

**PRESENT:**

- Trustees: Chair Jane Bryce, Vice-Chair Scott McKinlay, Randy Campbell, Ruth Ann Dodman, Dave Douglas, Jack Fletcher, Elizabeth Hudie, Tom McGregor, Bob Murphy, Lareina Rising and Shannon Sasseville
- Student Trustees Ayla Jacobs and Keaton Jennings
- Staff: Director of Education Jim Costello, Superintendent of Business Brian McKay, Superintendents of Education Joy Badder, Dave Doey, Gary Girardi, Taf Lounsbury, Mark Sherman and Phil Warner
- Recording Secretary: Trish Johnston, Executive Assistant and Communications Officer
- Call to Order: Chair Bryce called the Meeting to order at 7:00 p.m.
- #2016-161  
Approval of the Agenda  
Oct/25/2016 Moved by Ruth Ann Dodman, seconded by Elizabeth Hudie,  
"That the Agenda for the Regular Board Meeting Public Session of  
October 25, 2016 be approved."  
CARRIED.
- Declaration of Conflict of Interest: No declarations of conflict of interest were issued.
- #2016-162  
Approval of Minutes  
Oct/11/2016 Moved by Randy Campbell , seconded by Tom McGregor,  
"That the Board approve the Minutes of the Regular Board Meeting of  
October 11, 2016."  
CARRIED.
- Busing Arising Director Costello advised that the Frequently Asked Questions document related to the Volunteer and Volunteer Drivers LKDSB Regulations had been posted on the LKDSB website and that a letter of response has been issued to the Tecumseh Public School Home and School Association.
- #2016-163  
Action of the Regular  
Board Private Session be  
the Action of the Board Moved by Scott McKinlay, seconded by Jack Fletcher,  
"That the Action of the Board in Private Session be the Action of the  
Board."  
CARRIED.
- Questions from the Public Susan Mackenzie referred to the requirement for all schools to have a school council in place and asked what steps were taken to ensure that there was a school council at Sarnia Collegiate Institute and Technical School (SCITS) from 2012 to 2015. Director Costello confirmed that schools are required to have a school council in place. He noted that, at times, some principals are not able to recruit people to serve on school council. The principal would likely have conversations with a superintendent if they were unable to establish one. The principal would likely have been encouraged to publicize and invite interested individuals to come forward to serve on school council. He advised that, unfortunately, there have been some years at some schools where principals have not been able to get people to volunteer. Principals use newsletters, word-of-mouth, announcements in school or post signs on meet the teacher nights to generate interest. Senior Administration would not have a record of methods used by a particular principal. He confirmed that the principal would be responsible for record keeping. Susan Mackenzie asked for a copy of steps taken at SCITS. Director Costello advised that he would look to see if there is a record noting that the principal would be the one to have kept notes. Director Costello confirmed that someone would

respond to Susan Mackenzie either with the information requested or advise that there are no records.

#### Student Senate Report

Student Trustees Jacobs and Jennings reported on the Student Senate Meeting held on October 17, 2016 at Wallaceburg District Secondary School. Trustee Murphy and Director Costello were in attendance. Student Trustee Jennings advised that Director Costello informed the students about their role and the importance of student voice. He provided an update on the Enactus project that the Student Senate was previously involved in. It is an example of how students can make a difference in their own communities and the world. The Student Senators selected a theme for this school year. They are going to focus on learning to deal with stress and anxiety. Student Trustee Jacobs advised that Megan McGrail from Lambton Central Collegiate and Vocational Institute (LCCVI) was elected Chair of the Student Senate and Mackenzie Regts from John McGregor Secondary School (JMSS) was elected Secretary. Overall, it was very enlightening for all who attended. Trustee Murphy commented that it was a very good meeting with the Student Senators noting that they were very enthused. They came to consensus on the theme of stress and anxiety and not just academic stress but different sources of stress for youths and throughout life. Director Costello advised that Ellie Fraser, LKDSB Mental Health Lead, will be invited to attend a Student Senate Meeting to present LKDSB student data.

#### LKDSB Multi-Year Strategic Plan (MYSP) Report B-16-120

Director Costello stated that all school boards are required to have a Strategic Plan in place. He advised that in May, Trustees reaffirmed the LKDSB Vision, Mission and Belief Statements at the Trustee Strategic Planning Session. He commented on the original development of the Statements and the meaning behind the six Belief Statements. He advised that Trustees agreed that the Vision, Mission and Belief Statements would be reviewed and revised in 2018, after the next election. It was agreed that Trustees need at least a year in the role to learn about the LKDSB and its initiatives so they are best informed before reviewing the guiding principles of the LKDSB. He explained that Senior Administration drafted the LKDSB Multi-Year Strategic Plan (MYSP) based on the six LKDSB Belief Statements. Strategic Priorities and Strategic Actions have been assigned to each Belief Statement to guide decision-making. The Strategic Priorities are broadly stated in order to incorporate all stakeholders in their implementation and achievement. The Strategic Actions are designed to mobilize the Strategic Priorities to ensure that the Belief Statements are supported. In this fashion the Belief Statements, teacher priorities and Strategic Actions are aligned in the common direction of improving student achievement. The draft LKDSB MYSP is designed to guide the LKDSB until 2018/2019.

Director Costello explained that input would be obtained from the following stakeholder groups on the Strategic Priorities.

- Native Advisory Committee Members
- Parent Involvement Committee Members
- Special Education Advisory Committee Members
- Student Senate Members

Members of Senior Administration will review the input provided and incorporate where appropriate. Some of the input provided may also impact the Strategic Actions. Director Costello advised that he will bring the finalized LKDSB Multi-Year Strategic Plan to the Trustees for approval.

Director Costello invited Trustees to provide input on the draft MYSP.

Trustee Fletcher commented on the progression from the Belief Statements to the Strategic Priorities and Strategic Actions and about next steps after the Strategic Actions. He referred to SMART goals. Director Costello commented on the shared responsibility of the stakeholders. The approved Strategic Plan would be shared with principals. They would be given the task of involving school staff, school council, student council and the community to achieve success. The plan is not to dictate actions to principals but to outline the expectations. Strategies will be different for each school and principals share best practices.

Trustee Sasseville supported the short plan and suggested incorporating a matrix in the plan to measure success and monitor progress. Director Costello commented on the difficulty associated with measuring success. Data collected does not necessarily measure engagement or success. He commented on discussions among members of Senior Administration around how to determine the effectiveness of a program. She suggested that the word transparency be incorporated into the in the Strategic Priorities and Actions for Belief Statement #5. Director Costello commented on the new tools available to obtain feedback electronically. Vice-Chair McKinlay commented on the matrix idea and noted that some of the statements are more measureable than others and questioned if the plan should be revised in 2019 rather than 2018.

Director Costello clarified that the wording in Strategic Priority #2, *high levels of academic performance*, would be individualized to each student to their individual high. The members of the Special Education Advisory Committee (SEAC) will be asked to comment on this statement.

Trustee Rising referred to Belief Statement #3 and wondered about including strategic actions related to the Calls to Action and Reconciliation. She will obtain input from the members of the Native Advisory Committee (NAC).

Regarding diversity and naming of specific groups in the plan, support was expressed for leaving the statements broad rather than specific to avoid overlooking a group. Support was expressed for diversity of learning in classrooms as well as diversity for all students to appreciate not only who they are sharing the environment with but how we share our world and communities with people of diversity.

Director Costello confirmed that he will present the finalized LKDSB Multi-Year Strategic Plan to the Trustees for approval once input has been obtained from the members of NAC, PIC, SEAC and Student Senate. Trustees were encouraged to email suggested word changes to Director Costello. Chair Bryce congratulated Administration on the work done to develop the draft plan.

Transition Committees  
Update  
Great Lakes Secondary  
School (GLSS)

Superintendent Girardi advised that the GLSS Transition Committee met October 24, 2016 and announced the school colours and mascot. GLSS students will be known as the 'Wolfpack'. The rationale provided stated that Wolves live their lives in a pack. The Wolfpack mascot is intended to encourage students to live selflessly; respect one's own place within the larger group and to take pride in this group and celebrate the accomplishments of its members. The Transition Committee members also approved light blue, black and silver as the official school colours.

Consolidated South  
Plympton and Wyoming  
Public School

The Transition Committee for the South Plympton and Wyoming Public School met on October 19, 2016. Members developed a list of sub-committees to establish. Staff and students have been participating in cross grouping activities and meetings at one location.

Report on the Forest Area  
Schools Pupil  
Accommodation Review  
Committee (ARC)  
Orientation Session for  
Committee Members

Superintendent Girardi reported on the orientation session for the members of the ARC for the Forest Area Schools held on October 20, 2016 at North Lambton Secondary School. The meeting was about informing the people who have volunteered their time about the process. The meeting schedule was shared, the communication process outlined as well as the different pathways to ask questions and provide input. ARC members were advised that the ARC acts as the official conduit for information shared between the school board and the school communities. An overview of the Board Regulations and Ministry Guidelines was shared along with the ARC's mandate, role and responsibilities. The Principals walked through the School Information Profiles (SIPs) and responded to questions. Superintendent Girardi advised that a tour of Tecumseh Vista Academy, a K to Grade 12 school, will be arranged for the ARC members. ARC members were asked to share with Administration what other items they would like to discuss at the ARC working meeting. The outline for the first public accommodation review meeting was explained to the members of ARC.

Vice-Chair McKinlay referred to the new process for individuals to follow if they wish to make a delegation at a public accommodation review meeting and asked how Administration is ensuring that people are aware of the process. Superintendent Girardi advised that the information is on the LKDSB website, school websites, school newsletters and was contained in the Initial Staff Report which was shared with municipalities. ARC members were asked to assist with getting the information out. He noted that transparency was very important and that Administration was seeking every avenue to share the information. It was clarified that only individuals wishing to make a delegation need to pre-apply. There will be opportunity at the public meetings for individuals to ask questions. Superintendent Girardi advised that the ARC is comprised of community, parent and student, representatives from the four schools, the principal from each school and a representative from Kettle and Stony Point First Nation. Superintendents Lounsbury, Sherman and Girardi attend the meetings.

Director Costello advised that the requirement to pre-apply to delegate at a public accommodation review meeting was communicated in the LKDSB media release, posted on school and LKDSB websites. He noted the need to adhere to the time limit for speakers at the meeting. It was suggested that perhaps a delegation button could be added to the website. Superintendent Girardi advised that the orientation session for the Chatham ARC is scheduled for October 27, 2016.

New Business:  
EQAO Online Trial  
Assessment of the OSSLT

Director Costello advised that on October 20, 2016, EQAO conducted the first online trial assessment of the Ontario Secondary School Literacy Test (OSSLT). Unfortunately, hackers overloaded the EQAO site and created problems for EQAO and prevented students from completing the online test. Locally, during the morning session, there were 1172 LKDSB student writers and 1056 students completed and submitted the test. During the afternoon writing session, there were 560 LKDSB student writers with 36 students able to complete and submit the test. Sixty-three percent of the LKDSB students were able to complete the test. Director Costello commented on the time spent by students and staff preparing for the test and congratulated them for their resiliency during the writing of the test. Director Costello advised that the position of the LKDSB Senior Administration is that EQAO should assess and

report back on the work completed by the LKDSB students. Passing the test is a requirement of graduation. EQAO has indicated that the students would be considered first time eligible writers in the spring writing of the OSSLT. He shared that around the province, 60% of the Toronto District School Board students submitted completed tests, 63% of the Niagara District School Board students and 90% of the Rainbow District School Board students completed the test. The rest of the public school boards did not have good success. Director Costello advised that he participated in a teleconference with directors of education and Richard Jones, EQAO's Chief Assessment Officer, on October 25, 2016. The directors advised Richard Jones that they expect the completed tests to be marked and reported on. Richard Jones advised that EQAO is in the process of determining the integrity of the tests submitted. He indicated that EQAO needs a minimum sample group and expects that a decision will be made next week. Trustees supported having the students' work marked and reported on assuming the data has not been corrupted.

#2016-164  
Letter to EQAO re the  
online OSSLT results

Moved by Scott McKinlay, seconded by Ruth Ann Dodman,

"That the Chair of the LKDSB issue a letter to EQAO requesting that all completed student work from the October 20, 2016 OSSLT be marked and reported and that all other students be considered as first time eligible writers going forward."

Director Costello clarified that EQAO creates a new OSSLT test every time it is administered. Students that were not successful this time or did not write will be able to write in the spring and are to be considered first time eligible writers. Student Trustee Jennings agreed with Director Costello that the tests should be marked and returned to the students and count for graduation. Student Trustee Jacobs shared comments from students involved in the OSSLT who indicated that it was so new it was confusing for students and staff. Director Costello advised that EQAO has indicated that the OSSLT will be administered online and via paper in the spring.

Trustee Fletcher requested a recorded vote.

Student Trustee Non-Binding Vote

Ayla Jacobs	Yes
Keaton Jennings	Yes

Binding Vote

Lareina Rising	Yes
Ruth Ann Dodman	Yes
Shannon Sasseville	Yes
Jack Fletcher	Yes
Bob Murphy	Yes
Randy Campbell	Yes
Elizabeth Hudie	Yes
Dave Douglas	Yes
Tom McGregor	Yes
Scott McKinlay	Yes
Jane Bryce	Yes

CARRIED.

Superintendent Sherman clarified that students are always able to rewrite the test the next year, except if they are graduating then they enroll in the Ontario Secondary Student Literacy Course. He expects there will be multi-options going forward.

Trustee Questions

Trustee Campbell referred to the news articles about the Partnership, Achievement, Cultural Awareness and Engagement (PACE) program at Wallaceburg District Secondary School (WDSS) closing as of October 28, 2016 and asked for clarification on the LKDSB involvement. Superintendent Doey explained that the PACE program has been offered at WDSS for the past 11 years. It was originally implemented when the Ministry provided seed funding under the Student Success Initiative in response to locally created initiatives to keep students in school. Over the 11 years, sustainable funding has always been a challenge. The Ministry did not convert the funding to the Grants for Student Needs and the program has lived on through financial contributions from Walpole Island First Nation, Trillium Grants, and corporate sponsorship from Enbridge and Suncor. Superintendent Doey advised that Administration provides some funding but with the budget reductions this year things are difficult. Administration will be providing funding to see the program through to the end of first semester. This will provide time for funding proposals to be considered and assessed. Trustee McGregor advised that he understands that people in the community are working on finding partners to keep the program going.

Announcements

The next Regular Board Meeting will be held on November 8, 2016 at the Chatham Education Centre at 7:00 p.m.

The OPSBA Western Region Meeting is scheduled for November 5, 2016 at the Sarnia Education Centre beginning at 8:30 a.m.

The Ad Hoc Naming Committee for the consolidated South Plympton and Wyoming Public Schools will meet on November 14, 2016 at the Wyoming Public School.

Adjournment  
8:50 p.m.

There being no further business, Chair Bryce declared the meeting adjourned at 8:50 p.m.

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Chair of the Board

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Director of Education and Secretary of the Board