

REGULAR BOARD MEETING AGENDA  
 PUBLIC SESSION

TUESDAY, JANUARY 17, 2017  
 7:00 p.m.

Board Room  
 Chatham Education Centre  
 476 McNaughton Avenue, Chatham

**A**

Page Reference

1. Call to Order
2. Approval of Agenda
3. Declaration of Conflict of Interest
4. Approval of the Minutes
  - a) Approval of the Minutes from the November 22, 2016 Regular Board Meeting 2
  - b) Approval of the Minutes from the December 6, 2016 Organizational Meeting of the Board 7
5. Business Arising from the Minutes
6. Motions Emanating from the Regular Board Private Session
7. Motion that the Actions of the Regular Board Private Session be the Action of the Board.
8. Presentations:
9. Delegations
10. Questions from the Public
11. Reports for Board Action
  - a) Policy and Regulations on *School Attendance Areas* Director Costello Report B-17-6 11
12. Reports for Board Information
  - a) Special Education Advisory Committee Report Trustee Hudie Report B-17-7 15
  - b) Student Senate Report Student Trustees Jacobs/Jennings Oral Report
  - c) Report from Parent Involvement Committee Director Costello Oral Report
13. Correspondence
14. New Business
15. Trustee Question Period

16. Notices of Motion:

Director Costello serves Notice of Motion to amend the following clauses of the LKDSB Procedural By-laws:

- 1.01 The Board's First Nation Partners, through the Native Advisory Committee **change to Indigenous Liaison Committee**, shall appoint the First Nation Trustee to serve on the Lambton Kent District School Board for a four year term consistent with the term of the elected Trustees.
- 1.02 The Board's First Nation Partners, through the Native Advisory Committee **change to Indigenous Liaison Committee**, shall appoint a First Nation Trustee Alternate who may sit at the Board Table in the absence of the First Nation Trustee during public meeting with voting rights. The Alternate's term will be consistent with the term of the First Nation Trustee.

## SECTION 8 LEGISLATIVE/STATUTORY, PERMANENT AND AD HOC COMMITTEES

8.1 Permanent Committees of the Board do not meet at regular times and are not necessarily composed of the entire membership of the Board. There shall be the following Permanent Committees of the Board:

- a) Striking Committee
- b) Grievance Committee (acts on behalf of the Board)
- c) First Nations Advisory Committee – **change to Indigenous Liaison Committee**
- d) Student Suspension Appeal/Expulsion Committee (acts on behalf of the Board)
- e) Negotiations Committee
- f) Surplus Sites Committee (acts on behalf of the Board in accordance with parameters established by the Board)
- g) Secondary Student Art
- h) Student Senate
- i) Elementary Teacher/Board Communications Committee
- j) Board Agenda Review Committee
- k) Audit Committee
- l) Parent Involvement Committee (PIC)

17. Future Agenda Items

18. Announcements

- a) The next Regular Board Meeting will be held on Tuesday, January 31, 2017, 7:00 p.m. at the Sarnia Education Centre.

19. Adjournment

PRESENT:

- Trustees: Chair Jane Bryce, Vice-Chair Scott McKinlay, Randy Campbell, Ruth Ann Dodman, Dave Douglas, Jack Fletcher, Tom McGregor, Bob Murphy and Shannon Sasseville
- Student Trustees Ayla Jacobs and Keaton Jennings
- Staff: Director of Education Jim Costello, Superintendent of Business Brian McKay, Superintendents of Education Dave Doey, Gary Girardi, Taf Lounsbury, Mark Sherman and Phil Warner
- Regrets: Trustees Elizabeth Hudie and Lareina Rising and Superintendent of Education Joy Badder
- Recording Secretary: Trish Johnston, Executive Assistant and Communications Officer
- Call to Order: Chair Bryce called the Meeting to order at 7:09 p.m.
- #2016-177  
Approval of the Agenda  
Nov/22/2016  
Moved by Shannon Sasseville, seconded by Dave Douglas,  
"That the Agenda for the Regular Board Meeting Public Session of  
November 22, 2016 be approved."  
CARRIED.
- Declaration of Conflict of Interest: No declarations of conflict of interest were issued.
- #2016-178  
Approval of Minutes  
Nov/8/2016  
Moved by Randy Campbell, seconded by Ruth Ann Dodman,  
"That the Board approve the Minutes of the Regular Board Meeting of  
November 8, 2016."  
CARRIED.
- Motions Emanating from the Regular Board Private Session  
Moved by Scott McKinlay, seconded by Tom McGregor,  
"That the Board approve the 2016/2017 Internal Audit Plan."  
CARRIED.
- #2016-179  
Action of the Regular Board Private Session be the Action of the Board  
Moved by Scott McKinlay, seconded by Ruth Ann Dodman,  
"That the Action of the Board in Private Session be the Action of the Board."  
CARRIED.
- Policy and Regulations on Advertising on School Board Property Report B-16-132  
Director Costello advised that the policy and regulations on *Advertising on School Board Property* have been reviewed as part of the Board's cyclical review. A minor change is suggested to the regulation to provide additional clarification. He outlined the components of the regulation. He explained that Administration receives over twenty requests per week from agencies wanting permission to advertise their events in the LKDSB schools.
- #2016-180  
Policy and Regulations on Advertising on School Board Property Approved  
Moved by Jack Fletcher, seconded by Scott McKinlay,  
"That the Board approve the review of the policy and revised regulations on *Advertising on School Board Property*."  
Director Costello advised that the Board passed a Motion to allow the Toronto Raptors logo and Nike Swoosh to be displayed on the wood gymnasium floor at Wallaceburg District Secondary School. Nike offered to donate the funds for the floor in exchange for having their logo displayed. He confirmed that a score clock that would display a corporate sponsor's name and logo would fall

into the same category and require Board approval. United Way activities are considered fundraising activities.

CARRIED.

Transition Committees  
Update  
Great Lakes Secondary  
School (GLSS)

Superintendent Girardi advised that the GLSS history and memorabilia sub-committee will meet on November 29, 2016. A committee of 21 people selected by the Transition Committee members will inventory the memorabilia artifacts from the former Sarnia Collegiate Institute and Technical School, St. Clair Secondary School and Sarnia Central Collegiate Institute and work with community organizations to see how best to preserve the history of the three schools. The Awards/Scholarships/Commencement sub-committee will meet on November 29, 2016 with the goal of adopting the criteria for school letters and student recognition. Superintendent Girardi advised that on November 22, 2016 the GLSS pool was opened to health and physical education classes along with the swim team. Certified lifeguards are being contracted through the YMCA. He stated that the Transition Committee meets next on December 13, 2016 at 3:00 p.m.

Consolidated South  
Plympton and Wyoming  
Public School

Superintendent Girardi advised that the next Transition Committee Meeting for the consolidated South Plympton and Wyoming Public School will be held on November 28, 2016 at 6:30 p.m. in the gym at Wyoming Public School. Architects from ROA Studio Inc. will attend the first part of the meeting to discuss the architectural drawings for the consolidated school. Displays will also be set up for committee members to view and ask questions.

He advised that three subcommittees were created. The sub-committees will bring recommendations to the Transition Committee for final decisions. The sub-committees are:

- 1) Resources Sub-committee (e.g., books, learning materials, gym equipment)
- 2) Memorabilia Sub-committee (e.g., trophies, plaques, photographs)
- 3) Special Event(s) Sub-committee (e.g., holiday concert, year-end celebration(s))

He advised that an additional sub-committee may be established in the Spring of 2017 called "School Spirit". This committee, if required, will decide on school colours and a mascot once the consolidated school has been officially named.

On November 18, 2016 the Resources subcommittee met to begin discussions around which resources would move from the South Plympton School site to the Wyoming School site.

Report on the Forest Area  
Schools Pupil  
Accommodation Review  
Committee (ARC) First  
Public Meeting

Superintendent Girardi advised that the Forest Area Pupil Accommodation Review Public Meeting #1 took place at Bosanquet Central School on November 16, 2016 at 6:00 p.m. Two delegations were heard and approximately 100 people were present. The content of the delegations are posted on the LKDSB Website and the Record of Action will be posted shortly. He explained that there are some questions and answers already posted and more will be added as they are received. At the meeting, approximately 28 questions or comments were shared by members of the community. All of these were answered at the meeting. The Mayor of Plympton Wyoming was present and did make a comment. In addition the Mayor and Deputy Mayor of Lambton Shores were present and a comment was made and a question was asked by the Deputy Mayor.

He stated that the Forest Area ARC Members Working Meeting #1 takes place on November 23, 2016 at Aberarder Central School from 6:00 to 8:00 p.m. The agenda has been posted on the LKDSB website.

Trustee Fletcher commented on some of the concerns raised by people at the Forest Area Pupil Accommodation Review Public Meeting #1. He referred to the suggestion that the catchment area of Errol Village Public School be revised to include the area of Bonnie Doone and asked how many families would be affected by a change. Superintendent Girardi advised that approximately 12 students from this area attend Errol Village Public School and approximately 30 students from this area attend Aberarder Central School. Errol Village Public School can accommodate 176 students. Thirty more students would put the school over capacity. The projected enrolment for Errol Village Public School suggests that there would be space in the school to accommodate all the students at the time of the proposed consolidation. He noted that 80% of the students from the area over the last five years attend North Lambton Secondary School. Administration is concerned that a boundary change could negatively impact the number of students in Grade 9 to 12 at the consolidated school. Superintendent Girardi advised that the issue would be discussed at the Working Meeting on November 23, 2016. Trustee Fletcher asked if people from Grand Bend Public School and East Lambton Elementary School should be included in the discussion because they will be attending the Kindergarten to Grade 12 school for secondary school. Director Costello explained that the LKDSB regulations allow only representatives from the schools being studied for consolidation to serve on the ARC. He referred to the comments made by the individuals from Bosanquet making the delegation, suggesting that bus ride time for students would increase. He stated that there is no guarantee that the bus ride time would change for students at these schools. Superintendent Girardi advised that he has reached out to the principals of the two schools and advised them that he could field questions and concerns from their School Council Chairs. Trustee Fletcher stated that his concerns go beyond travel time noting the need to make sure they understand the impact of the proposed change.

Trustee Fletcher referred to comments made at the meeting to build a new school rather than add on to Kinnwood Central School. He expressed support for building a new school as the preferred option.

Ad-Hoc Naming  
Committee for the  
Consolidated South  
Plympton and Wyoming  
Public Schools

Chair Bryce advised that the Ad-Hoc Naming Committee for the Consolidated South Plympton and Wyoming Public Schools met on November 14, 2016 and shortlisted four possible names for the consolidated school. The proposed names and corresponding rationale are on the LKDSB website for further input from the public until January 13, 2017.

The shortlisted names are:

South Plympton Wyoming Public School  
Plympton – Wyoming Public School  
Sir John Colborne Memorial School  
Wyoming Station Public School

The Ad-Hoc Committee meets again on January 19, 2017 and plans to bring a recommendation to the Board at the January 31, 2017 Board Meeting.

Annual Audit Committee  
Report  
Report B-16-133

Trustee McGregor presented the Annual Audit Committee report for the year ending August 31 2016. He reviewed the membership composition. He advised that the Committee members met three times and covered the following item:

- Audits
  - Payroll/Compensation & Benefits began in the 2013/2014 year (November 2013) and has undergone a scope change. This audit is included in the 2016/2017 Audit Plan.

- School Fundraising, performed in June 2015 and reported at the September 21, 2016 meeting.
- Facilities Requirements Forecasting & Capital Planning, performed in February 2015 and reported at the March 21, 2016 meeting.
- Recommended the reappointment of the external auditors;
- Reviewed reports and work performed by the external auditors;
- Reviewed materials on internal audit practices;
- Reviewed reports and work performed by the internal auditors;
- Members completed a self-assessment and a consolidated results report was created for review;
- Set the dates of the 2016/2017 school year Audit Committee Meetings.

Vice-Chair McKinlay explained that the original payroll audit was delayed due to a change in the membership on the Internal Audit Committee.

Announcements

The LKDSB Annual Organization Meeting will be held on Tuesday, December 6, 2016 at the Sarnia Education Centre at 7:00 p.m.

The next Regular Board Meeting will be held on Tuesday, January 17, 2017 at the Chatham Board Office, 7:00 p.m.

The Forest Area ARC Members Working Meeting #1 is November 23, 2016 at Aberarder Central School at 6:00 p.m.

Chair Bryce announced that Superintendent Doey would be retiring as of December 31, 2016. On behalf of the Board, she expressed appreciation for his wisdom, his approach with parents and his ability to find solutions for students. She thanked him for his years of dedication and wished him well. Vice-Chair McKinlay noted Superintendent Doey’s amazing rapport with the LKDSB First Nation Partners. Director Costello explained that Superintendent Doey was responsible for Special Education, Safe Schools, Equity and First Nations. He noted Superintendent Doey’s ability to remain calm when dealing with challenging situations noting that his serenity has been an asset to the Executive Team. He reflected on his compassion for students.

Superintendent Doey expressed appreciation for the reflections stating that it was a privilege to work with children and youth in education and with his colleagues and peers in partnership with the Trustees who care about students.

Adjournment  
7:55 p.m.

There being no further business, Chair Bryce declared the meeting adjourned at 7:55 p.m.

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Chair of the Board

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Director of Education and Secretary of the Board

PRESENT:

Trustees: Chair Jane Bryce, Acting Vice-Chair Scott McKinlay, Randy Campbell, Dave Douglas, Jack Fletcher, Tom McGregor, Bob Murphy, Lareina Rising, Shannon Sasseville

Staff: Director of Education Jim Costello, Superintendents of Education Joy Badder, Dave Doey, Gary Girardi, Mark Sherman, Taf Lounsbury, Phil Warner

Student Trustees: Ayla Jacobs and Keaton Jennings

Regrets: Trustees Ruth Ann Dodman, Elizabeth Hudie and, Superintendent of Business Brian McKay

Recording Secretary: Trish Johnston, Executive Assistant and Communications Officer

Call to Order: Director Costello called the meeting to order at 7:00 p.m. He advised that in accordance with the Board's Procedural By-laws and the Education Act, the Director presides over the meeting until a Chair of the Board is elected. He welcomed the members of the Jazz Band from Great Lakes Secondary School, Sarnia. He shared that the Board has approximately 21,000 students in 64 schools with over 3,000 staff. He referred Trustees to the Board's Vision, Mission and Belief Statements and the Engagement Model displayed on the wall in the Board Room. He explained that the documents guide the decision making efforts of the Board. The Board seeks to engage with all stakeholders-students, staff and parents/community. The LKDSB is a progressive Board; one where staff are pushing the envelope of innovation to improve the learning conditions in our classrooms.

Director Costello advised that Superintendents Badder and Doey were retiring from the LKDSB as of December 31, 2016 and this marked their final LKDSB Board Meeting. He noted that Superintendent Doey has been with the Board for 37 years and a Superintendent since 2003. Superintendent Badder has been with the Board for 34 years and a Superintendent since 2005. Both Superintendents have been with the predecessor Kent and amalgamated LKDSB for their entire careers and have remained dedicated educators throughout their entire careers. Trustees and members of Senior Administration congratulated the Superintendents and wished them well as they move on to other endeavours.

Musical Performance Performance by the Jazz Band from Great Lakes Secondary School, Sarnia.

Invocation Trustee Sasseville delivered the invocation.

#2017-1 Moved by Scott McKinlay, seconded by Lareina Rising.

Appointment of Student Trustee Scrutineers "That the Board appoint Student Trustees Jacobs and Jennings to serve as Scrutineers for the Annual Organization Meeting."

CARRIED.

Director Costello invited Trustees to submit nominations for the position of Chair of the Board for the term December 2016 to November 2017.

#2017-2 Moved by Randy Campbell,

Nominations for Election of the Chair of the Board "That Jane Bryce be nominated to serve as Chair of the Lambton Kent District School Board."

#2017-3  
Nominations Closed for  
Election of Chair of the  
Board

Moved by Bob Murphy , seconded by Jack Fletcher,  
“That the nominations for Chair of the Board be closed.”

CARRIED.

Trustee Bryce allowed her name to stand.

Election of Chair

Trustee Jane Bryce was acclaimed to the position of Chair of the Lambton Kent District School Board and assumed the Chair position.

Chair Bryce thanked the Jazz Band for their performance. She thanked her nominator Trustee Campbell for his support. She stated that she is honoured to have the support of the Board, her fellow Trustees and Senior Administration. She advised that throughout the year her goal was to make delegations to the Board as comfortable as possible at Board Meetings and be fair and transparent with them to show the public the LKDSB democratic process. She advised that she strived to be fair with the Board members as well. She thanked past Vice-Chair McKinlay for his service over the past year and expressed appreciation for his experienced counsel especially during the pupil accommodation reviews. She commented on the challenges of the past year and noted it was full of learning as well. She remarked that during the year, the Board faced the realities of a reduced budget, moved through the new Ministry Accommodation Review process and reaffirmed the LKDSB Vision, Mission and Belief Statements. She commented on the process for reviewing the Multi Year Strategic Plan and obtaining input from the Parent Involvement Committee, Special Education Advisory Committee and Native Advisory Committee. She commented on the process followed to name the consolidated secondary school in Sarnia the Great Lakes Secondary School and the Ministry funding announcements. Chair Bryce stated that it was an honour to serve as Chair noting that she will strive for fairness in debate and openness with the general public. She will support all decisions of the Board and represent the Board the very best way possible.

#2017-4  
Nominations for Vice-Chair  
of the Board

Chair Bryce invited Trustees to submit names for nominations for the position of Vice-Chair of the Board for the term December 2016 to November 2017.

Moved by Jack Fletcher,

"That Elizabeth Hudie be nominated to serve as Vice-Chair of the Lambton Kent District School Board."

CARRIED.

Trustee Fletcher advised that Trustee Hudie gave permission to let her name stand. He read a note from Trustee Hudie that stated that she was aware that Trustee Fletcher was going to put her name forward to be considered for the position of Vice-Chair of the Board and expressed her regret for not being able to attend the Board Meeting because she was out of the country.

#2017-5  
Nominations Closed for  
Election of Vice-Chair of  
the Board

Moved by Tom McGregor, seconded by Scott McKinlay,  
“That the nominations for Vice-Chair of the Board be closed.”

CARRIED

Trustee Hudie allowed her name to stand.

Election of Vice-Chair

Trustee Hudie was acclaimed to the position of Vice-Chair of the Lambton Kent District School Board.

#2016-6 Nomination for OPSBA Delegate	Chair Bryce invited Trustees to submit nominations for the position of Ontario Public School Boards' Association (OPSBA) Delegate for the Board.
#2016-7 Nomination Closed for OPSBA Delegate	<p>Moved by Scott McKinlay,  " That Tom McGregor be nominated to serve as the Board's delegate to the Ontario Public School Boards' Association."</p> <p>Moved by Jack Fletcher, seconded by Randy Campbell,  " That the nominations for the Board's Delegate to the Ontario Public School Boards' Association be closed."</p>
OPSBA Delegate	<p style="text-align: right;">CARRIED.</p> <p>Trustee McGregor allowed his name to stand.</p> <p>Trustee McGregor was acclaimed as the Board's Delegate to the Ontario Public School Boards' Association.</p> <p>Chair Bryce invited Trustees to submit nominations for the position of Ontario Public School Boards' Association (OPSBA) Alternate for the Board.</p>
#2017-8 Nominations for Election of OPSBA Alternate	<p>Moved by Bob Murphy,  " That Jack Fletcher be nominated to serve as the Board's Alternate to the Ontario Public School Boards' Association."</p>
#2017-9 Nominations for OPSBA Alternate be closed	<p>Moved by Scott McKinlay, seconded by Shannon Sasseville,  " That the nominations for the Board's Alternate to the Ontario Public School Boards' Association be closed."</p> <p style="text-align: right;">CARRIED.</p>
Election of OPSBA Alternate	<p>Trustee Fletcher advised that he would allow his name to stand.</p> <p>Trustee Fletcher was acclaimed to the position of the Board's Alternate for the Ontario Public School Boards' Association. Trustee Fletcher commented on the scope of the position and congratulated Trustee McGregor.</p> <p>Chair Bryce explained that the Striking Committee is made up of the Chair, Vice-Chair, Immediate Past Chair and the Director. She advised that with the absence of current Vice-Chair Hudie, the Board needs to appoint someone to serve on the Striking Committee for this Board Meeting.</p>
#2017-10 Appointment to Striking Committee	<p>Moved by Randy Campbell, seconded by Tom McGregor,  " That Jack Fletcher be appointed to the Striking Committee."</p> <p style="text-align: right;">CARRIED.</p> <p>The Striking Committee retired to meet and confirm Trustees' Board Committee appointments for the upcoming year.</p>
Report of the Striking Committee	Chair Bryce presented the report of the Striking Committee. Trustees were provided with copies. All committees are required to elect a Chair for the

Report B-16-01	Committee at the first meeting.
#2017-11 Committee Structure for 2015/2016	Moved by Scott McKinlay, seconded by Shannon Sasseville, "That the Striking Committee Report on the Board Committee assignments for 2016/2017 be approved as outlined in Report B-17-01."  CARRIED.
#2017-12 Appointment of Signing Officers of the Board Report B-16-02	Moved Dave Douglas, seconded by Tom McGregor, "That for the term December 2016 to November 2017 the Board appoint Jim Costello, Director of Education and Secretary of the Board, and Brian McKay, Superintendent of Business and Treasurer of the Board, as the official signing officers of the Board."  CARRIED.
#2017-13 Appointment of Legal Counsel for the Board Report B-16-02	Moved Randy Campbell, seconded by Tom McGregor, "That for the term December 2016 to November 2017, the Board appoint the legal firms of (a) Hicks Morley; (b) Dawson & Associates; and (c) Carscallen, Reinhart, Mathany, Maslak, Anderson as its official legal firms to conduct business."  CARRIED.
#2017-14 Appointment of the Auditors for the Board Report B-16-02	Moved by Scott McKinlay, seconded by Dave Douglas, "That, for the term of December 2016 to November 2017, the Board appoint the auditing firm of Bailey, Kearney Ferguson, LLP as its official auditor."
Adjournment: 7:56 p.m.	There being no further business of the Board, Chair Bryce declared the Meeting adjourned at 7:56 p.m.

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Chair of the Board

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Director of Education and  
Secretary of the Board

**REGULAR BOARD, PUBLIC SESSION**

**REPORT TO BOARD**

**FROM: Jim Costello, Director of Education**

**DATE: January 17, 2017**

**SUBJECT: POLICY AND REGULATIONS *SCHOOL ATTENDANCE AREAS***

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The policy and regulations on *School Attendance Areas* have been reviewed as part of the LKDSB cyclical review.

It is proposed that the second statement in the policy be deleted as it is covered in the corresponding regulations. Minor wording changes are proposed for the regulations. Some of the numbered statements in the regulations have been reordered to reflect the flow of the process.

**Recommendation:**

**“That the Board approve the revised policy and regulations on *School Attendance Areas*. ‘**



## POLICY

**SUBJECT: School Attendance Areas**

It is the policy of the Lambton Kent District School Board to establish specific attendance areas known as school catchment areas, for each school, to review and adjust them as required, and to formulate regulations to govern the administration of school attendance areas.

~~Students, or parents/guardians of students wishing to attend a school outside of their established attendance area, must annually apply in accordance with the Board's Regulations.~~

Covered in the corresponding regulations.

**DRAFT**

Implementation Date: May 25, 1999  
Revised: October 22, 2002  
Revised: January 17, 2006  
Reviewed: June 8, 2010

Reference: Regulations



DRAFT

## REGULATIONS

**SUBJECT: School Attendance Areas**

1. Students will normally be expected to attend the school in their established attendance area.
2. Each school will be provided with a map and a written description of their school boundaries, which will be updated as required **with a current version posted on the school website.**
3. Principals will maintain a list of all out-of-area students indicating the date that each student was enrolled. **(was 6)**
4. Annually in January, the Superintendent of Human Resources, in consultation with principals, will conduct a system review to determine if any schools need to be closed to transfers. **(was 7)**
5. Elementary Principals will send a letter to all out-of-area students annually with February report cards advising them that they must reapply to attend the out-of-area school. **(was 8)**
6. Application to attend a school in another attendance area or **to remain at a school having moved out of that attendance area**, must be made in writing annually to the principal of the requested school, with a copy to the principal of the current school. **(was 3)**
7. Approval or denial will be given by the principal of the requested school, depending upon the availability of space, the organizational structure of the school, unique student needs and the limitations of class sizes. A student on suspension or expulsion from another school will not be allowed to register. **(was 4)**
8. Principals will place out-of boundary junior kindergarten to grade 3 students on a waiting list with a decision to be made in September once the schools final enrolment numbers are identified. **(was 5)**
9. In the event that space is no longer available in the out-of-area school, Principals will send a letter advising that the student must return to his/her home school for the following September.
10. It is understood that exceptions to these regulations will be necessary for special programs, i.e. French Immersion, Special Education.
11. Transportation will not normally be provided for a student living outside the school's defined attendance area.
12. Exceptions may occur when transportation can be provided by existing bus services without impacting on the cost of the bus service and/or ride time of the route or the management of the bus fleet operations. All exceptions that have been granted must be applied for annually and may be revoked by the Director of Education at any time.

13. Granting of an exception for transportation “outside the boundary” will be made by the members of Executive Council in consultation with the Manager of Transportation Services and the principal through the established courtesy seat process.
14. Secondary school students should be advised that a transfer to a school outside their defined attendance area may affect their athletic eligibility in accordance with Ontario Federation of Secondary School Athletics Regulations.

Implementation Date: May 25, 1999

Revised: October 23, 2001, January 17, 2006, June 8, 2010, February 8, 2011,  
February 14, 2012

Reference: LKDSB Policy, Education Act

**REPORT TO THE BOARD  
REGULAR BOARD, PUBLIC SESSION**

**REPORT NO: B-17-7**

**FROM: Elizabeth Hudie, Trustee and Vice-Chair of the Special Education Advisory Committee**

**DATE: January 17, 2017**

**SUBJECT: SPECIAL EDUCATION ADVISORY COMMITTEE MEETING SUMMARY**

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The Special Education Advisory Committee (SEAC) of the Lambton Kent District School Board met on December 15, 2016 at Wallaceburg District Secondary School. Following is a report of the activities of the meeting:

Introduction of Incoming Superintendent of Special Education

Subsequent to Superintendent Doey's retirement, Angie Barrese will become the Superintendent of Special Education and will commence her new responsibilities in January. Superintendent Doey advised the members of SEAC that Ms. Barrese has a wealth of experiences within the Board including being a Principal and, most recently, she was the System Coordinator responsible for Elementary Student Achievement. Ms. Barrese told the members she is looking forward to joining the Special Education Department and interacting with the Special Education Advisory Committee.

Business Arising from the Minutes

There was no business arising from the Minutes.

Presentation: Math/Learning Disabilities

Christine Davenport, Manager of Psychological Services for the Lambton Kent District School Board, made a presentation on Supporting Students with Learning Disabilities in Mathematics.

Statistically, 14.5% of students receive special education programs and services and 85% of those are served within a regular classroom setting. Of the students who receive special education services, approximately half have a learning disability. She noted that EQAO results and report cards for students from across the Province have identified that students with special education needs are struggling with mathematics. It is known that students with a learning disability have average to above average cognitive abilities, so they can learn math but need to have a solid foundation in order to apply their knowledge and continue to learn new concepts. Classroom teachers and Resource teachers can work to ensure that students succeed in math.

It was noted that deficits include: working memory; spatial processing; sequential processing; visual-spatial processing; attention deficits; and processing speed. Ms. Davenport outlined ways that schools can support students through accommodations such as the use of mnemonics; providing students with a reference sheet for formulas; connecting concepts to real-life situations for better understanding; provide students with detailed information regarding the steps/procedures involved in solving problems; allowing extra time, etc.

A copy of the presentation Ms. Davenport provided to the members of SEAC will be added to the Board's website as a reference for parents, students and teachers.

October 31, 2016 Exceptional Pupil Numbers

Exceptional pupil data detailing the number of exceptional pupils at each school was provided to the members of SEAC. There are 813 exceptional students in the elementary schools, and 1,684 in the secondary schools. A summary of exceptional pupils, by exceptionality, was requested and will be provided to the membership at its January 2017 meeting.

Correspondence

The Ministry of Children and Youth Services provided a letter regarding the Ontario Autism Program, in response to correspondence they'd received from the Lambton Kent District School Board's Special Education Advisory Committee. No further action was taken.

Associated Reports, Other Business and Sharing of Best Practices

Community Living Sarnia-Lambton has received global recognition for their Summer Employment Transitions Toolkits and has been invited to present at the "Zero Project Conference" in Vienna, Austria in February 2017. The Zero Project focuses on the rights of persons with disabilities globally and provides a platform where the most innovative and effective solutions to problems that persons with disabilities face, are shared. Its sole objective is to assist in creating a world without barriers.

The Learning Disabilities Association of Lambton County saw an increase in participation in their Social Skills and Homework Hub programs.

Trustee Hudie was appointed the Vice-Chair of the Board at the recent Organizational Meeting of the Board, and both Trustees Hudie and Fletcher were reappointed to sit on the Special Education Advisory Committee.

Next Meeting

Thursday, January 19, 2017

Via Video-Conference between the Sarnia Education Centre and the Chatham Regional Education Centre.  
6:00 p.m.

Rose Gallaway, SEAC Chair