
Present:
Trustees: Chair Jane Bryce, Vice-Chair Scott McKinlay, Randy Campbell, Ruth Ann Dodman, Dave Douglas, Elizabeth Hudie, Tom McGregor, Lareina Rising, Shannon Sasseville

Student Trustee: Cole Anderson and Brittany McLaren

Staff: Director of Education Jim Costello, Superintendent of Business Brian McKay, Superintendents of Education, Joy Badder, Dave Doey, Mike Gilfoyle, Gary Girardi, Taf Lounsbury and Phil Warner

Regrets: Trustees Jack Fletcher and Bob Murphy

Recording Secretary: Trish Johnston, Executive Assistant and Communications Officer

Call to Order: Chair Bryce called the meeting to order at 7:00 p.m.
Chair Bryce thanked the members of the audience for attending. She explained that this is a constituted Board Meeting of the LKDSB and that applause or jeering would not be permitted. She explained that Trustees applaud staff, students or community members when they receive awards of recognition and student performances. Delegations are not a performance. She quoted the Section 3.20 from the LKDSB Procedural By-laws:
All persons attending meetings of the Board shall show respect for others in their language and conduct. Any persons who interrupts or disrupts a meeting of the Board shall be expelled from the meeting in accordance with the Education Act, ss 207 (3). Audio or video recording devices may not be used at any meeting of the Board or its committees without the prior permission of the Chair of the Board or the Director of Education.
Chair Bryce advised that following the adjournment of the Regular Board Meeting there will be a Special Board Meeting to hear the rest of the delegations. Each delegation will be provided 10 minutes to address the Board. Chair Bryce advised that she has spoken with each person making a delegation and all the presenters have agreed to take questions of clarification from the Trustees following their delegation

#2016-75
Approval of the Agenda
Apr/26/2016
Moved by Randy Campbell, seconded by Elizabeth Hudie,
"That the Agenda for the Regular Board Meeting Public Session of April 26, 2016 be approved."
CARRIED.

Declaration of Conflict of Interest: No declarations of conflict of interest were issued.

#2016-76
Approval of Minutes
Apr/12/2016
Moved by Ruth Ann Dodman, seconded Lareina Rising,
"That the Board approve the Minutes of the Regular Board Meeting of April 12, 2016."
CARRIED.

Business Arising from the Minutes
Director Costello referred Trustees to page 11 of the April 12, 2016 Board Minutes regarding the SCITS swim team and page 13 regarding mould in the pool area at SCITS. Superintendent Girardi advised that he spoke with the CEO of the YMCA who confirmed that the YMCA has times available for other high schools and would make time available for the students of the consolidated school.
Regarding mould in the pool area at SCITS, Superintendent Girardi referred to page 18 of the of the March 21, 2016 ARC Working Meeting #2 where LKDSB Manager of Plant and Maintenance advised that a dehumidifier system for the pool would cost between \$60,000 to \$70,000. Mark Beaulieu, an architect with

experience working on heritage buildings, explained that just dealing with dehumidifying is just one entity of the problem. He suggested that it needs a complete abatement and revisit the air and materials so they do not promote mould growth in the future.

#2016-77

Action of the Regular Board Private Session be the Action of the Board

Moved by Scott McKinlay, seconded by Dave Douglas,

“That the Action of the Regular Board in Private Session be the Action of the Board.”

CARRIED.

Delegations:

Chair Bryce referred to the LKDSB Procedural By-laws Section 3.14 regarding Delegations. A person or group giving four days written notice shall have ten minutes to address the Board. She stated that Superintendent Warner would be timing the delegations. She confirmed that speakers are willing to entertain questions from Trustees following their delegation.

Jolene and Jordan McCallum regarding Wyoming and South Plympton Public Schools campus sites

Jolene McCallum spoke about her concerns regarding children’s safety and wellbeing. She commented on her displeasure with the accommodation process. She commented on the public not being able to ask questions at the ARC Working Meeting #2 when they had been informed that they would. She commented on student safety, transition process and walk distances. She talked about the benefits of South Plympton Public School.

Wayne Wager, Sarnia Heritage Committee, regarding their position statement regarding the conservation and protection of Sarnia Collegiate Institute and Technical School

Wayne Wager, representative from the Sarnia Heritage Committee (SHC), explained that he would be presenting the Sarnia Heritage Committee’s position statement regarding the conservation and protection of SCITS. He explained that the SHC is made up of volunteers and their mandate is to protect built heritage in Sarnia. They are governed by the Ontario Heritage Act. Their role is to protect designated features on buildings and provide advice on preserving properties. He indicated that they could seek funding options to meet additional costs to maintain details of heritage properties. He advised that the SHC had done a preliminary assessment of the property and commented on the architectural details of the building and that the pool and auditorium were noteworthy. He mentioned the intangible features of SCITS that are appreciated in the neighbourhood. He commented on the SHC’s recommendations including that a comprehensive heritage assessment be undertaken of the SCITS building to determine its significance and value to the community at large.

Vice-Chair McKinlay questioned if the heritage designation would cause additional expenses, beyond those expected by any property owner, if something happened to the portion of the building identified as heritage and it was in need of repair. Wayne Wager commented on his experience with the roof repair at the Lawrence House and discussions with the City of Sarnia. Vice-Chair McKinlay commented that the Trustees need to understand the future impact of this type of decision. He questioned if the Board would have to go to the SHC to discuss repairs to the school and if the SHC could say no to plans. Wayne Wager explained that the SHC would work with the Board to try to save the architectural features but there may be some minor increase in cost due to details. In response to Trustee Rising’s question about learning spaces and walls, Wayne Wager stated that it was unlikely that walls would be designated. The SHC tries to stick to exteriors of the buildings so interiors can be updated and functional. Wayne Wager commented that there may be interior features at SCITS that the SHC would acknowledge but maybe not declare. Wayne Wager confirmed that the designation follows the property. In response to Trustee Sasseville’s question about removing an identified piece from a building and installing it in another building, Wayne Wager advised that the SHC has not faced that but confirmed that

rather than see an identified item lost, the SHC would work with the property owner to see if it could be relocated. In response to Trustee Hudie's question about demolition of a heritage status building, Wayne Wager advised that the SHC would work with the property owner. He confirmed that there is a process to follow for the demolition but they would encourage saving the building.

Keith Wyville regarding Sarnia Collegiate Institute and Technical School closure and amalgamation with St. Clair Secondary School

Keith Wyville advised that he is a neighbor of SCITS and outlined his involvement in the accommodation review process to date. Keith Wyville stated that the electrical bills at SCITS are proportionate to the larger school and reflect its unique facilities. He suggested that the costs discussed in the architect's report require a closer and more critical examination.

Gavin Hall regarding Sarnia Collegiate Institute and Technical School/St. Clair Secondary School amalgamation

Gavin Hall commented that nobody challenges that the school bodies have to be amalgamated to sustain programs and be economically viable. He stated that it is about which building is better suited to house the combined populations and give the students the best opportunity to be successful. He commented on how he perceived the justification by the Administration of their initial recommendation and the process. He proposed that the Board continue with their plan to move the SCSS student to SCITS for next year. Administration could then determine what upgrades are needed at SCSS and the actual costs. In this way they would be able to show the savings the Board would actually have over the costs of keeping SCITS open and doing the necessary repairs. He commented that the Board is rushing the agenda. Time is needed to see if it is really more expensive to operate SCITS.

Brad Cullis regarding Sarnia Collegiate Institute and Technical School

Brad Cullis spoke from a planning perspective and as resident who wants only what is best for the City. He encouraged the Board to take into consideration the City's official plan. He commented on the redevelopment of the City and the negative impact the closure of SCITS would have on the gains made. He commented on the neighbourhood and the shift from the downtown area. He commented on the resurgence in the area. He commented on that from a planning perspective, SCITS is a primary contributor to the liveliness of the neighbourhood. He argued that the savings that might be realized by closing SCITS would be trivial to the ensuing socioeconomic and cultural fallout the tax payer would be left with. He referred to the LKDSB Belief Statements and related them to SCITS. He commented on the importance of old buildings and incomplete data provided to Trustees. He encouraged Trustees to consider what is mutually beneficial for the City, community and students.

Trustee Sasseville asked for clarification from Brad Cullis as to what data he is suggesting that the Trustees have not received. He explained that the figures Administration uses do not factor in the larger social outcomes and the steady influence that an institution like SCITS has on the City. It would be hard to fill that void with anything close to what SCITS offers. The benefits are unquantifiable to the community, home owners, etc. In response to Trustee Sasseville's question if he could provide the data, Brad Cullis confirmed that he would be hard pressed to provide concrete data, just anecdotal, as it is an emerging area. Chair Bryce noted that Brad Cullis had referenced federal grants and clarified that it would be nice to obtain federal money but it is provincial funding that the Board can apply for.

Tim Knapp regarding consolidation of Sarnia Collegiate Institute and Technical School and St. Clair Secondary School

Tim Knapp advised that he was representing SCSS School Council. He noted the difficult task of balancing the needs of over 22,000 students across 65 schools. He advised that he supported the consolidation of SCITS and SCSS. The combined school will offer greater educational opportunities to all students while allowing the Board to reduce operating costs. He noted that the main point of contention is which school building to consolidate into. He noted the amenities at

each building and the associated of higher utilities and higher maintenance costs at SCITS due to the age of the building. He noted that that a larger student population is within walking distance of SCSS. He noted that this demographic cannot be ignored when you consider the positive health benefits as well as the social benefits of having a school close to where the students live. He advised that the SCSS School Council is excited for the future of the new combined school and the opportunities that it will provide to the students. He stated that the amalgamation needs to take place quickly to improve the quality of education for the students involved. In the best interest of the students, he urged the Board to move quickly with naming the new school to allow the students to gel as a new student body in the fall.

Chair Bryce encouraged everyone to read the entire Final Staff Report which is posted on the LKDSB website.

Questions from the Public

Chair Bryce referred to the LKDSB Procedural By-laws Section 3.16 and 3:17, In addition to the foregoing, persons or groups may pose questions to the Board in accordance with the following procedure:

- a) the questioner shall submit the question either orally or in writing to the Chair of the Board;
- b) the Chair or his/her designate shall answer the questions if the information is immediately available or send a written reply following the meeting; and
- c) the questioner may ask a follow-up question for clarification. The Board may limit the number of questioners as it sees fit.

Chair Bryce requested that the individuals state their name and provide their email address so an answer could be provided if a follow-up reply was needed.

Dick Carpani questioned if the Board looked at closing SCITS, AMSS, SCSS an Errol Road Public School and make a big school at NCIVS for everyone. Director Costello advised that Administration has been deliberating on these issues for some time. The funding formula changes last spring spurred further deliberated about creating a super school by moving four schools into one with an estimated enrolment of 2500. He referred to the Ministry's announcement on April 25 that awarded the Greater Essex County District School Board \$44M to build a super school in Kingsville. He commented that the option of building a new school for the consolidated SCITS and SCSS was discussed at ARC Public Meeting #1. This option was discouraged by Ministry representatives during a preliminary planning meeting because all the students can be accommodated into one of the existing schools. They indicated that it was unlikely that the LKDSB would receive funding for a new school and encouraged the renovation option. Since then, a Ministry representative said the LKDSB could put forth two grant application options, one for renovations and one for a new school. Director Costello stated that he felt the new school option was a long shot and that the smarter option would be to submit a grant application for \$14M to renovate a site

Mary Ethier questioned if any person or group has ever contacted Administration or the Board expressing interest in the property of SCITS to purchase or lease it now or any time in the future. Director Costello confirmed that Administration has been approached by one group about the process the Board would have to follow to dispose of a site if the Board were to decide to close a school. They did not indicate they were interested in purchasing property. No one else has approached Administration. Director Costello explained the requirements of Ontario Reg 444 that school boards must follow to dispose of property. The Board would have to pass a motion to declare the property surplus to its needs and then offer the

property to public sector organizations at fair market value. If there is no interest from the organizations, the Board may place the property on the market for sale.

Beverly asked if the heritage interest in SCITS would help Trustees with making their decision to save SCITS. Chair Bryce acknowledged the Heritage Committee's interest in SCITS.

#2016-78
Tender Report H.W.
Burgess, Partial Roof
Replacement
Report B-16-44

Superintendent McKay reported on the tender opening for the partial roof replacement at H.W. Burgess Public School in Wallaceburg.

Moved by Ruth Ann Dodman, seconded by Tom McGregor,

“That the Board award the tender to the successful bidder, Summit Roofing & Sheet Metal.”

CARRIED.

Final Staff Report on the
Consolidation of South
Plympton Public School
and Wyoming Public
School
Report B-16-45

Director Costello advised that he was pleased to present the Final Staff Report for the Wyoming Area Accommodation Review. Administration is presenting information and recommendations in the best interests of all students in the LKDSB and in the Wyoming community where there is currently a Kindergarten to Grade 3 School and a Grade 4-8 School. This is the only community with this configuration. He advised that the report is organized into three sections: A. Background Information (most of which has been presented before), B. Accommodation Process, which is not yet complete, and C. Recommendations and accompanying Rationale.

Superintendent Girardi explained that the report is posted on the LKDSB website. The purpose of the report is to provide Trustees with a summary of the Wyoming Area Schools accommodation process. The Report was written to reflect the discussions throughout the process. The material in the report is reflective of the Minutes/Records of Action from the ARC Meetings, the commentary from the public, the materials generated by the LKDSB, the Ministry of Education and those third parties who have completed further assessments for the LKDSB in response to questions from ARC members and members of the public. Superintendent Girardi presented demographic information. He advised that as of October 31, 2015, the LKDSB has 22,078 Full Time Equivalent (FTE) students. The Ministry indicates that the LKDSB has 9,426 Ministry rated empty pupil spaces as of October 31, 2015. LKDSB current capacity utilization is 70.1%. LKDSB projection of continued enrolment decline and capacity utilization is 21,480 FTE in 2020 (68.2%); 20,929 FTE in 2025 (66.4%); 20,446 FTE in 2029 (64.9%). Ministry of Education-London Region (South Western Ontario) rate of enrolment decline is 0.64% from 2014/2015 to 2015/2016 (3 times the provincial decline rate of 0.17%). LKDSB rate of enrolment decline is 1.6% from 2014/2015 to 2015/2016 which is nine times that of the province. In October of 2015 the County of Lambton provided demographic data for the Town of Plympton-Wyoming. These projections were produced by the County of Lambton Planning and Development Services Department and the resulting total populations were adopted by the County Council for Land Use Planning Purposes. This 2011 census data estimates a total population of 7,576 for the Town of Plympton-Wyoming. In addition to the respective declines in the overall population in the catchment areas of Wyoming and South Plympton, the CLASS staff have analysed the population of students within proximity to either school. When examining the combined student populations living in the combined catchment area, at Wyoming Public School, of the 243 currently enrolled students, 167 or 68.7% live within 1.6 km of the School. This includes 70 students who currently live south of the railroad track. At South Plympton Public School, of the 243 currently enrolled students, 74 or 30.5% are

within 1.6 km of the School. This includes 22 students who currently live south of the railroad track.

In response to issues raised regarding housing development in the community, Administration spoke to the Town of Plympton-Wyoming Planning Coordinator who confirmed that a developer has a draft approval for 92 lots on the east side of Wyoming. Some of these lots would include row and/or townhouses marketed towards seniors and the development would be undertaken in phases according to the Town Planning Coordinator. As of the writing of this report, no date has been set for ground breaking. Regarding the proposed 92 lots, the LKDSB demographics provider has a mechanism for determining enrolment increases for housing developments. Their data indicates that a housing development of 20 single units would create a student population increase of 8 students aged 5-12. Currently in the Plympton-Wyoming area the participation rate for students in the LKDSB is 55%. This would result in an approximate 4.4 student increase per 20 households in the LKDSB elementary school Kindergarten to Grade 8 population. In our frequently asked questions it was stated that if half of the proposed 92 lots were single family units, these 46 households would lead to an estimated population of 10.12 additional students from Kindergarten to Grade 8.

Superintendent McKay reviewed the financial factors impacting the LKDSB. The following grants are impacted:

- School Facility Operations and Renewal Grant – Top Up Funding
- Declining Enrolment Adjustment Grant
- Geographic Circumstances Grant
- School Foundation Grant

The Ministry is phasing in the changes to the grants generally over a three year period starting in 2015/16. Superintendent McKay reviewed how each of the grants will be impacted.

Grant	Funding Loss for 2015/2016
School Facility Operations and Renewal	\$1,432,831
Declining Enrolment	390,711
Geographic Circumstances	81,348
School Foundation	103,568
TOTAL FUNDING LOSS 2015/16	\$2,008,458

Superintendent McKay outlined the past capital expenditures at both schools from 2003 to 2014. A total of \$789,064 was spent at South Plympton Public School and \$1,062,006 was spent at Wyoming Public School.

Superintendent Girardi reviewed the components of the Accommodation Review process:

- The establishment of an Accommodation Review Committee with selection of members done by the schools involved.
- Public Meetings
- Community and Municipal Government consultation
- Public Delegations to Board of Trustees
- Meetings with LKDSB Staff

He reviewed the mandate of the ARC and advised that Administration held an orientation session for the ARC members. He thanked the members for taking on the roll and for their enthusiasm. There were two Working ARC Meetings and two guided tours of the elementary schools. He explained that the ARC members examined and discussed the following options.

Status-quo - There was little support from ARC members for this option. This

option would see each school remain and function as it presently does with populations under capacity. It was recognized by the Committee that consolidation of schools would reduce the transitions for their students. The ARC members recognized the need for the Board to achieve efficiencies.

LCCVI as a Grade 7 to 12 School and the closure of either South Plympton or Wyoming Public School and the adoption of either school as a Kindergarten to Grade 6 School. There was little support to move Grades 7 and 8 students into LCCVI. This option would have involved discussions with numerous other elementary schools that are also feeder schools to LCCVI.

Consolidation at South Plympton Public School with the Closure of Wyoming Public School with a completion date of September 2016. ARC members, parents and the public expressed great concern about completing the process for a September 2016 consolidation date. It was suggested that all students could be moved into Wyoming Public School and close South Plympton Public School to complete construction and move all students back to South Plympton Public School for 2017 and close Wyoming Public School in 2017. Parents were concerned that this would involve more movement of students than necessary. However, they did understand that there are some benefits to vacating all staff and students from a construction site.

Keep both Schools open in 2016 and make renovations to South Plympton Public School and close Wyoming Public School in 2017. Move all students to South Plympton Public School in 2017. Parents liked the idea of keeping both schools open for one more year while renovations are done to South Plympton Public School. A rationale was presented by the Board staff and ROA architects describing how the school would be safe for staff and students to attend while construction occurred.

Consolidation at Wyoming Public School with the Closure of South Plympton Public School (Recommendation in the Initial Staff Report) with a September 2016 Completion Date. ARC members, parents and the public expressed great concern about completing the process for a September 2016 consolidation date. It was suggested that all the students be moved into South Plympton Public School in September 2016 while construction was completed at Wyoming Public School. All the students would move to Wyoming Public School for 2017 and South Plympton Public School would close in 2017. Parents were concerned that this would involve more movement of students than necessary. However, they did understand that there are benefits to vacating all staff and students from a construction site.

Keep both Schools open for 2016 and make renovations to Wyoming Public School and close South Plympton Public Schools in 2017. All the students would be moved into Wyoming Public School in 2017. Parents liked the idea of keeping both schools open for one more year while renovations are done to Wyoming Public School. A rationale was presented by the Board staff and ROA architects describing how the school would be safe for staff and students to attend while construction occurred.

Superintendent Girardi explained that the two ARC Public Meetings were opportunities for the public to provide input. He provided a summary of information shared at the meetings. He commented on the community consultation process which included conversations with the County of Lambton staff and a meeting with the Mayor of the Town of Plympton-Wyoming. Senior Administration held meetings with staff members in conjunction with union leaders.

Superintendent Girardi presented recommendation #1 "That the Board approve the consolidation of South Plympton Public School and Wyoming Public School at the Wyoming Public School site in September 2017." He outlined the program

rationale for the recommendation.

- One school will eliminate a large transition for students at the end of grade three.
- With a consolidated site, more siblings could attend one school together.
- A Kindergarten to Grade 8 School allows for more opportunities for mixed sessions for remediation, tutoring, or enrichment activities.
- A Kindergarten to Grade 8 School provides increased opportunities for students from a greater span in age groups to interact with each other.
- As part of the student consolidation at the Wyoming site, a pre-school room and Before and After School program would definitely be included in the child care plan for the site. There is also the potential of expansion of services to include younger children subject to funding approval from the Ministry, appropriate service demand and participation from the child care provider.

Superintendent McKay provided information on the operating costs for the 2014/2015 school year for both schools as well as a three year average. He provided information on transportation costs, operating revenue and a capital cost analysis. Superintendent McKay explained that the LKDSB asbestos management and remediation programs occur annually in LKDSB schools. There are very minor asbestos issues in both schools. All LKDSB schools are inspected annually by an outside consultant to ensure the materials are still in good shape and to address any changes in condition. He explained that was not a determining factor in the choice for school consolidation. He advised that the septic system and weeping bed at South Plympton is the original system to the school as constructed in 1962. In event of consolidation at South Plympton, the system would need to be replaced. An architectural review was conducted by ROA Studio Inc. They presented their architectural findings during ARC Working Meeting #2. They concluded that the potential work to accommodate all students at South Plympton Public School was found to be a higher cost due to the fact that that it is a smaller building it would require the construction of more classrooms and the additional classrooms would require replacement of the septic system.

Superintendent McKay explained that the LKDSB intends to apply for a \$4M capital grant. The application must be supported by a Trustee approved accommodation review decision. The grant application success is based on merits of the Board's capital submission as it compares to grant applications submitted by other Ontario school boards. The recommendation to consolidate at the Wyoming Public School site, if successful, would be undertaken regardless of the success of any capital grant application. The capital focus would then be on the renewal and refurbishment of the existing Wyoming Public School site.

Superintendent Girardi outlined the rationale for choosing Wyoming Public School Site for the consolidation.

	South Plympton Public School	Wyoming Public School
<u>FCI – Five year</u> The Ministry of Education looks favourable on a site with a lower FCI.	53.82% \$2,168,717	33.71% \$1,964,587
<u>Building and Land Size</u> The larger building size can accommodate more students with less construction of new classroom space. This will be an advantage in the	Building - 1,466 sq. m. Land - 3.04 hectares (7.511 acres)	Building-1,964 sq.m. Land - 2.43 hectares (6.004 acres)

Ministry grant application.		
<u>Operating Costs</u> 2014/2015 School year The operating costs slightly favour Wyoming Public School.	\$231,029.95	\$216,400.71
<u>Architectural Costs</u> ROA has estimated that the capital renewal and addition costs would be higher at the South Plympton Public School site due to the construction of additional classrooms and the replacement of the septic system.	Higher	Lower
<u>Location of Building</u> The majority of students live in the vicinity of Wyoming Public School.	74 students live within 1.6 km of South Plympton Public School	167 students live within 1.6 km of Wyoming Public School
Transportation Costs	Slight increase in costs	Small savings

Superintendent Girardi explained that during the 2016/2017 school year it is proposed that both school sites remain operational. School and Senior Administration would explore classroom organizations that would utilize the same number of homerooms as in a single school site. He stressed that the school organization details cannot be finalized until early September as the number of students may fluctuate throughout the spring and summer. The Wyoming Public School site would be upgraded and improved to accommodate all students in September 2017. Superintendent Girardi referred to the school drawings in the Final Staff Report as prepared by ROA Studio Inc. that demonstrate a three phase construction plan. Students that remain in Wyoming Public School during the 2016/2017 school year would participate in school areas blocked off from the specific construction zone by phase. These diagrams are a recommendation from ROA Studio Inc. and subject to grant approval from the Ministry of Education. This proposed student accommodation plan is to assure parents that construction can occur on the site while students are in attendance in a safe environment. These diagrams were displayed by ROA at ARC Working Meeting #2 without the inclusion of a phased in process. This plan would negate the need to place portable classrooms on the South Plympton Public School site, find an appropriate space for the ALLP classroom and manage the septic system concerns.

Superintendent Girardi addressed the transportation concerns. The existing boundaries for the two schools will be maintained for the consolidated school. CLASS staff will work with the school Principal to establish parameters regarding priority for courtesy applications for the consolidated school. All courtesy seat applications must meet the approved courtesy seat criteria and parameters (found at: <https://www.schoolbusinfo.com/courtesy-login.asp>) however a Kindergarten to Grade 3 priority could be applied to approved applications under the direction of the school Principal. He confirmed that courtesy bus stops cannot be located within the walk boundary for any school; students are required to meet the school bus at an existing stop or along the path of the bus outside of the walk distance

boundary.

Superintendent Girardi explained that parents expressed a desire to have a crossing guard assigned to the intersection of Broadway Street and Niagara Street. The Town of Plympton-Wyoming has an established process for requesting crossing guards. Their process is initiated by a formal request in writing for their review and consideration. If the Trustees approve the consolidation of the schools at the Wyoming Public School site, CLASS will consult with the school Principal to confirm request details and then submit this formal request to the Town in 2016/2017 with a proposed start date to align with the consolidation of the students. A school crossing guard is governed by the rules outlined in the Highway Traffic Act. School boards are not provided with funding for school crossing guards.

Trustee Hudie referred to student safety concerns expressed and commented on the lack of issues during the construction at Queen Elizabeth II Public School in Petrolia. It was confirmed that it was a \$6M project and student safety was never compromised.

In response to Trustee Rising's question, Superintendent McKay confirmed that the \$4M grant application for this project would not compete with the \$14M grant application for the other consolidation proposal. Each application is looked at on its own merit. He advised that other school boards have received grants for several different projects at one time. He confirmed that the Ministry representatives are aware that the LKDSB would be looking at two potential applications.

In response to Vice-Chair McKinlay's question about locating all the students at South Plympton Public School while work is being done at Wyoming Public School, Superintendent McKay confirmed that there is not enough room at South Plympton Public School and the septic system is not large enough to accommodate all the students for one year. Wyoming Public School is on a sewer system.

Superintendent Girardi advised that recommendation #2 "That the Board dissolve the Wyoming Area Schools Accommodation Review Committee" was just a formality in the Accommodation Process.

Superintendent Girardi presented recommendation #3 "That the Board approve the establishment of an Ad Hoc Committee to recommend to the Board a name for the consolidated South Plympton and Wyoming Public Schools and appoint two Trustees to serve on the Committee."

He explained that the practice of the Board has been to establish a Naming Committee when schools are consolidated. In accordance with Board Regulations R-AD-105, when schools are consolidated into one school, the renaming of Board facilities will be followed. This requires the Director of Education to establish an ad hoc committee to recommend a name to the Board for approval. He outlined the membership of the Naming Committee:

The Committee is to be comprised of:

- (a) two trustees, appointed by the Board (one to chair the committee),
- (b) one facility administrator (principal or principal designate if applicable),
- (c) two representatives of the School Advisory Councils (if applicable),
- (d) two community representatives,
- (e) one member of the senior administration.

Superintendent Girardi explained that if the Board approves the consolidation of the elementary Schools, a Transition Committee would be struck to address the

transition of students and staff. Transition Committee membership consists of Superintendent(s) of Education or designate(s), CUPE, ETFO and OSSTF President/Vice President and from each school involved - principal, two teachers, School Council Chair, clerical/custodial staff, parent/community member, First Nation Partner, educational assistant and two students. Subcommittees are developed as needed and may have members that are separate from the Transition Committee members. The Transition Committee would be responsible for such things as school orientation/transition, memorabilia, resources and equipment, special events (including graduation and awards) extra-curricular activities.

Superintendent Girardi stated that the Accommodation Review process is still underway, with opportunities for public delegations at the May 10, 2016 Board Meeting. Any changes to the Final Staff Report as a result of public delegations, will be included in the Final Staff Report to be presented to Trustees for approval at the May 24, 2016 Board Meeting.

Director Costello stated that the Final Staff Report was fair, honest and based on solid data. He thanked the ARC members for their contributions. He noted that this was the first time that a pupil accommodation review had been conducted according to the new process. He outlined the rationale for consolidating at Wyoming Public School noting that it is a larger building on a sewer system located in town. He noted that there would be fewer transitions for students with of them being in the same school and the increased opportunities for students and staff. He commented on the transportation and safety concerns related to Highway 21 and the possible solutions and the overall cost savings.

Director Costello referred to a comment made by Jolene McCallum during her delegation to Board about members of the public not being permitted to ask questions at the Wyoming ARC #2 Working Meeting. Director Costello advised that he made the decision based on consistent application of process. Members of the public were not permitted to ask oral questions at the Sarnia South Secondary Schools ARC Working Meetings. He noted that at the Wyoming ARC Working Meeting, members of the public were able to talk to the architect on break and after the meeting. He commented on the fact that the parents take pride in their schools.

Chair Bryce thanked the ARC members for stepping up and taking on this job for the LKDSB.

Sarnia Collegiate Institute
and Technical School
(SCITS) and St. Clair
Secondary School (SCSS)
Hydro Costing
Report B-16-46

Superintendent McKay explained that the report has been prepared as a result of the Motion passed by Trustees at the April 12, 2016 Board Meeting that Administration prepare a Board Report on the breakdown of hydro costs at SCITS and SCSS and provide a general idea about what components cause the big difference between SCSS and SCITS, not an engineering report. He advised that LKDSB staff and CLASS staff, specifically the Energy and Environmental Coordinator for CLASS, attended the schools regarding the ability to get separate metering information for specific systems and areas in each school such as the SCITS pool or the SCSS greenhouse. Each school has only one meter for electricity and one meter for natural gas consumption. Separate systems or areas of the school are not separately metered. As such, staff was not able to get separate meter information and was unable to calculate a breakdown of the hydro and gas costs for separate items such as the SCITS pool or SCSS greenhouse. Based on information provided by CLASS Staff can conclude that the following items at each school would be large contributors to their respective energy bills:

- SCITS – HVAC system, pool, auditorium, technical classrooms

Sarnia Collegiate Institute and Technical School (SCITS) and St. Clair Secondary School (SCSS) Asbestos and Explanation of Capital Expenditures Report Report B-16-47

- SCSS – greenhouse, technical classrooms.

The LKDSB's Manager of Plant and Maintenance did report to the ARC Working Meeting #2 that the building efficiency at SCITS is also due to older less efficient insulation and this is a major contributing factor to the higher energy costs.

Superintendent McKay explained that the report has been prepared as a result of the Motion passed by Trustees at the April 12, 2016 Board Meeting regarding outlining what asbestos remediation and abatement would be considered immediate/urgent and what would be routine to be accomplished over time at both SCSS and SCITS and what are the anticipated short term costs for the next 1 to 3 years. Superintendent McKay provided an explanation of Capital Expenditures from the Final Staff Report.

Year of Capital Expenditure	SCITS	SCSS
2003	\$3,994,991	\$1,105,136
2004	19,866	22,663
2005	250,415	39,747
2006		319,759
2007		
2008	202,123	
2009	372,032	496,327
2010	270,000	174,000
2011	549,273	41,466
2012	69,160	
2013		
2014	161,832	30,000
TOTALS:	\$5,889,692	\$2,229,098

The capital expenditures in the above chart were for the following items:

- SCITS – replacement of hot water/steam boilers, replacement of cool water chillers and mechanical control systems, replacement of duct systems, replacement of heating piping systems, fire alarm system replacement, partial replacement of plaster ceiling, partial roof replacements, partial replacement of domestic water distribution system and partial replacement of exterior windows.
- SCSS – Science lab renovations, partial roof replacements, lighting and electrical upgrades, asphalt replacement and replacement of hot water boilers and mechanical control components.

Superintendent McKay advised that Christopher Rahm from Golder Associates provided a technical memorandum on potential asbestos work based on what is known about each of the two schools and ballpark generic estimates on an annual basis. Annual remedial abatement costs are based on ballpark historic spending levels for Priority 1 and 2 asbestos activities at each school. Throughout the report they note that it is very difficult to provide specific information. He referred to the plaster delamination requirements and what has been done.

Sarnia Collegiate Institute and Technical School (SCITS) and St. Clair Secondary School (SCSS) Heritage Designation Process Report B-16-48

Superintendent Girardi explained that the report has been prepared as a result of the Motion passed by Trustees at the April 12, 2016 Board Meeting regarding aspects of the declaration of a heritage building and potential impact on the Board's future decisions regarding changes in the structure of a building. He commented on Wayne Wager's delegation at the April 26, 2016 Board Meeting. The City of Sarnia provided information to fully explain the heritage designation process. It outlines the process that would be followed to designate a property,

what can be designated, what the heritage designation does and what the heritage designation does not do. The Municipal Bylaw flow chart demonstrating the approval process was shared. He confirmed that the City of Sarnia Council has the authority under Section 29 of the Ontario Heritage Act to designate a property without the consent of the property owner. Any alteration likely to result in the loss, damage, alteration or removal of one or more designated heritage attributes requires not only a building permit but approval from the City of Sarnia Heritage Advisory Committee before the work can begin. Superintendent Girardi commented on conversations he has had with representatives of the Sarnia Heritage Committee. The Sarnia Heritage Committee is seeking dates to conduct a second assessment of SCITS and this request will be accommodated. Superintendent Girardi referred to the discussions on heritage buildings during the ARC Working Meeting #2, held on March 21, 2016 Mark Beaulieu, an architect for JP Thomson, presented his analysis of both SCITS and SCSS. Greater Essex County District School Board Senior Administration reports that they experienced significant costs and time delays when renovating their heritage designated school site. He commented that there may be cost increases for maintenance in areas where the heritage designation is attached. The heritage designation would be in place whether or not SCITS continues as a secondary school or is repurposed for some other use.

Financial Report 2015-16
School Year, Expenditures
to February 29, 2016
Report B-16-49

Superintendent McKay presented the financial report that summarizes the second quarter expenditures for the period from September 1, 2015 to February 29, 2016. This period represents about 50% of operating expenses that occur over 12 months. It represents between 50 to 55% of the salary and benefit portion of the instructional operating expenses that occur over a 10 to 12 month period. The occasional/supply teacher actual expenditures continue to exceed the budget. He advised that there are ways to balance this budget line at the end of the school year. He commented that salaries make up 70% of the board budget. He advised that for this reporting period generally the budget categories are tracking satisfactory.

New Business

Chair Bryce referred to the information she sent Trustees about Student Trustee's non-binding voting options. She advised that the Student Trustees would like to have a non-binding vote on May 10 regarding the consolidation of SCITS and SCSS. She explained that the Education Act provides for this option. If a Trustee requests a recorded vote, Trustees will cast one vote and it will be recorded in the Minutes as a non-binding vote including the Student Trustee vote and as a binding vote excluding the Student Trustee votes.

Chair Bryce explained that she and Vice-Chair McKinlay have been reviewing Roberts Rules of Order and the LKDSB Procedural By-laws about amendments and notice of motion in anticipation of the vote on May 10, 2016. She stated that the Ministry had used the phrase modify the recommendation and noted that modify is not a word in Roberts Rules of Order. Amendment is the accepted term. Chair Bryce explained that Trustees would need to serve notice of motion if they wished to bring in a new item but not to amend a motion. Chair Bryce advised that if a recommendation is turned down and a Trustee wants to make a different motion, the Trustee would need to serve notice of motion at the May 10, 2016 Board Meeting and prepare a report for inclusion on the May 24, 2016 Board Meeting Agenda. She explained that amendments enhance not change the intent of a motion and there can be two amendments on the floor for a main motion.

Trustee Questions

Trustee Sasseville referred to Director Costello's comment on building a new school. She commented that she spent a good amount of time touring both

schools as a disabled person on crutches. She referred to the announcement that Kingsville was awarded \$44M for a new school and questioned if Administration had considered building a school. Director Costello advised that when the Ministry funding formula changed, Administration began looking at the impact on the budget. He referred to the proposed eight accommodation visions contained in the Pupil Accommodation Report dated November 2015. He commented on discussions with the Ministry representatives and options discussed by Administration. Combining four secondary schools into one in the City of Sarnia was discussed but that would be a very large school. The unique features of Alexander Mackenzie Secondary School were noted. The idea of building one new school was mentioned at ARC Public Meeting #1. Director Costello commented on the curb appeal of both SCITS and SCSS and noted the need to consolidate the schools at the better site which is the contentious issue. He advised that he thinks it is a long shot that the Board would receive funding for a new school with two half full schools 3 km apart. Superintendent McKay confirmed that Administration could put in two separate bids and they would not cancel each other out. The Ministry would look at each application individually. Vice-Chair McKinlay commented on previous discussions about building a new school and Administration was advised at that time that odds were minimal. Director Costello explained that during a meeting in the summer of 2015, a Ministry Capital Planning Analysis recommended against applying for a new build for the two schools because the schools are half full and they can fit into one of the buildings. Two weeks ago, Director Costello spoke with the Assistant Deputy Minister who indicated the Board was welcome to submit two separate grant applications.

Trustee Dodman referred to the PIC sponsored event on May 2 and 3 featuring Dr. Clinton speaking about building resiliency in students - Resiliency and Relationships. Director Costello confirmed that the LKDSB and SCCDSB are hosting Dr. Jean Clinton on May 2 at St. Clair Secondary School in Sarnia and May 3 at Ursuline College in Chatham. Promotional information was resent yesterday.

Student Trustee McLaren referred to the school year calendar and asked about accommodations for other religious holidays. Director Costello explained that the LKDSB modified school year calendar was just recently approved by the Ministry. He explained the consultation process Administration follows to develop the calendar. He advised that school principals accommodated student absences for religious reasons. Superintendent Doey explained that the LKDSB has a religious accommodation guideline which is posted on the LKDSB website. Administration has worked with the principals to ensure student requests are accommodated around religious observances. Administration has worked with our Muslim leaders to ensure they can meet expectations of religious faith and manage their exam schedule. Director Costello encouraged Student Trustee McLaren to encourage her friend to talk to her principal to have her needs accommodated.

Announcements

The May 10, 2016 Regular Board Meeting will be held at Alexander Mackenzie Secondary School, Sarnia, 7:00 p.m.

Adjournment
9:55 p.m.

There being no further business, Chair Bryce declared the meeting adjourned at 9:55 p.m.

Chair of the Board

Director of Education and Secretary of the Board