

**ACCOMMODATION REVIEW COMMITTEE  
RECORD OF ACTION  
PETROLIA AREA OF SCHOOLS**

**Date:** January 7, 2010

**Location:** Queen Elizabeth II Public School

**Present:** Committee Members: Gayle Stucke, Director of Education, Bert Phills, Superintendent of Education, Brenda Mann, Principal Hillcrest P.S., Dean Melton, Parent Representative Hillcrest P.S., Rosanne Orcutt, Community Representative Hillcrest P.S., Todd Hayward, Principal Queen Elizabeth II P.S., Mary Braet, Parent Representative Queen Elizabeth II P.S., Ross O'Hara, Community Representative Queen Elizabeth II P.S., Tony Mitchell, Principal Lambton Centennial P.S., Janet Vanderwert, Parent Representative Lambton Centennial P.S., Marcia Charlton, Community Representative Lambton Centennial P.S., Phil Warner, Principal Lambton Central Collegiate Vocational Institute, Linda Smith, Community Representative Lambton Central Collegiate Vocational Institute, Jim Burns, Municipal Representative Township of Enniskillen, Don Seymour, Municipal Representative Town of Petrolia

Resource Personnel: Lorie Vandeschoot, Planning & Reporting Officer, Jane Kovar, Recorder

Trustees: Jim Townsend, Carmen McGregor

**Regrets:** Judy Krall, Parent Representative Lambton Central Collegiate Vocational Institute,

*Note: This document is not a verbatim transcript. Questions and answers have been paraphrased for the sake of clarity and brevity.*

Item	Discussion	Action/Responsibility
Welcome	<ul style="list-style-type: none"> <li>• Director Stucke welcomed Marcia Charlton who has joined the Petrolia ARC as the Community Representative for Lambton Centennial P.S.</li> <li>• Director Stucke thanked everyone for attending and recognized Trustee Jim Townsend and Board Chair Carmen McGregor who were in attendance.</li> <li>• Director Stucke also indicated that there were several microphones available to facilitate the meeting.</li> </ul>	
Review of Record of Action (ROA) from the November 12, 2009 ARC Meeting	<ul style="list-style-type: none"> <li>• One change was noted regarding the November 12, 2009 Record of Action. Under Questions from the Public, the second question concerning the statistics for projected enrolment. Lorie Vandeschoot explained that the information is provided by the consulting company based on census data and information provided by "<b>Revenue</b>" Canada and not Statistics Canada as indicated.</li> </ul>	
French Immersion	<ul style="list-style-type: none"> <li>• Lorie Vandeschoot provided a power point presentation illustrating French</li> </ul>	

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i. Boundaries ii. Transportation Policy iii. Enrolment	<p>Immersion demographics and information regarding boundaries, transportation policy and enrolment of the Petrolia Family of Schools.</p> <ul style="list-style-type: none"> <li>• ARC members also received a copy of the above documentation.</li> <li>• Enrolment numbers presented were Full Time Equivalent (FTE) which is the number that the Ministry utilizes for funding purposes. In elementary schools Kindergarten students count as .5 since they attend every second day. Secondary FTE is determined by the number of courses a student takes.</li> <li>• Director Stucke once again pointed out that the Petrolia Area of Schools is a unique area in the District as the demographics indicate this is an area where growth is significant and evident.</li> <li>• During the Transportation Policy review for French Immersion, it was stated that the Board provides transportation for up to 20 kilometres for Elementary students and up to 40 kilometres for Secondary students. Rosanne Orcutt asked what the Transportation Policy was for students in a Regular Program.</li> </ul>	<p>It has been clarified that the walk distance to qualify for a bus ride is 1.6 km for an Elementary student and 3.2 km for a Secondary student.</p>
Review of School Information Profiles and Reference Criteria	<ul style="list-style-type: none"> <li>• Superintendent Phills stated that reviewing the school information profiles and reference criteria provides the committee the opportunity to take a close look at the Petrolia Family of schools.</li> <li>• It was explained that the school profiles are a key component and need to be accurate as they will provide the foundation for discussion and analysis of accommodation recommendations.</li> <li>• To date, the collection of data and completion of the school Profiles was a culmination of Board Administrative staff as well as Principals and respective School Councils.</li> <li>• A detailed review of each of the Petrolia Family of schools took place providing an opportunity for questions and input from the committee members.</li> <li>• Enrolment and statistics on school profiles are based on the October 31, 2009 data submitted to the Ministry.</li> <li>• During the Hillcrest school profile review a question from the committee was raised concerning the odour issues and outcome that the school has experienced. Principal, Brenda Mann indicated that odour concerns started around 2005 and Golder and Associates began a complete air quality analysis in the fall of 2007 and submitted a final report at a public meeting on February 3, 2009. The report indicated that there were no risks to human health based on health-based benchmarks when samples of non-event vs. odour event air samples were analyzed. Oil well abandonment was completed successfully, and was not the cause of the odour. No specific areas inside or outside of the school could be identified as the true source of the odour. A complete report is available at Hillcrest school.</li> <li>• Accessibility issues at LCCVI were discussed during the Profile review. Principal</li> </ul>	

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	<p>Warner stated that while there is an elevator with access to the third floor of the school, there are a few stairs from that point. It was explained that the Ministry has given timelines for accessibility in all public buildings which are being followed by the Lambton Kent District School Board.</p> <ul style="list-style-type: none"> <li>• Out of boundary data indicated for students from this area going elsewhere (Oct 08) reflects the number of students attending other schools within our board for regular programs. Students attending Catholic or French schools or those who are Home Schooled are not included in this number. Board Policy allows parents to choose out of boundary schools provided there is space available and transportation is not required.</li> </ul>	
Identification of Issues	<ul style="list-style-type: none"> <li>• The lack of capacity in the Hillcrest and Queen Elizabeth elementary schools and the future impact of a Full-time Kindergarten program.</li> <li>• The aging infrastructure of the schools was noted.</li> <li>• The uncertainties surrounding French Immersion enrolment. <ul style="list-style-type: none"> <li>○ Decrease in numbers in the Junior, Intermediate and Senior Divisions.</li> </ul> </li> <li>• Decisions yet to be made by French Immersion Review Committee.</li> <li>• New housing development in the Petrolia Area.</li> </ul>	
Questions/Input from the Public	<ul style="list-style-type: none"> <li>• <b>Question</b> - Beth Wilcocks, Hillcrest teacher and parent from the Petrolia area. <b>Lambton Central Centennial P.S. profile indicates in one area that 100% of students are bussed and indicates 89.5% of students are bused in another?</b> Answer – Director Stucke explained while the entire student population and catchment area of the school is 100% eligible for bussing, some students have declined the option of bussing and have therefore made alternative transportation arrangements to and from school.</li> <li>• <b>Question</b> - Beth Wilcocks <b>With the implementation of Full time Early Years classes, are any of the Petrolia schools being considered?</b> Answer – Director Stucke stated that there will be an announcement in the very near future indicating which schools would be involved for Full time Early Years and noted that the first criteria is to look at locations where classroom space is currently available.</li> <li>• <b>Question</b> - Beth Wilcocks <b>Is Queen Elizabeth II P.S. getting a new gym?</b> Answer – Director Stucke explained that plans for a new gym would be determined by Capital Funding from the Ministry.</li> </ul>	

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Questions from the Committee	<ul style="list-style-type: none"> <li>• Linda Smith expressed concern that two remaining ARC meetings would not be enough time to adequately identify issues and determine possible solutions. Director Stucke indicated that the Ministry's mandate was to hold a minimum of four meetings and that if necessary the Committee could schedule more. The question was asked if the Committee would like to start the February 4<sup>th</sup> meeting at 6:30 p.m. instead of 7:00 p.m. After a brief discussion, the group decided the start time would remain at 7:00 p.m. and would once again discuss the possibility of extending the meeting time if necessary during the February ARC meeting.</li> <li>• The Director explained that the ARC could determine the need for additional meetings.</li> </ul>	
Next Steps	<ul style="list-style-type: none"> <li>• Record of Action will be completed and sent electronically to all Committee Members and will be posted on website within a week.</li> <li>• A revised confidential ARC member communications list will be forwarded electronically to the members to facilitate contact within the Committee.</li> <li>• Director Stucke pointed out the Value to the Local Economy profile form would be completed at the next meeting. Committee members were encouraged to review the form and come back with ideas for its completion during the February meeting.</li> </ul>	<p>J. Kovar</p> <p>J. Kovar</p>
Dates of Future Meetings	<ul style="list-style-type: none"> <li>• February 4, 2010, 7:00 p.m. @ Lambton Central Collegiate &amp; Vocation Institute (LCCVI)</li> <li>• March 4, 2010, 7:00 p.m. @ Lambton Central Centennial School</li> </ul>	
Adjournment	<ul style="list-style-type: none"> <li>• Meeting was adjourned at 9:12 p.m.</li> </ul>	