

**WYOMING AREA SCHOOLS  
TRANSITION COMMITTEE  
MINUTES / RECORD OF ACTION**

**Date:** April 10, 2017

**Location:** Wyoming Public School, 606 Thames Street, P.O. Box 339, Wyoming, Ontario, N0N 1T0

**Present:** Committee Members: Andy Parnham, Principal, South Plympton/Wyoming Public School, Valerie Prudom Riess, Parent/Community Representative, South Plympton Public School, Carrie-Ann Wilson-Zavitz, Parent/Community Representative, South Plympton Public School, Cynthia Buchner, Teaching Staff Representative, South Plympton Public School, Amy MacLachlan, Teaching Staff Representative, South Plympton/Wyoming Public School, Molley Hendra, ECE Representative, South Plympton Public School, DeeAnna Smith, Acting Vice-Principal, South Plympton/Wyoming Public School, Cody Hillman, Student Representative, Wyoming Public School, Allison Hawkins, Student Representative, Wyoming Public School, Bonnie Burdett, Parent/Community Representative, Wyoming Public School, Tarah Maw, School Council Chair, South Plympton/Wyoming Public School, Nieve Morton, Student Representative, Wyoming Public School

Resource Personnel: Gayle Stucke, Facilitator of the Transition Process, Jaime Gudrie, Recorder

**Regrets:** Taf Lounsbury, Superintendent of Education – Early Years/Elementary, Ron Rivait, LKETFO President, Jodi McGill, CUPE 1238 President, Molly Campbell, Student Representative, Wyoming Public School, Missy Shain, Teaching Staff Representative, South Plympton Public School, Brandon Owen, Teaching Staff Representative, Wyoming Public School, Brayden Bedard, Student Representative, Wyoming Public School, Tammy Amstine, EA Representative, Wyoming Public School

*Note: This document is not a verbatim transcript. Questions and answers have been paraphrased for the sake of clarity and brevity*

<b>Item</b>	<b>Discussion</b>	<b>Action/Responsibility</b>
Welcome and Introductions	Facilitator of the Transition Process Gayle Stucke welcomed committee members and a member of the public.	
Review of Agenda	The agenda was reviewed with the committee.	
Review of Record of Action – November 28,	The Record of Action was reviewed and there were no suggestions from committee members	

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2016		
Best Start Presentation	<p>Gayle Stucke welcomed Janice McGuire, Executive Director of Generations Day Care Inc., and Theresa McFadden, Chatham-Kent Lambton Administrative School Services (CLASS). Janice McGuire provided the committee with an overview of Generations Day Care South Plympton Site and its future.</p> <p>Generations Daycare South Plympton Site:</p> <ul style="list-style-type: none"> <li>• Plan to move to Wyoming Public School Site September 2018</li> <li>• Larger space with more natural lighting</li> <li>• Washrooms within space</li> <li>• Direct access to outside play area</li> <li>• Closer to gymnasium</li> <li>• Separate parking for parents</li> <li>• No plans to make any changes to the program</li> <li>• Increase in licenses – was licensed for 16 pre-school children and 20 school-aged children, and will be licensed for 23 pre-school children and 30 school-aged children</li> <li>• Additional staff may be needed</li> </ul> <p><b>Question:</b> Will Generations Day Care Holy Rosary Site be kept open?  <b>Response:</b> There are no plans to make any changes.</p> <p><b>Question:</b> What is the number of licenses based on?  <b>Response:</b> It is based on square feet of space.</p> <p><b>Question:</b> Will a kitchen be added at the new site?  <b>Response:</b> It will have a kitchenette.</p> <p><b>Question:</b> If there is an increased need from parents due to the busing changes, could an extra classroom be licensed for the daycare?  <b>Response:</b> If families are requiring the care Generations Daycare could work with the LKDSB to secure space.</p> <p><b>Question:</b> Would you survey parents prior to September 2018 for their needs?  <b>Response:</b> Yes, parents would be surveyed during the 2017-18 school year.</p> <p><b>Question:</b> Is there any intention for a toddler room? There seems to be a</p>	

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	<p>deficiency in this area.  <b>Response:</b> At one point there was consideration to open a toddler space, but at that time there was space in Petrolia so the Board was not ready to add extra space.</p> <p><b>Question:</b> What do you prefer to be called, if not Best Start?  <b>Response:</b> Best Start was a pilot, so now they are just called by their sites, for example Generations Daycare South Plympton Site.</p> <p><b>Question:</b> Where will the daycare be located for the Summer of 2018, during the transition period?  <b>Response:</b> In the past it has moved to the Holy Rosary Site since it has air-conditioning and is close to the park, so that site would work out nicely.</p> <p><b>Question:</b> Who is responsible for the outside play area?  <b>Response:</b> Generations Day Care is not adding equipment to the area as the shift in learning over the last 3-4 years is toward a natural environment. It will have big open sandboxes, and will still be adult supervised but it will be child centered and child driven.</p> <p>Gayle Stucke confirmed that the facility would be the Board's responsibility. Principal Parnham remarked that their play area would be fenced and only accessible to Generations Day Care, and the shed shown in the architect's drawing will be for FDK use.</p> <p><b>Question:</b> The daycare is licensed on a set square foot per child, but does that not exist in the school?  <b>Response:</b> Principal Parnham responded that the Board operates under different guidelines and regulations than the daycare does.</p> <p>Principal Parnham remarked that the only fenced area of the playground is Generations' space, other than the entire yard being fenced. He commented that Taf Lounsbury was looking into whether the FDK space would be fenced, but his knowledge was that it won't be fenced.</p>	
Principal Report	Principal Parnham provided an update since the last Transition Committee meeting. At the January 31, 2017 Board Meeting it was noted that the consolidation of students would take place September 2018 and the Naming	

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	<p>Committee's recommendation of "Plympton-Wyoming Public School" was approved. He said that the issue of crossing guards discussed at the last meeting was addressed with Plympton-Wyoming Council, and Village Council discussed it at their December 14, 2016 meeting.</p> <p>Principal Parnham updated the committee on the construction at Wyoming Public School and said that Phase 1 is well underway but disruptions have been fairly minimal.</p>	
Display Case	<p>At the last meeting the architects noted that there will be a large display case in the consolidated school that could house memorabilia items. Gayle Stucke suggested that the school display items that are important to students and their families. Principal Parnham remarked that it will be a focal point.</p>	
Questions on Renovation Plans and Timelines	<p>There were no questions from committee members.</p> <p>Principal Parnham remarked that at Wyoming Public School they are beginning to think about Phase 2, which is scheduled from July 3 to August 18.</p>	
Report from Sub-Committees	<p><u>Memorabilia</u> Molley Hendra provided an update from the Memorabilia sub-committee. She said that the committee decided to delay meeting due to the consolidation timeline. Principal Parnham relayed that Brandon Owen, who was not in attendance, stated that items have been collected at Wyoming Public School.</p> <p>There was discussion around how items that would not be kept at the school could be offered to the public. A suggestion was made to offer items through social media, or a silent auction at an open house.</p> <p>Molley Hendra asked where the money earned from the sale of the items would go to. Gayle Stucke responded that if the item belonged to the school it would be worked out with parent council. Items that belong to Board, like desks, computers, smart boards, text books, etc. would be dealt with by the Board.</p> <p><u>Special Events</u> Vice Principal Smith told the committee that there is a spring BBQ scheduled at</p>	

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	<p>South Plympton Public School.</p> <p>Molley Hendra provided the committee with the idea of creating a video of South Plympton Public School to be sold to those who are interested. She said that LCCVI has done something similar in the past.</p> <p><u>Resources</u> Principal Parnham remarked that a lot of material at Wyoming Public School has already been sorted through due to space limitations and the start of construction. He said that the Disposition of Surplus Furniture and Equipment Administrative Procedure has been followed. He said that staff, Brandon Owen in particular, has played a huge role in this process.</p> <p>Sub-committee leaders are planning to begin meeting with their committees in September 2017.</p> <p>Carrie-Ann Wilson-Zavitz asked to be kept informed of the sub-committee meeting dates and would like the public to be informed as well. Principal Parnham responded that if he is aware of the meeting dates he will publish them in the newsletter and/or inform School Council. Tarah Maw suggested it be added to the Remind App.</p>	
<p>Update from School Improvement Team and Communications</p>	<p><u>School Improvement Team</u> There were no updates from the School Improvement Team.</p> <p><u>Communications</u> Molley Hendra said that people in the community aren't really sure what is going on with the schools.</p> <p>Principal Parnham said that the Independent is the local newspaper, and has been following the process quite closely. He said that the information has also been included in the school's monthly newsletter, and posted on the school and Board website. Gayle Stucke added that there was an Open House for the public, staff meetings, school assemblies, and the naming process had flyers. She said that it is important to continue to keep the public updated on the process.</p>	

<p>Questions/Suggestions from Public</p>	<p>A committee member asked if the mascot and school colours will change along with the name of the school. Both Wyoming Public School and South Plympton Public School are currently 'Wildcats' with yellow and black colours. It was pointed out that these changes had already been decided in earlier years, and they have been the 'Wildcats' since the 2009-10 school year.</p> <p>At School Council it was said that it would be financially sensible, and easier, to maintain the existing mascot and colours, because, other than slight change in name, the same uniforms could continue to be used until they are worn out.</p> <p>The Student Representatives in attendance agreed that they would expect that the mascot and colours remain the same.</p> <p>There was consensus around the table, and from those in the community committee members had spoken to, to continue with the same mascot and colours.</p> <p>There were no questions or suggestions from public or further questions from committee members.</p>	
<p>Next Meeting Date – For Discussion</p>	<p>The committee did not feel it would be necessary to meet again in the 2016-17 school year. The next meeting is scheduled on Thursday, October 5, 2017 from 6:30 p.m. to 8:30 p.m. Further meeting dates will be discussed at that time.</p> <p>Principal Parnham will find replacements for Student Representatives Cody Hillman, Molly Campbell, and Brayden Bedard as they are currently in Grade 8 and will not be attending Wyoming Public School next year. All other committee members plan to continue in their role.</p>	
<p>Adjournment</p>	<p>The meeting was adjourned at 7:45 p.m.</p>	