 REVISED BUDGET	SEPT., 2016 TO FEB., 2017 EXPENDITURES	BUDGET REMAINING AT FEB. 28, 2017 \$	BUDGET REMAINING AT FEB. 28, 2017 %	FEBRUARY 28 BENCHMARK	VARIANCE FROM BENCHMARK %	Report Ref. No.
SALARIES AND WAGES							
Classroom Teachers (Includes Preparation Time)	\$ 120,359,370	\$ 66,984,555	\$ 53,374,816	44.3%	44.0%	0.3%	
Occasional / Supply Teachers	\$ 4,641,614	\$ 2,910,500	\$ 1,731,114	37.3%	40.2%	-2.9%	
Teacher Assistants	\$ 10,688,913	\$ 5,599,911	\$ 5,089,002	47.6%	46.5%	1.1%	
Paraprofessionals & Technicians	\$ 3,808,711	\$ 1,804,292	\$ 2,004,419	52.6%	52.9%	-0.3%	
Library & Guidance	\$ 3,788,074	\$ 1,722,008	\$ 2,066,066	54.5%	52.2%	2.3%	
Staff Development	\$ 37,000	\$ 25,104	\$ 11,896	32.2%	44.0%	-11.8%	
Coordinators & Consultants	\$ 1,929,124	\$ 943,232	\$ 985,892	51.1%	46.8%	4.3%	
Early Childhood Educators	\$ 4,669,511	\$ 2,231,768	\$ 2,437,745	52.2%	52.0%	0.2%	
Principals and Vice-Principals	\$ 10,025,942	\$ 5,119,132	\$ 4,906,810	48.9%	50.4%	-1.5%	
School Office - Secretarial & Supplies	\$ 4,602,793	\$ 2,283,057	\$ 2,319,736	50.4%	49.5%	0.9%	
Continuing Education	\$ 567,287	\$ 309,928	\$ 257,359	45.4%	47.5%	-2.1%	
Trustees	\$ 122,051	\$ 61,025	\$ 61,026	50.0%	50.0%	0.0%	
Directors & Supervisory Officers	\$ 1,036,052	\$ 555,996	\$ 480,056	46.3%	50.0%	-3.7%	
Board Administration	\$ 3,369,844	\$ 1,507,170	\$ 1,862,674	55.3%	53.3%	1.9%	
Department Heads	\$ 443,337	\$ 234,816	\$ 208,521	47.0%	44.0%	3.0%	
Operations and Maintenance - Schools	\$ 10,205,299	\$ 4,647,104	\$ 5,558,195	54.5%	53.5%	1.0%	
TOTAL SALARIES AND WAGES	\$ 180,294,922	\$ 96,939,594	\$ 83,355,328	46.2%	45.9%	0.3%	A
EMPLOYEE BENEFITS							
Classroom Teachers	\$ 15,192,413	\$ 5,791,750	\$ 9,400,663	61.9%	60.1%	1.8%	
Occasional / Supply Teachers	\$ 353,284	\$ 286,400	\$ 66,884	18.9%	34.6%	-15.6%	
Teacher Assistants	\$ 2,654,979	\$ 1,286,271	\$ 1,368,708	51.6%	49.2%	2.4%	
Paraprofessionals & Technicians	\$ 919,481	\$ 384,738	\$ 534,743	58.2%	56.4%	1.8%	
Library & Guidance	\$ 402,237	\$ 148,680	\$ 253,557	63.0%	61.6%	1.4%	
Staff Development	\$ 3,000	\$ 2,448	\$ 552	18.4%	19.0%	-0.6%	
Coordinators & Consultants	\$ 181,768	\$ 142,339	\$ 39,429	21.7%	54.2%	-32.5%	B1
Early Childhood Educators	\$ 1,010,596	\$ 485,004	\$ 525,592	52.0%	52.0%	0.0%	
Principals and Vice-Principals	\$ 1,154,339	\$ 382,928	\$ 761,411	66.0%	61.6%	4.3%	
School Office - Secretarial & Supplies	\$ 1,033,348	\$ 520,628	\$ 512,720	49.6%	49.9%	-0.3%	
Continuing Education	\$ 90,053	\$ 30,791	\$ 59,262	65.8%	66.4%	-0.5%	
Trustees	\$ 4,764	\$ 1,708	\$ 3,056	64.1%	64.2%	-0.1%	
Directors & Supervisory Officers	\$ 95,059	\$ 128,614	\$ (33,555)	-35.3%	34.4%	-69.7%	B1
Board Administration	\$ 838,443	\$ 315,364	\$ 523,079	62.4%	59.8%	2.6%	
Operations and Maintenance - Schools	\$ 2,582,833	\$ 1,026,706	\$ 1,556,127	60.2%	54.7%	5.5%	
TOTAL EMPLOYEE BENEFITS	\$ 26,516,597	\$ 10,944,369	\$ 15,572,228	58.7%	57.2%	1.5%	B

Board Meeting - March 28, 2017

**THE LAMBTON KENT DISTRICT SCHOOL BOARD
FINANCIAL REPORT - SEPTEMBER 01, 2016 TO FEBRUARY 28, 2017**

EXPENDITURE CATEGORIES	2016-2017 REVISED BUDGET	SEPT., 2016 TO FEB., 2017 EXPENDITURES	BUDGET REMAINING AT FEB. 28, 2017 \$	BUDGET REMAINING AT FEB. 28, 2017 %	FEBRUARY 28 BENCHMARK	VARIANCE FROM BENCHMARK %	Repo Ref. No.
STAFF DEVELOPMENT							
Staff Development - Classroom	\$ 404,362	\$ 357,088	\$ 47,274	11.7%	33.2%	-21.5%	
Principals and Vice-Principals	\$ 33,012	\$ 3,256	\$ 29,756	90.1%	89.2%	0.9%	
Trustees	\$ 35,000	\$ 4,814	\$ 30,186	86.2%	80.4%	5.8%	
Board Administration	\$ 72,861	\$ 34,454	\$ 38,407	52.7%	55.0%	-2.3%	
Operations and Maintenance - Schools	\$ 46,647	\$ 13,124	\$ 33,523	71.9%	78.3%	-6.5%	
TOTAL STAFF DEVELOPMENT	\$ 591,882	\$ 412,737	\$ 179,145	30.3%	45.3%	-15.1%	C
SUPPLIES AND SERVICES							
Classroom Teachers	\$ 197,259	\$ 78,460	\$ 118,799	60.2%	59.3%	1.0%	
Classroom Computers	\$ 658,775	\$ 389,716	\$ 269,059	40.8%	40.0%	0.8%	
Textbooks, Supplies & Equipment	\$ 5,041,055	\$ 1,907,713	\$ 3,133,342	62.2%	65.2%	-3.1%	
Paraprofessionals & Technicians	\$ 551,785	\$ 155,102	\$ 396,683	71.9%	72.0%	-0.1%	
Library and Guidance	\$ 48,060	\$ 45,353	\$ 2,707	5.6%	5.6%	0.0%	
Coordinators & Consultants	\$ 189,042	\$ 73,777	\$ 115,265	61.0%	60.1%	0.9%	
Principals and Vice-Principals	\$ 98,000	\$ 14,761	\$ 83,239	84.9%	85.6%	-0.7%	
School Office - Secretarial & Supplies	\$ 546,916	\$ 251,452	\$ 295,464	54.0%	51.5%	2.5%	
Continuing Education	\$ 53,700	\$ 20,321	\$ 33,379	62.2%	61.5%	0.7%	
Trustees	\$ 43,800	\$ 10,229	\$ 33,571	76.6%	75.4%	1.2%	
Board Administration	\$ 696,946	\$ 329,001	\$ 367,945	52.8%	56.1%	-3.3%	
Operations & Maintenance - Schools	\$ 12,044,007	\$ 4,719,082	\$ 7,324,925	60.8%	63.8%	-3.0%	
TOTAL SUPPLIES AND SERVICES	\$ 20,169,345	\$ 7,994,965	\$ 12,174,380	60.4%	62.9%	-2.5%	C
CAPITAL EXPENDITURES							
Classroom & SEA Computers	\$ 2,932,250	\$ 996,295	\$ 1,935,955	66.0%	74.1%	-8.1%	
Textbooks, Supplies & Equipment	\$ 1,390,107	\$ 383,268	\$ 1,006,839	72.4%	68.2%	4.2%	
Paraprofessionals & Technicians	\$ 25,000	\$ 10,403	\$ 14,597	58.4%	55.0%	3.4%	
Coordinators & Consultants	\$ 25,000	\$ 10,403	\$ 14,597	58.4%	55.0%	3.4%	
School Office	\$ 20,000	\$ 8,327	\$ 11,673	58.4%	55.0%	3.4%	
Principals & Vice Principals	\$ 52,000	\$ 21,640	\$ 30,360	58.4%	55.0%	3.4%	
Board Administration	\$ 76,601	\$ 49,234	\$ 27,367	35.7%	62.8%	-27.1%	
Operations & Maintenance - Schools	\$ 115,000	\$ 6,405	\$ 108,595	94.4%	75.6%	18.8%	
School Renewal	\$ 19,123,638	\$ 1,154,590	\$ 17,969,048	94.0%	77.4%	16.5%	
TOTAL CAPITAL EXPENDITURES	\$ 23,759,598	\$ 2,640,568	\$ 21,119,030	88.9%	76.3%	12.6%	C

Board Meeting - March 28, 2017

**THE LAMBTON KENT DISTRICT SCHOOL BOARD
FINANCIAL REPORT - SEPTEMBER 01, 2016 TO FEBRUARY 28, 2017**

EXPENDITURE CATEGORIES	2016-2017 REVISED BUDGET	SEPT., 2016 TO FEB., 2017 EXPENDITURES	BUDGET REMAINING AT FEB. 28, 2017 \$	BUDGET REMAINING AT FEB. 28, 2017 %	FEBRUARY 28 BENCHMARK	VARIANCE FROM BENCHMARK %	Report Ref. No.
NON-OPERATING EXPENDITURE							
NPF Debt Repayment	\$ 3,173,260	\$ 894,625	\$ 2,278,635	71.8%	70.2%	1.6%	
TOTAL CAPITAL EXPENDITURES	\$ 3,173,260	\$ 894,625	\$ 2,278,635	71.8%	70.2%	1.6%	
RENTAL EXPENDITURE							
Paraprofessionals & Technicians	\$ 8,171	\$ 3,256	\$ 4,915	60.1%	60.0%	0.1%	
TOTAL RENTAL EXPENDITURE	\$ 8,171	\$ 3,256	\$ 4,915	60.1%	60.0%	0.1%	D
FEES AND CONTRACTUAL SERVICES							
Classroom Supplies & Services	\$ 28,000	\$ 29,923	\$ (1,923)	-6.9%	-6.9%	0.0%	
Computers	\$ 17,850	\$ 7,110	\$ 10,540	0.0%	0.0%	0.0%	
Textbooks, Supplies & Equipment	\$ 200,000	\$ 158,390	\$ 41,610	20.8%	23.6%	-2.8%	
Paraprofessionals & Technicians	\$ 675,488	\$ 259,050	\$ 416,418	61.6%	58.9%	4.8%	
Coordinators & Consultants	\$ 46,764	\$ 15,450	\$ 31,314	67.0%	67.0%	0.0%	
School Office	\$ 9,903	\$ 9,903	\$ (0)	0.0%	0.0%	0.0%	
Continuing Education	\$ 104,618	\$ 33,796	\$ 70,822	67.7%	64.6%	3.1%	
Board Administration	\$ 587,232	\$ 255,763	\$ 331,469	56.4%	51.7%	4.7%	
Pupil Transportation	\$ 12,236,898	\$ 7,458,332	\$ 4,778,364	39.0%	39.3%	-0.2%	
Operations & Maintenance - Schools	\$ 3,240,807	\$ 1,650,252	\$ 1,590,555	49.1%	48.2%	0.9%	
TOTAL FEES AND CONTRACTUAL SERVICES	\$ 17,147,136	\$ 9,877,989	\$ 7,269,167	42.4%	42.0%	0.4%	D
OTHER							
Board Administration	\$ 95,846	\$ 93,372	\$ 2,474	2.6%	1.9%	0.7%	
Other Non-Operating Expense	\$ 744,654	\$ -	\$ 744,654	100.0%	100.0%	0.0%	
TOTAL OTHER	\$ 840,500	\$ 93,372	\$ 747,128	88.9%	88.8%	0.1%	D
CHARGES-NON FINANCIAL ASSETS							
Amortization	\$ 400,000	\$ -	\$ 400,000	100.0%	100.0%	0.0%	
TOTAL CHARGES-NON FINANCIAL ASSETS	\$ 400,000	\$ -	\$ 400,000	100.0%	100.0%	0.0%	D
TOTAL EXPENDITURES	\$ 272,901,409	\$ 129,801,455	\$ 143,099,954	52.4%			

Board Meeting - March 28, 2017

Ministry of Education

Minister

Mowat Block
Queen's Park
Toronto ON M7A 1L2

Ministère de l'Éducation

Ministre

Édifice Mowat
Queen's Park
Toronto ON M7A 1L2



Ontario

March 6, 2017

Dear Colleagues,

It will come as no surprise that, over the past several months, our government has been hearing from many parts of Ontario about the impacts of recent pupil accommodation reviews, particularly in Ontario's rural and remote communities. Our government supports and values all communities in Ontario, and our school boards and municipalities must make every effort to work together to ultimately support positive experiences for our students and the communities they live in.

As you know, school closures and consolidations are among the most difficult decisions that school boards have to make. This is especially true in our rural and remote communities. Ontario entrusts school boards with the responsibility to review their school accommodation needs and for ensuring that student achievement and well-being are supported by all accommodation decisions that are made.

However, we also know that some parts of Ontario face demographic challenges, while others are seeing considerable growth. We want to assure all of our community partners that our government is committed to finding solutions to meet both local needs and the educational needs of Ontario's students.

Starting this spring, our government will launch an engagement on new approaches to supporting education in rural and remote communities. Three Parliamentary Assistants, MPPs Granville Anderson, Grant Crack, and Lou Rinaldi, will gather feedback on how our province can further strengthen the future of rural education. We are also pleased to provide you with an update on how our government will further support local decision-making and complete communities moving forward.

Pursuing Joint-Use Opportunities between School Boards

Communities and the province expect Ontario's four school systems to maximize the opportunities of co-location. Prior to commencing with student accommodation changes through closures, it is our government's strong preference that school boards fully explore joint accommodation arrangements with coterminous boards, particularly to maintain a school presence in a rural or isolated community. Of the 4,900 schools in Ontario, only 37 are currently joint-use arrangements in which pupils from one or more boards share a facility.

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In July 2013, prior to the launch of the Ministry of Education's 2014 Capital Priorities program, the Ministry stated a preference for these joint-use projects, committing to review these proposals before any others. Additionally, the Ministry of Education has [committed](#) \$600,000 to assist school boards in pursuing joint-use school opportunities between school boards. This funding is being allocated to support school boards with facilitation and joint planning towards the potential development of joint-use school proposals, as well as on studies being commissioned by the Ministry of Education to highlight joint-use experiences and develop a joint-use school toolkit that can be used to assist school boards in developing joint-use schools.

Moving forward, the Ministry of Education will be reviewing all capital proposals submitted by school boards for ministry funding for new schools, additions or consolidation projects to ensure joint-use opportunities between boards have been fully explored before funding is granted.

Importance of School Board and Municipal Partnerships

We have recently had the pleasure of speaking with many of our municipal and school board partners. These conversations have highlighted many positive examples of collaboration and joint local planning between school boards and municipalities. But we have also heard about potential inconsistencies and difficulties in current community collaboration, including instances where municipalities and communities have not felt meaningfully engaged in pupil accommodation reviews. These difficulties can arise for many reasons, but we would like to remind school boards and municipalities of the tools we have provided to facilitate an effective process and provincial expectations with respect to engagement by involved parties:

- **Annual Community Consultation:** Reforms to Ontario's *Planning Act* and *Development Charges Act* were made in 2015 to help create more complete communities and to provide citizens a greater, more meaningful say in how their neighbourhoods grow. The Ministry of Education's [Community Planning and Partnerships Guideline](#) was also introduced in 2015 to ensure that each school board hosted at least one meeting each year to discuss their capital plans and opportunities for joint planning and facility partnerships with relevant communities and stakeholders. We have heard from some boards that these meetings are not well attended, and from some communities that they were not aware of them. It is imperative that these meetings involve all relevant stakeholders, and facilitate real dialogue between boards and the involved communities. Further, board policies must reflect this guideline prior to the commencement of new accommodation reviews. To be effective, these meetings require community engagement and attendance and a spirit of real partnership from all parties.

- **Pupil Accommodation Review Guideline:** Updates to the [Pupil Accommodation review guideline](#) in 2015 were introduced following consultations with school boards, municipalities and other community partners to enable a more effective review process. This included a new requirement that impacted municipalities and community partners are consulted regarding the potential accommodation changes. It is our expectation that this is a meaningful engagement from both boards and municipalities, and that full input and feedback from the municipalities, including local economic and community impacts where relevant are reflected in the final staff report and advice to trustees. The new process also requires boards to put forward concrete proposals in the form of initial staff recommendations. These should not be interpreted as pre-determined outcomes, but rather as a means to ensure focused engagement.

Our government expects school boards and communities to be making active and continual efforts to facilitate positive, inclusive relationships with each-other.

The changes made in 2015 to the Pupil Accommodation Review Guideline also changed the minimum requirement for the school information profiles shared at the commencement of an accommodation review to no longer require information outlining the value of the school to the local economy. This change was made to reflect input from school boards that this information was not readily available or in their area of expertise and could be better reflected in the input from municipal and community partners.

While accommodation decisions must support student achievement and well-being as a primary goal, this change was not intended to discount the importance of engagement with communities to understand the impact of accommodation changes or to disallow boards from considering the impacts on communities and local economies from their final reports or deliberations.

Going forward, our government will be considering how community impact could be included in the pupil accommodation process, included with anticipated impacts on student achievement, transportation and outcomes. We will work with municipalities and school boards to explore how the government can best support this type of analysis in the pupil accommodation review process.

Enabling Community Hubs in Schools

Through the Premier's special advisor Karen Pitre, our government has been considering how we can use public property in a manner that takes into account the best interests of local communities. A community hub can be a school, neighbourhood centre or other public space that offers co-ordinated services such as education, early years support, health care and social services.

Many schools have some space that is or could be used by community organizations through lease or other arrangements when the space is not required for school use. The province has encouraged school boards to work with local communities and in 2015 released the Ministry of Education's Community Planning Partnership Guideline to help facilitate these opportunities.

We have also made a number of investments to support this goal, including:

- **Capital Funding for Community Hub School Retrofits:** The Ministry of Education [announced \\$50 million](#) in November 2016 to support retrofits of available school space for use by new community partners, or improve accessibility for schools to enable community use.
- **Capital Funding for Community Replacement Space:** In the event that an original school location that housed community partnerships is closed or sold, capital funding will be available for replacement space for eligible community partners in new schools, additions or retrofits to existing schools. Details regarding eligibility for this new program will be announced ahead of the Ministry of Education's 2017 Capital Priorities program request for submissions.

Surplus schools have also been identified as potential community hubs in some communities, and our government is serious about taking the next steps on this strategy:

- **New Rules for Disposition or Lease of Surplus Property:** Changes to [O. Reg. 444/98](#) doubled the current minimum surplus school circulation period from 90 to 180 days, and expanded the list of organizations that can place an offer before surplus school property is placed on the open market. This is intended to enable potential community hub projects to reuse surplus school properties where there is a viable business plan and identified partnerships necessary to develop a community hub
- **Disposition of Surplus School Board property:** In 2017-18, we will also be proceeding with the recommendation in the [Community Hubs Strategic Framework and Action Plan](#) to consider supporting the sale of surplus schools at less than fair market value, where there is a provincial interest to enable viable community hubs, while keeping school boards whole.
- **Community Hubs Summit:** We are also pleased to announce that the Ontario Community Hubs Summit will be held from May 1-3, 2017, which will feature keynote speakers, hands-on workshops and opportunities to interact with and learn from others.

Recognizing that planning for strategic partnerships cannot be developed quickly or easily, in instances where communities and school boards see innovative solutions to local needs with opportunities for potential community hubs in school properties involved in accommodation reviews, we are requesting that school boards and municipalities with opportunities advise the Ministry of Education's Capital Policy and Programs Branch and the Ministry of Infrastructure's Community Hubs Division at community.hubs@ontario.ca preferably before the Community Hubs Summit. We will endeavor to work with the partners to ensure that these opportunities are considered within existing resources. In some cases, this could include providing facilitation services that would help community organizations, municipalities, and school boards develop their proposals for community hubs.

Enhancing Education in Rural and Remote Communities

Ontario's rural and remote communities have been impacted by a diversity of socio-economic trends. We also know that the future will not look like the past. For our rural communities to thrive, our government knows that students must be supported by high-quality education, strong local community programming, and innovative local economic strategies. That's why we've taken the following actions to support our rural and remote schools:

- **Supporting Broadband Expansion:** Our government is moving forward with its commitment in the 2016 Ontario Budget to provide secure, affordable broadband access to all of Ontario's students and educators, especially in northern and remote parts of Ontario, to enable equitable access to rich and innovative learning opportunities.
- **Supporting E-Learning Opportunities:** Our government provides secure access to the provincial Virtual Learning Environment which supports delivery of eLearning courses that otherwise might not be available close to a student's home. Additionally, we are investing over \$6 million for distance learning delivery by the Independent Learning Centre of TVO that helps students from a variety of backgrounds gain necessary education credentials. Together these support equitable and timely access to credit courses.
- **Remote & Rural Funding Support for School Boards:** We have made the education funding formula less dependent on enrolment. Since 2012-13, annual GSN funding for rural boards has increased by nearly \$200 million or 5.7 per cent. In addition, we have made the following changes the funding formula to meet the unique needs of rural and remote communities:
 - Increased funding to support the higher cost of purchasing goods and services for small and rural school boards;

- o Investments in top-up supports for rural schools to fund the heating, lighting and maintenance costs of excess spaces in schools that are a considerable distance from the next closest school;
- o Introduced new factors that reflect distance and dispersion of schools in the distribution of special education funding;
- o Funding for additional principals in schools that combine elementary and secondary students, depending on enrolment levels; and
- o Funding to support a minimum number of teachers and early childhood educators for remote schools with small enrolment.

It is our hope that our engagement this coming spring will allow us to highlight further opportunities that will proactively enhance the quality and delivery of education in rural and remote communities in Ontario. We will work with our partners to finalize the details of this engagement process and share these in the coming weeks.

Conclusion

There are a number of initiatives across government that are working to ensure that we have complete communities – whether they are urban, rural, northern or remote. Each community has different needs and together we need to make sure we are working together.

We welcome your thoughts and suggestions as we continue to evolve to meet the changing demographics and needs of our communities.

Sincerely,

[Original Signed by]

Hon. Mitzie Hunter

[Original Signed by]

Hon. Bob Chiarelli

cc: Hon. Bill Mauro, Ontario Ministry of Municipal Affairs
Hon. Jeff Leal, Ontario Ministry of Agriculture Food and Rural Affairs
Association of Municipalities of Ontario
Rural Ontario Municipal Association
Ontario Catholic School Trustees' Association (OCSTA)
Ontario Public School Boards' Association (OPSBA)
L'Association des conseils scolaires des écoles publiques de l'Ontario (ACÉPO),
L'Association franco-ontarienne des conseils scolaires catholiques (AFOCSC);

