

**FOREST AREA SCHOOLS
PUPIL ACCOMMODATION REVIEW COMMITTEE WORKING MEETING #1
MINUTES / RECORD OF ACTION**

Date: November 23, 2016

Location: Aberarder Central School, 4804 Aberarder Line, Camlachie, Ontario, N0N 1E0

Present: Committee Members: Joyce Vlcek, Principal Aberarder Central School, Shelly Somerville, Parent Representative Aberarder Central School, Karen Houle, Community Representative Aberarder Central School, Madison Pickard, Student Representative Aberarder Central School, Carole Wettergreen, Principal Bosanquet Central School, Andrea Walden, Parent Representative Bosanquet Central School, Christine O'Reilly, Community Representative Bosanquet Central School, Steve Thomas, Principal Kinnwood Central School, Doug Vaessen, Parent Representative Kinnwood Central School, Carolyn Mosier, Community Representative Kinnwood Central School, Abby Fuller, Student Representative Kinnwood Central School, Rhonda Leystra, Principal North Lambton Secondary School, Tim Houle, Parent Representative North Lambton Secondary School, Megan McIntyre, Student Representative North Lambton Secondary School, Cathy Hampshire, First Nations Representative

Resource Personnel: Gary Girardi, Superintendent of Education – Capital Planning and Accommodation, Mark Sherman, Superintendent of Education – Program: Student Success/Secondary, Taf Lounsbury, Superintendent of Education – Program: Early Years/Elementary, Marco Raposo, ROA Studios, Joseph Oullette, ROA Studios, Kent Orr, General Manager Chatham-Kent Lambton Administrative School Services (CLASS), Brian McKay, Superintendent of Business, Jaime Gudrie, Recorder

Regrets: Bailie Richards, Student Representative Bosanquet Central School, Thelma Dolmage, Community Representative North Lambton Secondary School

Note: This document is not a verbatim transcript. Questions and answers have been paraphrased for the sake of clarity and brevity

Item	Discussion	Action/Responsibility
Welcome and Call to Order	<p>Superintendent Girardi welcomed the committee to the meeting and remarked that it was the first Working Meeting for the Forest Area Schools Pupil Accommodation Review Committee.</p> <p>Public Meeting #1 was held on November 16, 2016. The Agenda and Record of</p>	

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	<p>Action from this meeting has been posted on the LKDSB website.</p> <p>All items presented or questions asked at Working Meeting #1 will also be available on the website.</p> <p>Superintendent Girardi explained that the Working Meetings are an opportunity to discuss items that have come up in the Public Meeting, items that have been brought forward from the committee, or items that the LKDSB tries to provide further clarification on. He welcomed the members of the public to observe the meeting and explained that it was not a venue for the public to ask questions. He encouraged the members of the committee to ask questions and explained that they are the conduit to their communities.</p> <p>The meeting was scheduled to end at 8:00 p.m. but the committee agreed that if the discussion ran longer the meeting would continue past this time with a break in between. Committee member Megan McIntyre was not able to stay past the 8:00 p.m. end time but would be given an update on what she missed.</p> <p>Introductions were completed around the table.</p>	
Adoption of Agenda	There were no concerns from the committee with the adoption of the Agenda.	
Adoption of Minutes/Record of Action from Public Meeting 1	There were no concerns from the committee with the adoption of the Record of Action.	
Committee Role and Individual Reflection of Public Meeting 1	<p>Superintendent Girardi explained to the committee that their role is to facilitate further discussion from their respective communities. Some of the items were placed on the Agenda at the request of committee members, including a tour of a K-12 school, and discussion with the Transportation Department. There were also questions received from committee members which will be worked through during the meeting as well.</p> <p>Each member of the committee was asked to provide individual reflections on Public Meeting #1.</p>	

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	<p>Several committee members felt that the process was going well, but there were concerns expressed in regard to traffic flow, and the layout and size of the site of the proposed K-12 school. Some committee members were interested in discussions with the architects and the Transportation Department. Some expressed excitement to see what opportunities would be present for students at the proposed K-12 school.</p> <p>Principal Vlcek remarked that Aberarder Central School Staff felt more comfortable with the process after Superintendent Girardi, Superintendent Warner, Superintendent Lounsbury, and LKDSB union partners visited the school. Superintendent Girardi explained that staff meetings are held at each school involved in Pupil Accommodation Reviews in conjunction with LKDSB union partners in order to answer questions staff members may have on the process.</p> <p>Committee member Cathy Hampshire commented that the community is pleased that the plan is to have a strong and vibrant high school in North Lambton, which was their concern. Kettle and Stony Point First Nations would like to be consulted throughout the process, and it is important that the Rosemary Wolfe Room be maintained. She said that students from Hillside Elementary School are always leery to leave the school and attend high school in Forest with the other students. Part of what eased their worries in the past is the opportunity to meet other students through sporting events with other North Lambton feeder schools. She was concerned with what will happen with activities such as these.</p> <p>Principal Leystra agreed that the students coming from the other schools into Grade 9 need to feel comfortable.</p> <p>Superintendent Sherman commented that he was impressed with the authenticity of the questions at Public Meeting #1 and that they were the types of questions the LKDSB wanted to hear.</p> <p>Superintendent Lounsbury commented that she was impressed most by the community perspective and how the area looks at each other as part of a community and not as separate entities, and that there were questions brought forth that Administration had not thought about. She encouraged the committee to continue asking questions</p>	

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	<p>Committee member Chris O'Reilly commented that it is a process and is going as well as it can. She was pleased with the number of people that were represented at Public Meeting #1. There were some parents who contacted her to say they felt they were not at ease enough to speak at such a large meeting so the Bosanquet Central School representatives Chris O'Reilly and Andrea Walden hosted a meeting on Monday evening. Chris O'Reilly indicated that there were about 30 people in attendance. She said that the reality is that changes are coming and are due to the Ministry of Education and is not the sole responsibility of the LKDSB. She remarked that people in rural and small town communities are justifiably suspicious that they have very little input to decisions that get made and have to deal with it later. She noted that it is important to remember that there is a human side that will be affected by these decisions.</p> <p>Committee Member Andrea Walden commented that Grand Bend Public School and East Lambton Elementary School should have representatives on the committee. She commented that the main concerns from the community are the academic success of the children, safety, and on the funding formula.</p>	
<p>Follow-up Items from Orientation Meeting</p> <p>5.1 North Lambton Lodge, beside Kinnwood Central School</p> <p>5.2 Neighbours around Kinnwood Central School</p> <p>5.3 Kaeden Brown Play Structure at Bosanquet Central School</p> <p>5.4 Visit to K-12 Schools</p>	<p>Superintendent Girardi provided an update on items from the Orientation Meeting.</p> <p><u>North Lambton Lodge</u> Superintendent Girardi and Principal Thomas met with the representatives from North Lambton Lodge near Kinnwood Central School. They expressed support for a K-12 school on the Kinnwood Central School site as they see positives with maintaining their interactions with high school and elementary students in the town of Forest. They would like to ensure provisions are made to alleviate traffic as much as possible.</p> <p><u>Kaeden Brown Play Structure at Bosanquet Central School</u> This play structure can be moved should the consolidation move forward and it is the desire of the school community. Administration will consult with the Brown family prior to any decision.</p> <p><u>Neighbours around Kinnwood Central School</u> Principal Thomas provided information on the Pupil Accommodation Review process to the neighbours around Kinnwood Central School.</p>	

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	<p><u>Visit to K-12 Schools</u> A visit to Tecumseh Vista Academy in Tecumseh, Ontario was suggested at the Orientation Meeting. Following the meeting a member of the Accommodation Review Committee suggested an alternate school choice of a K-12 school in Walkerton, Ontario called Walkerton District Community School. The committee agreed that a visit to Walkerton District Community School would be the best fit and the tour will take place.</p>	
<p>Questions from Committee Members</p>	<p>Prior to the meeting, questions were submitted by committee member Andrea Walden on behalf of the community. Superintendent Girardi read each question with a response from Administration and responded to further questions generated by the committee as well.</p> <p>A. Location of Proposed School: Some parents are concerned about the proposed location of the School.</p> <p>a. Lot Size: There are concerns that the lot is not large enough to accommodate the school, parking and playing fields. Will a proposed design of the playground, track and field area be made available to the ARC members for review?</p> <p>Yes. Questions can be asked directly of the Architects creating the vision at the Working Meeting 1 and 2.</p> <p>b. Alternative Location: One suggestion is that the school be located near the arena as the students could then use the arena and gym area at the Shores Arena Complex.</p> <p><i>In an analysis of the proposal Administration does not believe a grant from the Ministry would be enough to include the purchase of land and the construction of an entire new K-12 School. Hence the refurbishing of the Kinnwood site and constructing an addition. However, the LKDSB may be able to submit two applications, one of which would include a new construction.</i></p> <p>c. Noise: Some parents/community members believe that the proposed</p>	

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	<p>school is too close to the nursing home and residential area.</p> <p><i>The architects can design remedies to mitigate some of these concerns. The LKDSB has met with the facility located next door and believes remedies could be found for the majority of concerns.</i></p> <p>d. Traffic: There are concerns that car and pedestrian traffic will be too much for the design of the residential streets involved. Will there be sufficient parking at the Kinnwood location or will cars be parking on the side streets?</p> <p><i>Similar to the noise concerns, the architects can design remedies to mitigate some of these concerns.</i></p> <p>e. Safety Concerns for Daycare Children: What precautions/policies will be implemented to ensure that the children at the community daycare are safe? (e.g. traffic, playground use etc.)</p> <p><i>The LKDSB works with staff, families and communities to provide a safe environment in all of our schools which are located across Lambton County and the Municipality of Chatham Kent. Administration will take steps to ensure that there is a plan in place for safety at the Daycare facilities on this site as well.</i></p> <p>B. Construction of School:</p> <p>a. Asbestos: Presumably the current Kinnwood elementary school building contains asbestos. What precautions will be used during the construction of the addition to this school which will prevent students, staff and the community from being exposed to asbestos?</p> <p><i>Kinnwood was built in the time period when asbestos was used as a building product for insulating mechanical systems. Therefore, there is some mechanical insulation present in the school in the ceiling space (above ceiling tiles) mainly in the hallway and other non-student accessible areas such as the boiler room. Floor tiles at the school are also assumed to contain asbestos. The Board treats</i></p>	

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	<p><i>all floor tiles as containing asbestos because the cost to sample every floor tile would be enormous so it is more cost effective to just treat them as asbestos containing.</i></p> <p><i>Additionally, there is some drywall compound/plaster in the boiler room that has been identified as containing a small amount of asbestos. The asbestos assessment also identifies the Best Start Hub as having some areas of "assumed" asbestos (i.e. drywall, window caulking, floor tiles, etc.). The Best Start was built in 2006 so the assumed areas most likely do not contain asbestos but because samples have not been taken, the Regulations for Asbestos under the Act require us to make this assumption. Sampling would be required prior to doing any renovations to verify it does not contain asbestos.</i></p> <p><i>All asbestos material is in good condition and monitored by a 3rd party consultant on an annual basis. Any construction would take this into consideration and protection of students and staff would be a priority. The LKDSB would work with architects to ensure a plan is in place.</i></p> <p>Follow-up Question: Committee Member Doug Vaessen asked if the asbestos will be removed from Kinnwood Central School during construction if the proposed construction is completed.</p> <p>Response: Marco Raposo, ROA Studios, responded that the asbestos remediation will take place in all areas in the building should work be completed. Superintendent Sherman commented that when asbestos remediation is completed there is a lot of notification given to the school prior to and staff is not allowed to enter the building. Air quality sampling is completed prior to re-entering the building.</p> <p>C. Demolition of N.L.S.S.: In the event a buyer cannot be found for North Lambton Secondary School, will the L.K.D.S.B. be responsible for the costs associated with the demolition of the building or will the Municipality of Lambton Shores be responsible for the demolition of this building? Some members of the community are concerned that this building contains asbestos and in the event that the building is abandoned it is a potential</p>	

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	<p>public safety concern.</p> <p><i>This is not part of the Pupil Accommodation Review. The following information is found in the Guide to Pupil Accommodation Reviews found on the LKDSB website.</i></p> <p><i>Lease or Sale of a School Facility</i> <i>Should a school board decide that a closed school is no longer needed for the purposes of the board, the facility can be declared “surplus to the needs of the board.” School boards can then proceed to lease or sell the surplus property to other organizations, according to the process required in the Education Act. In an effort to encourage public properties to remain in the public sphere, school boards are required to first offer their properties to other public sector organizations in priority order (which includes other school boards, municipalities and other levels of government). If the surplus property is not leased or purchased by the public sector, then the property may be offered on the open market.</i></p> <p>D. School Boundaries:</p> <ul style="list-style-type: none"> a. Will students be permitted to go to the elementary school which is closest to their home? <ul style="list-style-type: none"> i. Will students who live near Arkona have the option of going to school at East Lambton? ii. Will students who live north of Thedford have the option of going to school in Grand Bend? <p><i>We have students who cross boundaries at present. For example students in the Aberarder area attend Errol Village Public School and students in the Errol Village area attend Aberarder Central School. If there is space at a school, and if a parent can get their child to the school they may attend the school out of area. However, a parent would have to apply on an annual basis in order for this to take place. There is no boundary that is perfect given the fact that many edges of our school boundaries may be closer to another school. Proposed changes can be presented to the Board of Trustees in the final report, if</i></p>	

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	<p><i>deemed appropriate by LKDSB administration. In the end, the decision to change boundaries requires a vote by Trustees.</i></p> <p>E. School Culture: What kind of effort will be made to ensure that students from Grand Bend, East Lambton and Kettle and Stony Point entering the school in Grade 9 are made to feel that it is their high school too and not the “Forest school”.</p> <p><i>This would be very important to the culture of the new school. Kinnwood itself is a consolidated school and the LKDSB has other examples of how to engage staff and community to embrace this process and make everyone feel welcome. A lot of that work falls to the Transition Committee which is made up of staff, students, parents and community members. They lead in developing a plan. The work of Transition Committees can be found in the Pupil Accommodation Reviews from last year on the LKDSB website.</i></p> <p>F. Internal School Management</p> <p>a. School Schedule: Will Grade 7/8’s continue with the nutrition break school schedule or follow the secondary school model?</p> <p><i>This will be a school based decision.</i></p> <p>b. Grade 7/8: Will secondary school teachers or elementary school teachers teach these students?</p> <p><i>ETFO members teach Grades 7/8 and OSSTF members teach Grades 9-12.</i></p> <p>c. Yard Supervision: Will the staff be split into secondary/elementary panels or will all staff do duties everywhere? How will students perceive staff? (e.g. will teenagers respect the FDK teacher?)</p> <p><i>Similar to our 7-12 schools staffing is split by elementary and secondary. Staff will be able to manage all students and over time will know many students as well.</i></p>	

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	<p>d. Phys. Ed.: Will all students share the same gym? If there is only one gym in the school, how will the travel through the halls be done for safety of elementary students? If there is only one gym, how will time be allocated for the gym so that the elementary school students still get the required Phys. Ed. time?</p> <p><i>The LKDSB proposes to build another gym.</i></p> <p>e. Student Drop Off and Pick Up: Will older siblings in secondary school be permitted to pick-up and drop off elementary school students?</p> <p><i>School Bell times will affect this discussion. Administration can accommodate either way depending on scenario. This occurs at all of our high schools in vicinity of an elementary school.</i></p> <p>f. Washroom Travel/Safety Issues: Will all students have access to the whole building at all times? Under what circumstances will secondary students be permitted in the elementary school section of the building? What will the protocol be for this?</p> <p><i>This will be a school decision. There may be some areas that are off limits to students at certain times.</i></p> <p>g. School Lockdowns: Will both the elementary school and secondary schools be impacted in the event of a school lockdown for reasons related to drugs and alcohol?</p> <p><i>We would create a plan in conjunction with our police partners and practice this.</i></p> <p>h. School Assemblies: Will all students attend joint assemblies or will secondary and elementary school assemblies be separate?</p> <p><i>Depends on the needs of the school and the bell times.</i></p>	

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	<p>G. External Considerations</p> <p>a. Traffic Flow: How will the safety of elementary school students be ensured around the School? There are concerns about secondary school students driving erratically in school parking lots and on the street in front of the School.</p> <p><i>Administration would look at the designs first and follow that up with a discussion. There will be mechanisms in place for input from schools and community.</i></p> <p>b. Secondary School Students Smoking Area: How will the School ensure that the elementary school students do not have to walk through the secondary school students' smoking area on their way into the School?</p> <p><i>This can be included in the requests to the Architects.</i></p> <p>Comment: Committee member Tim Houle noted that students are not allowed to smoke on school property.</p> <p>c. Busing: How will busing work? Will elementary school and secondary school students be on the same bus or will secondary school students be bused to school first and then elementary school students?</p> <p><i>This will depend on the wants of the community and could be planed for either way. CLASS representatives were in attendance at the meeting to discuss this.</i></p> <p>H. Programming Considerations</p> <p>a. Existing Programs at Current Elementary Schools: Which of these traditions/programs will continue to be honoured at the new School?</p> <p>i. Remembrance Day: Will Thedford Students still get to go to the cenotaph in Thedford for Remembrance Day?</p> <p><i>This can be arranged for all communities by the school. We</i></p>	

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	<p><i>have students at schools who walk or bus to community cenotaphs across the LKDSB.</i></p> <ul style="list-style-type: none"> ii. Holiday Skate at the Legacy Arena: Will this event still occur? <i>This would be up to the school.</i> iii. Sarnia Sting Reading Challenge: Will this occur at the new School? <i>This would be up to the school.</i> iv. Access to Child and Youth Worker: Will elementary school students still have access to a child and youth worker? <i>Yes. Child and Youth workers are assigned based on school needs and funding. If these supports are deemed necessary and are available they will be put in place.</i> v. Mentor Program: This program is currently offered at Bosanquet Central, will it still be offered at the proposed new school? <i>This would be up to the school. It is definitely possible.</i> vi. Kaeden Brown Playground Equipment: Will an effort be made to relocate the playground equipment at Bosanquet Central School which was donated by the family of Kaeden, who died in an accident on his family farm? <i>This will be up to the school but it can move it if desired.</i> <p>b. Secondary School Programing: A number of community members, parents and students have advised me that they believe special effort should be made to ensure that the programing at the proposed secondary school at the Kinnwood location should reflect the needs of the community. The concern is that in the event that the programs offered at the school are not comparable to those at other secondary schools, an increasing number of students from Grand Bend, Watford and Kettle Point will chose to attend secondary school in other communities (Exeter, Petrolia, and Sarnia).</p> <ul style="list-style-type: none"> i. Will the following Programs continue to exist at the secondary school located at the Kinnwood site: <ul style="list-style-type: none"> 1. Specialist High Skills Majors: Agriculture, Construction and Health and Wellness; 2. Co-operative Education; 	

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	<p>3. Dual Credits through Lambton College and St. Clair College;</p> <p>4. School Within a College;</p> <p>5. Alternate Learning and Life Skills Program; and</p> <p>6. Technology: computer engineering, construction, Green Industries, transportation, Manufacturing?</p> <p><i>Yes to all of the above.</i></p> <p>ii. What additional programs relating to science/technology/agriculture will be at the new Kinnwood location? A number of community members have advised me that they believe that failure to distinguish the Kinnwood secondary school from other secondary schools in the area will lead to a decline in enrollment at the school. The belief is that the school needs to have a “focus” which will encourage students to attend the school. Some of the suggestions are that the school should focus on science, technology, co-operative education and agriculture as jobs exist in this community relating to those fields. However, these jobs require post-secondary education (e.g. agrologist). <i>We wish to offer and support programs that lead to student and community success. If there are items of focus that the school wishes to discuss we are open to that discussion.</i></p> <p>c. First Nations Heritage/Culture:</p> <p>i. What effort will be made for intercultural understanding and mutual respect? (for all students JK – Grade 12)</p> <p>ii. Will the School celebrate a First Nations Cultural Heritage Day (June 21)?</p> <p><i>We have met and continue to meet with our First Nations Partners. We wish to include them in establishing a pathway for the above items.</i></p> <p>Comment: Committee Member Cathy Hampshire noted that the LKDSD is</p>	

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	<p>one of the leaders in working with First Nations communities and the relationship is very strong with Kettle and Stony Point First Nations in particular. Cathy noted that she also represents Kettle and Stony Point First Nations on the Native Advisory Committee for the LKDSB which includes Kettle and Stony Point First Nations, Aamjiwnaang First Nation, Walpole Island First Nation, and Delaware Nation. She appreciated that there was concern from the committee about representation and participation.</p> <p>d. Special Needs Students: How will the new school affect special needs students? Will students have access to a social worker/child and youth worker? Will these children have access to a “quiet room”? (A “quiet room” being a vacant room where a child can go when he/she is experiencing emotional stress.)</p> <p><i>Administration would work with the school and individual families to make sure the new site meets students’ needs.</i></p> <p>e. Science and Technology Education:</p> <p>i. Specialist Math and Science Teachers for Elementary School Students: Will specialist math and science teachers teach elementary school students? Parents are concerned about the EQAO test scores relating to math in particular. <i>The LKDSB has consultants that visit all of our schools and meet and work with teachers in our classrooms. A consolidated school will give them the opportunity to work with teachers within their classrooms more efficiently and give teachers an opportunity to network and support each other in developing a plan for all students in the building.</i></p> <p>ii. Technology: Will all elementary school classrooms have smartboards, i-pads etc.? <i>There will be technology in all rooms; what the make-up of this will look like is open to discussion.</i></p> <p>iii. Science lab: Will elementary school students have access to science labs?</p>	

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	<p data-bbox="541 204 1171 237"><i>This is possible but will be a school decision.</i></p> <p data-bbox="443 272 1409 337">Follow-up Comment: Committee member Tim Houle commented that it is important that the secondary school maintains an arts program.</p> <p data-bbox="499 373 1457 584">f. Enrichment Program: Will an enrichment program be offered to elementary school students? Some parents are considering home schooling their children as they believe that the curriculum as it is currently taught is not challenging enough for some children. What efforts will be made to meet the needs of children who will benefit from an enrichment program?</p> <p data-bbox="548 625 1465 787"><i>There is currently an enrichment program that is in place for elementary students. If parents feel that their sons and daughters are not being challenged, then that is a role for parents, teachers and Principals to make a plan to better meet the needs of the students.</i></p> <p data-bbox="499 824 1493 930">g. French Language Education / French Immersion: Will the elementary school have a dedicated French room? Will French Immersion be offered at the elementary school?</p> <p data-bbox="548 971 1451 1036"><i>No decision on a dedicated French room as yet, and there are no plans to include a French Immersion Program.</i></p> <p data-bbox="443 1068 1430 1133">Question: Committee member Andrea Walden asked if a Spanish language class would be an option at the proposed K-12 school.</p> <p data-bbox="443 1170 1423 1235">Response: Superintendent Girardi responded that Spanish is a class that is taught in some secondary schools but it tends to be in larger schools.</p> <p data-bbox="499 1271 1451 1336">h. Shop Classes: Will elementary school students have access to shop classes?</p> <p data-bbox="548 1341 1472 1373"><i>Access to the rooms and project work will be a school discussion.</i></p> <p data-bbox="443 1409 1430 1474">Question: Committee member Doug Vaessen asked if when elementary students access the shop room, the classes would be taught by a secondary</p>	

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	<p>school teacher.</p> <p>Response: Superintendent Sherman responded that the classes would be linked to the Grade 9 Design & Technology program, and the teacher would be qualified to teach intermediate age groups. The group could take part in projects with small saws and hand tools.</p> <p>i. Music Classes: Will all elementary school students get to take instrumental music classes? Will the elementary school have a specialist music teacher?</p> <p><i>The LKDSB does not have specialist music teachers in our elementary schools. However, there will be opportunities for crossover with the secondary music program. This will be a school discussion.</i></p> <p>j. Theatre Program: Will the elementary school offer a theatre program? Will the elementary school have a specialist drama teacher?</p> <p><i>The LKDSB does not have specialist drama teachers in our elementary schools. However, there will be opportunities for crossover with the secondary drama program. This will be a school discussion.</i></p> <p>k. Specialist Physical Education Teacher: Will the elementary school students have a specialist physical education teacher?</p> <p><i>In larger schools we do have some opportunity to have a teacher with a PhysEd degree teach the PhysEd classes. That may be possible in a consolidated school.</i></p> <p>l. Learning Commons/Library: Will there still be books in the library? Will there be a librarian?</p> <p><i>Yes, libraries are an important part of the school environment.</i></p> <p>m. Sports: How will the larger school ensure that students who want to be on a school sports team are able to do so? Will intermural sports be</p>	

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	<p>offered?</p> <p><i>The LKDSB has several schools of 500 + elementary students that have sports programs. There are ways to have many participate such as with cross country or softball. Intramurals can work well also to involve students.</i></p> <p>I. Community / Multi-Purpose Use of Building:</p> <p>a. How will the School be designed so that the building can be used not only as a school but for other community events/activities?</p> <p><i>Community Use of Schools will be included in the discussions with Architects, including a music room, cafetorium etc. Administration's proposal to the Ministry will be enhanced by engaging and making community connections for the new site.</i></p> <p>Comment: Committee member Chris O'Reilly commented that the process for accessing Community Use of Schools process should be made easier, as it is now an onerous process.</p> <p>This item will be looked into by Kent Orr, Manager of CLASS.</p> <p>b. Would it be possible to have an indoor pool attached to the School which would be a public pool?</p> <p><i>No pool is planned.</i></p> <p>J. L.K.D.S.B. Administrative Staff and Buildings:</p> <p>a. Staff: The Initial Staff Report for the Consolidation of Aberarder Central School, Bosanquet Central School, Kinnwood Central School and N.L.S.S. dated Oct. 4, 2016 states that there will be a reduction in the number of staff at the proposed new school, (fewer secretaries and a reduction in the number of principals). How many administrative staff members' positions at the Sarnia and Chatham L.K.D.S.B. will be deemed redundant?</p> <p><i>Senior Administrative positions at the LKDSB has funds provided</i></p>	

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	<p><i>by a specific envelope from the Ministry. The LKDSB does not spend outside this envelope. The LKDSB continually looks to create efficiencies in staff while maintaining quality service to our communities.</i></p> <p>b. L.K.D.S.B. Offices: The L.K.D.S.B. is one school board yet it currently has two offices one in Chatham and one in Sarnia, will one of these offices be closed?</p> <p><i>The services at the two Board offices are separated. For example, Payroll is at Sarnia, and Building Services is at Chatham. The staff at these sites cannot be accommodated into one site. At the time of amalgamation the LKDSB decided against a building in the middle of the Board.</i></p> <p>Superintendent Girardi invited Chair of the Board Jane Bryce to comment on this item. She noted that the Chatham Regional Education Centre is added on to a school and is not a standalone building unlike the Sarnia Education Centre.</p> <p>Superintendent Girardi asked the committee for any questions.</p> <p><u>Questions from Committee:</u></p> <p>Question: Committee member Andrea Walden asked if elementary students would have access to hot lunches from the cafeteria at the proposed K-12 school.</p> <p>Response: Superintendent Girardi responded that this would be a decision that would be left in the hands of the school.</p> <p>Question: Committee member Madison Pickard asked if Aberarder Central School traditions, like school plays and turkey dinner, will continue at the proposed K-12 school.</p> <p>Response: Superintendent Girardi responded that there are a lot of positive things that happen in schools and finding a pathway for these to work at a consolidated school is a difficult but worthwhile process to go through for the Transition Committee.</p>	

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	<p>Question: Committee member Madison Pickard asked if the school will take the Kinnwood Central School mascot.</p> <p>Response: Superintendent Girardi responded that this is something the Naming and Transition Committee would decide should the Board decide to consolidate the schools.</p> <p>Question: Committee member Tim Houle commented that many of the questions in the package that were read by Superintendent Girardi assumed that the layout will be K-6 and Grade 7-12, and asked if this decision has been made.</p> <p>Response: Superintendent Girardi responded that this decision has not yet been made. Marco, from ROA, commented that they looked at the Grade 7 and 8 students being located close to the Grade 9-12 students, but in an area where they could benefit from both elementary and secondary.</p> <p>Question: Committee member Madison Pickard asked what will happen if the LKDSB does not receive funding for the K-12 school.</p> <p>Response: Superintendent Girardi responded that if there is no funding received from the Ministry of Education the proposal is to close Aberarder Central School and consolidate on the Kinnwood Central School site using Board funds.</p> <p>Comment: Superintendent Sherman commented that the transportation model could create separation between elementary and secondary students, whether the students all arrive at the same time or if there are staggered start times. The elementary day schedule is a different format than secondary day schedule, so even if the buses arrived at same time there could still be little interaction.</p> <p>Comment: Committee member Shelly Somerville commented that it is important for Grade 8 students to be at the top in the school.</p> <p>Response: Superintendent Sherman commented that at Tecumseh Vista Academy the Grade 8 students are the 'big fish' in the elementary side and there is a graduation ceremony where they walk across a line to show they are in in the secondary school.</p> <p>Question: Committee member Carolyn Mosier asked if the committee will be</p>	

Item	Discussion	Action/Responsibility
	<p>making the decision on the layout of grades in the proposed K-12 school.</p> <p>Response: Superintendent Girardi responded that input from the committee and the community will be included in the Final Staff Report.</p> <p>Follow-up Comment: Committee member Carolyn Mosier commented that the general consensus is that it is important for the K-8 students to be a unit of some sort.</p> <p>Question: Committee member Madison Pickard said that people in the community are wondering if the Grade 7 and 8 students are being used to boost the secondary school numbers.</p> <p>Response: Superintendent Girardi responded that Administration is looking at the school as a whole in terms of numbers, but there is still a separation of programming from elementary to secondary.</p> <p>Comment: Principal Thomas said that he perceives the Grade 7 and 8 students as a bridge and could have a unique role in the proposed K-12 school.</p> <p>Committee member Chris O'Reilly provided an update from the community meeting. There were three questions submitted to Superintendent Girardi at the Working Meeting. These questions were answered after the meeting and are found on the Frequently Asked Questions site for the Forest Area. Any further questions not addressed during the Working Meeting would be submitted to Superintendent Girardi following the meeting.</p> <p>Question from Community Member: There is a concern from elementary parents, especially those with students with special needs, that students will get lost in a population of 600. In having done some research about optimal school size, research suggests 300-400 range. Is there a possibility in the proposed K-12 school of the K-5 or K-6 in middle, and the Grade 6-8 students or Grade 7 and 8 students in their own section. Research tends to say that students don't participate in extra-curricular activities if they don't feel they belong or are known. The 600 student population would be split up so the children would feel more belonging.</p> <p>Question from Community Member: Technically it is tax dollars that bought the equipment in the schools that are proposed to be closed. Is it possible that some</p>	

Item	Discussion	Action/Responsibility
	<p>equipment can remain in community, and be provided to nursery schools, churches, scouts etc.</p> <p>Question from Community Member: There is a rich heritage in Plympton and Bosanquet townships and the community of Forest. To allow students in those three communities to have the history and cultural understanding of those communities there was an idea brought forth that students all part of same elementary school are divided in to heritage houses. On a couple of occasions during the year those houses could have the opportunity to visit, explore and learn about the community in which they come from. The houses would be named after mascots in the current schools.</p> <p>Question: Committee member Madison Pickard said that a lot of students in her class are competitive in cross country and track and field events and think of the other schools as their enemies. The students are wondering what will happen when the sports teams are put together. Will the best be chosen or can everyone take part?</p> <p>Comment: Principal Thomas commented that there have been conversations about the fact that two schools in the North could potentially be lost. This will need to be looked at by the Lambton Kent Elementary Sports Athletics Association (LKESAA) which may include a potential adjustment of conferences. Principal Thomas noted that he is one of two Principal Representatives for LKESAA.</p> <p>Response: Superintendent Girardi said that in other examples of school consolidations the students were able to come together quite well in terms of athletic options to create teams and unity.</p> <p>Comment: Committee member Cathy Hampshire commented that high school students want some separation from elementary students to experience the high school feeling.</p>	
Discussion with Architects	<p>Marco Raposo and Joseph Ouellette, Architects from ROA Studios provided an overview of the process. ROA Studios has been hired by the LKDSB to create a vision for the proposed K-12 school.</p> <p>Marco Raposo thanked the committee for having ROA Studios at the meeting</p>	

Item	Discussion	Action/Responsibility
	<p>and said that they were looking forward to a collaborative process. He remarked that should a consolidation occur they want to ensure the change and transition is done as smoothly as possible and that it is a progression and will not take away from what the schools were. He said that Working Meeting #1 is one of the many fact finding processes to be completed. At Working Meeting #2 the graphics and programming piece will come together as far as context and vision, but will be a work in progress. It will be a glimpse into what the new school or community hub can become.</p> <p>Question: Committee member Doug Vaessen asked if it is possible to have the vision available for the general public to see at Public Meeting #2. This would give the community a chance to see the vision prior to Working Meeting #2.</p> <p>Response: Superintendent Girardi said that Administration would try to have this ready for Public Meeting #2 on January 23, 2017.</p> <p>Comment: Committee member Andrea Walden commented that the vision should also be shared with the Mayor of Lambton Shores and the council to see what they might require and what they may envision using the building for.</p> <p>Comment: Committee member Chris O'Reilly commented that there have been concerns expressed about access roads and the pond behind the school.</p> <p>Question: Committee member Cathy Hampshire asked if an archeology review is done prior to breaking ground.</p> <p>Response: Marco Raposo, ROA, responded that there are three types of studies at any site – an environmental study, archeology study (if there is history in the area), and geotechnical study. Joseph from ROA commented that the Kinnwood Central School site has been developed already as a school so usually the architects will know if anything has been flagged in the past.</p> <p>Comment: Committee member Abby Fuller commented that it would be a good idea to add another gym for elementary use, since there would be almost double students.</p> <p>Response: Marco Raposo, ROA, said that they have to be creative to get the maximum from the space. There will be separation from elementary and secondary but don't want physical forms to do that. If there is a double or triple</p>	

Item	Discussion	Action/Responsibility
	<p>gym built it must be flexible space that can cater to both elementary and secondary students. The cafetorium could double as the theatre.</p> <p>Comment: Principal Leystra provided comments on behalf of committee member Megan McIntyre. It would be important to have a music room, computer labs, Alternative Learning & Lifeskills Program (ALLP) room with a kitchen facility, sport facilities, a track, and a greenhouse, and asked if the library would be separate. Additionally, there is a tractor day once per year at North Lambton Secondary School so the site needs to be accessible for tractors.</p> <p>Response: Marco Raposo, ROA said that a lot of these items have been established as part of the program of the school. The library is more than just a quiet area, it is the soul of the building and can be utilized by the community as well. It needs to be front and center, and will be the bridge between elementary and secondary and to the community as well.</p> <p>Question: Committee member Tim Houle asked if there are building standards for the cafetorium stage based on how it is utilized.</p> <p>Response: Marco Raposo, ROA Studios, responded that there are standards legislated by the Ontario Building Code, but would need requirements as far as specific programming use. Joseph Ouellette, ROA Studios, commented that the company is very collaborative and request all information from not only the Board, but from community, teachers, and students as they are ultimately the end users and know the specific needs. The Board has final say as to if it will be put in, but will try to cater the project to needs of the community.</p> <p>Follow-up Question: Committee member Tim Houle asked what the mechanism in place is to tell the architects what is needed.</p> <p>Response: Joseph Ouellette, ROA Studios, responded that it is through the Board, and if ROA Studios completes a project there is an open house held to find out needs.</p> <p>Question: Committee member Tim Houle asked if the detailed design does not happen until ministry funding is granted.</p> <p>Response: Joseph Ouellette, ROA Studios, commented that the concepts developed at the Working Meetings are carried through the process and the core</p>	

Item	Discussion	Action/Responsibility
	<p>principles will be there, but spots in the design may move. Marco Raposo, ROA Studios, remarked that through the process we want to ensure every decision being made at this level is an educated assumption of what could come. We need to look at how the facility responds to the site, and daylight harvesting for ability to have lower heating and cooling bills.</p> <p>Question: Committee member Carolyn Mosier asked if traffic flow will be taken into consideration, and commented that there is a road that has never been built on.</p> <p>Response: Marco Raposo, ROA Studios, responded that ROA looks at zoning requirements, and then looks at how the proposed project handles those requirements. Either it fits or we apply for an amendment, which is common. We have to look at traffic in the neighbourhood in a positive way. Having a school is an attraction to living in a community. A school being in your backyard is a great thing. There are options for alleviating busing concerns.</p> <p>Question: Committee member Chris O'Reilly asked if the Board has a LEED certification goal.</p> <p>Response: Marco Raposo, ROA Studios responded that the Board hasn't requested certification. If it is not requested without the certification we can apply LEED principles, in regard to percentage of green space and impact on the environment.</p> <p>Superintendent McKay said that the Board tries whenever it can to look for LEED practices. The problem with certification is cost and the Ministry doesn't normally put that in their benchmarks. The LKDSB thinks it is important so tries to follow its design elements.</p> <p>Superintendent Girardi thanked ROA Studios for their time. Marco Raposo said that they are looking forward to being part of the process.</p>	
<p>Discussion with CLASS – Transportation</p>	<p>Kent Orr, General Manager of Chatham-Kent Lambton School Services (CLASS), walked through the options presented in terms of bell times and discussed the traffic congestion concerns. The presentation can be found on the LKDSB website.</p>	

Item	Discussion	Action/Responsibility
	<p>Superintendent Girardi explained to the committee that a recommendation will be made in the Final Staff Report in terms of transportation. The ARC does not give the recommendation but provides input on the options. Transportation will also be discussed at Working Meeting #2. Superintendent Girardi encouraged committee members to talk to the community in regard to the information.</p> <p>Comment: Committee member Tim Houle commented that if there will be two bell times the elementary students should start first.</p> <p>Response: Superintendent Girardi responded that it is not what is in place at LKDSB schools at the moment but can be discussed.</p> <p>Comment: Committee member Andrea Walden commented that many parents have said that high school students aren't awake at 9 a.m.</p> <p>Response: Superintendent Girardi said that some of the secondary school students wait for an early bus in the dark, so parents may not like their elementary students waiting in the early hours.</p> <p>Comment: Committee member Doug Vaessen commented that having separate buses and bell times will be a concern for about 75% of Forest parents as elementary students are babysat by secondary students.</p> <p>Superintendent Girardi asked Kent Orr, General Manager of CLASS if there is one bus time does the start time have to be 8:10 a.m. Kent Orr responded that the time could be pushed back but there may be cost implications.</p> <p>Superintendent Sherman commented that the committee should be aware that schools with a higher bus density have more staff members to supervise.</p> <p>Question: Committee member Karen Houle asked if there could be two separate entrances to the school with a wave from the bus each way.</p> <p>Response: Kent Orr responded that it would tie to site design but would be possible from a planning perspective.</p> <p>Kent Orr commented that wherever possible in consolidations it is important to maintain ride times and make an efficient route.</p>	

Item	Discussion	Action/Responsibility
	Superintendent Girardi thanked Kent Orr for his time.	
<p>Presentation and Examination of School Accommodation/Boundary Options</p> <p>9.1 Western Portion of Aberarder Central School Catchment Area</p>	<p><u>Western Portion of Aberarder Central School Catchment Area</u> At the Public meeting the LKDSB received a delegation asking for a change in the boundary for the catchment area of Aberarder Central School to include the areas of Camlachie and Bonnie Doone as part of the Errol Village Public School catchment area and then subsequently be part of the NCIVS catchment area. Following the Public Meeting the LKDSB received a petition to include the Blue Point area as part of the boundary change to now have students attend Errol Village Public School and subsequently NCIVS for secondary school. The purpose of the petition and total number of names will be posted on the LKDSB website, but the individual names on the petition will not be included.</p> <p>If a boundary change is to be proposed, the change would need to be included in the Final Staff Report when it is presented to the Trustees. This has been done in the past.</p> <p>The presentation on the implications of a potential boundary change is on the LKDSB website.</p> <p>Question: Committee member Carolyn Mosier asked if the Board could give parents an option of schools in that zone, so that the individuals living there could make a choice.</p> <p>Response: Kent Orr responded that CLASS plans busing around eligible students in the boundary to contain costs for the Board. Personal parental selection is allowed if the school has room, and parents can provide transportation to their school of choice. They would have to go through the process each year. Courtesy seats may be available and there is a process in place for this.</p> <p>Superintendent Girardi believes that some students could be taken out of the catchment area and still have a viable secondary school, but the question is where to draw the line. Administration wants to have these discussions.</p> <p>Comment: Committee member Andrea Walden commented that Thedford community members are concerned with potential boundary changes. The community wants a viable high school and less enrolment affects the Board's</p>	

Item	Discussion	Action/Responsibility
	<p>allocation of funding.</p> <p>Comment: Committee member Shelly Somerville commented that the parents on the petition are looking for convenience and their children have friends at Errol Village Public School because that is their community and they support that community as well.</p> <p>Question: Committee member Doug Vaessen noted that the decision should be made on what is best for the majority of the children and if the boundary isn't changed for one group it shouldn't be done for another. He also asked how many students currently attend Northern Collegiate Institute and Vocational School.</p> <p>Response: Superintendent Girardi responded that the school enrolment was 1066 as of September 14, 2016 and the LKDSB is not looking at the population to sustain the school.</p> <p>Question: Superintendent Sherman asked what the impact would be on North Lambton Secondary School.</p> <p>Response: Superintendent Girardi responded that 17 students currently attend North Lambton Secondary School from the catchment areas in question and suggested that the total loss could be 15-20 students for North Lambton Secondary School.</p> <p>Comment: Committee member Tim Houle noted that from his understanding 20 students equals one teacher, so if North Lambton Secondary School's enrolment went down by 20 students they may lose one teacher.</p> <p>Comment: Committee member Karen Houle commented that in the LKDSB students can get permission to go to another school, and not many other boards allow that.</p> <p>Question: Committee member Carolyn Mosier asked how many students who are in the catchment area of North Lambton Secondary School are not attending at the present time.</p> <p>Response: Superintendent Girardi responded that approximately 75% of students who attended Aberarder Central School have chosen to attend North</p>	

Item	Discussion	Action/Responsibility																																																
	<p>Lambton Secondary School.</p> <p>In follow-up to the question above the following has been included to further answer this question.</p> <table border="1" data-bbox="449 342 1463 732"> <thead> <tr> <th>Year</th> <th>Total Grads-NLSS Feeders</th> <th>Attend NLSS</th> <th>Attend Other LKDSB School</th> <th>Coterminous Board</th> <th>Other Board</th> </tr> </thead> <tbody> <tr> <td>2011-12</td> <td>103</td> <td>63</td> <td>26</td> <td>1</td> <td>13</td> </tr> <tr> <td>2012-13</td> <td>109</td> <td>81</td> <td>17</td> <td>2</td> <td>9</td> </tr> <tr> <td>2013-14</td> <td>101</td> <td>61</td> <td>19</td> <td>7</td> <td>14</td> </tr> <tr> <td>2014-15</td> <td>106</td> <td>69</td> <td>15</td> <td>10</td> <td>12</td> </tr> <tr> <td>2015-16</td> <td>95</td> <td>75</td> <td>8</td> <td>4</td> <td>8</td> </tr> <tr> <td>TOTALS</td> <td>514</td> <td>349</td> <td>85</td> <td>24</td> <td>56</td> </tr> <tr> <td></td> <td>AVERAGE</td> <td>67.90%</td> <td>16.54%</td> <td>4.67%</td> <td>10.89%</td> </tr> </tbody> </table> <p>Comment: Committee member Cathy Hampshire stated that she agreed with the Bosanquet Central School Representatives' position and commented that from her community's perspective it is important to maintain a strong, vibrant high school in Forest and one that can support students.</p> <p>Superintendent Girardi stated that the LKDSB wants to maintain enrolment at North Lambton Secondary School and any decision on boundaries would be made by Trustees. This discussion has been brought forward because the petitions have been received. Superintendent Girardi commented that he was pleased with the discussion as it is important to bring concerns forward and respect differences in opinions. Administration recognizes the positions of all involved and wants people to be aware of the implications.</p>	Year	Total Grads-NLSS Feeders	Attend NLSS	Attend Other LKDSB School	Coterminous Board	Other Board	2011-12	103	63	26	1	13	2012-13	109	81	17	2	9	2013-14	101	61	19	7	14	2014-15	106	69	15	10	12	2015-16	95	75	8	4	8	TOTALS	514	349	85	24	56		AVERAGE	67.90%	16.54%	4.67%	10.89%	
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<p>Questions from Committee Members / Future Discussions</p>	<p>Committee member Doug Vaessen suggested that a vision be provided for the public to see at Public Meeting #2.</p> <p>Committee member Andrea Walden suggested that Kent Orr from CLASS attend Public Meeting #2 to answer questions.</p> <p>The architects from ROA Studios and Kent Orr from CLASS will attend Working</p>																																																	

Item	Discussion	Action/Responsibility
	<p>Meeting #2 and may be present at Public Meeting #2.</p> <p>Committee member Doug Vaessen suggested that someone from the Municipality of Lambton Shores be invited to Working Meeting #2.</p>	
Future Meetings	Public Meeting #2 on January 23, 2017.	
Adjournment	Superintendent Girardi thanked the committee for participating in the meeting and discussions and for representing their communities and adjourned the meeting at 9:29 p.m.	